



Workshop Agenda

City Council

Steve Tate - Mayor
Rich Constantine - Mayor Pro Tem
Larry Carr - Council Member
Caitlin Jachimowicz - Council Member
Rene Spring - Council Member

Friday, January 26, 2018 9:00 AM

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CITY COUNCIL ANNUAL GOAL SETTING WORKSHOP

A Special Meeting of the City Council is called Friday, January 26, 2018 at 9:00 a.m. for the purpose of conducting the Annual Goal Setting Workshop and Saturday, January 27, 2018 for the continuation of the Annual Goal Setting Workshop.

CALL TO ORDER

(Mayor Tate)

ROLL CALL ATTENDANCE

(Deputy City Clerk Wilson)

DECLARATION OF POSTING OF AGENDA

Per Government Code Section 54954.2
(Deputy City Clerk Wilson)

PUBLIC COMMENT

Members of the public are entitled to address the City Council concerning any item within the Morgan Hill City Council's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADOPTION OF AGENDA

GOAL SETTING WORKSHOP

1. 2018 CITY COUNCIL GOAL SETTING WORKSHOP

Recommendation:

1. Review goals and accomplishments of 2017;
2. Discuss possible goals for 2018 in the areas of City responsibility; and
3. Establish process and schedule for subsequent adoption of goals for 2018.

ADJOURNMENT TO SATURDAY, JANUARY 27, 2018 AT 9:00 AM

SATURDAY, JANUARY 27, 2018 9:00 A.M.

GOAL SETTING WORKSHOP CONTINUED

Continuation of the January 26, 2018 City Council Goal Setting Workshop.

PUBLIC COMMENT

Members of the public are entitled to address the City Council concerning any item within the Morgan Hill City Council's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADJOURNMENT

NOTICE

Any documents produced by the City and distributed to the majority of the City Council less than 72 hours prior to an open meeting, will be made available for public inspection at the City Clerk's Counter at City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 and at the Morgan Hill Public Library located at 660 West Main Avenue, Morgan Hill, California, 95037 during normal business hours. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the City Council concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Council on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Council Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Council, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the City Council on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the City Council.

Persons interested in proposing an item for the City Council agenda should contact a member of the City Council who may plan an item on the agenda for a future City Council meeting. Should your comments require Council action, your request may be placed on the next appropriate agenda. Council discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the City Council, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of City Council Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.



Sustainable Morgan Hill Vision

Morgan Hill is a socially responsible, environmentally conscious, and economically sound community that embraces inclusiveness with participation by all.

CITY COUNCIL ONGOING PRIORITIES

Enhancing Public Safety · Protecting the Environment · Maintaining Fiscal Responsibility ·
Supporting Our Youth, Seniors, and Entire Community · Fostering a Positive Organizational Culture ·
Preserving and Cultivating Public Trust · Preserving Our Cultural Heritage

2017 STRATEGIC PRIORITIES

High Speed Rail

Inclusiveness

Infrastructure

Regional Initiatives

Telecommunications

2017 STRATEGIC PRIORITIES:



High Speed Rail

The City of Morgan Hill will directly advocate for our community's needs through our communications, discussions, and decisions. We will continue to engage the community, the High Speed Rail Authority, our state and federal legislators, and other regional agencies to mitigate negative impacts and convey our position that the High Speed Rail Authority should only use the existing Highway 101 right-of-way to avoid all impacts to residents, schools, and businesses. Should the Authority decide the 101 right-of-way is not feasible, we will strongly advocate for the route with the least impact on Morgan Hill.



Inclusiveness

We will celebrate the diversity, history, and culture of our community. Through City Council workshops, community meetings, and researching successes in other communities, the City will listen to and collaborate with the community to define how inclusiveness will be further woven into our community's fabric and to increase public participation. The City's communications, services, public spaces, and projects will embrace all community members as partners, advancing our vision of being a socially responsible community.



Infrastructure

The City will review its streets, parks, and public facilities infrastructure needs initially by updating its 2014 infrastructure study to quantify the funding gap. We will identify potential funding options as ongoing revenue is insufficient to fund our vital community assets at a sustainable level without significantly impacting existing service levels that our community has come to expect. Morgan Hill will actively work with the Valley Transportation Agency, the County, and the State to secure funding for the Santa Teresa extension and road maintenance. We will continue to work closely with our community to inform them of the needs and engage them to find an affordable and sustainable solution.



Regional Initiatives

City Council and staff will focus on influencing regional decisions that benefit Morgan Hill. This regional involvement will include, but not be limited to, partnering with the League of California Cities, Valley Transportation Authority, Santa Clara Valley Water District, Cities Association of Santa Clara County, the City of Gilroy, Santa Clara County, Morgan Hill Unified School District, the Local Agency Formation Commission, the Open Space Authority, and Silicon Valley Clean Energy to advance projects that further Sustainable Morgan Hill.



Telecommunications

The City will collaborate with the private sector to explore ways to provide fast, reliable access and wireless connectivity for residents and businesses. The 2016 Telecommunications Infrastructure and Economic Development Blueprint reports will be the foundation for continuing discussions with broadband providers, public utilities, and other infrastructure service providers in developing an implementation plan for growing our telecommunications infrastructure. The plan will be used to signal Morgan Hill's support for business expansion.



CITY COUNCIL STAFF REPORT

MEETING DATE: January 26, 2018

PREPARED BY: Christina Turner, City Manager
APPROVED BY: City Manager

2018 CITY COUNCIL GOAL SETTING WORKSHOP

RECOMMENDATION(S)

1. Review goals and accomplishments of 2017;
2. Discuss possible goals for 2018 in the areas of City responsibility; and
3. Establish process and schedule for subsequent adoption of goals for 2018.

LINKS/ATTACHMENTS:

1. Accomplishments 2017
2. Council Policy - Rules for the Conduct of City Council Meetings CP-97-01
3. Council Policy - Placement of Items on the Agenda and Matters to be Reconsidered by the City Council CP-96-01
4. League of Ccalifornia Cities 2018 Strategic Goals
5. Cities Association of Santa Clara County 2018 Priorities
6. Budget in Brief FY 16-18
7. Sustainable Morgan Hill
8. 2017 City Council Meetings
9. Council Member Assignments to Committees 2018 DRAFT

CITY OF MORGAN HILL

ACCOMPLISHMENTS 2017

ADMINISTRATIVE SERVICES

Council Services and Records Management

- Implemented NetFile electronic Form 700 (Conflict of Interest) system
- Implemented NetFile electronic campaign finance filing system
- Hosted four all-day passport fair days for the community
- Worked with Communications and Engagement to successfully engage the community in the process of and implementation of four districts for the election of City Council Members

Finance/Budget

- Completed City's first Mid Cycle Budget Update
- Funded additional \$300,000 to PARS Pension Rate Stabilization Fund from CalPERS pre-payment savings
- Evaluated and implemented automated fixed asset software to streamline the management and monitoring of the City's fixed assets
- Initiated review of City's fiscal reserve policies underway to ensure City's credit worthiness and to adequately provide for economic uncertainties
- Successfully conducted an RFP and executed a new five-year contract with Infosend for Utility Billing with more favorable financial terms
- Worked with Development Services to establish the updated Development User Fee Schedule to gradually recover the full cost of providing exchange-based services
- Utility Billing:
 - Successfully integrated WaterSmart on Infosend's interface, the City's online utility billing and presentment vendor
 - Worked with Communications and Engagement to outreach and actively promote Online Bill Pay and WaterSmart resulting in double the monthly number of adoption and registration
 - Expanded the leak alert notifications for Advanced Metering Infrastructure (AMI) customers resulting in a 20% reduction in active open leaks

Human Resources

- Completed a Fair Labor Standards Act (FLSA) compliance study (with Liebert Cassidy Whitmore). Reviewing compliance study findings and current Morgan Hill practices to make recommendations.
- Completed 19 recruitments since January 1, 2017 and onboarded 20 new teammates
- Commenced the limited classification and citywide compensation study (with Koff and Associates). For the limited classification study, Koff and Associates provided draft job descriptions for 11 classifications that will be provided to the incumbents in the position being studied and their supervisors for review and feedback. An update to the compensation study will be provided to teammates and City Council in early 2018.
- Provided AB 1825 Harassment Training to a total of 104 people, which included supervisors, managers, elected officials, and commissioners.
- Successfully completed a City Manager recruitment and selection process which resulted in an appointment effective October 2, 2017



ACCOMPLISHMENTS 2017

ADMINISTRATIVE SERVICES (continued)

Information Services

- Migrated email system to cloud
- Upgraded Microsoft Office Suite to Office 365
- Implemented timecard program for Recreation and Community Services Department (CSD) part-time teammates
- Transferred Capital Improvement Program (CIP) Budget document management to intranet for ease of administration and reporting

Geographic Information Services (GIS)

- Hired the GIS/Land Use Data Administrator and commenced assessment of the City's GIS needs across all departments
- Assisted CSD with refining GIS data delineating Morgan Hill's urban stormwater catchments to comply with storm water permitting
- Working with Economic Development to provide updated GIS mapping of planned urban developments for OpenCounter software
- Initiated process of providing most accurate addressing information possible for emergency responders by surveying City departments and representing the City at regional GIS groups that are developing mapping standards for emergency response addressing
- Initiated integration of GIS with Asset Management systems, beginning with City Utilities
- Increased GIS resources available to City by producing customized GIS maps and data to meet regulatory and reporting requirements, acquiring updated parcel information from the County, and providing technical support to key City GIS users

CITY ATTORNEY

- Drafted an ordinance to triple fines for fireworks and public consumption of alcohol during the 4th of July holiday
- Prosecuted massage violations and shut down massage parlors that serve as fronts for prostitution
- Reduced outside counsel costs
- Drafted policies and an ordinance to prevent wage theft
- Drafted flag raising policy



ACCOMPLISHMENTS 2017

CITY MANAGER

- Completed Vision Zero Morgan Hill traffic safety strategies to eliminate traffic deaths and serious injuries
- Participated in an Institute for Local Government (ILG) Immigration Integration Sub-Regional Incubator, diving deeper into immigrant engagement challenges and learning about best practices
- Discussions with the Multilingual Engagement Coordinator for the City of Mountain View about its new Spanish Language Civic Leadership Academy and the possibility of working with the Coordinator as a resource for exploring enhanced outreach with our Spanish speaking community in Morgan Hill
- Connected with the pastor at St. Catherine's Church to explore outreach with the Spanish speaking community
- Continued to increase bilingual communications, including printed materials
- Continued building network of key connectors to Spanish speaking community to share and disseminate information
- Executed contract with ILG for inclusiveness cataloging - Project put on hold until discussion with City Council
- Performed extensive outreach with Spanish speaking community for district election process
- Contracted with Articulate Solutions to perform a refresh of the City's brand, creating a new style guide and templates
- Partnered with the Learning and Loving Center to pilot a Women's Group facilitated by City teammates to further explore opportunities to outreach with our Spanish speaking community, building relationships, and sharing resources

COMMUNITY SERVICES

- Partnered with the County to apply for and subsequently receive tentative approval from the State of California for a major joint agricultural easement grant to preserve 71 acres of farm land
- Reopened the Downtown Splash spray pad at the Community Center to the public
- Implemented a Lifelong Learning Program through the Centennial Recreation Center Senior Center
- Adopted the Bikeways, Trails, Parks and Recreation Master Plan
- Provided storm protection preparation and response to some of the largest storms seen in decades
- Received multiple grant awards; \$200,000 Housing Related Parks Grant, \$250,000 Urban Forestry Management Grant, \$90,000 Energy Efficiency Grant and \$1.8 million Urban Greening Grant
- Implemented electronic work order system for park, street, and building maintenance
- Finalized partnership agreement with the Historical Society
- Acquired 10 acres of property for parking and future recreation uses adjacent to the Outdoor Sports Center/Aquatics Center



ACCOMPLISHMENTS 2017

DEVELOPMENT SERVICES

Housing

- Secured \$5.8 M County Measure A Housing Bond commitment to support UHC 39-unit affordable housing project
- Held TEFRA (Tax Equity and Fiscal Responsibility Act) hearing for Urban Housing Communities (UHC) required by IRS prior to issuance of private activity bonds for affordable housing
- Instituted a new Housing Fee (\$12.92, per square foot); Council continued to implement the policy to obtain 8% affordable units in each housing project through Residential Development Control System (RDCS), as well as the 20% Measure S set aside competition category to meet Regional Housing Needs Goals
- Funded and approved two homeless programs in partnership with the County of Santa Clara; Rapid Re-housing and South County Outreach Worker
- In partnership with the faith based community and the Police Department, created a pilot Safe Parking program for a maximum of 8 cars/families to sleep at a designated church for up to 2 months, while receiving a variety of social services and support
- Initiated discussions with the County and Gilroy regarding development of co-funded Farmworker Housing
- Closed financing and started construction of 40-unit EAH scattered site affordable housing development including 6 units for transitional aged youth
- Completed first comprehensive rental/ownership monitoring/self-certification of city-wide affordable rental and ownership housing
- Preserved 3 Below Market Rate (BMR) units from foreclosure and bank sale
- Rehabilitated 5 re-sale BMR units prior to sale to new, qualified owners
- Held 13 BMR Homebuyer orientation workshops for 310 attendees which led to 89 lottery submissions (200 pre-application files opened)
- Held 2 BMR homeowner workshops for 8 attendees
- Prepared BMR ownership restricted valuation calculations as requested for County Assessor
- Qualified 89 interested households for BMR ownership
- Prepared 4 re-subordination agreement to accommodate re-financing
- Held 7 lotteries for sale of 7 new BMR units, and 5 lotteries for 5 resales
- Negotiated BMR obligation buyout with Monterey Dynasty (Diamond Creek)
- Collaborated with Morgan Hill Unified School District re: Homeless student/family service gaps
- Worked closely with Code Enforcement, Community Services, and Police Department to utilize County outreach workers to manage homeless issues towards meaningful individual outcomes
- Acquired future housing development site Downtown (First St. and Depot)
- Improvement of internal processes including the use of our TRAKiT management system to create Housing In Lieu and Fractional fee invoices, along with a report to track billing and payments received, collaborating with our GIS department to create an "Affordable Properties" map, and initiating the process to collect bi-annual vacancy data from all of our affordable properties



ACCOMPLISHMENTS 2017

DEVELOPMENT SERVICES (continued)

Economic Development

- Completed Economic Blueprint and launch of two Economic Development Incentive Programs (development fee freeze and use tax aggregation incentive program)
- Completed DivcoWest Industrial Development Agreement
- Business Attraction/Expansion and Retention: Coffee Guys, Orange Theory, Dick's Sporting Goods, Chrysler Dealership, Ulta, 76 Gas Station with car wash, convenience store and Burger King, Golden State Assembly, Bike Therapy, Grapevine, Paragon Mechanical relocation, Kettle Cuisine (Building Permit Expediting) and Velodyne (Parking Solutions)
- Issued two \$150,000 Grow Morgan Hill Fund loans to Running Shop and Hops and Scarlet Vision Media
- Completed Transient Occupancy Tax Audit and recovered \$80,361
- Created greater zoning flexibility for medical offices to locate into commercial districts
- Led a regional Economic Development Symposium with SVEDA, ICSC, SPUR, and ULI
- Submitted bid for Amazon HQ2 Proposal
- Aligned Zoning Code Update Draft with Economic Blueprint
- Hosted and moderated a Retail Trends Panel
- Received Silicon Valley Business Journal's "Community Impact Award" for Downtown Parking Garage
- Assisted two development projects with CUPs (Healthworks, Car Wash at Caputo and Tennant)
- Hosted Manufacturing Day, which included a panel presentation, company tours, and participation from 24 students; participated in Bay Area Regional Manufacturing Initiative
- Evaluated freeway alignments for the High-Speed Rail project
- Created a South County working group with representatives from San Jose, Gilroy, Morgan Hill, and County of Santa Clara to coordinate efforts on High Speed Rail
- Collaborating with Team San Jose, secured Amgen Tour of California Time Trial Race
- Assisted with various planning efforts, including Trails Master Plan, Station Area Master Plan, Downtown Management Parking Plan (held four community/business meetings) and Monterey Corridor Study
- Developed Impact Fee Financing Agreement with Ghai Management (Cochrane Commons Phase II, Burger King, Gas Station) supporting new commercial development
- Purchase of Downtown lot for future affordable housing and temporary parking
- Negotiated a Purchase and Sale Agreement for a portion of City property behind a parking lot on Depot Street to allow future retail development
- Attended International Council of Shopping Centers and Urban Land Institute conferences
- Created three promotional videos: MH Workstyle, MH Lifestyle, and MH "You Gotta Love it!"
- Prepared "Open Counter" for 2018 launch and public installation through training, testing, and review



ACCOMPLISHMENTS 2017

DEVELOPMENT SERVICES (continued)

Building, Planning, and Land Development Engineering

- City Council adopted the Measure S RDCS Competition Manual (June 7, 2017 and June 21, 2017), streamlining the application process and providing clarity regarding future extensions
- Published Public Review Draft Zoning Code
- Completed Planning Commission review of the Draft Zoning Ordinance
- Certified Hale/Santa Teresa Road Environmental Impact Report
- Completed comprehensive Development Services User Fee study; adopted recommended fee schedule with cost recovery increases effective in three phases
- The Building Division issued 2,150 permits and performed 11,585 inspections in 2017 (5,564 or 48% of those inspections were for 10% (214 residential permits) of the total permits issued
- 2,150 total permits issued in 2017 had construction valuation of \$141 million
- Issued 410 “same day” residential solar permits
- A new residential unit requires 15 separate inspections - the average number of inspections per residential unit in 2017 was 26.4
- Provided staffing to Cities Association RHNA Sub Region Workgroup
- Building /Engineering completed Federal Emergency Management Agency (FEMA) audit of City’s Community Rating System (CRS) Program
- Land Development Engineering reorganized; contract services for engineering plan review, storm water program support, and map review secured
- Land Development Engineering completed revision to the City’s Flood Damage Prevention Ordinance and was adopted by City Council on September 27, 2017
- Land Development Engineering processed 9 final map approvals, 8 Subdivision Improvement Agreements, and acceptances for 7 completed Tract improvements
- Downtown projects made significant progress over the last year:
 - o Granada Theater reopened, and Granada hotel began offsite construction
 - o The Opa! Group’s new restaurants at Monterey and Third Street are under construction
 - o City Ventures East 3rd/Depot project began construction
 - o Sunsweet project was approved and has completed construction plan review
- Completed Phase I, “Market and Land Use Capacity Assessment”, of the Monterey Corridor Study.
- Completed Planning Commission and first phase of City Council review of the Station Area Master Plan. Embarked on an education and enrichment program with the Planning Commission in coordination with the City Attorney’s office.



ACCOMPLISHMENTS 2017

ENGINEERING and UTILITIES

- Updated the Water and Wastewater Master Plans
- Continued the deployment of the Advanced Metering Infrastructure System with completion expected early 2018
- Updated the Sanitary Sewer Management Plan with adoption expected February 2018
- Completed the 2016 water loss audit report
- Completed the Jackson Oaks Booster Pump Station Project
- Completed Hale Avenue Plan Line and began the acquisition of property for the Hale Avenue Extension
- Completion of the Highland Avenue Sewer Upgrade Project
- Completion of the Monterey Road and Fourth Street Traffic Signal Project
- Provided emergency response during record breaking storm events including multi-day wastewater bypass pumping efforts
- Completed the construction of the Downtown Parks Project
- Completed the Monterey Road Overlay project, providing new pavement from Dunne Avenue to the southern City limit
- Completed Pavement Management Study

FIRE

- Participated with High Speed Rail (HSR) on public safety response and training.
- Worked collaboratively with the Police Department during the Independence Day Week
- Provided educational material at Mushroom Mardi Gras and Freedom Fest events
- Implemented Fire Safety, slips and falls educational campaign in cooperation with the Senior Center
- Launched the Ember Aware Campaign providing education and awareness about the danger of embers during a wildfire and how to reduce the risk
- Hosted the statewide Arbor Day poster reveal press conference
- Completed facility improvements and repairs at Dunne Hill and El Toro Fire Stations
- Achieved an 18% spontaneous return of circulation on call requiring CPR. National average is 11%.
- Received a FEMA grant to purchase 5 mechanical chest compression devices
- Adopted the Public Safety Master Plan
- Proposed legislation requiring battery backup for residential garage door openers
- Coordinated with City staff to support Congresswoman Lofgren's Town Hall Meeting in Council Chambers to ensure fire code compliance
- Participated in Sobrato High School's Career Day
- Coordinated with American Red Cross to test and install smoke detectors in residences
- Public education and outreach program in local elementary schools during fire prevention week
- Extended contract for fire services for a 12 month period

CITY OF MORGAN HILL

ACCOMPLISHMENTS 2017

POLICE

- Reinstated the Animal Services Officer
- Successfully implemented Abandoned/Stray Cat Spay and Neuter Program with County Animal Services
- Hosted Coffee with Cop at various venues including St Catherine's Church for Spanish speaking community
- Implemented Safe Parking Program in partnership with the faith-based community and Housing Services Division
- Reinstated Neighborhood Resource Unit
- Successfully performed illegal fireworks abatement
- Launched "Department of Choice" initiative, placing an emphasis on teammate satisfaction and external customer focus
- Updated *Outcome Based Strategic Plan for Public Safety*
- Executed Memorandum of Understanding with County Office of Emergency Services for procurement of Public Safety Command Vehicle
- Achieved a 74% Clearance Rate for Part 1 Violent Crimes (Pacific Region is 47.5%) and a 16% Clearance Rate for Part 1 Property Crimes (Pacific Region is 13.6%)
- Emergency Operations Center (EOC)
 - o Held 2 table top exercises for EOC team with participation from the Morgan Hill School District
 - o Participated in Urban Shield terrorism training for first responders
 - o Held Community Emergency Response Team (CERT) training session in the fall
- Adopted the Public Safety Master Plan and implemented recommendations
- Held 2 Council workshops to discuss the Adult Use of Marijuana Act

CITY OF MORGAN HILL

CITY COUNCIL POLICIES AND PROCEDURES

CP-97-01

SUBJECT: RULES FOR THE CONDUCT OF CITY COUNCIL MEETINGS

DATE: May 7, 1997 (Revised January 21, 1998; April 1, 1998; April 26, 2000;
November 7, 2001; October 16, 2002), REVIEWED JUNE 27, 2007

SECTION 1. SCOPE

- 1.1 These rules shall establish the procedures for the conduct of all meetings of the City Council of the City of Morgan Hill. The purpose of these rules are to provide procedures consistent with the Ralph M. Brown Act, establish procedures which will be convenient for the public, be fair to all members of the City Council and contribute to the orderly conduct of City business.

SECTION 2. MEETINGS

- 2.1 Open to Public. All meetings of the City Council, whether regular or special, shall be open to the public, unless a closed session is scheduled as authorized by Law.
- 2.2 Regular Meetings. The City Council shall conduct its regular meetings at the time and place established by ordinance or resolution if specified in the ordinance. Regular meetings shall not continue beyond the hour of 11:00 p.m. unless extended by a majority vote of the City Council pursuant to Section 5.3 of this policy.
- 2.3 Special Meetings. A special meeting may be called at any time by the Mayor or Presiding Officer of the City Council or by three members of the City Council. Written notice of any such meeting must specify the purpose of the meeting and be signed by the Mayor or members making the call. Notice of the meeting must be made in accordance with the Law.
- 2.4 Closed Sessions. The City Council may hold closed sessions during a regular or special meeting, or at any time authorized by Law, to consider or hear any matter which is authorized by law.
- 2.5 Quorum. Three (3) members of the City Council shall constitute a quorum and shall be sufficient to transact business. If less than three Council members appear at a regular meeting, the Mayor, Mayor Pro Tempore in the absence of the Mayor, any member, or in the absence of all members, the City Clerk or Deputy City Clerk, shall adjourn the meeting to a stated day and hour.

Business of the City Council may be conducted with a minimum of three members being present; however, matters requiring the expenditure of City funds must receive three

affirmative votes for approval.

- 2.6 Adjourned Meetings. The City Council may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment and permitted by Law.

SECTION 3. POSTING NOTICE AND AGENDA

- 3.1 Posting of Notice and Agenda. For every regular or special meeting, the City Clerk or other authorized person, shall post a notice of the meeting, specifying the time and place at which the meeting will be held, and an agenda containing a brief description of all items of business to be discussed at the meeting. This notice and agenda may be combined in a single document.
- 3.2 Location of Posting. The notice and agenda shall be posted in a place to which the public has unrestricted access during at least normal business hours and where the notice and agenda are not likely to be removed or obscured by other posted material.
- 3.3 Posting for Regular Meetings. For any regular meeting of the City Council, the notice and agenda shall be posted no later than seventy-two (72) hours prior to the time set for the meeting.
- 3.4 Posting for Special Meetings. For any special meetings of the City Council, the notice and agenda shall be posted no later than twenty-four (24) hours prior to the time for the meeting.

SECTION 4. AGENDA CONTENTS

- 4.1 Description of Matters. All items of business to be discussed at a meeting of the City Council shall be briefly described on the agenda. The description should set forth as clearly as practical a description of the item and the proposed action to be considered so that members of the public will know the nature of the action under review and consideration.
- 4.2 Availability of the Agenda to the Public. The agenda for any regular or special meeting shall be made available to the general public as soon as it is practical after delivery to the members of the City Council.
- 4.3 Limitation to Act on Only Items on the Agenda. No action shall be taken by the City Council on any item not on the posted agenda, subject only to the exceptions listed below:
- A. Upon a majority determination that an "emergency situation" (as defined by State Law) exists; and
 - B. Upon a determination by a 4/5 vote of the City Council that there is a need to take immediate action and that the need to take the action came to the attention of City

officials subsequent to posting of the agenda.

SECTION 5. ORDER OF BUSINESS

5.1 The order of business at meetings of the City Council shall be as follows:

- A. CALL TO ORDER
- B. ROLL CALL ATTENDANCE
- C. DECLARATION OF POSTING OF AGENDA
- D. WORKSHOP (5:00-6:00 p.m., or as deemed appropriate)
- E. CLOSED SESSION (6:00-7:00 p.m., or as deemed appropriate)
 Closed Sessions of the City Council can only be held for matters specifically authorized by Law. At times, Closed Sessions may have to be held in an order different than presented due to the timeliness of the matter, to save the City money when an outside attorney has been retained or due to the need for extra time to discuss and deliberate an important closed session item. Closed session items may be continued to the conclusion of the agenda.

 Closed sessions, as part of the Redevelopment Agency (RDA) meetings (fourth Wednesdays of the month), will be held at the conclusion of the RDA business meeting.
- F. SILENT INVOCATION
- G. PLEDGE OF ALLEGIANCE
- H. PROCLAMATIONS/RECOGNITIONS
- I. CITY COUNCIL REPORTS
 These are updates on activities of individual members of the Council and are non-action items
- J. CITY MANAGER REPORTS
 These are updates on current City activities, reports on issues raised at previous Council meetings or special recognitions. These are non-action items.
- K. CLOSED SESSION ANNOUNCEMENTS/CITY ATTORNEY REPORT
 These are updates on reportable actions of the City Council in Closed Sessions and/or current litigation.

L. OTHER REPORTS

These are items that may include the Financial Report or Special Report from a City operating department.

M. PUBLIC COMMENT

This item refers to those matters not scheduled on the agenda where a member of the public wants to address a matter of importance to the City Council. Since the matter is not one on the agenda, no action by Council can be taken. If a member of Council so desires, the matter can be placed on the agenda of a future Council meeting for review and consideration.

N. CONSENT CALENDAR

These are items of a routine or generally uncontested nature. Any member of the Council or member of the public may request to have an item pulled from the Consent Calendar and acted on individually by the Council. Items pulled will be discussed after action is taken on the balance of the Consent Calendar and before moving on to public hearings.

O. LEGALLY NOTICED PUBLIC HEARINGS

These matters are ones that are duly noticed and published in a newspaper of general circulation and, where required by Law, written notice is given to the affected residents who have the opportunity to speak in favor or against a matter or ask questions about the matter.

P. INTRODUCTION OF ORDINANCES

These are matters requiring the introduction, or "first reading" of an ordinance of the City Council of the City of Morgan Hill.

Q. OTHER BUSINESS

These are other matters of City business which are not appropriately placed on the consent calendar requiring Council action and direction.

R. ROLL CALL VOTES

These matters are ordinances previously introduced and require "second reading" and adoption.

Q. CLOSED SESSION

Continued closed session for matters not concluded earlier in the evening.

T. FUTURE CITY COUNCIL AGENDA ITEMS

These are items which members of the City Council wish to have placed on future agendas.

U. ADJOURNMENT

5.2 Change in Order of Business. The Mayor or Presiding Officer may decide to take matters listed on the agenda out of the prescribed order unless a majority of members present object to this variation.

5.3 Review Status of Agenda at 11:00 p.m. If, at the hour of 11:00 p.m., the City Council has not concluded its business, it shall review the status of the agenda and determine by majority vote whether to extend the meeting beyond the hour of 11:00 p.m., continue any remaining items, or adjourn the meeting to another date and time.

SECTION 6. PUBLIC COMMENT

6.1. Public Comment. Persons present at meetings of the City Council may comment on individual items on the agenda at the time the items are scheduled to be heard. In addition, comments may be offered on items not on the agenda under that portion of the agenda identified for public comment.

6.2. Limitations. The public comment period shall be 3 minutes for items on the agenda or items not listed on the agenda. The Mayor or Presiding Officer may allow more time unless a majority of the City Council objects.

6.3. Procedure

- A. To address the City Council, each speaker is requested to fill out a Speaker Request Card before discussion on the agenda item begins. The card shall contain the name and city of residence of the speaker, the subject or subjects upon which the speaker wishes to address the City Council and shall be signed by the speaker. The card should be turned in to the City Clerk before the item is heard by the City Council. The City Clerk will provide the card to the Mayor or Presiding Officer.
- B. Upon addressing the City Council, each speaker is required to first state his or her name and city of residence.

SECTION 7. PROCEDURES FOR THE CONDUCT OF MEETINGS

7.1 Role of the Mayor/Presiding Of Officer

- A. The Presiding Officer of the City Council, who shall be the Mayor or in the Mayor's absence shall be the Mayor Pro Tempore, or in their absence any other designated member of the City Council, shall be responsible for maintaining the order and decorum of meetings. It shall be the duty and responsibility of the Presiding Officer to ensure that the rules of operation and decorum contained herein are observed. The Presiding Officer shall maintain control of communication between Council Members and between the Council, staff and public.
- B. Communication with Council Members
 - 1. Council Members should request the floor from the Presiding Officer before speaking.
 - 2. When one member of the Council has the floor and is speaking, other Council Members shall not interrupt or otherwise disturb the speaker.
 - 3. With the concurrence of the Mayor, a Council Member holding the floor may address a question to another Council Member. The Council Member being questioned may or may not respond while the floor is still held by the Council Member asking the question. The reply shall be limited to the question asked.
- C. Communication with Members of the Public Addressing the Council
 - 1. The Mayor or Presiding Officer shall open the floor for public testimony as appropriate.
 - 2. Council Members may question a person addressing the Council at the conclusion of the person's comments or upon expiration of the person's time to speak. Such questions should be directed to the person through the Presiding Officer unless the Presiding Officer grants the Council Member permission to directly question the person.
 - 3. Staff members, through the City Manager, shall be a resource to the City Council to answer questions arising during discussions between Council Members and between Council Members and members of the public. Communications in this regard shall be through the Presiding Officer.

4. Members of the public shall direct their questions and comments through the Presiding Officer.

7.2 Rules of Order. The City Council adopts no specific rules of order except those listed herein. The City Council shall refer to The Standard Code of Parliamentary Procedure by Alice Sturgis (McGraw Hill) as a guide for the conduct of meetings. The Sturgis guideline regarding not requiring seconds for governmental bodies' motions, resolutions or ordinances is not adopted as the rule in the City. The Mayor or Presiding Officer has the discretion to impose reasonable rules at any particular meeting based upon facts and circumstances found at any particular meeting. These latter rules will be followed unless objected to by a majority of the City Council members present.

7.3 Motions. The Mayor or any member of the City Council may bring a matter of business on the agenda before the Council by making a motion. Before the matter can be considered or debated it must be seconded. Once the motion has been properly made and seconded, the Presiding Officer shall open the matter for full debate offering the first opportunity to debate to the moving party and, thereafter, to any Council Member recognized by the Mayor or Presiding Of Officer. Debate shall be closed upon consent of a majority of the Council.

7.4 Reconsideration. Immediately after a vote on a matter, any member of the City Council may request to have his/her vote changed on a matter before the Council moves on to the next item. Such a request will be granted by the Mayor or Presiding Officer unless a majority of the Council objects.

A matter may be reconsidered by the City Council if a member on the prevailing side of the vote requests reconsideration. Such a motion may be made at a meeting where such action is taken or at a subsequent meeting of the Council, however, nothing in this policy precludes the majority of members of the City Council from requesting reconsideration of any item.

7.5 Debate.

- A. The discussions and deliberations at meetings of the City Council are to secure the mature judgement of Council members on proposals submitted for decision. This purpose is best served by the exchange of thought through discussion and debate.

Debate is regulated by these rules in order to assure every member a reasonable and equal opportunity to be heard.

- B. Obtaining the Floor for Debate.

As soon as a debatable motion has been stated to the Council by the Mayor or Presiding Officer, any member of the Council has a right to discuss it after obtaining

the floor. The member obtains the floor by seeking recognition from the Mayor or Presiding Officer. A member who has been recognized is entitled to be heard so long as he/she observes the rules of debate.

C. Speaking More Than Once.

To encourage the full participation of all members of the Council, no member or members shall be permitted to monopolize the discussion of the question. If a Council member has already spoken and other members wish to speak, the latter members should be recognized in preference to the member who has already spoken. However, if no other members seek recognition, the Mayor or Presiding Officer may recognize the member who has already spoken.

D. Relevancy of Debate.

All discussion must be relevant to the motion before the City Council. A member is given the floor only for the purpose of discussing the pending question; discussion which departs is out of order. The Mayor or Presiding Officer should then direct the speaker to limit discussion to the question before the City Council.

A motion-its nature or consequences-may be attacked vigorously. But, it is never permissible to attack the motives, character, or personality of a member either directly or by innuendo or implication. It is the duty of the Mayor or Presiding Officer instantly to stop any member who engages in personal attacks. It is the motion, not its proposer, that is the subject of debate. Meetings must discuss measures and ideas, not people.

Arguments, for or against a measure, should be stated as concisely as possible.

Debate must be fundamentally impersonal. All discussion is addressed to the Mayor or Presiding Officer and must never be directed to any individual.

E. Mayor's Duties During Debate.

The Mayor or Presiding Officer has the responsibility of controlling and expediting debate. A Council member who has been recognized to speak on a question has a right to the undivided attention of the Council.

It is the duty of the Mayor or Presiding Officer to keep the subject clearly before the members, to rule out irrelevant discussion, and to restate the question whenever necessary.

SECTION 8. ITEMS TO BE PLACED ON THE AGENDA

- 8.1 Council Members. Any member of the City Council may request to have any matter that can be legally agendized to be placed on the agenda of the City Council by requesting same of the City Manager or his/her designee at least 8 working days before the next City Council meeting. Any background materials or information relating to the matter should be provided to the City Clerk for distribution to the City Council as part of the agenda packets for the meeting. The only limitation on placement of items on the agenda is as noted in Section 7.4.

Members of the Council may also place items on the agenda by indicating their desire to do so under that portion of the City Council agenda designated, "Future City Council Agenda Items."

- 8.2 City Manager. The City Manager shall indicate on each agenda of the City Council those items being considered for placement on future meetings of the City Council. The City Council may determine to hold over any matter from a future agenda.

The City Manager may hold over an item for a future agenda if he/she determines that the matter is incomplete based upon subsequent information.

SECTION 9. DECORUM

- 9.1 Council Members. Members of the City Council value and recognize the importance of the trust invested to them by the public to accomplish the business of the City. Council Members shall accord the utmost courtesy to each other, to City employees, and to the public appearing before the City Council.
- 9.2 City Employees. Members of City staff shall observe the same rules of order and decorum applicable to the City Council. City staff shall act at all times in a business and professional manner towards Council Members and members of the public.
- 9.3 Public. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council.
- 9.4 Noise in the Chambers. Noise emanating from the audience within the Council Chambers or lobby area, which disrupts City Council meetings, shall not be permitted.
- 9.5 Sergeant-at-Arms. The Chief of Police shall be ex-officio Sergeant-at-Arms of the City Council.

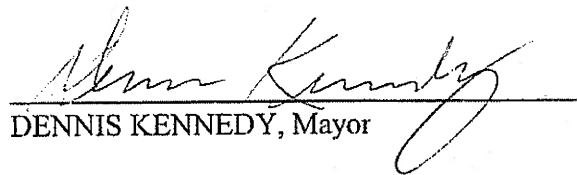
CP 97-01
City Council Rules of Procedure
Page - 10 -

SECTION 10. VIOLATIONS OF PROCEDURES

Nothing in these policies and procedures shall invalidate a properly noticed and acted upon action of the City Council in accordance with State Law.

This Policy Shall remain in effect until modified by the City Council.

APPROVED:


DENNIS KENNEDY, Mayor

CITY OF MORGAN HILL CITY COUNCIL POLICIES AND PROCEDURES

CP 96-01

SUBJECT: PLACEMENT OF ITEMS ON THE AGENDA AND
MATTERS TO BE RECONSIDERED BY THE CITY
COUNCIL

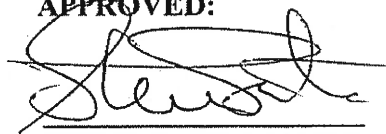
EFFECTIVE DATE: JULY 17, 1996

REVISED DATE: JUNE 27, 2007

ORIGINATING DEPT: City Manager

1. Members of the City Council and City Manager may place items on the agenda.
2. Members of the City Council who wish to place items on the agenda agree to submit the item with any background materials by 12:00 noon on Monday during the week preceding the meeting.
3. Reconsideration - A matter may be reconsidered by the City Council if a member on the prevailing side of the vote requests reconsideration. Such a motion may be made at a meeting where such action is taken or at a subsequent meeting of the Council.
4. Items raised by the public during public comment may be referred to a future City Council agenda for formal action. In accordance with State law, matters not scheduled on the agenda cannot be acted upon by the City Council, but a member of Council may request consideration of the item at a future meeting.
5. Members of the City Council can identify items to be added to future agendas at the end of each Council meeting under the section titled, "Future Council Initiated Agenda Items".

APPROVED:


STEVE TATE, MAYOR



2018 Strategic Goals

1. Address Public Safety Concerns of California Cities.

Address public safety concerns arising from recently enacted reduced sentencing laws.

Protect local funding and authority in the implementation of the Adult Use of Marijuana Act.

Continue to preserve city rights to deliver emergency medical services (Health and Safety Code 1797.201).

Seek additional tools and resources to address critical community challenges such as homelessness, mental health, domestic violence, drug rehabilitation, ex-offender reentry, and human trafficking.

2. Ensure Sustainability of Public Pension and Retirement Health Benefits.

Consistent with the League's adopted pension sustainability principles, work with affected stakeholders, employees, CalPERS, legislators and the Governor to achieve meaningful options for cities to address growing unfunded pension liabilities that will ensure cities remain solvent and provide services to residents while continuing to offer employees meaningful and sustainable pension and health benefits.

3. Protect Existing Transportation Funding for Local Priorities.

Protect existing transportation funding for local priorities and oppose efforts that would reduce or eliminate funding for cities.

4. Improve Housing Affordability and Support Additional Resources to Address the Homelessness Crisis.

Increase state and federal financial support and provide additional local incentives and tools to improve housing affordability and develop more workforce and affordable housing. Support additional resources and tools to address the homelessness crisis and advance the recommendations of the CSAC-League Homelessness Task Force.



2018 Priorities

Transportation & Funding topics presented for study/action:

- *Collaboration between cities and major employers on transit solutions to serve all*
- *New models to fund mass transit given new Federal tax & funding realities*
- *Public-Private Partnerships*
- *Headcount or Payroll Taxes*
- *Local and/or regional transit agency governance reform*
- *Leverage requests to support RM3 or megameasures*

Housing & Homelessness topics presented for study/action:

- *ADUs*
 - *Collaborative Partnerships*
- *Vehicle Dwellers*
- *Measure A Housing Bond*
- *RHNA Sub-region Task Force (continuation, committee already established)*
- *Ongoing Analysis of State Legislation*

Sustainability (what isn't being done in other agencies)

- *Greenhouse emissions*
- *EV infrastructure – no cohesive plan & possible partnership with the County (Net Zero)*

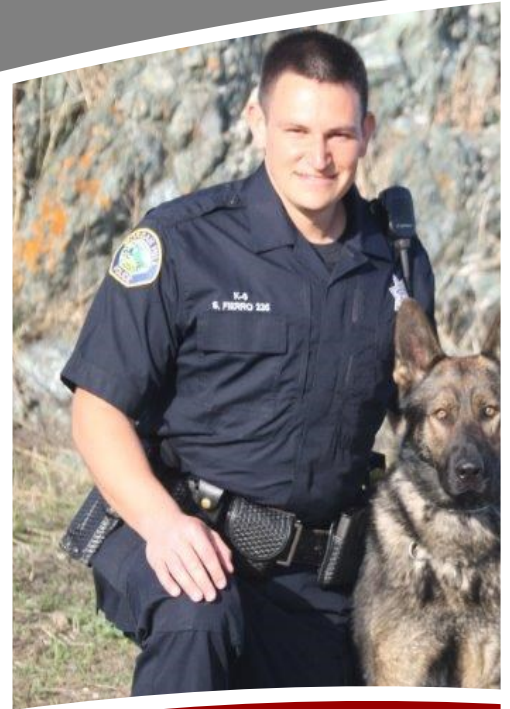
Smart Cities

Age Friendly Implementation

EMS Option

Aircraft Ad Hoc Roundtable Committee

MORGAN HILL, CALIFORNIA



BUDGET IN BRIEF

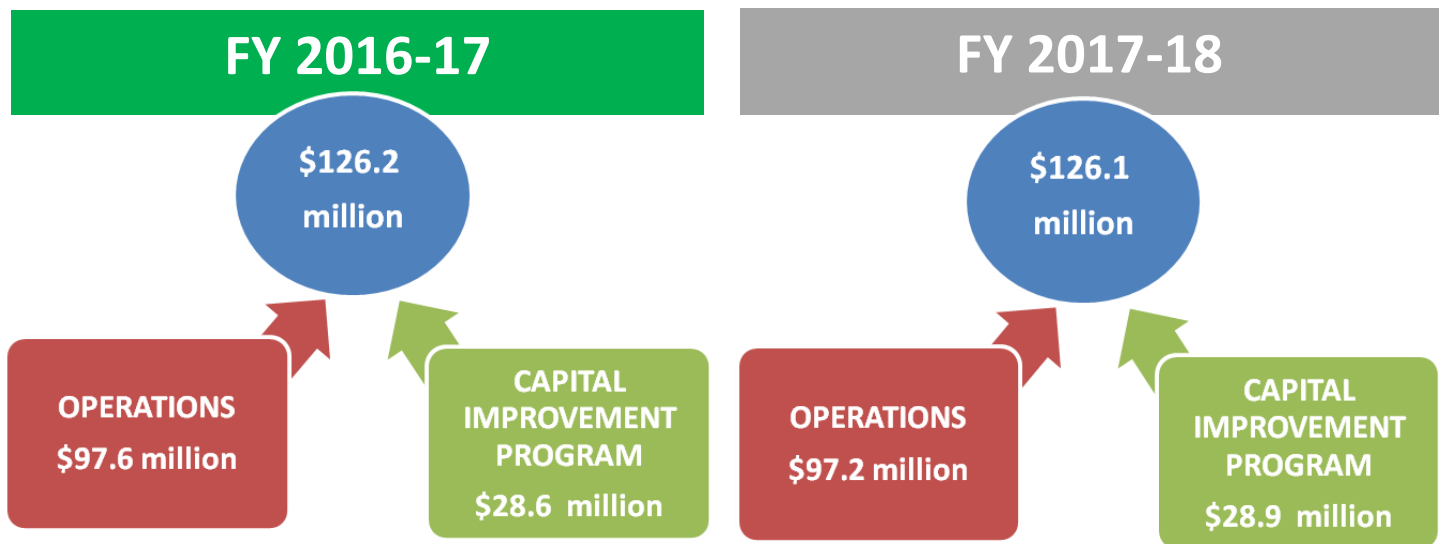


Attachment: Budget in Brief FY 16-18 (1600 : 2018 Goal Setting Workshop)

Fiscal Years 2016-17 & 2017-18

Adopted FY 2016-17 & FY 2017-18 Budget

The City of Morgan Hill's Budget in Brief is intended to provide you with information about your City's Budget adoption process. The City's biennial budget is prepared much like a household spending plan. While a family might plan for such expenses as housing, food, clothing, transportation, or medical bills, the City's focus is for police and fire protection, parks, recreation, water and sewer systems, housing, economic development, roads, building maintenance, and much more. City employees worked hard to recommend a budget that aligns resources and proposes quality of life enhancements that are consistent with the City Council's and community's priorities, while maintaining fiscal responsibility. In total, the recommended FY 2016-17 (July 1-June 30) budget is **\$126.2 million** and the FY 2017-18 budget is **\$126.1 million**.



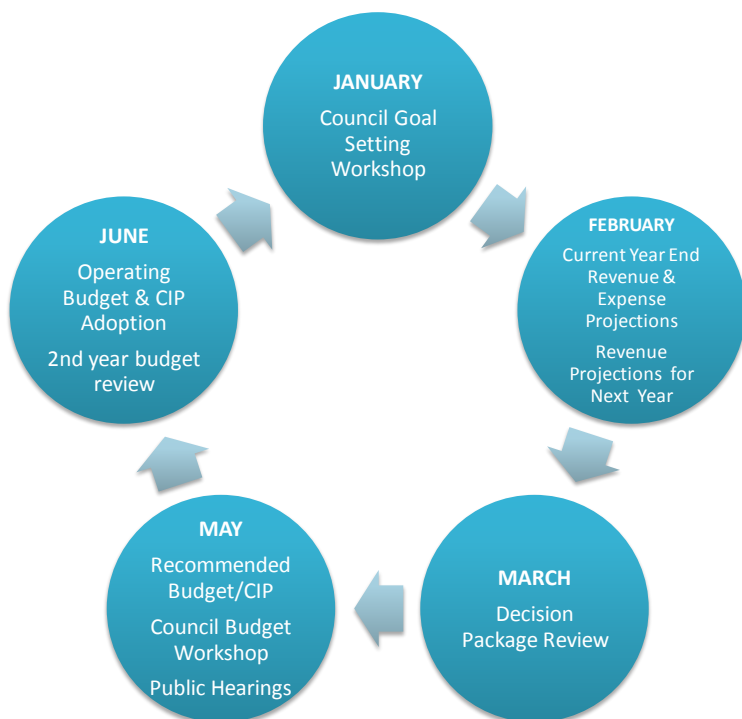
FY 2017-22 Capital Improvement Program Summary

Project Categories	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Totals
1 Parks & Recreation	\$6.8	\$4.0	\$5.1	\$1.7	\$2.0	\$1.1	\$20.6
2 Public Facilities	\$0.3	\$3.3	\$0.0	\$0.0	\$0.0	\$0.0	\$3.6
3 Storm Drainage	\$0.1	\$0.2	\$2.5	\$2.9	\$0.3	\$0.2	\$6.1
4 Streets & Roads	\$5.0	\$5.2	\$2.6	\$1.0	\$1.6	\$1.0	\$16.5
5 Wastewater	\$9.5	\$15.6	\$6.0	\$4.5	\$4.7	\$4.7	\$45.0
6 Water	\$7.0	\$0.5	\$1.2	\$3.0	\$1.3	\$2.7	\$15.7
Totals	\$28.6	\$28.9	\$17.4	\$13.1	\$9.8	\$9.7	\$107.4

in millions

2 Year Budget Cycle

On June 15, 2016 the City Council adopted the City's first year of the transition to a two-year operating budget cycle and six year Capital Improvement Program. The adopted biennial budget consists of two separate budgets, Fiscal Year 2016-17 & Fiscal Year 2017-18.



The budget process begins in January each year when the City Council conducts a two-day workshop to set its priorities, goals, and strategies for the organization and community. City teammates then prepare the budget to advance these priorities.

New this budget cycle, the City obtained feedback from residents about satisfaction and priorities for City services. Residents identified the following quality of life service priorities:

- Rapid response to 9-1-1 emergencies
- Maintaining the number of police officers on neighborhood patrols
- Maintaining crime prevention and investigation programs
- Maintaining fire protection
- Maintaining City streets and roads, and repairing potholes
- Maintaining the long-term financial stability of the City

The Council's and community's priorities are the guiding principles for developing the biennial operating budget and capital improvement program with the goal of enhancing City services.

During the months of May and June, the City Council reviews the recommended budget during an all day workshop and formal public hearing. Public requests and concerns are addressed at this time and any Council initiated recommendations are incorporated into the final budget document. The finished product is then adopted by the Council and is designed to make the best, most efficient use of the money entrusted to the City by the Morgan Hill community. In the fourth quarter of the FY 2016-17 budget, the Council will be provided an update on revenue assumptions, fund balances, and possible amendments to the FY 2017-18 annual budget.

New Quality of Life Enhancements:



Invest \$2.1 million over 2 years for building and equipment replacement projects

Include \$6M over 5 years in the Capital Improvement Program for agriculture preservation

Increase the General Fund investment for street improvement projects - \$250,000 annually for 3 yrs

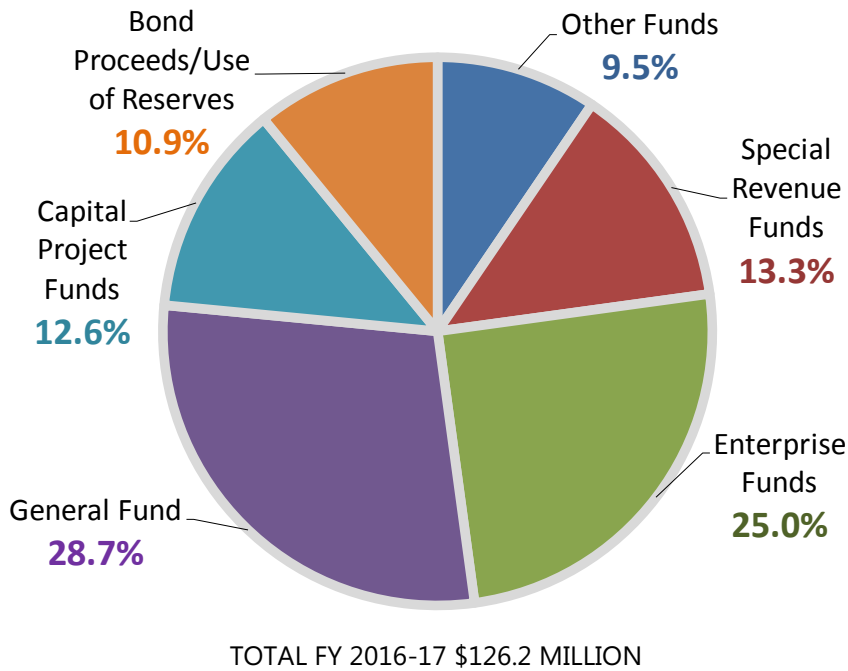
Hire a full-time Public Safety Dispatcher - \$158,000 ongoing

Investment in City's Information Services infrastructure - \$565,000 over 2 years

Conduct a comprehensive internal and external Communications Assessment to evaluate the effectiveness of our current communication efforts - \$25,000

Support Downtown Investment Strategy and provide additional park spaces by initiating the construction of 3 Downtown parks - \$4,051,000

Where Does Your City's Money Come From?

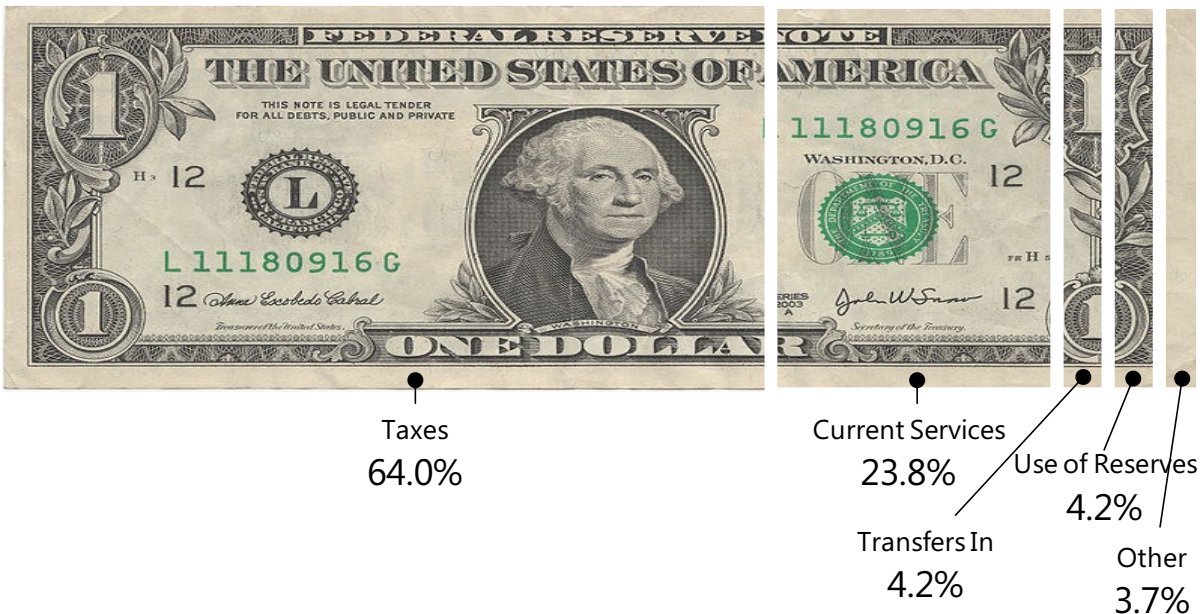


Income for the City is generated from taxes, building permit fees, business licenses, recreation memberships, sewer and water sales, and more. The revenue is deposited into different funds, similar to bank accounts. Unlike personal bank accounts where funds can be transferred from one to another, the City must comply with strict laws that require money be maintained in separate funds and spent for specific purposes. For example, the City may not raise water rates to pay for police services. Revenue that is not reserved for a specific purpose, like taxes, is directed into the General Fund, which pays for the general operations of the City.

GENERAL FUND

Most of the general fund money comes from the following primary sources: property tax, sales tax, and hotel taxes. Current services is made up of recreation fees for service and other service fees. Since many of these revenues are sensitive to economic conditions, the City's economic development efforts are focused on increasing jobs and expanding the tax base.

General Fund Revenue Sources \$37.8 million

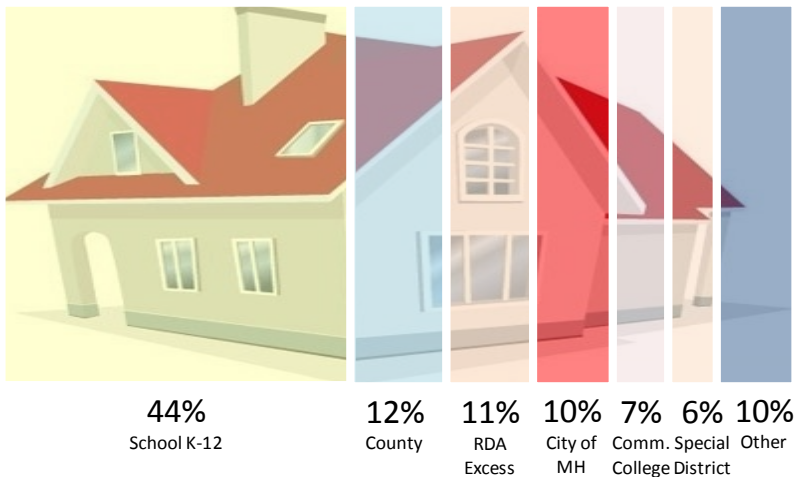


Where Does Your City's Money Come From?

PROPERTY TAX

Property tax is a tax on real property and tangible personal property based on the property value. The State Constitution limits the real property tax rate to 1% of the property's assessed value plus rates imposed to fund indebtedness approved by the voters. A majority of property taxes supports local schools. Morgan Hill's share of the 1% is equivalent to 10 cents for every \$1.00 collected from property taxes. In FY 16-17, property tax is projected at \$10 million or 28% of the total General Fund revenues.

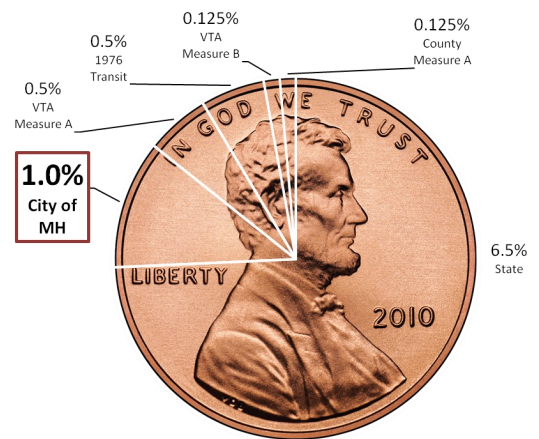
Morgan Hill Property Tax 1% Distribution



SALES TAX

Sales tax is imposed on retailers for selling tangible personal property in California. The sales and use tax rate for Santa Clara County is 8.75% of which Morgan Hill's share is 1%. Revenues from sales tax are expected to reach \$8.8 million in the coming fiscal year, or 24% of the total General Fund revenue projected. It is the second largest revenue source for the City's general fund.

Allocation of Sales Tax Rate (Current Sales Tax Rate 8.75%)



SPECIAL REVENUE FUNDS

The City also receives money from a variety of other sources, which can only be used for specific purposes or projects. These sources include the collection of developer fees, gasoline taxes, Community Development Block Grant monies, and more. Money collected from development fees are restricted to costs associated with processing building, engineering and planning applications. Gasoline taxes must be used to pay for road improvements and repairs, and cannot be used on general City services. In FY 16-17 special revenue funds are projected at \$16.8 million.

Where Does Your City's Money Come From?

WATER AND WASTEWATER FUNDS

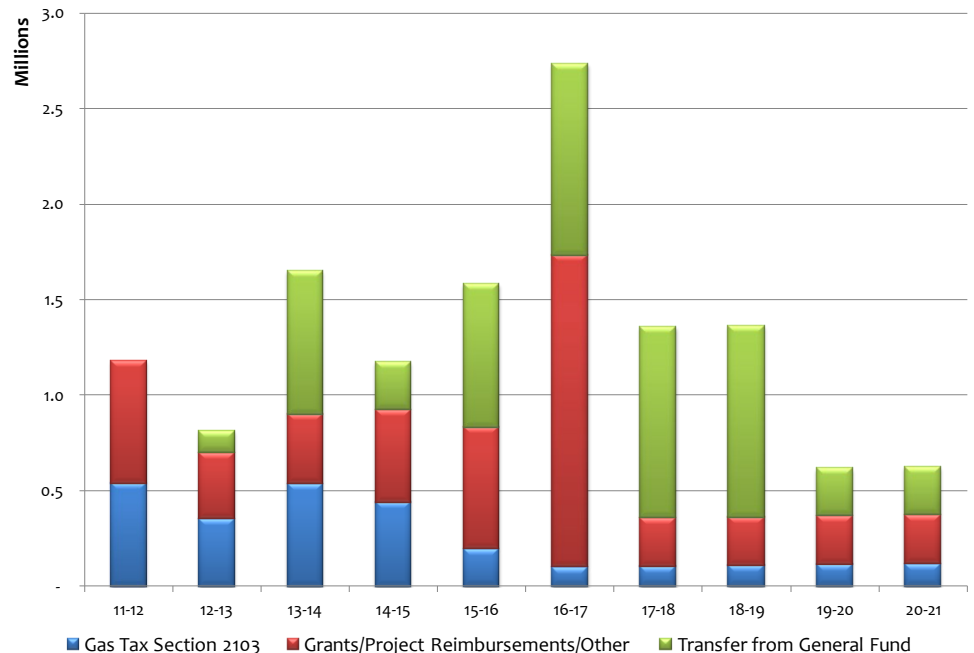
Water and Wastewater are both Enterprise Funds and account for operations that are financed and function like a private business. Separate funds are established for specific purposes and the cost to provide the service to the public is paid with revenues generated by the same fund. For instance, money collected from customers for their water consumption goes to purchase the water from the Water District and towards the maintenance of the infrastructure that delivers the water to your home.



STREET IMPROVEMENT FUNDING SOURCES

The City's street improvement projects are funded from 3 primary sources, 1) gas taxes, 2) grants, and 3) transfers from the General Fund.

As depicted in the chart, gas tax has sharply declined and is anticipated to remain at low levels for the near future. As a result, fewer gas tax resources are available. To address this high priority area, the City Council will strategically invest \$1 million annually each of the next three years from the General Fund. Even with this increased General Fund investment, the financial resources for street improvements are insufficient.



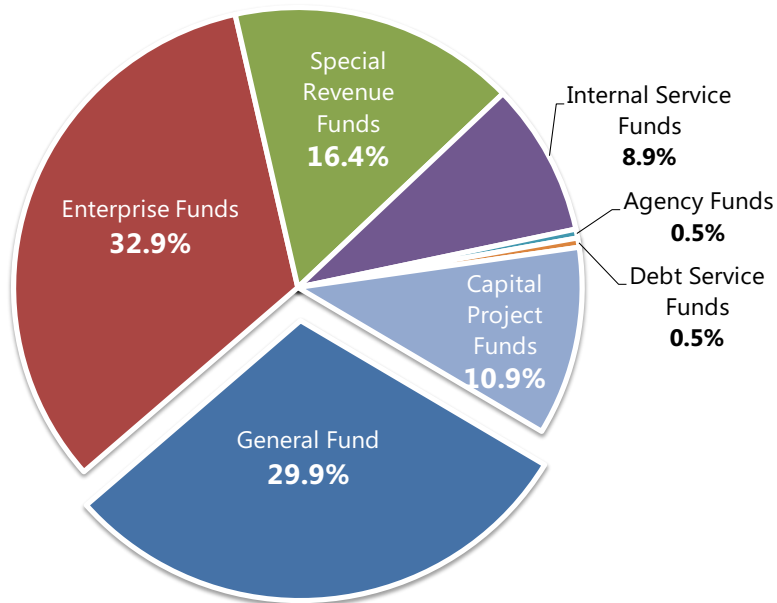
CAPITAL PROJECT FUNDS

CIP for 2017-2022 is \$107.4 million

Morgan Hill has a wide variety of funding sources for CIP projects; some steady and predictable, while others are dependent on outside agencies. New development in Morgan Hill, be it residential or commercial, is required to pay impact fees to the City, which go towards infrastructure that will be needed as the City grows. Impact fees pay for the impact the new development's presence will have on the City. New development pays the following impact fees; streets, water, sewer, drainage, police, fire, parks, library, and public facilities. These impact fees can only be used to build infrastructure and facilities and cannot be used for ongoing maintenance or operations. Other CIP funding sources include grant monies and bond proceeds.

Where Does the Money Go?

The FY 2016-17 citywide expenditure budget amounts to **\$126.2** million. As depicted in the pie chart below, the **largest portion** of expenditures support City Utilities, which deliver water to residents and businesses and treats the wastewater.



The **second** largest expense is attributable to the General Fund (\$37.8 million), which primarily funds police, fire, parks and street maintenance, economic development, recreation and community services, all of which contribute to the quality of life of our community as well as internal support functions such as Finance, Human Resources, City Clerk, and Legal Services.

The **third** largest expense is for special revenue funds which include the costs associated with processing building, engineering and planning applications, affordable housing efforts, environmental programs, general plan updates, and the Successor Agency.

The City Council has discretion on how to spend \$25.8 million of the \$37.8 million in General Fund revenues. In contrast, non-discretionary funds are funds that are collected and can only be used for that exact purpose, such as Centennial Recreation Center/Aquatics Center membership.

General Fund Discretionary Expenses

\$25.8 million



For More Information:

The City of Morgan Hill's Recommended Operating and Capital Improvement Program Budget document can be found on the City's website at <http://www.morgan-hill.ca.gov/463/Budget>

The entire budget document is also available at City Hall and the Morgan Hill Public Library. For more information about the City of Morgan Hill Budget, please contact the Budget Manager at Monica.Delgado@morganhill.ca.gov



Sustainable Morgan Hill Vision

Morgan Hill is a socially responsible, environmentally conscious, and economically sound community that embraces inclusiveness with participation by all.

CITY COUNCIL ONGOING PRIORITIES

Enhancing Public Safety · Protecting the Environment · Maintaining Fiscal Responsibility ·
Supporting Our Youth, Seniors, and Entire Community · Fostering a Positive Organizational Culture ·
Preserving and Cultivating Public Trust · Preserving Our Cultural Heritage

2017 STRATEGIC PRIORITIES

High Speed Rail
Inclusiveness
Infrastructure
Regional Initiatives
Telecommunications

2017 STRATEGIC PRIORITIES:



High Speed Rail

The City of Morgan Hill will directly advocate for our community's needs through our communications, discussions, and decisions. We will continue to engage the community, the High Speed Rail Authority, our state and federal legislators, and other regional agencies to mitigate negative impacts and convey our position that the High Speed Rail Authority should only use the existing Highway 101 right-of-way to avoid all impacts to residents, schools, and businesses. Should the Authority decide the 101 right-of-way is not feasible, we will strongly advocate for the route with the least impact on Morgan Hill.



Inclusiveness

We will celebrate the diversity, history, and culture of our community. Through City Council workshops, community meetings, and researching successes in other communities, the City will listen to and collaborate with the community to define how inclusiveness will be further woven into our community's fabric and to increase public participation. The City's communications, services, public spaces, and projects will embrace all community members as partners, advancing our vision of being a socially responsible community.



Infrastructure

The City will review its streets, parks, and public facilities infrastructure needs initially by updating its 2014 infrastructure study to quantify the funding gap. We will identify potential funding options as ongoing revenue is insufficient to fund our vital community assets at a sustainable level without significantly impacting existing service levels that our community has come to expect. Morgan Hill will actively work with the Valley Transportation Agency, the County, and the State to secure funding for the Santa Teresa extension and road maintenance. We will continue to work closely with our community to inform them of the needs and engage them to find an affordable and sustainable solution.



Regional Initiatives

City Council and staff will focus on influencing regional decisions that benefit Morgan Hill. This regional involvement will include, but not be limited to, partnering with the League of California Cities, Valley Transportation Authority, Santa Clara Valley Water District, Cities Association of Santa Clara County, the City of Gilroy, Santa Clara County, Morgan Hill Unified School District, the Local Agency Formation Commission, the Open Space Authority, and Silicon Valley Clean Energy to advance projects that further Sustainable Morgan Hill.



Telecommunications

The City will collaborate with the private sector to explore ways to provide fast, reliable access and wireless connectivity for residents and businesses. The 2016 Telecommunications Infrastructure and Economic Development Blueprint reports will be the foundation for continuing discussions with broadband providers, public utilities, and other infrastructure service providers in developing an implementation plan for growing our telecommunications infrastructure. The plan will be used to signal Morgan Hill's support for business expansion.

2017 City Council Meetings

Meeting Date	Start time	Meeting Type	Special Meeting Called for:
1/11/2017	6:00 P.M.	Special	City Council Interviews
1/18/2017	5:30 P.M.	Special/Regular	Planning Commission Interviews Closed Session
1/25/2017	5:00 P.M.	Special/Regular	VTA presentation re: Next Network Planning efforts and potential impacts on Morgan Hill Community
2/1/2017	5:30 P.M.	Special/Regular	Prop 64 and Related Policies Workshop
2/15/2017	6:00 P.M.	Special/Regular	LCAC Interviews
2/22/2017	5:30 P.M.	Special/Regular	Public Safety Master Plan Workshop
* 3/1/2017	7:00 P.M.	Regular	
3/15/2017	6:30 P.M.	Special/Regular	Closed Session
4/5/2017	6:30 P.M.	Special/Regular	Closed Session
4/19/2017	5:00 P.M.	Special/Regular	BMR Housing Percentages Workshop Economic Blueprint Workshop
5/3/2017	5:00 P.M.	Special/Regular	Software Training LCAC Interviews
5/17/2017	5:00 P.M.	Special/Regular	Closed Session RDCS Workshop- Potential Measure S, Residential Development Control System (RDCS) process changes
5/24/2017	5:30 P.M.	Special/Regular	Climate and Agriculture Protection Program (CAPP) Update Workshop Agricultural Preservation and Annexations/Urban Service Area (USA) Extension Policies Workshop
6/21/2017	5:30 P.M.	Special/Regular	Sexual Harassment Training LCAC Interviews
6/28/2017	6:00 P.M.	Special/Regular	Closed Session
7/19/2017	5:15 P.M.	Special/Regular	Closed Session Development User Fee Study Workshop
7/26/2017	5:30 P.M.	Special/Regular	Transition to District Elections Workshop
7/31/2017	6:30 P.M.	Special	Closed Session
8/16/2017	6:00 P.M.	Special	Closed Session
8/23/2017	5:30 P.M.	Special/Regular	Water, Wastewater, and Storm Drains Workshop
8/24/2017	4:00 P.M.	Special	Closed Session
9/6/2017	9:45 A.M.	Special	Closed Session- City Manager Interviews
* 9/6/2017	7:00 P.M.	Regular	
9/27/2017	5:30 P.M.	Special/Regular	Cannabis Related Policies Workshop
10/4/2017	5:30 P.M.	Special/Regular	Environmental Program Update Workshop Closed Session
* 10/18/2017	7:00 P.M.	Regular	
11/1/2017	5:30 P.M.	Special/Regular	Station Area Master Plan Workshop
11/15/2017	5:30 P.M.	Special/Regular	High Speed Rail Workshop Closed Session
12/6/2017	6:15 P.M.	Special/Regular	Closed Session
12/20/2017	5:30 P.M.	Special	Special Meeting held in lieu of regular meeting for the purpose of conducting a TEFRA Hearing

* Regular meetings starting at 7:00 p.m.

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES

Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Countywide	<u>Santa Clara County Library District Joint Powers Authority</u> 1370 Dell Avenue Campbell, CA 95008 Cynthia Rios Garcia, Secretary CRiosGarcia@sccl.org (408) 293-2326, ext 3090	Oversees operations of County- wide library services (Cities of Campbell, Cupertino, Gilroy, Los Altos, Los Altos Hills, Milpitas, Monte Sereno, Morgan Hill & Saratoga.	Meets 4 times per year typically on the 4 th Thursday of month; 1:30 - 3:30 P.M. 1370 Dell Avenue Campbell, CA 95008	(P) Tate (A) Jachimowicz	
Environmental	<u>Ad-Hoc Advisory Committee on South Flow Arrivals</u> 1701 Airport Blvd. Suite B-1130 San Jose, CA 95110 Matthew Kazmierczak mkazmierczak@sjc.org (408) 392-3640	Gather input, concerns, and comments from the general public on the south flow issues; identify and discuss possible options to address this procedure's noise impacts; and recommend potential "feasible" options for FAA consideration.	Monthly, January 2018 through June 2018	(P) Spring (A) Carr	
Environmental	<u>Santa Clara Valley Habitat Agency Governing Board</u> 535 Alkire Avenue, Suite 100 Morgan Hill, CA 95037 Ed Sullivan, Executive Officer Edmund.sullivan@scv-habitatagency.org (408) 779-7261	Serves as governing body for JPA and makes all decisions except those delegated to the Implementation Board Staff.	Quarterly, 3 rd Thursday 3:00 pm - 5:00 pm Morgan Hill City Council Chamber 17555 Peak Avenue	(P) Tate (P) Constantine (A) Spring (A) Jachimowicz	

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CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES

Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Environmental	<u>Santa Clara Valley Habitat Agency Implementation Board</u> 535 Alkire Avenue, Suite 100 Morgan Hill, CA 95037 Ed Sullivan, Executive Officer Edmund.sullivan@scv-habitatagency.org (408) 779-7261	Makes recommendations to the Governing Board regarding fees and budget, appoints executive officers and hiring of other agency personnel, services and equipment, makes decision regarding real property acquisition and makes recommendations to the executive officers regarding grants and other funding.	Bi-Monthly, 3 rd Thursday 3:00 pm - 5:00 pm Morgan Hill City Council Chamber 17555 Peak Avenue	(P) Constantine (A) Spring (P) Leslie Little (A) Jennifer Carman	
Environmental	<u>Silicon Valley Clean Energy Authority</u> 333 W. El Camino Real, Suite 290 Sunnyvale, CA 94087 Andrea Pizano andreap@svcleanenergy.org (408) 721-5301 x.1005	The JPA created in order to collectively study, promote, develop, conduct, operate, and manage energy supply and efficiency programs related to the provision of clean power.	2 nd Wednesday of the month	(P) Tate (A) Tony Eulo	
Flood Control	<u>Pajaro River Watershed Flood Prevention Authority</u> PO Box 809 Marina, CA 93933 Ana Flores Regional Analysis & Planning Services aflores@ambag.org (831)883-3750 ext. 300	Identify, evaluate, fund and implement environmentally sound flood prevention and control strategies in the Pajaro River Watershed, on an intergovernmental, cooperative basis as required by the Pajaro River Watershed Flood Prevention Authority Act.	Meet bi-monthly 1 st Friday at 9:00 AM Meeting locations alternate between the Cities of Gilroy, Hollister, Salinas & Watsonville	(P) Spring/Carr (non-voting member)	Chris Ghione, Interim Deputy City Manager

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES

Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Flood Control	<u>Santa Clara Valley Water District Elected Officials Quarterly Meeting (Llagas Creek PL 566)</u> 5750 Almaden Expressway San Jose, CA 95118-3686 (mailing address) Michelle King, Clerk of the Board board@valleywater.org (408) 265-2600	Specifically address Llagas Creek flooding and PL 566 legislation.	Quarterly	(P) Tate (A) Carr	Christina Turner, City Manager Chris Ghione, Interim Deputy City Manager
Housing	<u>Santa Clara County Housing & Community Development Advisory Committee (HCDAC)</u> Office of Supportive Housing 3180 Newberry Drive, Ste 150 San Jose, CA 95118 Tracy Cunningham, Management Analyst Tracy.cunningham@hhs.sccgov.org (408) 793-0560	The role of the HCD Advisory Committee is to be the policy-recommending body to the Board of Supervisors on the planning, implementation, monitoring, and evaluation of the Urban County HCD Program. The Committee guides the development of a coordinated housing and community development plan and hears project proposals, reviews staff recommendations, and makes recommendations to the Board of Supervisors for final approval and forwarding to HUD.	4 Meetings per year 70 West Hedding Street, 1 st Floor Board Chambers	(P) Carr (A) Jachimowicz (P) Laura Gonzales-Escoto, Citizen Representative	Rebecca Garcia, Housing Manager

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CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES

Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Land Use/ Transportation	<u>South County Joint Planning Advisory Committee</u> Santa Clara Co. Planning Office 70 W. Hedding, E Wing, 7 th Floor San Jose, CA 95110 Rep: Bill Shoe Bill.shoe@pln.co.santa-clara.ca.us (408) 299-5749	Cities of Gilroy & Morgan Hill, County of Santa Clara and unincorporated area of San Martin addressing issues re: land use planning of regional significance. Staff coordination rotates between the three sponsoring organizations, Gilroy, Morgan Hill, and Santa Clara County.	Quarterly, 2nd Thursday at 7:00 P.M.	(P) Spring (A) Carr Joseph Mueller, Planning Commissioner Dennis Delisle, Citizen Representative _____, Citizen Representative	Jennifer Carman, Community Development Director
Local Partnership	<u>City-School Liaison Committee</u> Morgan Hill Unified School District; 15600 Concord Circle or City of Morgan Hill 17575 Peak Avenue Morgan Hill, CA 95037-4128 Jayne Giangreco, Secretary to the Superintendent, MHUSD giangrecoj@mhusd.org (408) 201-6001 Michelle Wilson, Deputy City Clerk Michelle.wilson@morganhill.ca.gov (408) 310-4678	To facilitate communication between the City and School District on issues of common concern.	Every other month	(P) Carr (P) Tate (A)Constantine	Christina Turner, City Manager David Swing, Police Chief Chris Ghione, Interim Deputy City Manager

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES

Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Regional Government	<u>Association of Bay Area Governments (ABAG)</u> <u>General Assembly Meeting</u> 375 Beale Street San Francisco Fred Castro, Clerk of the Board fcastro@bayareametro.gov (415) 820-7913	Council of governments representing Cities & Counties in the Bay Area; a comprehensive planning agency addressing regional social, environmental and economic issues.	Meets annually, usually in April Various locations	(P) Jachimowicz (A) Tate	(P) Leslie Little, Assistant City Manager for Community Development (A) Jennifer Carman, Community Development Director
Regional Government	<u>Cities Association of Santa Clara County Board</u> PO Box 1079 Los Gatos, CA 95031 Andi Jordon, Executive Director andi@citiesassociation.org (408) 766-9534	Promotes cooperation, represents the mutual interest, and presents a unified voice for the fifteen cities of Santa Clara County; each city in Santa Clara County appoints the Mayor or a Council Member to the Board of Directors; advocates for positive action to enhance the quality of life for the people of our county.	Monthly 2nd Thursday 7:00 P.M. 456 W. Olive Ave Sunnyvale	(P) Tate (A) Constantine Mayor Pro Tem is the Alternate	None, unless Morgan Hill serves as President, then City Manager
Regional Government	<u>Cities Association of Santa Clara County Board</u> <u>City Selection Committee</u> PO Box 1079 Los Gatos, CA 95031 Andi Jordan, Executive Director andi@citiesassociation.org (408) 766-9534	Committee makes recommendations on appointments to regional and countywide organizations.	As needed	(P) Tate (A) Constantine Mayor Pro Tem is the Alternate	

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES

Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Regional Government	<u>League of California Cities Peninsula Division</u> Seth Miller P.O. Box 5630 San Francisco, CA 94080 sethl_miller@yahoo.com (415) 595-8629	Comprised of the 36 cities from San Francisco to Gilroy, division members work together to enhance the quality of life in our communities, our region and our state.	4 meetings per year, typically in: February April July September special meetings added as needed	(P) Jachimowicz (A) Constantine	
Transportation	<u>Caltrain Local Policy Maker Group</u> 1250 San Carlos Avenue San Carlos, CA 94070 (650) 508-6200	Is an advisory group, comprised of elected officials and provides a formal venue to facilitate local input and guidance on the Caltrain Modernization Program.	Monthly, 4 th Thursday, 6:00 P.M. Edward J. Bacciocco Auditorium, Second Floor	(P) (A)	
Transportation	<u>Santa Clara County Expressway 2040 Policy Advisory Board</u> Santa Clara County Roads and Airports 101 Skyport Drive San Jose, Ca 95110-1302 Aruna Bodduna Arun.bodduna@rda.sccgov.org (408) 573-2462	Expressway Plan 2040 will take a fresh look at the needs of the expressways and Santa Teresa/Hale Corridor based on city land use plans, projected 2040 traffic growth, and Complete Streets planning. Expressway Plan 2040 will also identify new challenges, recommend any necessary policy changes, and revise funding requirements and implementation strategies.	As needed 70 West Hedding Street, 1 st Floor Board Chambers	(P) Spring (A) Tate	Scott Creer, Deputy Director for Engineering

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES

Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Transportation	<u>Santa Clara Valley Transportation Authority (VTA)</u> <u>Policy Advisory Committee (PAC)</u> 3331 North First Street San Jose, CA 95134-1906 Steven Flynn Advisory Committee Coordinator Elaine Baltao, Board Secretary Elaine.Baltao@vta.org (408) 321-5680	Advises the Authority Board of Directors on policy matters relating to transportation and congestion management. <i>Board Member cannot serve on the PAC.</i> <i>(Note: participation is State-mandated)</i>	Monthly, 2 nd Thursday, 4:30 P.M. 1331 N. 1 st Street Room B-104 San Jose	(P) Constantine (A) Spring	Scott Creer, Deputy Director for Engineering David Gittleson, Associate Engineer
Transportation	<u>Santa Clara Valley Transportation Authority (VTA)</u> <u>MG - Group 4</u>	Cities of Morgan Hill and Gilroy, advises the PAC (see above) on transportation policy and funding issues.	Tuesday before each Thursday Board meeting, 10:00 am, location to be determined	(P) Carr (A) Tate (A) Constantine	Scott Creer, Deputy Director for Engineering David Gittleson, Associate Engineer
Transportation	<u>Santa Clara Valley Transportation Authority (VTA)</u> <u>Board of Directors</u> 3331 North First Street San Jose, CA 95134-1906 Elaine Baltao, Board Secretary Elaine.Baltao@vta.org (408) 321-5680	Reviews issues relating to transportation and congestion management.	Monthly, 1 st Thursday at 5:30 P.M. Board Chambers 70 W. Hedding St. San Jose	(P) Carr (A) Roland Velasco (Gilroy) <i>(Alternates between MH and Gilroy every couple years)</i>	Scott Creer, Deputy Director for Engineering David Gittleson, Associate Engineer

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CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES

Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Water/Wastewater	<u>Santa Clara Valley Water Commission</u> 5750 Almaden Expressway San Jose, CA 95118-3686 (mailing address) Glenna Brambill gbrambill@valleywater.org (408) 630-2408	Advises the District on water supply, legislative issues and integrated water resource management. <i>(Note: Most issues relate to imported water; Morgan Hill is 100% ground water)</i>	12:00 p.m.-2:00 p.m. January April July October Santa Clara Valley Water District Headquarters Building Boardroom 5700 Almaden Expressway, San Jose, CA 95118	(P) Constantine (A) Carr	Dan Repp, Deputy Director for Utilities Services <u>or</u> Chris Ghione, Interim Deputy City Manager <i>(Note: Staff member serves as <u>alternate</u>)</i>
Water/Wastewater	<u>South County Regional Wastewater Authority (SCRWA) Board Meeting</u> 1500 Southside Drive Gilroy, CA 95020 Gina Bonnell Gina.bonnell@ch2m.com Secretary/Clerk of the Board Ph: (408) 848-0480 Fax: (408) 842-0873	The South County Regional Wastewater Authority established by Joint Powers Agreement (Cities of Gilroy & Morgan Hill) to provide common authority relating to Joint Wastewater Gilroy/Morgan Hill Sewage Treatment Plant located in Gilroy.	1 st Wednesday of the Month 8:00 A.M. 1500 Southside Drive Gilroy	(P1) Carr (P2) Spring (A) Constantine (A) Jachimowicz (A) Tate	Dan Repp, Deputy Director for Utilities Services <u>or</u> Chris Ghione, Interim Deputy City Manager Christina Turner, City Manager

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CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES

Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Water/Wastewater	<u>Joint City Council/South County Regional Wastewater Authority/Santa Clara Valley Water District Committee</u>	Advance South County Water interests. This joint committee is made up of two City Council members each from Morgan Hill and Gilroy, and two Santa Clara Valley Water District (SCVWD) Board members. The members from the two cities will also represent the South County Regional Wastewater Authority (SCRWA). Policy matters to be discussed include recycled water, groundwater, and long-term water resource planning.	Meetings follow SCRWA Board Meetings (1 st Wednesday of the month at 8:00 a.m.)	(P1) Carr (P2) Spring (A) Constantine (A) Jachimowicz (A) Tate	Christina Turner, City Manager Chris Ghione, Interim Deputy City Manager
To be dissolved	<u>Corporation Yard Commission</u> Morgan Hill Unified School District 15600 Concord Circle Morgan Hill, CA 95037 (408) 201-6001 (Jayne Giangreco, Secretary to the Superintendent) Secretary: Christina Turner, Assistant City Manager for Administrative Services – City of Morgan Hill Kirsten Perez, Assistant Superintendent, Business Services Morgan Hill Unified School District Ph: (408) 201-6052 perezk@mhusd.org	Established by Joint Powers Agreement (City of Morgan Hill and Morgan Hill Unified School District) for the purpose of operating the Corporation Yard. Membership consists of 2 City Council Members, 2 School District Board Members, and one citizen representative of the public at large.	Annually, and as needed	(P) Tate (P) Roger Knopf, Chair At-Large Citizen Representative	Chris Ghione, Interim Deputy City Manager

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CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES

Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
To be dissolved	<u>Morgan Hill Economic Development Corporation</u> 17450 B Monterey Road Morgan Hill, CA 95037 Michelle Wilson, Deputy City Clerk (408) 310-4678 Michelle.wilson@morganhill.ca.gov	The Morgan Hill Economic Development Corporation was established to provide physical, economic and educational development, redevelopment, and revitalization efforts with the City of Morgan Hill.	4 th Wednesdays of the month 5:00 pm (Location subject to change)	(P) _____ (P) Carr	Leslie Little, Assistant City Manager for Community Development

2017 City Council Meetings

Meeting Date	Start time	Meeting Type	Special Meeting Called for:
1/11/2017	6:00 P.M.	Special	City Council Interviews
1/18/2017	5:30 P.M.	Special/Regular	Planning Commission Interviews Closed Session
1/25/2017	5:00 P.M.	Special/Regular	VTA presentation re: Next Network Planning efforts and potential impacts on Morgan Hill Community
2/1/2017	5:30 P.M.	Special/Regular	Prop 64 and Related Policies Workshop
2/15/2017	6:00 P.M.	Special/Regular	LCAC Interviews
2/22/2017	5:30 P.M.	Special/Regular	Public Safety Master Plan Workshop
* 3/1/2017	7:00 P.M.	Regular	
3/15/2017	6:30 P.M.	Special/Regular	Closed Session
4/5/2017	6:30 P.M.	Special/Regular	Closed Session
4/19/2017	5:00 P.M.	Special/Regular	BMR Housing Percentages Workshop Economic Blueprint Workshop
5/3/2017	5:00 P.M.	Special/Regular	Software Training LCAC Interviews
5/17/2017	5:00 P.M.	Special/Regular	Closed Session RDCS Workshop- Potential Measure S, Residential Development Control System (RDCS) process changes
5/24/2017	5:30 P.M.	Special/Regular	Climate and Agriculture Protection Program (CAPP) Update Workshop Agricultural Preservation and Annexations/Urban Service Area (USA) Extension Policies Workshop
6/21/2017	5:30 P.M.	Special/Regular	Sexual Harassment Training LCAC Interviews
6/28/2017	6:00 P.M.	Special/Regular	Closed Session
7/19/2017	5:15 P.M.	Special/Regular	Closed Session Development User Fee Study Workshop
7/26/2017	5:30 P.M.	Special/Regular	Transition to District Elections Workshop
7/31/2017	6:30 P.M.	Special	Closed Session
8/16/2017	6:00 P.M.	Special	Closed Session
8/23/2017	5:30 P.M.	Special/Regular	Water, Wastewater, and Storm Drains Workshop
8/24/2017	4:00 P.M.	Special	Closed Session
9/6/2017	9:45 A.M.	Special	Closed Session- City Manager Interviews
* 9/6/2017	7:00 P.M.	Regular	
9/27/2017	5:30 P.M.	Special/Regular	Cannabis Related Policies Workshop
10/4/2017	5:30 P.M.	Special/Regular	Environmental Program Update Workshop Closed Session
* 10/18/2017	7:00 P.M.	Regular	
11/1/2017	5:30 P.M.	Special/Regular	Station Area Master Plan Workshop
11/15/2017	5:30 P.M.	Special/Regular	High Speed Rail Workshop Closed Session
12/6/2017	6:15 P.M.	Special/Regular	Closed Session
12/20/2017	5:30 P.M.	Special	Special Meeting held in lieu of regular meeting for the purpose of conducting a TEFRA Hearing

*** Regular meetings starting at 7:00 p.m.**

CITY OF MORGAN HILL

ACCOMPLISHMENTS 2017

ADMINISTRATIVE SERVICES

Council Services and Records Management

- Implemented NetFile electronic Form 700 (Conflict of Interest) system
- Implemented NetFile electronic campaign finance filing system
- Hosted four all-day passport fair days for the community
- Worked with Communications and Engagement to successfully engage the community in the process of and implementation of four districts for the election of City Council Members

Finance/Budget

- Completed City's first Mid Cycle Budget Update
- Funded additional \$300,000 to PARS Pension Rate Stabilization Fund from CalPERS pre-payment savings
- Evaluated and implemented automated fixed asset software to streamline the management and monitoring of the City's fixed assets
- Initiated review of City's fiscal reserve policies underway to ensure City's credit worthiness and to adequately provide for economic uncertainties
- Successfully conducted an RFP and executed a new five-year contract with Infosend for Utility Billing with more favorable financial terms
- Worked with Development Services to establish the updated Development User Fee Schedule to gradually recover the full cost of providing exchange-based services
- Utility Billing:
 - Successfully integrated WaterSmart on Infosend's interface, the City's online utility billing and presentment vendor
 - Worked with Communications and Engagement to outreach and actively promote Online Bill Pay and WaterSmart resulting in double the monthly number of adoption and registration
 - Expanded the leak alert notifications for Advanced Metering Infrastructure (AMI) customers resulting in a 20% reduction in active open leaks

Human Resources

- Completed a Fair Labor Standards Act (FLSA) compliance study (with Liebert Cassidy Whitmore). Reviewing compliance study findings and current Morgan Hill practices to make recommendations.
- Completed 19 recruitments since January 1, 2017 and onboarded 20 new teammates
- Commenced the limited classification and citywide compensation study (with Koff and Associates). For the limited classification study, Koff and Associates provided draft job descriptions for 11 classifications that will be provided to the incumbents in the position being studied and their supervisors for review and feedback. An update to the compensation study will be provided to teammates and City Council in early 2018.
- Provided AB 1825 Harassment Training to a total of 104 people, which included supervisors, managers, elected officials, and commissioners.
- Successfully completed a City Manager recruitment and selection process which resulted in an appointment effective October 2, 2017



ACCOMPLISHMENTS 2017

ADMINISTRATIVE SERVICES (continued)

Information Services

- Migrated email system to cloud
- Upgraded Microsoft Office Suite to Office 365
- Implemented timecard program for Recreation and Community Services Department (CSD) part-time teammates
- Transferred Capital Improvement Program (CIP) Budget document management to intranet for ease of administration and reporting

Geographic Information Services (GIS)

- Hired the GIS/Land Use Data Administrator and commenced assessment of the City's GIS needs across all departments
- Assisted CSD with refining GIS data delineating Morgan Hill's urban stormwater catchments to comply with storm water permitting
- Working with Economic Development to provide updated GIS mapping of planned urban developments for OpenCounter software
- Initiated process of providing most accurate addressing information possible for emergency responders by surveying City departments and representing the City at regional GIS groups that are developing mapping standards for emergency response addressing
- Initiated integration of GIS with Asset Management systems, beginning with City Utilities
- Increased GIS resources available to City by producing customized GIS maps and data to meet regulatory and reporting requirements, acquiring updated parcel information from the County, and providing technical support to key City GIS users

CITY ATTORNEY

- Drafted an ordinance to triple fines for fireworks and public consumption of alcohol during the 4th of July holiday
- Prosecuted massage violations and shut down massage parlors that serve as fronts for prostitution
- Reduced outside counsel costs
- Drafted policies and an ordinance to prevent wage theft
- Drafted flag raising policy



ACCOMPLISHMENTS 2017

CITY MANAGER

- Completed Vision Zero Morgan Hill traffic safety strategies to eliminate traffic deaths and serious injuries
- Participated in an Institute for Local Government (ILG) Immigration Integration Sub-Regional Incubator, diving deeper into immigrant engagement challenges and learning about best practices
- Discussions with the Multilingual Engagement Coordinator for the City of Mountain View about its new Spanish Language Civic Leadership Academy and the possibility of working with the Coordinator as a resource for exploring enhanced outreach with our Spanish speaking community in Morgan Hill
- Connected with the pastor at St. Catherine's Church to explore outreach with the Spanish speaking community
- Continued to increase bilingual communications, including printed materials
- Continued building network of key connectors to Spanish speaking community to share and disseminate information
- Executed contract with ILG for inclusiveness cataloging - Project put on hold until discussion with City Council
- Performed extensive outreach with Spanish speaking community for district election process
- Contracted with Articulate Solutions to perform a refresh of the City's brand, creating a new style guide and templates
- Partnered with the Learning and Loving Center to pilot a Women's Group facilitated by City teammates to further explore opportunities to outreach with our Spanish speaking community, building relationships, and sharing resources

COMMUNITY SERVICES

- Partnered with the County to apply for and subsequently receive tentative approval from the State of California for a major joint agricultural easement grant to preserve 71 acres of farm land
- Reopened the Downtown Splash spray pad at the Community Center to the public
- Implemented a Lifelong Learning Program through the Centennial Recreation Center Senior Center
- Adopted the Bikeways, Trails, Parks and Recreation Master Plan
- Provided storm protection preparation and response to some of the largest storms seen in decades
- Received multiple grant awards; \$200,000 Housing Related Parks Grant, \$250,000 Urban Forestry Management Grant, \$90,000 Energy Efficiency Grant and \$1.8 million Urban Greening Grant
- Implemented electronic work order system for park, street, and building maintenance
- Finalized partnership agreement with the Historical Society
- Acquired 10 acres of property for parking and future recreation uses adjacent to the Outdoor Sports Center/Aquatics Center



ACCOMPLISHMENTS 2017

DEVELOPMENT SERVICES

Housing

- Secured \$5.8 M County Measure A Housing Bond commitment to support UHC 39-unit affordable housing project
- Held TEFRA (Tax Equity and Fiscal Responsibility Act) hearing for Urban Housing Communities (UHC) required by IRS prior to issuance of private activity bonds for affordable housing
- Instituted a new Housing Fee (\$12.92, per square foot); Council continued to implement the policy to obtain 8% affordable units in each housing project through Residential Development Control System (RDCS), as well as the 20% Measure S set aside competition category to meet Regional Housing Needs Goals
- Funded and approved two homeless programs in partnership with the County of Santa Clara; Rapid Re-housing and South County Outreach Worker
- In partnership with the faith based community and the Police Department, created a pilot Safe Parking program for a maximum of 8 cars/families to sleep at a designated church for up to 2 months, while receiving a variety of social services and support
- Initiated discussions with the County and Gilroy regarding development of co-funded Farmworker Housing
- Closed financing and started construction of 40-unit EAH scattered site affordable housing development including 6 units for transitional aged youth
- Completed first comprehensive rental/ownership monitoring/self-certification of city-wide affordable rental and ownership housing
- Preserved 3 Below Market Rate (BMR) units from foreclosure and bank sale
- Rehabilitated 5 re-sale BMR units prior to sale to new, qualified owners
- Held 13 BMR Homebuyer orientation workshops for 310 attendees which led to 89 lottery submissions (200 pre-application files opened)
- Held 2 BMR homeowner workshops for 8 attendees
- Prepared BMR ownership restricted valuation calculations as requested for County Assessor
- Qualified 89 interested households for BMR ownership
- Prepared 4 re-subordination agreement to accommodate re-financing
- Held 7 lotteries for sale of 7 new BMR units, and 5 lotteries for 5 resales
- Negotiated BMR obligation buyout with Monterey Dynasty (Diamond Creek)
- Collaborated with Morgan Hill Unified School District re: Homeless student/family service gaps
- Worked closely with Code Enforcement, Community Services, and Police Department to utilize County outreach workers to manage homeless issues towards meaningful individual outcomes
- Acquired future housing development site Downtown (First St. and Depot)
- Improvement of internal processes including the use of our TRAKiT management system to create Housing In Lieu and Fractional fee invoices, along with a report to track billing and payments received, collaborating with our GIS department to create an "Affordable Properties" map, and initiating the process to collect bi-annual vacancy data from all of our affordable properties



ACCOMPLISHMENTS 2017

DEVELOPMENT SERVICES (continued)

Economic Development

- Completed Economic Blueprint and launch of two Economic Development Incentive Programs (development fee freeze and use tax aggregation incentive program)
- Completed DivcoWest Industrial Development Agreement
- Business Attraction/Expansion and Retention: Coffee Guys, Orange Theory, Dick's Sporting Goods, Chrysler Dealership, Ulta, 76 Gas Station with car wash, convenience store and Burger King, Golden State Assembly, Bike Therapy, Grapevine, Paragon Mechanical relocation, Kettle Cuisine (Building Permit Expediting) and Velodyne (Parking Solutions)
- Issued two \$150,000 Grow Morgan Hill Fund loans to Running Shop and Hops and Scarlet Vision Media
- Completed Transient Occupancy Tax Audit and recovered \$80,361
- Created greater zoning flexibility for medical offices to locate into commercial districts
- Led a regional Economic Development Symposium with SVEDA, ICSC, SPUR, and ULI
- Submitted bid for Amazon HQ2 Proposal
- Aligned Zoning Code Update Draft with Economic Blueprint
- Hosted and moderated a Retail Trends Panel
- Received Silicon Valley Business Journal's "Community Impact Award" for Downtown Parking Garage
- Assisted two development projects with CUPs (Healthworks, Car Wash at Caputo and Tennant)
- Hosted Manufacturing Day, which included a panel presentation, company tours, and participation from 24 students; participated in Bay Area Regional Manufacturing Initiative
- Evaluated freeway alignments for the High-Speed Rail project
- Created a South County working group with representatives from San Jose, Gilroy, Morgan Hill, and County of Santa Clara to coordinate efforts on High Speed Rail
- Collaborating with Team San Jose, secured Amgen Tour of California Time Trial Race
- Assisted with various planning efforts, including Trails Master Plan, Station Area Master Plan, Downtown Management Parking Plan (held four community/business meetings) and Monterey Corridor Study
- Developed Impact Fee Financing Agreement with Ghai Management (Cochrane Commons Phase II, Burger King, Gas Station) supporting new commercial development
- Purchase of Downtown lot for future affordable housing and temporary parking
- Negotiated a Purchase and Sale Agreement for a portion of City property behind a parking lot on Depot Street to allow future retail development
- Attended International Council of Shopping Centers and Urban Land Institute conferences
- Created three promotional videos: MH Workstyle, MH Lifestyle, and MH "You Gotta Love it!"
- Prepared "Open Counter" for 2018 launch and public installation through training, testing, and review



ACCOMPLISHMENTS 2017

DEVELOPMENT SERVICES (continued)

Building, Planning, and Land Development Engineering

- City Council adopted the Measure S RDCS Competition Manual (June 7, 2017 and June 21, 2017), streamlining the application process and providing clarity regarding future extensions
- Published Public Review Draft Zoning Code
- Completed Planning Commission review of the Draft Zoning Ordinance
- Certified Hale/Santa Teresa Road Environmental Impact Report
- Completed comprehensive Development Services User Fee study; adopted recommended fee schedule with cost recovery increases effective in three phases
- The Building Division issued 2,150 permits and performed 11,585 inspections in 2017 (5,564 or 48% of those inspections were for 10% (214 residential permits) of the total permits issued
- 2,150 total permits issued in 2017 had construction valuation of \$141 million
- Issued 410 “same day” residential solar permits
- A new residential unit requires 15 separate inspections - the average number of inspections per residential unit in 2017 was 26.4
- Provided staffing to Cities Association RHNA Sub Region Workgroup
- Building /Engineering completed Federal Emergency Management Agency (FEMA) audit of City’s Community Rating System (CRS) Program
- Land Development Engineering reorganized; contract services for engineering plan review, storm water program support, and map review secured
- Land Development Engineering completed revision to the City’s Flood Damage Prevention Ordinance and was adopted by City Council on September 27, 2017
- Land Development Engineering processed 9 final map approvals, 8 Subdivision Improvement Agreements, and acceptances for 7 completed Tract improvements
- Downtown projects made significant progress over the last year:
 - o Granada Theater reopened, and Granada hotel began offsite construction
 - o The Opa! Group’s new restaurants at Monterey and Third Street are under construction
 - o City Ventures East 3rd/Depot project began construction
 - o Sunsweet project was approved and has completed construction plan review
- Completed Phase I, “Market and Land Use Capacity Assessment”, of the Monterey Corridor Study.
- Completed Planning Commission and first phase of City Council review of the Station Area Master Plan. Embarked on an education and enrichment program with the Planning Commission in coordination with the City Attorney’s office.



ACCOMPLISHMENTS 2017

ENGINEERING and UTILITIES

- Updated the Water and Wastewater Master Plans
- Continued the deployment of the Advanced Metering Infrastructure System with completion expected early 2018
- Updated the Sanitary Sewer Management Plan with adoption expected February 2018
- Completed the 2016 water loss audit report
- Completed the Jackson Oaks Booster Pump Station Project
- Completed Hale Avenue Plan Line and began the acquisition of property for the Hale Avenue Extension
- Completion of the Highland Avenue Sewer Upgrade Project
- Completion of the Monterey Road and Fourth Street Traffic Signal Project
- Provided emergency response during record breaking storm events including multi-day wastewater bypass pumping efforts
- Completed the construction of the Downtown Parks Project
- Completed the Monterey Road Overlay project, providing new pavement from Dunne Avenue to the southern City limit
- Completed Pavement Management Study

FIRE

- Participated with High Speed Rail (HSR) on public safety response and training.
- Worked collaboratively with the Police Department during the Independence Day Week
- Provided educational material at Mushroom Mardi Gras and Freedom Fest events
- Implemented Fire Safety, slips and falls educational campaign in cooperation with the Senior Center
- Launched the Ember Aware Campaign providing education and awareness about the danger of embers during a wildfire and how to reduce the risk
- Hosted the statewide Arbor Day poster reveal press conference
- Completed facility improvements and repairs at Dunne Hill and El Toro Fire Stations
- Achieved an 18% spontaneous return of circulation on call requiring CPR. National average is 11%.
- Received a FEMA grant to purchase 5 mechanical chest compression devices
- Adopted the Public Safety Master Plan
- Proposed legislation requiring battery backup for residential garage door openers
- Coordinated with City staff to support Congresswoman Lofgren's Town Hall Meeting in Council Chambers to ensure fire code compliance
- Participated in Sobrato High School's Career Day
- Coordinated with American Red Cross to test and install smoke detectors in residences
- Public education and outreach program in local elementary schools during fire prevention week
- Extended contract for fire services for a 12 month period

CITY OF MORGAN HILL

ACCOMPLISHMENTS 2017

POLICE

- Reinstated the Animal Services Officer
- Successfully implemented Abandoned/Stray Cat Spay and Neuter Program with County Animal Services
- Hosted Coffee with Cop at various venues including St Catherine's Church for Spanish speaking community
- Implemented Safe Parking Program in partnership with the faith-based community and Housing Services Division
- Reinstated Neighborhood Resource Unit
- Successfully performed illegal fireworks abatement
- Launched "Department of Choice" initiative, placing an emphasis on teammate satisfaction and external customer focus
- Updated *Outcome Based Strategic Plan for Public Safety*
- Executed Memorandum of Understanding with County Office of Emergency Services for procurement of Public Safety Command Vehicle
- Achieved a 74% Clearance Rate for Part 1 Violent Crimes (Pacific Region is 47.5%) and a 16% Clearance Rate for Part 1 Property Crimes (Pacific Region is 13.6%)
- Emergency Operations Center (EOC)
 - o Held 2 table top exercises for EOC team with participation from the Morgan Hill School District
 - o Participated in Urban Shield terrorism training for first responders
 - o Held Community Emergency Response Team (CERT) training session in the fall
- Adopted the Public Safety Master Plan and implemented recommendations
- Held 2 Council workshops to discuss the Adult Use of Marijuana Act

MORGAN HILL, CALIFORNIA



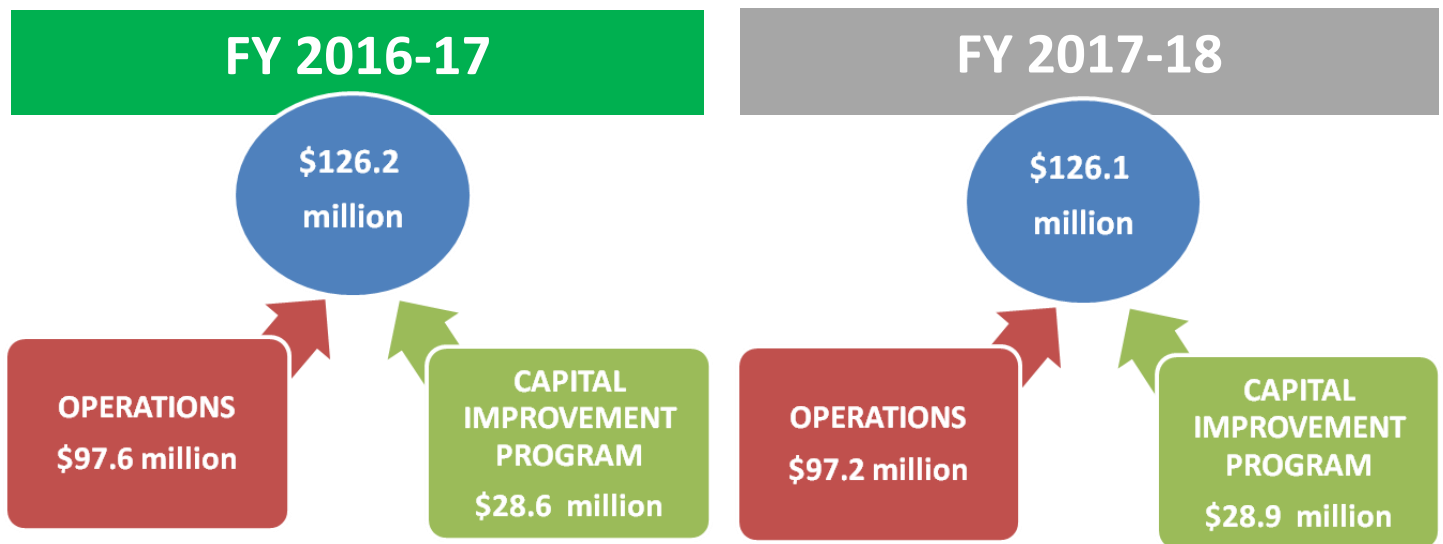
BUDGET IN BRIEF



Fiscal Years 2016-17 & 2017-18

Adopted FY 2016-17 & FY 2017-18 Budget

The City of Morgan Hill's Budget in Brief is intended to provide you with information about your City's Budget adoption process. The City's biennial budget is prepared much like a household spending plan. While a family might plan for such expenses as housing, food, clothing, transportation, or medical bills, the City's focus is for police and fire protection, parks, recreation, water and sewer systems, housing, economic development, roads, building maintenance, and much more. City employees worked hard to recommend a budget that aligns resources and proposes quality of life enhancements that are consistent with the City Council's and community's priorities, while maintaining fiscal responsibility. In total, the recommended FY 2016-17 (July 1-June 30) budget is **\$126.2 million** and the FY 2017-18 budget is **\$126.1 million**.



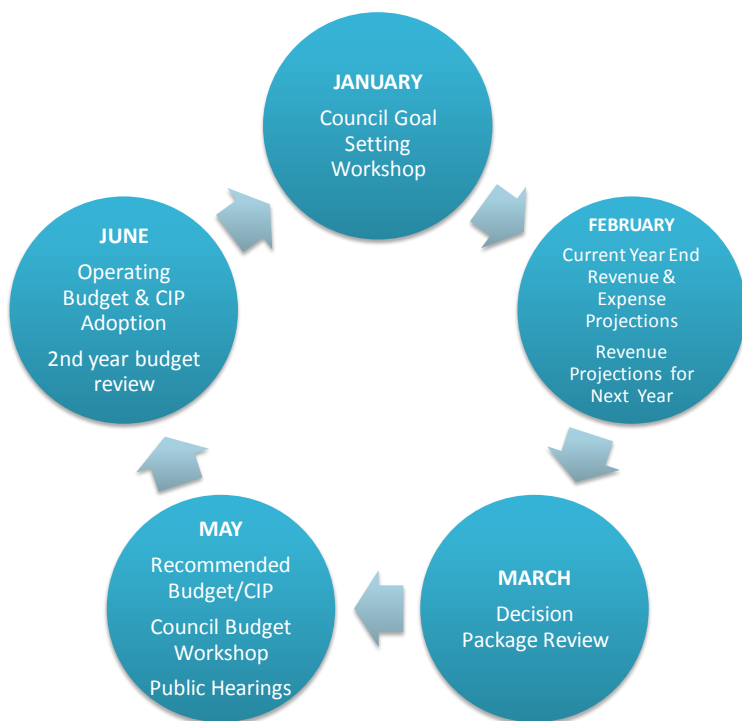
FY 2017-22 Capital Improvement Program Summary

Project Categories	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Totals
1 Parks & Recreation	\$6.8	\$4.0	\$5.1	\$1.7	\$2.0	\$1.1	\$20.6
2 Public Facilities	\$0.3	\$3.3	\$0.0	\$0.0	\$0.0	\$0.0	\$3.6
3 Storm Drainage	\$0.1	\$0.2	\$2.5	\$2.9	\$0.3	\$0.2	\$6.1
4 Streets & Roads	\$5.0	\$5.2	\$2.6	\$1.0	\$1.6	\$1.0	\$16.5
5 Wastewater	\$9.5	\$15.6	\$6.0	\$4.5	\$4.7	\$4.7	\$45.0
6 Water	\$7.0	\$0.5	\$1.2	\$3.0	\$1.3	\$2.7	\$15.7
Totals	\$28.6	\$28.9	\$17.4	\$13.1	\$9.8	\$9.7	\$107.4

in millions

2 Year Budget Cycle

On June 15, 2016 the City Council adopted the City's first year of the transition to a two-year operating budget cycle and six year Capital Improvement Program. The adopted biennial budget consists of two separate budgets, Fiscal Year 2016-17 & Fiscal Year 2017-18.



The budget process begins in January each year when the City Council conducts a two-day workshop to set its priorities, goals, and strategies for the organization and community. City teammates then prepare the budget to advance these priorities.

New this budget cycle, the City obtained feedback from residents about satisfaction and priorities for City services. Residents identified the following quality of life service priorities:

- Rapid response to 9-1-1 emergencies
- Maintaining the number of police officers on neighborhood patrols
- Maintaining crime prevention and investigation programs
- Maintaining fire protection
- Maintaining City streets and roads, and repairing potholes
- Maintaining the long-term financial stability of the City

The Council's and community's priorities are the guiding principles for developing the biennial operating budget and capital improvement program with the goal of enhancing City services.

During the months of May and June, the City Council reviews the recommended budget during an all day workshop and formal public hearing. Public requests and concerns are addressed at this time and any Council initiated recommendations are incorporated into the final budget document. The finished product is then adopted by the Council and is designed to make the best, most efficient use of the money entrusted to the City by the Morgan Hill community. In the fourth quarter of the FY 2016-17 budget, the Council will be provided an update on revenue assumptions, fund balances, and possible amendments to the FY 2017-18 annual budget.

New Quality of Life Enhancements:



Invest \$2.1 million over 2 years for building and equipment replacement projects

Include \$6M over 5 years in the Capital Improvement Program for agriculture preservation

Increase the General Fund investment for street improvement projects - \$250,000 annually for 3 yrs

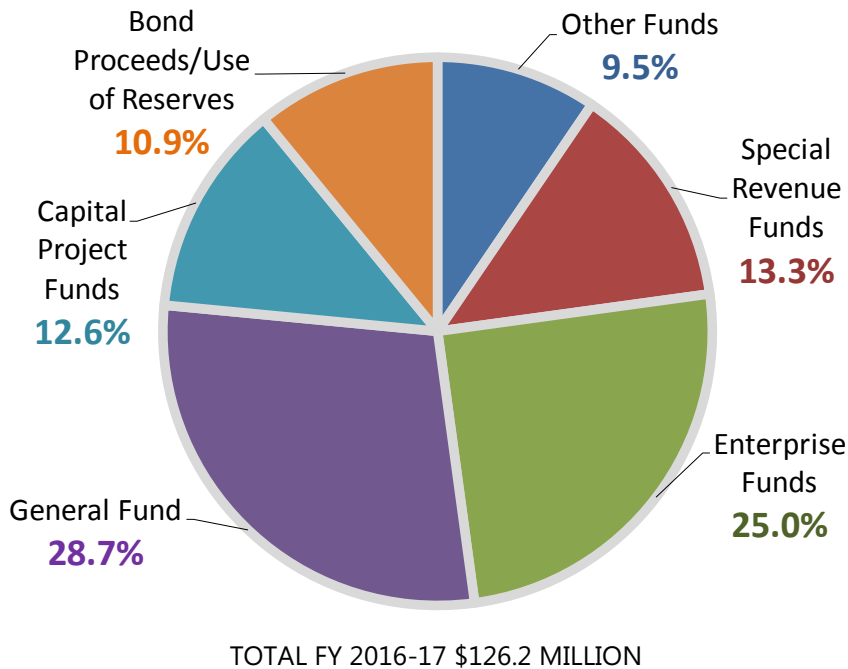
Hire a full-time Public Safety Dispatcher - \$158,000 ongoing

Investment in City's Information Services infrastructure - \$565,000 over 2 years

Conduct a comprehensive internal and external Communications Assessment to evaluate the effectiveness of our current communication efforts - \$25,000

Support Downtown Investment Strategy and provide additional park spaces by initiating the construction of 3 Downtown parks - \$4,051,000

Where Does Your City's Money Come From?

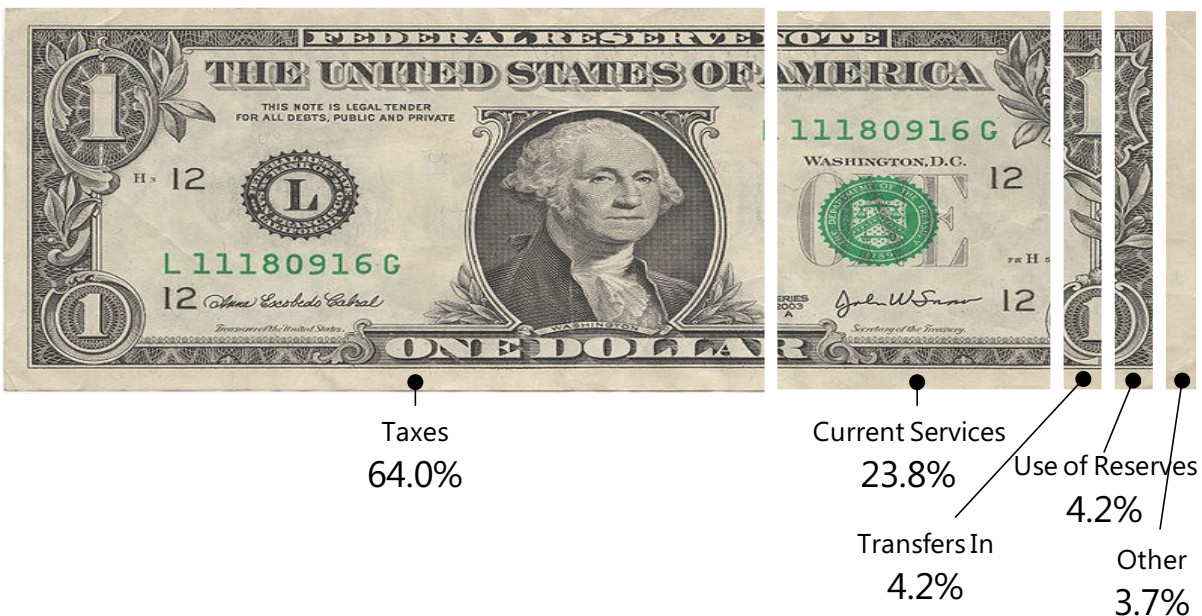


Income for the City is generated from taxes, building permit fees, business licenses, recreation memberships, sewer and water sales, and more. The revenue is deposited into different funds, similar to bank accounts. Unlike personal bank accounts where funds can be transferred from one to another, the City must comply with strict laws that require money be maintained in separate funds and spent for specific purposes. For example, the City may not raise water rates to pay for police services. Revenue that is not reserved for a specific purpose, like taxes, is directed into the General Fund, which pays for the general operations of the City.

GENERAL FUND

Most of the general fund money comes from the following primary sources: property tax, sales tax, and hotel taxes. Current services is made up of recreation fees for service and other service fees. Since many of these revenues are sensitive to economic conditions, the City's economic development efforts are focused on increasing jobs and expanding the tax base.

General Fund Revenue Sources \$37.8 million

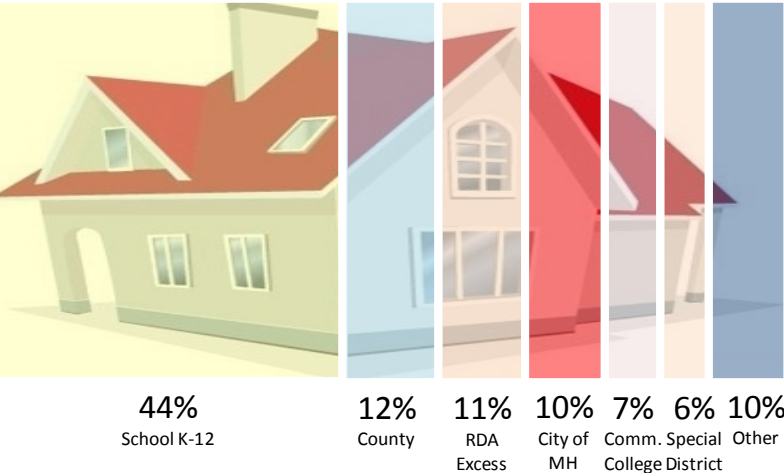


Where Does Your City's Money Come From?

PROPERTY TAX

Property tax is a tax on real property and tangible personal property based on the property value. The State Constitution limits the real property tax rate to 1% of the property's assessed value plus rates imposed to fund indebtedness approved by the voters. A majority of property taxes supports local schools. Morgan Hill's share of the 1% is equivalent to 10 cents for every \$1.00 collected from property taxes. In FY 16-17, property tax is projected at \$10 million or 28% of the total General Fund revenues.

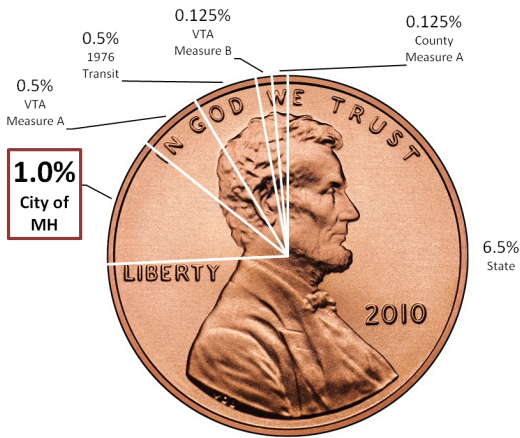
Morgan Hill Property Tax 1% Distribution



SALES TAX

Sales tax is imposed on retailers for selling tangible personal property in California. The sales and use tax rate for Santa Clara County is 8.75% of which Morgan Hill's share is 1%. Revenues from sales tax are expected to reach \$8.8 million in the coming fiscal year, or 24% of the total General Fund revenue projected. It is the second largest revenue source for the City's general fund.

Allocation of Sales Tax Rate
(Current Sales Tax Rate 8.75%)



SPECIAL REVENUE FUNDS

The City also receives money from a variety of other sources, which can only be used for specific purposes or projects. These sources include the collection of developer fees, gasoline taxes, Community Development Block Grant monies, and more. Money collected from development fees are restricted to costs associated with processing building, engineering and planning applications. Gasoline taxes must be used to pay for road improvements and repairs, and cannot be used on general City services. In FY 16-17 special revenue funds are projected at \$16.8 million.

Where Does Your City's Money Come From?

WATER AND WASTEWATER FUNDS

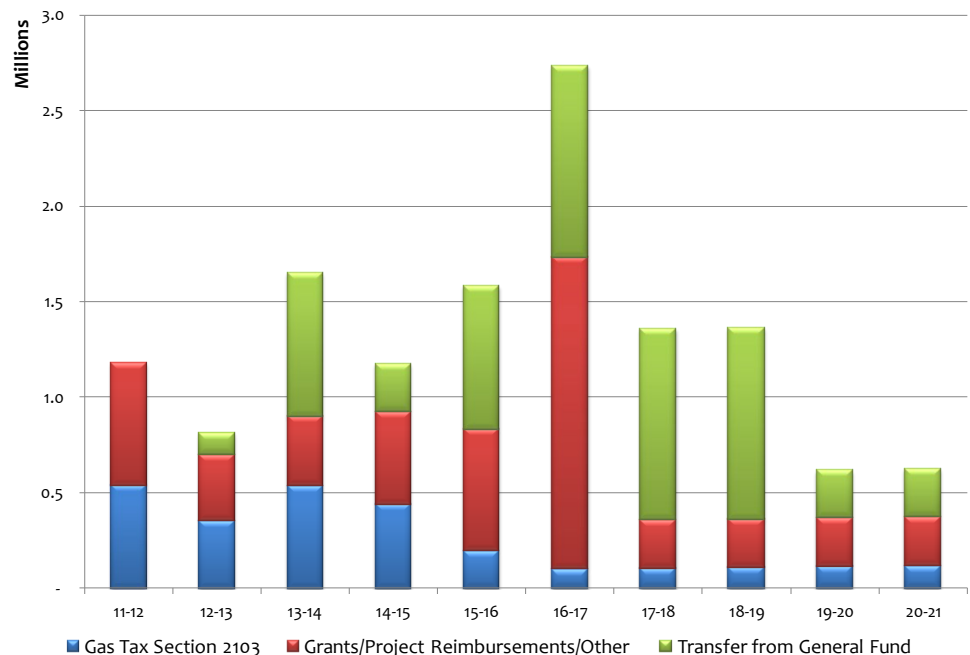
Water and Wastewater are both Enterprise Funds and account for operations that are financed and function like a private business. Separate funds are established for specific purposes and the cost to provide the service to the public is paid with revenues generated by the same fund. For instance, money collected from customers for their water consumption goes to purchase the water from the Water District and towards the maintenance of the infrastructure that delivers the water to your home.



STREET IMPROVEMENT FUNDING SOURCES

The City's street improvement projects are funded from 3 primary sources, 1) gas taxes, 2) grants, and 3) transfers from the General Fund.

As depicted in the chart, gas tax has sharply declined and is anticipated to remain at low levels for the near future. As a result, fewer gas tax resources are available. To address this high priority area, the City Council will strategically invest \$1 million annually each of the next three years from the General Fund. Even with this increased General Fund investment, the financial resources for street improvements are insufficient.



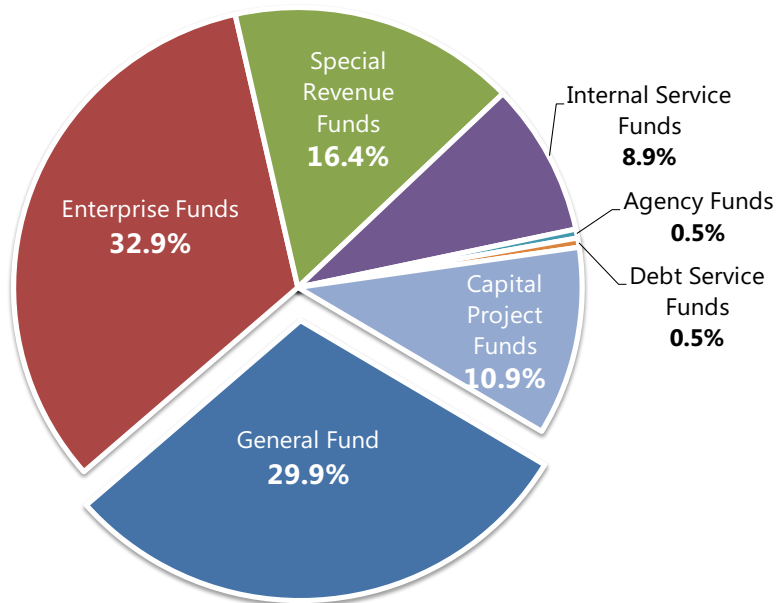
CAPITAL PROJECT FUNDS

CIP for 2017-2022 is \$107.4 million

Morgan Hill has a wide variety of funding sources for CIP projects; some steady and predictable, while others are dependent on outside agencies. New development in Morgan Hill, be it residential or commercial, is required to pay impact fees to the City, which go towards infrastructure that will be needed as the City grows. Impact fees pay for the impact the new development's presence will have on the City. New development pays the following impact fees; streets, water, sewer, drainage, police, fire, parks, library, and public facilities. These impact fees can only be used to build infrastructure and facilities and cannot be used for ongoing maintenance or operations. Other CIP funding sources include grant monies and bond proceeds.

Where Does the Money Go?

The FY 2016-17 citywide expenditure budget amounts to **\$126.2** million. As depicted in the pie chart below, the **largest portion** of expenditures support City Utilities, which deliver water to residents and businesses and treats the wastewater.



The **second** largest expense is attributable to the General Fund (\$37.8 million), which primarily funds police, fire, parks and street maintenance, economic development, recreation and community services, all of which contribute to the quality of life of our community as well as internal support functions such as Finance, Human Resources, City Clerk, and Legal Services.

The **third** largest expense is for special revenue funds which include the costs associated with processing building, engineering and planning applications, affordable housing efforts, environmental programs, general plan updates, and the Successor Agency.

The City Council has discretion on how to spend \$25.8 million of the \$37.8 million in General Fund revenues. In contrast, non-discretionary funds are funds that are collected and can only be used for that exact purpose, such as Centennial Recreation Center/Aquatics Center membership.

General Fund Discretionary Expenses

\$25.8 million



For More Information:

The City of Morgan Hill's Recommended Operating and Capital Improvement Program Budget document can be found on the City's website at <http://www.morgan-hill.ca.gov/463/Budget>

The entire budget document is also available at City Hall and the Morgan Hill Public Library. For more information about the City of Morgan Hill Budget, please contact the Budget Manager at Monica.Delgado@morganhill.ca.gov



2018 Priorities

Transportation & Funding topics presented for study/action:

- *Collaboration between cities and major employers on transit solutions to serve all*
- *New models to fund mass transit given new Federal tax & funding realities*
- *Public-Private Partnerships*
- *Headcount or Payroll Taxes*
- *Local and/or regional transit agency governance reform*
- *Leverage requests to support RM3 or megameasures*

Housing & Homelessness topics presented for study/action:

- *ADUs*
 - *Collaborative Partnerships*
- *Vehicle Dwellers*
- *Measure A Housing Bond*
- *RHNA Sub-region Task Force (continuation, committee already established)*
- *Ongoing Analysis of State Legislation*

Sustainability (what isn't being done in other agencies)

- *Greenhouse emissions*
- *EV infrastructure – no cohesive plan & possible partnership with the County (Net Zero)*

Smart Cities

Age Friendly Implementation

EMS Option

Aircraft Ad Hoc Roundtable Committee

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES					
Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Countywide	<u>Santa Clara County Library District Joint Powers Authority</u> 1370 Dell Avenue Campbell, CA 95008 Cynthia Rios Garcia, Secretary CRiosGarcia@sccl.org (408) 293-2326, ext 3090	Oversees operations of County- wide library services (Cities of Campbell, Cupertino, Gilroy, Los Altos, Los Altos Hills, Milpitas, Monte Sereno, Morgan Hill & Saratoga.	Meets 4 times per year typically on the 4 th Thursday of month; 1:30 - 3:30 P.M. 1370 Dell Avenue Campbell, CA 95008	(P) Tate (A) Jachimowicz	
Environmental	<u>Ad-Hoc Advisory Committee on South Flow Arrivals</u> 1701 Airport Blvd. Suite B-1130 San Jose, CA 95110 Matthew Kazmierczak mkazmierczak@sjc.org (408) 392-3640	Gather input, concerns, and comments from the general public on the south flow issues; identify and discuss possible options to address this procedure's noise impacts; and recommend potential "feasible" options for FAA consideration.	Monthly, January 2018 through June 2018	(P) Spring (A) Carr	
Environmental	<u>Santa Clara Valley Habitat Agency Governing Board</u> 535 Alkire Avenue, Suite 100 Morgan Hill, CA 95037 Ed Sullivan, Executive Officer Edmund.sullivan@scv-habitatagency.org (408) 779-7261	Serves as governing body for JPA and makes all decisions except those delegated to the Implementation Board Staff.	Quarterly, 3 rd Thursday 3:00 pm - 5:00 pm Morgan Hill City Council Chamber 17555 Peak Avenue	(P) Tate (P) Constantine (A) Spring (A) Jachimowicz	

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES					
Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Environmental	<u>Santa Clara Valley Habitat Agency Implementation Board</u> 535 Alkire Avenue, Suite 100 Morgan Hill, CA 95037 Ed Sullivan, Executive Officer Edmund.sullivan@scv-habitatagency.org (408) 779-7261	Makes recommendations to the Governing Board regarding fees and budget, appoints executive officers and hiring of other agency personnel, services and equipment, makes decision regarding real property acquisition and makes recommendations to the executive officers regarding grants and other funding.	Bi-Monthly, 3 rd Thursday 3:00 pm - 5:00 pm Morgan Hill City Council Chamber 17555 Peak Avenue	(P) Constantine (A) Spring (P) Leslie Little (A) Jennifer Carman	
Environmental	<u>Silicon Valley Clean Energy Authority</u> 333 W. El Camino Real, Suite 290 Sunnyvale, CA 94087 Andrea Pizano andreap@svcleanenergy.org (408) 721-5301 x.1005	The JPA created in order to collectively study, promote, develop, conduct, operate, and manage energy supply and efficiency programs related to the provision of clean power.	2 nd Wednesday of the month	(P) Tate (A) Tony Eulo	
Flood Control	<u>Pajaro River Watershed Flood Prevention Authority</u> PO Box 809 Marina, CA 93933 Ana Flores Regional Analysis & Planning Services aflores@ambag.org (831)883-3750 ext. 300	Identify, evaluate, fund and implement environmentally sound flood prevention and control strategies in the Pajaro River Watershed, on an intergovernmental, cooperative basis as required by the Pajaro River Watershed Flood Prevention Authority Act.	Meet bi-monthly 1 st Friday at 9:00 AM Meeting locations alternate between the Cities of Gilroy, Hollister, Salinas & Watsonville	(P) Spring/Carr (non-voting member)	Chris Ghione, Interim Deputy City Manager

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES					
Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Flood Control	<u>Santa Clara Valley Water District Elected Officials Quarterly Meeting (Llagas Creek PL 566)</u> 5750 Almaden Expressway San Jose, CA 95118-3686 (mailing address) Michelle King, Clerk of the Board board@valleywater.org (408) 265-2600	Specifically address Llagas Creek flooding and PL 566 legislation.	Quarterly	(P) Tate (A) Carr	Christina Turner, City Manager Chris Ghione, Interim Deputy City Manager
Housing	<u>Santa Clara County Housing & Community Development Advisory Committee (HCDAC)</u> Office of Supportive Housing 3180 Newberry Drive, Ste 150 San Jose, CA 95118 Tracy Cunningham, Management Analyst Tracy.cunningham@hhs.sccgov.org (408) 793-0560	The role of the HCD Advisory Committee is to be the policy-recommending body to the Board of Supervisors on the planning, implementation, monitoring, and evaluation of the Urban County HCD Program. The Committee guides the development of a coordinated housing and community development plan and hears project proposals, reviews staff recommendations, and makes recommendations to the Board of Supervisors for final approval and forwarding to HUD.	4 Meetings per year 70 West Hedding Street, 1 st Floor Board Chambers	(P) Carr (A) Jachimowicz (P) Laura Gonzales-Escoto, Citizen Representative	Rebecca Garcia, Housing Manager

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES					
Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Land Use/ Transportation	<u>South County Joint Planning Advisory Committee</u> Santa Clara Co. Planning Office 70 W. Hedding, E Wing, 7 th Floor San Jose, CA 95110 Rep: Bill Shoe Bill.shoe@pln.co.santa-clara.ca.us (408) 299-5749	Cities of Gilroy & Morgan Hill, County of Santa Clara and unincorporated area of San Martin addressing issues re: land use planning of regional significance. Staff coordination rotates between the three sponsoring organizations, Gilroy, Morgan Hill, and Santa Clara County.	Quarterly, 2nd Thursday at 7:00 P.M.	(P) Spring (A) Carr Joseph Mueller, Planning Commissioner Dennis Delisle, Citizen Representative _____, Citizen Representative	Jennifer Carman, Community Development Director
Local Partnership	<u>City-School Liaison Committee</u> Morgan Hill Unified School District; 15600 Concord Circle or City of Morgan Hill 17575 Peak Avenue Morgan Hill, CA 95037-4128 Jayne Giangreco, Secretary to the Superintendent, MHUSD giangrecoj@mhusd.org (408) 201-6001 Michelle Wilson, Deputy City Clerk Michelle.wilson@morganhill.ca.gov (408) 310-4678	To facilitate communication between the City and School District on issues of common concern.	Every other month	(P) Carr (P) Tate (A)Constantine	Christina Turner, City Manager David Swing, Police Chief Chris Ghione, Interim Deputy City Manager

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES					
Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Regional Government	<u>Association of Bay Area Governments (ABAG)</u> <u>General Assembly Meeting</u> 375 Beale Street San Francisco Fred Castro, Clerk of the Board fcastro@bayareametro.gov (415) 820-7913	Council of governments representing Cities & Counties in the Bay Area; a comprehensive planning agency addressing regional social, environmental and economic issues.	Meets annually, usually in April Various locations	(P) Jachimowicz (A) Tate	(P) Leslie Little, Assistant City Manager for Community Development (A) Jennifer Carman, Community Development Director
Regional Government	<u>Cities Association of Santa Clara County Board</u> PO Box 1079 Los Gatos, CA 95031 Andi Jordon, Executive Director andi@citiesassociation.org (408) 766-9534	Promotes cooperation, represents the mutual interest, and presents a unified voice for the fifteen cities of Santa Clara County; each city in Santa Clara County appoints the Mayor or a Council Member to the Board of Directors; advocates for positive action to enhance the quality of life for the people of our county.	Monthly 2nd Thursday 7:00 P.M. 456 W. Olive Ave Sunnyvale	(P) Tate (A) Constantine Mayor Pro Tem is the Alternate	None, unless Morgan Hill serves as President, then City Manager
Regional Government	<u>Cities Association of Santa Clara County Board</u> <u>City Selection Committee</u> PO Box 1079 Los Gatos, CA 95031 Andi Jordan, Executive Director andi@citiesassociation.org (408) 766-9534	Committee makes recommendations on appointments to regional and countywide organizations.	As needed	(P) Tate (A) Constantine Mayor Pro Tem is the Alternate	

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES					
Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Regional Government	<u>League of California Cities Peninsula Division</u> Seth Miller P.O. Box 5630 San Francisco, CA 94080 sethl_miller@yahoo.com (415) 595-8629	Comprised of the 36 cities from San Francisco to Gilroy, division members work together to enhance the quality of life in our communities, our region and our state.	4 meetings per year, typically in: February April July September special meetings added as needed	(P) Jachimowicz (A) Constantine	
Transportation	<u>Caltrain Local Policy Maker Group</u> 1250 San Carlos Avenue San Carlos, CA 94070 (650) 508-6200	Is an advisory group, comprised of elected officials and provides a formal venue to facilitate local input and guidance on the Caltrain Modernization Program.	Monthly, 4 th Thursday, 6:00 P.M. Edward J. Bacciocco Auditorium, Second Floor	(P) (A)	
Transportation	<u>Santa Clara County Expressway 2040 Policy Advisory Board</u> Santa Clara County Roads and Airports 101 Skyport Drive San Jose, Ca 95110-1302 Aruna Bodduna Arun.bodduna@rda.sccgov.org (408) 573-2462	Expressway Plan 2040 will take a fresh look at the needs of the expressways and Santa Teresa/Hale Corridor based on city land use plans, projected 2040 traffic growth, and Complete Streets planning. Expressway Plan 2040 will also identify new challenges, recommend any necessary policy changes, and revise funding requirements and implementation strategies.	As needed 70 West Hedding Street, 1 st Floor Board Chambers	(P) Spring (A) Tate	Scott Creer, Deputy Director for Engineering

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES					
Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Transportation	<u>Santa Clara Valley Transportation Authority (VTA)</u> <u>Policy Advisory Committee (PAC)</u> 3331 North First Street San Jose, CA 95134-1906 Steven Flynn Advisory Committee Coordinator Elaine Baltao, Board Secretary Elaine.Baltao@vta.org (408) 321-5680	Advises the Authority Board of Directors on policy matters relating to transportation and congestion management. <i>Board Member cannot serve on the PAC.</i> <i>(Note: participation is State-mandated)</i>	Monthly, 2 nd Thursday, 4:30 P.M. 1331 N. 1 st Street Room B-104 San Jose	(P) Constantine (A) Spring	Scott Creer, Deputy Director for Engineering David Gittleson, Associate Engineer
Transportation	<u>Santa Clara Valley Transportation Authority (VTA)</u> <u>MG - Group 4</u>	Cities of Morgan Hill and Gilroy, advises the PAC (see above) on transportation policy and funding issues.	Tuesday before each Thursday Board meeting, 10:00 am, location to be determined	(P) Carr (A) Tate (A) Constantine	Scott Creer, Deputy Director for Engineering David Gittleson, Associate Engineer
Transportation	<u>Santa Clara Valley Transportation Authority (VTA)</u> <u>Board of Directors</u> 3331 North First Street San Jose, CA 95134-1906 Elaine Baltao, Board Secretary Elaine.Baltao@vta.org (408) 321-5680	Reviews issues relating to transportation and congestion management.	Monthly, 1 st Thursday at 5:30 P.M. Board Chambers 70 W. Hedding St. San Jose	(P) Carr (A) Roland Velasco (Gilroy) <i>(Alternates between MH and Gilroy every couple years)</i>	Scott Creer, Deputy Director for Engineering David Gittleson, Associate Engineer

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES					
Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Water/Wastewater	<u>Santa Clara Valley Water Commission</u> 5750 Almaden Expressway San Jose, CA 95118-3686 (mailing address) Glenna Brambill gbrambill@valleywater.org (408) 630-2408	Advises the District on water supply, legislative issues and integrated water resource management. <i>(Note: Most issues relate to imported water; Morgan Hill is 100% ground water)</i>	12:00 p.m.-2:00 p.m. January April July October Santa Clara Valley Water District Headquarters Building Boardroom 5700 Almaden Expressway, San Jose, CA 95118	(P) Constantine (A) Carr	Dan Repp, Deputy Director for Utilities Services <u>or</u> Chris Ghione, Interim Deputy City Manager <i>(Note: Staff member serves as <u>alternate</u>)</i>
Water/Wastewater	<u>South County Regional Wastewater Authority (SCRWA) Board Meeting</u> 1500 Southside Drive Gilroy, CA 95020 Gina Bonnell Gina.bonnell@ch2m.com Secretary/Clerk of the Board Ph: (408) 848-0480 Fax: (408) 842-0873	The South County Regional Wastewater Authority established by Joint Powers Agreement (Cities of Gilroy & Morgan Hill) to provide common authority relating to Joint Wastewater Gilroy/Morgan Hill Sewage Treatment Plant located in Gilroy.	1 st Wednesday of the Month 8:00 A.M. 1500 Southside Drive Gilroy	(P1) Carr (P2) Spring (A) Constantine (A) Jachimowicz (A) Tate	Dan Repp, Deputy Director for Utilities Services <u>or</u> Chris Ghione, Interim Deputy City Manager Christina Turner, City Manager

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES					
Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
Water/Wastewater	<u>Joint City Council/South County Regional Wastewater Authority/Santa Clara Valley Water District Committee</u>	Advance South County Water interests. This joint committee is made up of two City Council members each from Morgan Hill and Gilroy, and two Santa Clara Valley Water District (SCVWD) Board members. The members from the two cities will also represent the South County Regional Wastewater Authority (SCRWA). Policy matters to be discussed include recycled water, groundwater, and long-term water resource planning.	Meetings follow SCRWA Board Meetings (1 st Wednesday of the month at 8:00 a.m.)	(P1) Carr (P2) Spring (A) Constantine (A) Jachimowicz (A) Tate	Christina Turner, City Manager Chris Ghione, Interim Deputy City Manager
To be dissolved	<u>Corporation Yard Commission</u> Morgan Hill Unified School District 15600 Concord Circle Morgan Hill, CA 95037 (408) 201-6001 (Jayne Giangreco, Secretary to the Superintendent) Secretary: Christina Turner, Assistant City Manager for Administrative Services – City of Morgan Hill Kirsten Perez, Assistant Superintendent, Business Services Morgan Hill Unified School District Ph: (408) 201-6052 perezk@mhusd.org	Established by Joint Powers Agreement (City of Morgan Hill and Morgan Hill Unified School District) for the purpose of operating the Corporation Yard. Membership consists of 2 City Council Members, 2 School District Board Members, and one citizen representative of the public at large.	Annually, and as needed	(P) Tate (P) Roger Knopf, Chair At-Large Citizen Representative	Chris Ghione, Interim Deputy City Manager

CITY COUNCIL APPOINTMENTS TO OUTSIDE AGENCIES					
Category	AGENCY NAME	PURPOSE	MEETS	DELEGATES (P=Primary) (A=Alternate)	STAFF REP/S (If applicable)
To be dissolved	<u>Morgan Hill Economic Development Corporation</u> 17450 B Monterey Road Morgan Hill, CA 95037 Michelle Wilson, Deputy City Clerk (408) 310-4678 Michelle.wilson@morganhill.ca.gov	The Morgan Hill Economic Development Corporation was established to provide physical, economic and educational development, redevelopment, and revitalization efforts with the City of Morgan Hill.	4 th Wednesdays of the month 5:00 pm (Location subject to change)	(P) _____ (P) Carr	Leslie Little, Assistant City Manager for Community Development

CITY OF MORGAN HILL

CITY COUNCIL POLICIES AND PROCEDURES

CP 96-01

**SUBJECT: PLACEMENT OF ITEMS ON THE AGENDA AND
MATTERS TO BE RECONSIDERED BY THE CITY
COUNCIL**

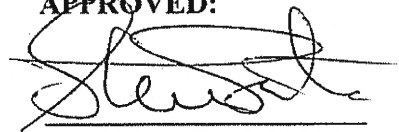
EFFECTIVE DATE: JULY 17, 1996

REVISED DATE: JUNE 27, 2007

ORIGINATING DEPT: City Manager

1. Members of the City Council and City Manager may place items on the agenda.
2. Members of the City Council who wish to place items on the agenda agree to submit the item with any background materials by 12:00 noon on Monday during the week preceding the meeting.
3. Reconsideration - A matter may be reconsidered by the City Council if a member on the prevailing side of the vote requests reconsideration. Such a motion may be made at a meeting where such action is taken or at a subsequent meeting of the Council.
4. Items raised by the public during public comment may be referred to a future City Council agenda for formal action. In accordance with State law, matters not scheduled on the agenda cannot be acted upon by the City Council, but a member of Council may request consideration of the item at a future meeting.
5. Members of the City Council can identify items to be added to future agendas at the end of each Council meeting under the section titled, "Future Council Initiated Agenda Items".

APPROVED:



STEVE TATE, MAYOR

CITY OF MORGAN HILL

CITY COUNCIL POLICIES AND PROCEDURES

CP-97-01

SUBJECT: RULES FOR THE CONDUCT OF CITY COUNCIL MEETINGS

DATE: May 7, 1997 (Revised January 21, 1998; April 1, 1998; April 26, 2000;
November 7, 2001; October 16, 2002), REVIEWED JUNE 27, 2007

SECTION 1. SCOPE

- 1.1 These rules shall establish the procedures for the conduct of all meetings of the City Council of the City of Morgan Hill. The purpose of these rules are to provide procedures consistent with the Ralph M. Brown Act, establish procedures which will be convenient for the public, be fair to all members of the City Council and contribute to the orderly conduct of City business.

SECTION 2. MEETINGS

- 2.1 Open to Public. All meetings of the City Council, whether regular or special, shall be open to the public, unless a closed session is scheduled as authorized by Law.
- 2.2 Regular Meetings. The City Council shall conduct its regular meetings at the time and place established by ordinance or resolution if specified in the ordinance. Regular meetings shall not continue beyond the hour of 11:00 p.m. unless extended by a majority vote of the City Council pursuant to Section 5.3 of this policy.
- 2.3 Special Meetings. A special meeting may be called at any time by the Mayor or Presiding Officer of the City Council or by three members of the City Council. Written notice of any such meeting must specify the purpose of the meeting and be signed by the Mayor or members making the call. Notice of the meeting must be made in accordance with the Law.
- 2.4 Closed Sessions. The City Council may hold closed sessions during a regular or special meeting, or at any time authorized by Law, to consider or hear any matter which is authorized by law.
- 2.5 Quorum. Three (3) members of the City Council shall constitute a quorum and shall be sufficient to transact business. If less than three Council members appear at a regular meeting, the Mayor, Mayor Pro Tempore in the absence of the Mayor, any member, or in the absence of all members, the City Clerk or Deputy City Clerk, shall adjourn the meeting to a stated day and hour.

Business of the City Council may be conducted with a minimum of three members being present; however, matters requiring the expenditure of City funds must receive three

affirmative votes for approval.

- 2.6 Adjourned Meetings. The City Council may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment and permitted by Law.

SECTION 3. POSTING NOTICE AND AGENDA

- 3.1 Posting of Notice and Agenda. For every regular or special meeting, the City Clerk or other authorized person, shall post a notice of the meeting, specifying the time and place at which the meeting will be held, and an agenda containing a brief description of all items of business to be discussed at the meeting. This notice and agenda may be combined in a single document.
- 3.2 Location of Posting. The notice and agenda shall be posted in a place to which the public has unrestricted access during at least normal business hours and where the notice and agenda are not likely to be removed or obscured by other posted material.
- 3.3 Posting for Regular Meetings. For any regular meeting of the City Council, the notice and agenda shall be posted no later than seventy-two (72) hours prior to the time set for the meeting.
- 3.4 Posting for Special Meetings. For any special meetings of the City Council, the notice and agenda shall be posted no later than twenty-four (24) hours prior to the time for the meeting.

SECTION 4. AGENDA CONTENTS

- 4.1 Description of Matters. All items of business to be discussed at a meeting of the City Council shall be briefly described on the agenda. The description should set forth as clearly as practical a description of the item and the proposed action to be considered so that members of the public will know the nature of the action under review and consideration.
- 4.2 Availability of the Agenda to the Public. The agenda for any regular or special meeting shall be made available to the general public as soon as it is practical after delivery to the members of the City Council.
- 4.3 Limitation to Act on Only Items on the Agenda. No action shall be taken by the City Council on any item not on the posted agenda, subject only to the exceptions listed below:
- A. Upon a majority determination that an "emergency situation" (as defined by State Law) exists; and
 - B. Upon a determination by a 4/5 vote of the City Council that there is a need to take immediate action and that the need to take the action came to the attention of City

officials subsequent to posting of the agenda.

SECTION 5. ORDER OF BUSINESS

5.1 The order of business at meetings of the City Council shall be as follows:

- A. CALL TO ORDER
- B. ROLL CALL ATTENDANCE
- C. DECLARATION OF POSTING OF AGENDA
- D. WORKSHOP (5:00-6:00 p.m., or as deemed appropriate)
- E. CLOSED SESSION (6:00-7:00 p.m., or as deemed appropriate)
Closed Sessions of the City Council can only be held for matters specifically authorized by Law. At times, Closed Sessions may have to be held in an order different than presented due to the timeliness of the matter, to save the City money when an outside attorney has been retained or due to the need for extra time to discuss and deliberate an important closed session item. Closed session items may be continued to the conclusion of the agenda.

Closed sessions, as part of the Redevelopment Agency (RDA) meetings (fourth Wednesdays of the month), will be held at the conclusion of the RDA business meeting.
- F. SILENT INVOCATION
- G. PLEDGE OF ALLEGIANCE
- H. PROCLAMATIONS/RECOGNITIONS
- I. CITY COUNCIL REPORTS
These are updates on activities of individual members of the Council and are non-action items
- J. CITY MANAGER REPORTS
These are updates on current City activities, reports on issues raised at previous Council meetings or special recognitions. These are non-action items.
- K. CLOSED SESSION ANNOUNCEMENTS/CITY ATTORNEY REPORT
These are updates on reportable actions of the City Council in Closed Sessions and/or current litigation.

L. OTHER REPORTS

These are items that may include the Financial Report or Special Report from a City operating department.

M. PUBLIC COMMENT

This item refers to those matters not scheduled on the agenda where a member of the public wants to address a matter of importance to the City Council. Since the matter is not one on the agenda, no action by Council can be taken. If a member of Council so desires, the matter can be placed on the agenda of a future Council meeting for review and consideration.

N. CONSENT CALENDAR

These are items of a routine or generally uncontested nature. Any member of the Council or member of the public may request to have an item pulled from the Consent Calendar and acted on individually by the Council. Items pulled will be discussed after action is taken on the balance of the Consent Calendar and before moving on to public hearings.

O. LEGALLY NOTICED PUBLIC HEARINGS

These matters are ones that are duly noticed and published in a newspaper of general circulation and, where required by Law, written notice is given to the affected residents who have the opportunity to speak in favor or against a matter or ask questions about the matter.

P. INTRODUCTION OF ORDINANCES

These are matters requiring the introduction, or "first reading" of an ordinance of the City Council of the City of Morgan Hill.

Q. OTHER BUSINESS

These are other matters of City business which are not appropriately placed on the consent calendar requiring Council action and direction.

R. ROLL CALL VOTES

These matters are ordinances previously introduced and require "second reading" and adoption.

Q. CLOSED SESSION

Continued closed session for matters not concluded earlier in the evening.

T. FUTURE CITY COUNCIL AGENDA ITEMS

These are items which members of the City Council wish to have placed on future agendas.

U. ADJOURNMENT

5.2 Change in Order of Business. The Mayor or Presiding Officer may decide to take matters listed on the agenda out of the prescribed order unless a majority of members present object to this variation.

5.3 Review Status of Agenda at 11:00 p.m. If, at the hour of 11:00 p.m., the City Council has not concluded its business, it shall review the status of the agenda and determine by majority vote whether to extend the meeting beyond the hour of 11:00 p.m., continue any remaining items, or adjourn the meeting to another date and time.

SECTION 6. PUBLIC COMMENT

6.1. Public Comment. Persons present at meetings of the City Council may comment on individual items on the agenda at the time the items are scheduled to be heard. In addition, comments may be offered on items not on the agenda under that portion of the agenda identified for public comment.

6.2. Limitations. The public comment period shall be 3 minutes for items on the agenda or items not listed on the agenda. The Mayor or Presiding Officer may allow more time unless a majority of the City Council objects.

6.3 Procedure

A. To address the City Council, each speaker is requested to fill out a Speaker Request Card before discussion on the agenda item begins. The card shall contain the name and city of residence of the speaker, the subject or subjects upon which the speaker wishes to address the City Council and shall be signed by the speaker. The card should be turned in to the City Clerk before the item is heard by the City Council. The City Clerk will provide the card to the Mayor or Presiding Officer.

B. Upon addressing the City Council, each speaker is required to first state his or her name and city of residence.

SECTION 7. PROCEDURES FOR THE CONDUCT OF MEETINGS

7.1 Role of the Mayor/Presiding Of Officer

- A. The Presiding Officer of the City Council, who shall be the Mayor or in the Mayor's absence shall be the Mayor Pro Tempore, or in their absence any other designated member of the City Council, shall be responsible for maintaining the order and decorum of meetings. It shall be the duty and responsibility of the Presiding Officer to ensure that the rules of operation and decorum contained herein are observed. The Presiding Officer shall maintain control of communication between Council Members and between the Council, staff and public.
- B. Communication with Council Members
 - 1. Council Members should request the floor from the Presiding Officer before speaking.
 - 2. When one member of the Council has the floor and is speaking, other Council Members shall not interrupt or otherwise disturb the speaker.
 - 3. With the concurrence of the Mayor, a Council Member holding the floor may address a question to another Council Member. The Council Member being questioned may or may not respond while the floor is still held by the Council Member asking the question. The reply shall be limited to the question asked.
- C. Communication with Members of the Public Addressing the Council
 - 1. The Mayor or Presiding Officer shall open the floor for public testimony as appropriate.
 - 2. Council Members may question a person addressing the Council at the conclusion of the person's comments or upon expiration of the person's time to speak. Such questions should be directed to the person through the Presiding Officer unless the Presiding Officer grants the Council Member permission to directly question the person.
 - 3. Staff members, through the City Manager, shall be a resource to the City Council to answer questions arising during discussions between Council Members and between Council Members and members of the public. Communications in this regard shall be through the Presiding Officer.

4. Members of the public shall direct their questions and comments through the Presiding Officer.

7.2 Rules of Order. The City Council adopts no specific rules of order except those listed herein. The City Council shall refer to The Standard Code of Parliamentary Procedure by Alice Sturgis (McGraw Hill) as a guide for the conduct of meetings. The Sturgis guideline regarding not requiring seconds for governmental bodies' motions, resolutions or ordinances is not adopted as the rule in the City. The Mayor or Presiding Officer has the discretion to impose reasonable rules at any particular meeting based upon facts and circumstances found at any particular meeting. These latter rules will be followed unless objected to by a majority of the City Council members present.

7.3 Motions. The Mayor or any member of the City Council may bring a matter of business on the agenda before the Council by making a motion. Before the matter can be considered or debated it must be seconded. Once the motion has been properly made and seconded, the Presiding Officer shall open the matter for full debate offering the first opportunity to debate to the moving party and, thereafter, to any Council Member recognized by the Mayor or Presiding Of Officer. Debate shall be closed upon consent of a majority of the Council.

7.4 Reconsideration. Immediately after a vote on a matter, any member of the City Council may request to have his/her vote changed on a matter before the Council moves on to the next item. Such a request will be granted by the Mayor or Presiding Officer unless a majority of the Council objects.

A matter may be reconsidered by the City Council if a member on the prevailing side of the vote requests reconsideration. Such a motion may be made at a meeting where such action is taken or at a subsequent meeting of the Council, however, nothing in this policy precludes the majority of members of the City Council from requesting reconsideration of any item.

7.5 Debate.

- A. The discussions and deliberations at meetings of the City Council are to secure the mature judgement of Council members on proposals submitted for decision. This purpose is best served by the exchange of thought through discussion and debate.

Debate is regulated by these rules in order to assure every member a reasonable and equal opportunity to be heard.

- B. Obtaining the Floor for Debate.

As soon as a debatable motion has been stated to the Council by the Mayor or Presiding Officer, any member of the Council has a right to discuss it after obtaining

the floor. The member obtains the floor by seeking recognition from the Mayor or Presiding Officer. A member who has been recognized is entitled to be heard so long as he/she observes the rules of debate.

C. Speaking More Than Once.

To encourage the full participation of all members of the Council, no member or members shall be permitted to monopolize the discussion of the question. If a Council member has already spoken and other members wish to speak, the latter members should be recognized in preference to the member who has already spoken. However, if no other members seek recognition, the Mayor or Presiding Officer may recognize the member who has already spoken.

D. Relevancy of Debate.

All discussion must be relevant to the motion before the City Council. A member is given the floor only for the purpose of discussing the pending question; discussion which departs is out of order. The Mayor or Presiding Officer should then direct the speaker to limit discussion to the question before the City Council.

A motion-its nature or consequences-may be attacked vigorously. But, it is never permissible to attack the motives, character, or personality of a member either directly or by innuendo or implication. It is the duty of the Mayor or Presiding Officer instantly to stop any member who engages in personal attacks. It is the motion, not its proposer, that is the subject of debate. Meetings must discuss measures and ideas, not people.

Arguments, for or against a measure, should be stated as concisely as possible.

Debate must be fundamentally impersonal. All discussion is addressed to the Mayor or Presiding Officer and must never be directed to any individual.

E. Mayor's Duties During Debate.

The Mayor or Presiding Officer has the responsibility of controlling and expediting debate. A Council member who has been recognized to speak on a question has a right to the undivided attention of the Council.

It is the duty of the Mayor or Presiding Officer to keep the subject clearly before the members, to rule out irrelevant discussion, and to restate the question whenever necessary.

SECTION 8. ITEMS TO BE PLACED ON THE AGENDA

- 8.1 Council Members. Any member of the City Council may request to have any matter that can be legally agendized to be placed on the agenda of the City Council by requesting same of the City Manager or his/her designee at least 8 working days before the next City Council meeting. Any background materials or information relating to the matter should be provided to the City Clerk for distribution to the City Council as part of the agenda packets for the meeting. The only limitation on placement of items on the agenda is as noted in Section 7.4.

Members of the Council may also place items on the agenda by indicating their desire to do so under that portion of the City Council agenda designated, "Future City Council Agenda Items."

- 8.2 City Manager. The City Manager shall indicate on each agenda of the City Council those items being considered for placement on future meetings of the City Council. The City Council may determine to hold over any matter from a future agenda.

The City Manager may hold over an item for a future agenda if he/she determines that the matter is incomplete based upon subsequent information.

SECTION 9. DECORUM

- 9.1 Council Members. Members of the City Council value and recognize the importance of the trust invested to them by the public to accomplish the business of the City. Council Members shall accord the utmost courtesy to each other, to City employees, and to the public appearing before the City Council.
- 9.2 City Employees. Members of City staff shall observe the same rules of order and decorum applicable to the City Council. City staff shall act at all times in a business and professional manner towards Council Members and members of the public.
- 9.3 Public. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council.
- 9.4 Noise in the Chambers. Noise emanating from the audience within the Council Chambers or lobby area, which disrupts City Council meetings, shall not be permitted.
- 9.5 Sergeant-at-Arms. The Chief of Police shall be ex-officio Sergeant-at-Arms of the City Council.

SECTION 10. VIOLATIONS OF PROCEDURES

Nothing in these policies and procedures shall invalidate a properly noticed and acted upon action of the City Council in accordance with State Law.

This Policy Shall remain in effect until modified by the City Council.

APPROVED:



DENNIS KENNEDY, Mayor



Workshop Agenda

City Council

Steve Tate - Mayor
Rich Constantine - Mayor Pro Tem
Larry Carr - Council Member
Caitlin Jachimowicz - Council Member
Rene Spring - Council Member

Friday, January 26, 2018 9:00 AM

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CITY COUNCIL ANNUAL GOAL SETTING WORKSHOP

A Special Meeting of the City Council is called Friday, January 26, 2018 at 9:00 a.m. for the purpose of conducting the Annual Goal Setting Workshop and Saturday, January 27, 2018 for the continuation of the Annual Goal Setting Workshop.

CALL TO ORDER

(Mayor Tate)

ROLL CALL ATTENDANCE

(Deputy City Clerk Wilson)

DECLARATION OF POSTING OF AGENDA

Per Government Code Section 54954.2
(Deputy City Clerk Wilson)

PUBLIC COMMENT

Members of the public are entitled to address the City Council concerning any item within the Morgan Hill City Council's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADOPTION OF AGENDA

GOAL SETTING WORKSHOP

1. 2018 CITY COUNCIL GOAL SETTING WORKSHOP

Recommendation:

1. Review goals and accomplishments of 2017;
2. Discuss possible goals for 2018 in the areas of City responsibility; and
3. Establish process and schedule for subsequent adoption of goals for 2018.

ADJOURNMENT TO SATURDAY, JANUARY 27, 2018 AT 9:00 AM

SATURDAY, JANUARY 27, 2018 9:00 A.M.

GOAL SETTING WORKSHOP CONTINUED

Continuation of the January 26, 2018 City Council Goal Setting Workshop.

PUBLIC COMMENT

Members of the public are entitled to address the City Council concerning any item within the Morgan Hill City Council's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADJOURNMENT

NOTICE

Any documents produced by the City and distributed to the majority of the City Council less than 72 hours prior to an open meeting, will be made available for public inspection at the City Clerk's Counter at City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 and at the Morgan Hill Public Library located at 660 West Main Avenue, Morgan Hill, California, 95037 during normal business hours. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the City Council concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Council on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Council Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Council, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the City Council on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the City Council.

Persons interested in proposing an item for the City Council agenda should contact a member of the City Council who may plan an item on the agenda for a future City Council meeting. Should your comments require Council action, your request may be placed on the next appropriate agenda. Council discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the City Council, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of City Council Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.



Sustainable Morgan Hill Vision

Morgan Hill is a socially responsible, environmentally conscious, and economically sound community that embraces inclusiveness with participation by all.

CITY COUNCIL ONGOING PRIORITIES

Enhancing Public Safety · Protecting the Environment · Maintaining Fiscal Responsibility ·
Supporting Our Youth, Seniors, and Entire Community · Fostering a Positive Organizational Culture ·
Preserving and Cultivating Public Trust · Preserving Our Cultural Heritage

2017 STRATEGIC PRIORITIES

High Speed Rail

Inclusiveness

Infrastructure

Regional Initiatives

Telecommunications

2017 STRATEGIC PRIORITIES:



High Speed Rail

The City of Morgan Hill will directly advocate for our community's needs through our communications, discussions, and decisions. We will continue to engage the community, the High Speed Rail Authority, our state and federal legislators, and other regional agencies to mitigate negative impacts and convey our position that the High Speed Rail Authority should only use the existing Highway 101 right-of-way to avoid all impacts to residents, schools, and businesses. Should the Authority decide the 101 right-of-way is not feasible, we will strongly advocate for the route with the least impact on Morgan Hill.



Inclusiveness

We will celebrate the diversity, history, and culture of our community. Through City Council workshops, community meetings, and researching successes in other communities, the City will listen to and collaborate with the community to define how inclusiveness will be further woven into our community's fabric and to increase public participation. The City's communications, services, public spaces, and projects will embrace all community members as partners, advancing our vision of being a socially responsible community.



Infrastructure

The City will review its streets, parks, and public facilities infrastructure needs initially by updating its 2014 infrastructure study to quantify the funding gap. We will identify potential funding options as ongoing revenue is insufficient to fund our vital community assets at a sustainable level without significantly impacting existing service levels that our community has come to expect. Morgan Hill will actively work with the Valley Transportation Agency, the County, and the State to secure funding for the Santa Teresa extension and road maintenance. We will continue to work closely with our community to inform them of the needs and engage them to find an affordable and sustainable solution.



Regional Initiatives

City Council and staff will focus on influencing regional decisions that benefit Morgan Hill. This regional involvement will include, but not be limited to, partnering with the League of California Cities, Valley Transportation Authority, Santa Clara Valley Water District, Cities Association of Santa Clara County, the City of Gilroy, Santa Clara County, Morgan Hill Unified School District, the Local Agency Formation Commission, the Open Space Authority, and Silicon Valley Clean Energy to advance projects that further Sustainable Morgan Hill.



Telecommunications

The City will collaborate with the private sector to explore ways to provide fast, reliable access and wireless connectivity for residents and businesses. The 2016 Telecommunications Infrastructure and Economic Development Blueprint reports will be the foundation for continuing discussions with broadband providers, public utilities, and other infrastructure service providers in developing an implementation plan for growing our telecommunications infrastructure. The plan will be used to signal Morgan Hill's support for business expansion.



2018 Strategic Goals

1. Address Public Safety Concerns of California Cities.

Address public safety concerns arising from recently enacted reduced sentencing laws.

Protect local funding and authority in the implementation of the Adult Use of Marijuana Act.

Continue to preserve city rights to deliver emergency medical services (Health and Safety Code 1797.201).

Seek additional tools and resources to address critical community challenges such as homelessness, mental health, domestic violence, drug rehabilitation, ex-offender reentry, and human trafficking.

2. Ensure Sustainability of Public Pension and Retirement Health Benefits.

Consistent with the League's adopted pension sustainability principles, work with affected stakeholders, employees, CalPERS, legislators and the Governor to achieve meaningful options for cities to address growing unfunded pension liabilities that will ensure cities remain solvent and provide services to residents while continuing to offer employees meaningful and sustainable pension and health benefits.

3. Protect Existing Transportation Funding for Local Priorities.

Protect existing transportation funding for local priorities and oppose efforts that would reduce or eliminate funding for cities.

4. Improve Housing Affordability and Support Additional Resources to Address the Homelessness Crisis.

Increase state and federal financial support and provide additional local incentives and tools to improve housing affordability and develop more workforce and affordable housing. Support additional resources and tools to address the homelessness crisis and advance the recommendations of the CSAC-League Homelessness Task Force.

Communications and Engagement Update

City Council Goal Setting Advance
January 27, 2018



Quick Review of Past Actions

1 January 2014
Communication and
Engagement
Manager

2 2016 Assessment

3 January 2017
Recommendations

4 May 2017 Update



New and Ongoing Communications and Engagement Efforts



- **Weekly 411**
 - Updates on City Projects
 - City Council Action
 - Partner Agencies
- **Summary and Follow-up from Coffee and Lunch with the Mayor**
- **New Resident Welcome Packets**
- **Management and monitoring of all communication channels**



Focus Areas Since May 2017

- Inclusiveness
- Outreach with Spanish Speaking Community
- Cohesive Communications Strategy
 - Branding “Light”/Style Guide
- Staffing Resources



Inclusiveness

- Organizational Inclusiveness Assessment
- Inclusiveness Workshop
- Gathered information organization wide regarding all programs, services and accomplishments that focus on inclusiveness



Recommendations: Inclusiveness

- Conduct internal assessment of inclusive efforts
- Assess community's needs around inclusiveness
- Implement recommendations from community



Outreach with Spanish Speaking Community

- Completed participation in ILG Immigrant Integration Sub-Regional Incubator
- Developed a contact list for those who prefer information in Spanish
- Conducted extensive outreach with Spanish speaking community related to the transition to District Elections



Outreach with Spanish Speaking Community (cont.)

- Piloted a women's group at the Learning and Loving Center
- Ongoing development of network for sharing information
- Teammate sharing meeting



Recommendations: Outreach with Spanish Speaking Community



- Continue to build relationships with our Spanish speaking community.
- Continue to provide translation as appropriate
- Consider staffing resources to coordinate organization wide outreach with Spanish speaking community

Celebra el Mes Nacional de la Herencia Hispana
15 de septiembre de 2017 - 15 de octubre de 2017

11 de Septiembre **Hazlo el Lunes: Pintando de la Corteza Mexicana | 7PM**
¡Únete a la Biblioteca de Morgan Hill Library para pasar una noche divertida haciéndolo tú mismo!
Todos los materiales son gratuitos para los participantes. Se requiere registrarse por adelantado.
El programa de Hacerlo el Lunes es para adultos pero los niños son bienvenidos con la supervisión de un representante.
Este evento es organizado por la Biblioteca de Morgan Hill. Para más información 408-779-3196.

12 de Septiembre **Concierto de la Academia de Mariachi y Artesanía | 7PM**
Comienza el mes Nacional de la Herencia Hispana con un concierto de los miembros de la Academia de Mariachi. Este concierto tendrá lugar en la Biblioteca Morgan Hill.
Este evento es organizado por los Amigos de la Biblioteca Morgan Hill.

13 de Septiembre **Noche de Lotería Familiar | 6:30PM**
Participe en una noche de Lotería, conocido como bingo mexicano, en la Biblioteca de Morgan Hill.
Aprende a jugar este divertido y rápido juego e intenta ganar un premio.
Todas las edades son bienvenidas.
Este evento es organizado por la Biblioteca de Morgan Hill. Para más información 408-779-3196.

17 de Septiembre **Evento del Día de la Independencia de México | 10 AM**
Un evento comunitario y gratuito para toda la familia que celebra el Día de la Independencia de México en parque Galván. Habrá música en vivo y presentaciones de grupos culturales.
Este evento es organizado por Grumaza Grupo Mazahua.

30 de Septiembre **Clase de Zumba Latina de 90 minutos | 4PM a 5:30PM**
¡Disfruta de una clase maestra de Zumba Latina al aire libre en el CCC! ¡Traiga a su familia entera a participar!
Este evento es GRATIS y no se requiere registro.
Este evento es organizado por la Ciudad de Morgan Hill. Para más información 408-782-0008.

8 de Octubre **Concierto latino al aire libre | 4PM a 7:30PM**
¡Traiga sus mantas, sillas y bocadillos y disfrute de una noche de música latina en el CCC!
También habrá presentaciones de grupos de baile boliviano, peruano, mexicano y venezolano.
Este evento es GRATIS y no se requiere registrarse.
Este evento es organizado por la Ciudad de Morgan Hill. Para más información 408-782-0008.

Recommendations: Outreach with Spanish Speaking Community



- Formalize teammate group
- Consider holding City Council workshop on “Understanding and Engaging Latino Communities”



Cohesive Communications Strategy



- Development of Style Guide/Templates
- Finalizing for implementation
 - Business Cards
 - Signature Line
 - Templates
 - Style Guide



Business Card Options



Maureen Tobin

Communications and
Engagement Manager



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Business Card Options



Business Card Options



Email Signature Line



Maureen Tobin

Communications and Engagement Manager
Engage With Us!

City of Morgan Hill

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Power Point Templates



Presentation

In general, City of Morgan Hill presentations should be created using the provided templates, as shown in the examples below.



Style Guide



Staffing Resources



- Consider overall staffing resources for the Communications and Engagement function in the upcoming budget process



Questions/Discussion



WORKSHOP

AGENDA DATE: 01/26 & 27/18
SUPPLEMENT # 1

January 25, 2018

Mayor Steve Tate and City Council Members
Morgan Hill City Council
City of Morgan Hill
17555 Peak Avenue
Morgan Hill, CA 95037

Re: Morgan Hill City Council Retreat

Mayor Tate and Councilmembers,

I am not able to be in attendance due to a day long retreat of my own with the Morgan Hill Downtown Association. May your 2 days of retreat again yield great benefits for the community of Morgan Hill.

Although there are many issues which could be reinforced or argued I want to bring forward just one item that has been getting a lot of attention amongst many in the community lately.

The item of interest for me are the downtown tree lights (also affectionately known as "twinkle tree lights").

I believe it was around the Christmas of 2015 when I first saw and really "got" the effect of the tree lights. I was at the Holiday Lights Parade and although I was actually supposed to be waiving from a float I was transfixed by the effect of the tree lights and proceeded to take a video of them with my smart phone (the reasoned voice of Rosy Bergen halted that enthusiastic but inappropriate behavior).

I had not been terribly interested in the tree light discussion or installation until that evening when it all made sense.

Since that night I have been in countless conversations that included or were focused on the tree lights. The most common recent comments have been about what is happening with them as the lights slowly dwindle from every tree to fewer trees as time passes.

There is enough of an interest and concern in these tree lights that I have been requested to create an ad-hoc committee for the Morgan Hill Rotary Club to bring other organizations to the table to discuss what it would take to keep the tree lights on. The goal would be to bring organizations like Rotary, Downtown Association, Chamber of Commerce, Kiwanis, etc... together to find out if a community based effort could make a difference.

During my research, and initial discussions, the reason to keep the lights on became more and more clear and reinforced.

The reason frequently mentioned is the trees light up the sidewalks. This was reinforced during discussions surrounding parking away from the downtown core and how tree lighting supplements the existing street lighting and the sense of safety that comes with it.

The other most heard comment is that it simply makes people feel good. This is what placemaking is all about. The lights help create a festive atmosphere which starts with all of the other recent improvements including the illumination under benches around sidewalk trees, the hoop light fixtures up in the larger median trees, and the diners on our sidewalk dining areas.

The community is prepared to prove that it wants the tree lights and will work to keep them but as I engage others the first question is almost always "why isn't the City of Morgan Hill maintaining the tree lights?".

My response is "I don't know if anyone has formally asked the City to continue maintaining the lights".

With so many other good causes to pursue in our community I would like to redirect the energy that could be spent to secure funding for the worthy tree lights on other worthwhile efforts.

So I am now asking for the City of Morgan Hill to consider adding a maintenance line item to the City Budget to replace and maintain the downtown tree lights to keep the sense of safety and festive feel these lights have provided.

Thank you for taking the time to consider this request.

Sincerely,

A handwritten signature in dark ink, appearing to read "John K. McKay". The signature is fluid and cursive, with the first name "John" being the most prominent part.

John K. McKay
Resident of Morgan Hill

From: [Hilary Holeman](#)
To: [Michelle Wilson](#)
Cc: [Maureen Tobin](#)
Subject: Goal Setting Supplement material
Date: Wednesday, January 31, 2018 12:50:03 PM

WORKSHOP
AGENDA DATE: 01/26 & 27/18
SUPPLEMENT # 1

Hi Michelle,
Christina asked that I send you supplemental materials that did not post with the Council Workshop agenda and were shared over the course of 2 days.
The powerpoint is here...[I:\Council Goals & Retreats\2018\Council Advance Presentation 2018.pptx](#)
Agenda is here...[I:\Council Goals & Retreats\2018\Council goal setting workshop agenda-Final2.docx](#)
Maureen will need to send you her powerpoint.
You have joint committees
Anything else?
Thanks,
Hilary

CITY OF MORGAN HILL

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Administrative Analyst

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Sustainable Morgan Hill Vision

Morgan Hill is a socially responsible, environmentally conscious, and economically sound community that embraces inclusiveness with participation by all.

CITY COUNCIL ONGOING PRIORITIES

Enhancing Public Safety · Protecting the Environment · Maintaining Fiscal Responsibility ·
Supporting Our Youth, Seniors, and Entire Community · Fostering a Positive Organizational Culture ·
Preserving and Cultivating Public Trust · Preserving Our Cultural Heritage

2017 STRATEGIC PRIORITIES

High Speed Rail

Inclusiveness

Infrastructure

Regional Initiatives

Telecommunications

2017 STRATEGIC PRIORITIES:



High Speed Rail

The City of Morgan Hill will directly advocate for our community's needs through our communications, discussions, and decisions. We will continue to engage the community, the High Speed Rail Authority, our state and federal legislators, and other regional agencies to mitigate negative impacts and convey our position that the High Speed Rail Authority should only use the existing Highway 101 right-of-way to avoid all impacts to residents, schools, and businesses. Should the Authority decide the 101 right-of-way is not feasible, we will strongly advocate for the route with the least impact on Morgan Hill.



Inclusiveness

We will celebrate the diversity, history, and culture of our community. Through City Council workshops, community meetings, and researching successes in other communities, the City will listen to and collaborate with the community to define how inclusiveness will be further woven into our community's fabric and to increase public participation. The City's communications, services, public spaces, and projects will embrace all community members as partners, advancing our vision of being a socially responsible community.



Infrastructure

The City will review its streets, parks, and public facilities infrastructure needs initially by updating its 2014 infrastructure study to quantify the funding gap. We will identify potential funding options as ongoing revenue is insufficient to fund our vital community assets at a sustainable level without significantly impacting existing service levels that our community has come to expect. Morgan Hill will actively work with the Valley Transportation Agency, the County, and the State to secure funding for the Santa Teresa extension and road maintenance. We will continue to work closely with our community to inform them of the needs and engage them to find an affordable and sustainable solution.



Regional Initiatives

City Council and staff will focus on influencing regional decisions that benefit Morgan Hill. This regional involvement will include, but not be limited to, partnering with the League of California Cities, Valley Transportation Authority, Santa Clara Valley Water District, Cities Association of Santa Clara County, the City of Gilroy, Santa Clara County, Morgan Hill Unified School District, the Local Agency Formation Commission, the Open Space Authority, and Silicon Valley Clean Energy to advance projects that further Sustainable Morgan Hill.



Telecommunications

The City will collaborate with the private sector to explore ways to provide fast, reliable access and wireless connectivity for residents and businesses. The 2016 Telecommunications Infrastructure and Economic Development Blueprint reports will be the foundation for continuing discussions with broadband providers, public utilities, and other infrastructure service providers in developing an implementation plan for growing our telecommunications infrastructure. The plan will be used to signal Morgan Hill's support for business expansion.