



## **MEETING MINUTES**

### **Parks and Recreation Commission**

*Craig van Keulen* - *Chair*  
*Harpreet Vittal* - *Vice Chair*  
*Poonam Chabra* - *Commissioner*  
*John Moniz* - *Commissioner*  
*Mike Braxton* - *Commissioner*  
*Kais Zafer* - *Commissioner*  
*Saied Zargar* - *Commissioner*

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**Tuesday, June 16, 2026**  
**7:00 PM**

**Council Chamber**  
**17555 Peak Avenue, Morgan Hill, CA 95037**

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### **CALL TO ORDER**

7:03pm

### **ROLL CALL ATTENDANCE**

Commissioner's Braxton, Zafer, and Vittal absent.

### **PLEDGE OF ALLEGIANCE**

### **DECLARATION OF POSTING AGENDA**

### **PUBLIC COMMENT**

This opportunity for public comment is for items that are not on the agenda. If you would like to make comments on an item that is on the agenda, please wait until we get to that item to offer your comments. Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. Public comment is intended for comments. Questions posed during public comment are not generally answered. If you have questions, please send them to the City Clerk at

LCACpubliccomment@morganhill.ca.gov to receive a response. (See additional noticing at the end of this agenda)

Doug Muirhead provided public comment.

## **RECOGNITIONS - PARKS AND RECREATION MONTH**

### **PUBLIC SERVICES DIRECTOR REPORT**

#### **1. Director's Report**

Recommendation:  
Receive report.

### **ADOPTION OF AGENDA**

Motion Chabra, Second Zargar, Adopted 4-0.

### **BUSINESS**

#### **1. Accept May 19, 2026 Meeting Minutes**

Recommendation:  
Accept May 19, 2026 Meeting Minutes.

Motion Zargar, Second Moniz, Accepted 4-0.

#### **2. Review City Submission for Regional Grant Funding for Transportation Improvements**

Recommendation:

1. Review grant City proposed grant concepts for the Metropolitan Transportation Authority One Bay Area Grant and Community Action Resource & Empowerment grant opportunities;
2. Review and provide comments on the complete streets checklists for the grant projects;
3. Take public feedback on the grant opportunities via public comment; and
4. Approve a motion to support the grant applications.

Report presented by Nolen Ugalde, Assistant Engineer.

Public Comment by Doug Muirhead.

Motion to support the grant application.

Motion Moniz, Second Chabra, approved 4-0.

#### **3. Park Maintenance Update**

Recommendation:

1. Receive Park Maintenance Update;
2. Receive information on maintenance funding and restroom maintenance operations; and

3. Provide staff with further direction on future follow-up in the areas of park maintenance funding and restroom maintenance.

Report provided by Keri Russell,

Commission requested additional detail and for the trash can item to return to the Council.

Public Comment by Doug Muirhead.

**4. Discuss VTA Bicycle and Pedestrian Advisory Committee Opportunity**

Recommendation:

1. Receive a report on the responsibilities of the Valley Transportation Authority Bicycle and Pedestrian Advisory Committee representative; and
2. Potentially nominate a representative to serve on the Committee for Morgan Hill.

Report provided.

**5. Work Plan Approval and Updates**

Recommendation:

1. Recommend approval of proposed Commission Work Plan to the City Council; and
2. Provide Work Plan updates.

Motion to recommend approval of the draft Work Plan to the City Council. Commissions requested this approval include the addition of an item to re-evaluate the use of herbicides in park spaces.

Motion Zargar, Second Chabra, Approved 4-0.

Public Comment by Doug Muirhead.

**ANNOUNCEMENTS**

**FUTURE COMMISSION AGENDA ITEMS**

**ADJOURNMENT**

7:44pm