



Regular Meeting Agenda

City/School Liaison Committee

<i>Rich Constantine</i>	-	<i>Mayor</i>
<i>John McKay</i>	-	<i>Council Member</i>
<i>Yvonne Martinez Beltran</i>	-	<i>Council Member</i> <i>(Alternate)</i>
<i>John Horner</i>	-	<i>School Board President</i>
<i>Wendy Sullivan</i>	-	<i>School Board Member</i>
<i>Carol Gittens</i>	-	<i>School Board Member</i> <i>(Alternate)</i>
<i>Christina Turner</i>	-	<i>City Manager</i>
<i>Dr. Carmen Garcia</i>	-	<i>MHUSD Superintendent</i>

Friday, April 22, 2022 8:30 AM

Virtual Meeting

Link to join the meeting can be found below

VIRTUAL MEETING GUIDELINES AND PUBLIC COMMENT

In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Physical meetings will not be in the City Council Chamber until further notice.

City/School Liaison Committee meetings will be recorded. Those members of the community that would like to participate in the meetings remotely may do so by joining the virtual meeting at: <https://bit.ly/MHCity-SchoolLiaisonMtg> or by calling in to: (669)900-9128, then enter the webinar id: 852 4065 6291#.

- Public comment may be provided in the following ways:
Join the virtual City Council meeting via the link above, when public comment is opened, raise your virtual hand and be called upon to speak for up to 3 minutes
- In order to speak, please be sure that your version of Zoom is up to date.
- Join the virtual meeting by calling in to the number above, dial *9 to raise your hand and be called upon to speak for up to 3 minutes
- Send public comments in writing to the City Clerk at ccpubliccomment@morganhill.ca.gov

* Please note that comments made on Facebook are not considered public comment.

CALL TO ORDER

PUBLIC COMMENT

Members of the public are entitled to address the City/School Liaison Committee concerning any item within the committee's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the City/School Liaison Committee is prohibited from discussing or taking action on any item not appearing on the posted agenda.

APPROVE MINUTES

1. **Approve the February 11, 2022, City/School Liaison Meeting Minutes**

JOINT CITY OF MORGAN HILL AND MORGAN HILL UNIFIED SCHOOL DISTRICT ITEMS

2. **Determine that conduction of in-person meetings would present a public health risk and continuing teleconference meetings**
3. **Crossing Guard Program**

CITY OF MORGAN HILL

- Police Department Update

MORGAN HILL UNIFIED SCHOOL DISTRICT

- District Update

OTHER REPORTS/UPDATES

TOPICS FOR FUTURE MEETINGS

ADJOURNMENT

FUTURE MEETINGS

- June 16, 2022

NOTICE

Any documents produced by the City and distributed to the majority of the Commission less than 72 hours prior to an open meeting, will be made available for public inspection at the City Clerk's Counter at City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 and at the Morgan Hill Public Library located at 660 West Main Avenue, Morgan Hill, California, 95037 during normal business hours. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Council on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Council Chambers and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Council, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Council action, your request may be placed on the next appropriate agenda. Council discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

CITY / SCHOOL LIAISON

MEETING MINUTES

February 11, 2022 8:30 AM
Virtual Meeting via Zoom

Committee Members

John Horner – School Board
Wendy Sullivan – School Board
Rich Constantine – Mayor
John McKay – Council Member

Staff Members

Christina Turner – City Manager
Shane Palsgrove – Police Chief
Dr. Carmen Garcia - Superintendent
Fawn Myers – Assistant Superintendent
Jennifer Carmen – Development Services Director
Chris Ghione – Public Services Director
Tony Eulo – Program Administrator
Edith Ramirez - Assistant City Manager for
Development Services

Other

Kim Mancera – Council Services Assistant

CALL TO ORDER

The meeting was called to order at 8:31 A.M

PUBLIC COMMENT / COMMUNICATIONS

None

JOINT CITY OF MORGAN HILL AND MORGAN HILL UNIFIED SCHOOL DISTRICT

DETERMINE THAT CONDUCTION OF IN-PERSON MEETINGS WOULD PRESENT A PUBLIC HEALTH RISK AND CONTINUING TELECONFERENCE MEETINGS

Motion Passed: To continue to meet via teleconference passed with a motion by John McKay and a second by Rich Constantine.

Yes Rich Constantine
Yes John Horner
Yes Wendy Sullivan
Yes John McKay

APPROVE MINUTES

Approve minutes from the meeting of December 17, 2021.

Motion Passed: Passed with a motion by Rich Constantine and a second by John McKay.

Yes Rich Constantine
Yes John Horner
Yes Wendy Sullivan
Yes John McKay

CITY OF MORGAN HILL

COVID UPDATE

Christina Turner, City Manager, provided an update on the new COVID guidelines from the county and state, reporting the county has stricter guidelines and will need to get to the metric of 550 before the county will allow for the removal of masks; reported the City of Morgan Hill continues to remain open but many of their staff members are still telecommuting and announced COVID testing kits are available in various locations

throughout the city.

MHPD UPDATE

Chief Palsgrove, reported the School Resource Officer (SRO) spoke at a presentation on fentanyl awareness in partnership with Community Based Organizations, MHUSD and the City of Morgan Hill; updated on the Diversion Program, reporting ten youth have been diverted and two youth sent to probation; reported youth citations have been trending lower and the SRO is putting together a Parent Project and Run, Hide and Defend training.

MORGAN HILL UNIFIED SCHOOL DISTRICT

DISTRICT UPDATE

Fawn Myers, Assistant Superintendent, reported the District will distribute tests kits to students and staff prior to winter break with instruction on when to test before returning back to school; provided an update on the impact of staff and student absences due to COVID; reviewed the District's Independent Study options and explained the District's COVID testing efforts and mask requirements in a school setting.

OTHER REPORTS/UPDATES

Tony Eulo, Program Administrator, provided an update on the MHUSD/City of Morgan Hill joint letter regarding the airport closure. Mr. Eulo reported the County responded and stated only unleaded fuel is being dispensed at San Martin Airport with 45,000 flights in operation. Mr. Eulo also reported there is little capacity at surrounding airports but there is capacity at San Martin Airport if Reid Hillview were to close. In addition, the FAA is engaging with the county to keep Reid Hillview Airport open since so many planes rely on it but, many are fighting the efforts to stay open. Mr. Eulo clarified that the County Board did not vote to close the Reid Hillview Airport, but rather voted to go unleaded only.

Committee Liaison discussions included the use of lead mitigation funds and the impact at San Martin Airport including noise pollution and ground traffic if Reid Hillview were to close.

TOPICS FOR FUTURE MEETINGS

Trustee Horner requested a conversation regarding community safety to and from school and explore the possibility of a Crossing Guard Program.

ADJOURNMENT

The meeting was adjourned at 9:00 A.M.

CITY/SCHOOL LIAISON STAFF REPORT

MEETING DATE: April 22, 2022

PREPARED BY:

Kim Mancera, Municipal Services Assistant

APPROVED BY: City Manager

DETERMINE THAT CONDUCTION OF IN-PERSON MEETINGS WOULD PRESENT A PUBLIC HEALTH RISK AND CONTINUING TELECONFERENCE MEETINGS

RECOMMENDATION(S)

Continue holding committee meetings by teleconference.

BACKGROUND:

In light of the existing state of emergency and the County Health Officer's recommendation, all legislative bodies of the City of Morgan Hill to continue to meet remotely in accordance with AB 361. The City has adopted a resolution that directs all legislative bodies subject to the Brown Act, including the City Council, Planning Commission, Parks and Recreation Commission, and the Library, Culture, and Arts Commission, to continue to only meet remotely in accordance with AB 361. The resolution also makes the necessary findings under AB 361 by finding that a state of emergency continues to exist relating to COVID-19 and this necessitates that legislative bodies continue to meet remotely. The resolution is consistent with the County Health Officer's recommendation that legislative bodies continue to meet remotely to promote social distancing to reduce the risk of COVID-19 transmission.

ALTERNATIVE ACTIONS:

The committee could choose to continue its April 22, 2022 meeting to a date certain for an in-person meeting. All meetings going forward would also be in-person.

CITY/SCHOOL LIAISON STAFF REPORT

MEETING DATE: April 22, 2022

PREPARED BY:

Mario Ramirez, Police Captain

APPROVED BY: City Manager

CROSSING GUARD PROGRAM

BACKGROUND:

The Morgan Hill Unified School District requested Morgan Hill Police Department (MHPD) Staff provide a report assessing the feasibility of operating a crossing guard program. The Morgan Hill Police Department Staff surveyed 13 cities in Santa Clara County regarding crossing guard programs. Ten cities responded and provided information which varied from no crossing guard program to City-operated programs, school-operated programs, hybrid programs and vendor-operated programs. All crossing guard programs require significant time to operate, including but not limited to recruiting, hiring, training, policies, procedures, evaluations, discipline, uniforms, payroll and supervision.

Staff was asked to specifically evaluate San Jose's Police Department's crossing guard model. San Jose Police Department has a dedicated full-time unit responsible for the list of operations outlined above. Currently, the unit is responsible for 188 Crossing Guards at 114 locations throughout San Jose. Out of all the cities surveyed, San Jose Police Department was the only agency with a formal training program. The training consists of three hours of in-house training (policies and procedures) and five days of in-field training.

The hiring of cross guards involves human resources completing the following tasks:

- Create a Job Description specific to the role of a crossing guard
- Conduct a salary survey
- Receive City Council approval for the determined salary range and

- Conduct a recruitment process to include interviews and background/medical/ drug screenings.

Additionally, since this is a seasonal position, the recruitment would be continuous. Moreover, those cities providing crossing guard services are struggling to hire crossing guards; for example, the San Jose Police Department is currently down 100 crossing guards.

MHPD evaluated the workload associated with operating a crossing guard program and concluded there is no current capacity to perform these duties for the following reasons:

1. Insufficient staffing levels (8 officer vacancies).
2. The program would require a supervisor position costing 1FTE.
3. The City's finances have not yet recovered from the COVID pandemic and continues to have the lowest per capita tax revenue in Santa Clara County.
4. The Police Department has \$1.3 million in unfunded needs, including staffing and equipment.

Moreover, MHPD has just implemented several new programs: the Psychiatric Emergency Response Team, a Youth Diversion program, and other initiatives that are in their infancy stages of being developed, requiring a majority of staff's time in an already sparsely staffed department.

The fiscal impact of deploying a crossing guard program varies depending on the services provided. Crossing Guard positions are generally part-time and unbenefited, so the overall cost would depend on the number of crossing guards needed and the approved salary schedule; however, the estimated cost is between \$50,000 to \$80,000 a year. Crossing guards are paid approximately \$25 an hour. It should be noted this cost does not include staff hours to develop and implement and manage a crossing guard program.

In addition to the fiscal concerns, the City has concerns about the potential legal liability with a City-run crossing guard program.

Alternatives:

-MHUSD could deploy the Gilroy Unified School District model which utilizes parent volunteers as crossing guards. Each school is responsible for its own program and the management of the parent volunteers.

-MHUSD could fund a program staffed by a vendor. A common crossing guard vendor was identified in the survey and used by three other cities.