



**Regular and Special Meeting Agenda
Parks and Recreation Commission**

John Moniz - Chair
Shweta Maniar - Vice Chair
Poonam Chabra - Commissioner
Julie Lucido - Commissioner
Craig van Keulen - Commissioner
Harpreet Vittal - Commissioner
Saied Zargar - Commissioner

Tuesday, April 15, 2025 7:00 PM

**Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037**

CALL TO ORDER

ROLL CALL ATTENDANCE

PLEDGE OF ALLEGIANCE

DECLARATION OF POSTING AGENDA

REGULAR MEETING

PUBLIC COMMENT

This opportunity for public comment is for items that are not on the agenda. If you would like to make comments on an item that is on the agenda, please wait until we get to that item to offer your comments. Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item

not appearing on the posted agenda. Public comment is intended for comments. Questions posed during public comment are not generally answered. If you have questions, please send them to the City Clerk at LCACpubliccomment@morganhill.ca.gov to receive a response. (See additional noticing at the end of this agenda)

RECOGNITIONS

PUBLIC SERVICES DIRECTOR REPORT

1. **Director Report**

Recommendation:

Recieve report.

ADOPTION OF AGENDA

BUSINESS

1. **Accept March 18, 2025 PRC Meeting Minutes.**

Recommendation:

Accept March 18, 2025 PRC Meeting Minutes.

2. **Special Event Participation**

Recommendation:

1. Discuss supporting a Commission booth at National Night out on Tuesday, August 5, 2025, 5-8pm.
2. Discuss Commissioner participation at the Open Streets event on Saturday, May 10, 2025, 9am-1pm.

3. **Summer Aquatics Update**

Recommendation:

Receive update on Summer Aquatics Programming and Facilities.

4. **Work Plan Updates**

Recommendation:

Commissioners provide updates on Work Plan items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS

SPECIAL MEETING - To occur directly following conclusion of the regular meeting.

1. Review Proposed Monterey Road High-Intensity Aactivated Crosswal Beacon Project

Recommendation:

1. Review the conceptual plans and provide feedback on the proposed Monterey Road High-Intensity Activated Crosswalk Beacon Project to establish the project as eligible to receive Transportation Development Act Article 3 funds.
2. Recommend City Council adopt a Resolution to Request to the Metropolitan Transportation Commission for the allocation of fiscal year 2025 – 2026 Transportation Development Act Article 3 Pedestrian/Bicycle project funding.

ADJOURNMENT

NOTICE

Any documents produced by the City and distributed to the majority of the Commission less than 72 hours prior to an open meeting, will be made available for public inspection at the City Clerk's Counter at City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 and at the Morgan Hill Public Library located at 660 West Main Avenue, Morgan Hill, California, 95037 during normal business hours. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Council on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Council Chambers and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Chair will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk via email at PRCpubliccomment@morganhill.ca.gov, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Council action, your request may be placed on the next appropriate agenda. Council discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

April 15, 2025

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

Parks & Recreation Commission Public Services Director Report

Announcements

- Summer Camp and Class registration opened on Monday, March 24 and Swim Lesson registration opened on Wednesday, March 26. Registration went smoothly and we have hundreds of residents signed up for summer activities.
- Summer Registration is open and online at:
<https://www.morganhill.ca.gov/285/Recreation-Activity-Guide>
- Madrone Channel was highlighted at the VTA Bicycle and Pedestrian Advisory Committee last month.



Calendar of Upcoming Items

April 2025

Every Tuesday, April 1st – April 29th:

- [Bingo at the Community & Cultural Center](#)
 - Time: Doors open at 4:30 PM; Early Bird at 5:45 PM; Regular Games at 6:30 PM
 - Where: Morgan Hill Community & Cultural Center
(17000 Monterey Rd., Morgan Hill, CA 95037)

Every Tuesday, April 1st – April 29th:

- [Co-ed Competitive Basketball League](#)
 - Must be registered.
 - Time: 5:30 PM – 9:30 PM
 - Where: Morgan Hill Centennial Recreation Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Wednesday, April 2nd – April 30th:

- [Adaptive Hang-Out Wednesdays](#)
 - Time: 4:00 PM – 8:00 PM
 - Where: Centennial Recreation Center's Teen Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Wednesday, April 2nd – May 7th:

- [Co-ed Competitive Volleyball League](#)
 - Must be registered.
 - Time: 6:30 PM – 9:30 PM
 - Where: Morgan Hill Centennial Recreation Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Thursday, April 3rd – May 8th:

- [Co-ed Recreational Volleyball League](#)
 - Must be registered.
 - Time: 6:30 PM – 9:30 PM
 - Where: Morgan Hill Centennial Recreation Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Thursday, April 3rd – May 22nd:

- [Youth Special Interest: Tot Tap Classes](#)
 - Time: 3:30 PM
 - Where: Morgan Hill Community & Cultural Center
(17000 Monterey St, Morgan Hill, CA 95037)
- [Youth Special Interest: Youth Tap I](#)
 - Time: 4:05 PM
 - Where: Morgan Hill Community & Cultural Center
(17000 Monterey St, Morgan Hill, CA 95037)
- [Youth Special Interest: Youth Tap II](#)
 - Time: 5:00 PM

- Where: Morgan Hill Community & Cultural Center
(17000 Monterey St, Morgan Hill, CA 95037)

1st and 3rd Friday of the Month, April 4th and 25th:

- [Senior Center Karaoke in Multipurpose Room](#)
 - Time: 9:00 AM
 - Where: Centennial Recreation Center's Senior Center Multipurpose Room
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Saturday, April 5th:

- [Volunteering for Local Parks & Trails](#)
 - Time: 9:00 AM – 11:00 AM
 - Where: Tennant and Butterfield (Meet at Caputo Dr. and Tennant, next to car wash).
 - Contact MorganHillCleanUp@gmail.com for more information.

Every Saturday, April 5th – April 12th:

- [Youth Education: Code in Virtual Reality](#)
 - Time: 3:00 PM – 4:00 PM
 - Where: Morgan Hill Community & Cultural Center's Poppy Jasper Room
(17000 Monterey Rd., Morgan Hill, CA 95037)
- [Youth Education: Creative Coding with JavaScript](#)
 - Time: 4:15 PM – 5:15 PM
 - Where: Morgan Hill Community & Cultural Center's Poppy Jasper Room
(17000 Monterey Rd., Morgan Hill, CA 95037)

Every Sunday, April 6th – May 18th:

- [Intro to Pickleball for Adults](#)
 - Must be registered.
 - Time: 8:30 AM – 9:30 AM
 - Where: Morgan Hill Community Park, Outdoor Pickleball Courts
(171 West Edmundson Ave., Morgan Hill, CA 95037)
- [Pickleball 101](#)
 - Must be registered.
 - Time: 9:30 AM – 10:30 AM
 - Where: Morgan Hill Community Park, Outdoor Pickleball Courts
(171 West Edmundson Ave., Morgan Hill, CA 95037)

- [Pickleball 201](#)
 - Must be registered.
 - Time: 10:30 AM – 11:30 AM
 - Where: Morgan Hill Community Park, Outdoor Pickleball Courts
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Monday, April 7th – May 19th:

- [Intro to Pickleball for Adults](#)
 - Must be registered.
 - Time: 9:00 AM – 10:00 AM
 - Where: Morgan Hill Centennial Recreation Center Gym
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Monday, April 7th – April 28th:

- [Co-ed Recreational Basketball League](#)
 - Must be registered.
 - Time: 5:30 PM – 9:30 PM
 - Where: Morgan Hill Centennial Recreation Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Monday, April 7th – May 19th:

- [Youth Special Interest: Teen Tap](#)
 - Time: 4:05 PM
 - Where: Morgan Hill Community & Cultural Center
(17000 Monterey St, Morgan Hill, CA 95037)

Tuesday, April 8th & 15th:

- [Adaptive Adult Hangout \(14+\)](#)
 - Time: 4:30 PM – 6:30 PM
 - Where: Centennial Recreation Center's Teen Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Friday, April 11th:

- [Parent's Night Out](#)
 - Must be registered.
 - Time: 5:00 PM – 9:00PM
 - Where: Morgan Hill Centennial Recreation Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Saturday and Sunday, April 12th- 13th:

- [SJ Rush Soccer Tournament](#)
 - Time: 8:00 AM – 7:00 PM
 - Where: Morgan Hill Outdoor Sports Center
(16500 Condit Rd., Morgan Hill, CA 95037)

Saturday, April 19th:

- [Earth Day Spring Cleaning in Collaboration with Leadership MH](#)
 - Time: 9:00 AM to 11:00 AM
 - Where: Various Locations
 - 1. Cochrane/101 – Meet at entrance to Madrone Channel/bike path.
 - 2. E Dunne/101 – Meet in Carl's Jr parking lot on Condit.
 - 3. 101/Tennant, Condit, Murphy – Meet in SE corner of Tennant/101 in gravel lot.
 - 4. Caltrain Station, Butterfield, Depot – Meet in SE corner of CalTrain parking lot.
 - Contact MorganHillCleanUp@gmail.com for more information.

Saturday April 26th:

- [Parent's Night Out](#)
 - Must be registered.
 - Time: 5:00 PM – 9:00PM
 - Where: Morgan Hill Centennial Recreation Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Saturday, April 26th:

- [17th Annual 50+ Ball "Arabian Nights" Fundraiser Event](#)
 - Time: 4:00 PM – 7:00 PM
 - Where: Where: Morgan Hill Community & Cultural Center
(17000 Monterey St, Morgan Hill, CA 95037)

Saturday and Sunday, April 26th- 27th:

- [MLVA Soccer Tournament](#)
 - Time: 8:00 AM – 6:30 PM
 - Where: Morgan Hill Outdoor Sports Center
(16500 Condit Rd., Morgan Hill, CA 95037)

Every Day in April:

- [Senior Center Activities](#)
 - Senior Center Monthly Newsletter lists out every activity, date/time, and room.
 - Time: Varies (Senior Center is open 9AM-3PM)
 - Where: Centennial Recreation Center's Senior Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

May 2025

Every Thursday, May 1st – May 22nd:

- [Youth Special Interest: Tot Tap Classes](#)
 - Time: 3:30 PM
 - Where: Morgan Hill Community & Cultural Center
(17000 Monterey St, Morgan Hill, CA 95037)
- [Youth Special Interest: Youth Tap I](#)
 - Time: 4:05 PM
 - Where: Morgan Hill Community & Cultural Center
(17000 Monterey St, Morgan Hill, CA 95037)
- [Youth Special Interest: Youth Tap II](#)
 - Time: 5:00 PM
 - Where: Morgan Hill Community & Cultural Center
(17000 Monterey St, Morgan Hill, CA 95037)

1st and 3rd Friday of the Month, May 2nd and 16th:

- [Senior Center Karaoke in Multipurpose Room](#)
 - Time: 9:00 AM
 - Where: Centennial Recreation Center's Senior Center Multipurpose Room
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Saturday, May 3rd:

- [Volunteering for Local Parks & Trails](#)
 - Time: 9:00 AM – 11:00 AM
 - Where: Llagas Creek Trail
(Meet at Cosmo trail.)
 - Contact MorganHillCleanUp@gmail.com for more information.

Sunday, May 4th & May 18th :

- [Intro to Pickleball for Adults](#)
 - Must be registered.
 - Time: 8:30 AM – 9:30 AM
 - Where: Morgan Hill Community Park, Outdoor Pickleball Courts
(171 West Edmundson Ave., Morgan Hill, CA 95037)
- [Pickleball 101](#)
 - Must be registered.
 - Time: 9:30 AM – 10:30 AM
 - Where: Morgan Hill Community Park, Outdoor Pickleball Courts
(171 West Edmundson Ave., Morgan Hill, CA 95037)
- [Pickleball 201](#)
 - Must be registered.
 - Time: 10:30 AM – 11:30 AM
 - Where: Morgan Hill Community Park, Outdoor Pickleball Courts
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Monday, May 5th – May 19th

- [Pickleball: Beginner/Intermediate Class for Adults](#)
 - Must be registered.
 - Time: 9:00 AM – 10:00 AM
 - Where: Morgan Hill Centennial Recreation Center Gym
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Monday, May 5th – May 19th:

- [Youth Special Interest: Teen Tap](#)
 - Time: 4:05 PM
 - Where: Morgan Hill Community & Cultural Center
(17000 Monterey St, Morgan Hill, CA 95037)

Every Tuesday, May 6th – May 27th:

- [Bingo at the Community & Cultural Center](#)
 - Time: Doors open at 4:30 PM; Early Bird at 5:45 PM; Regular Games at 6:30 PM
 - Where: Morgan Hill Community & Cultural Center
(17000 Monterey Rd., Morgan Hill, CA 95037)

Every Wednesday, May 7th – May 28th:

- [Adaptive Hang-Out Wednesdays](#)
 - Time: 4:00 PM – 8:00 PM
 - Where: Centennial Recreation Center's Teen Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Friday, May 9th:

- [Parent's Night Out](#)
 - Must be registered.
 - Time: 5:00 PM – 9:00 PM
 - Where: Morgan Hill Centennial Recreation Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Saturday, May 10th:

- [Open Streets: Morgan Hill](#)
 - Time: 9:00 AM - 1:00 PM
 - Where: Morgan Hill Community & Cultural Center
(17000 Monterey St, Morgan Hill, CA 95037)

Tuesday, May 13th & 27th:

- [Adaptive Adult Hangout \(14+\)](#)
 - Time: 4:30 PM – 6:30 PM
 - Where: Centennial Recreation Center's Teen Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Thursday, May 15th – August 21st:

- [Co-ed Recreational Volleyball League](#)
 - Must be registered.
 - Time: 6:30 PM – 9:30 PM
 - Where: Morgan Hill Centennial Recreation Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Saturday and Sunday, May 16th – 18th:

- [Bay Area Dog Agility](#)
 - Time: Saturday 8:00 AM to Sunday 11:30 AM
 - Where: Morgan Hill Outdoor Sports Center
(16500 Condit Rd., Morgan Hill, CA 95037)

Saturday, May 17th:

- [Volunteering for Local Parks & Trails](#)
 - Time: 9:00 AM – 11:00 AM
 - Where: Monterey Rd, Llagas Hale
(Meet in gravel lot, next to fire station, Old Monterey)
 - Contact MorganHillCleanUp@gmail.com for more information.

Every Wednesday, May 17th – August 20th:

- [Co-ed Competitive Volleyball League](#)
 - Must be registered.
 - Time: 6:30 PM – 9:30 PM
 - Where: Morgan Hill Centennial Recreation Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Saturday May 17th:

- [Parent's Night Out](#)
 - Must be registered.
 - Time: 5:00 PM – 9:00PM
 - Where: Morgan Hill Centennial Recreation Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Saturday and Sunday, May 24th – 25th:

- [Sunnyvale Alliance Soccer Tournament](#)
 - Time: Saturday 1:30 PM to Sunday 2:30 PM
 - Where: Morgan Hill Outdoor Sports Center
(16500 Condit Rd., Morgan Hill, CA 95037)

Saturday, May 31st:

- [Volunteering for Local Parks & Trails](#)
 - Time: 9:00 AM – 11:00 AM
 - Where: San Pedro, Railroad, Butterfield & Barrett
(Meet on the corner of San Pedro and Railroad)
 - Contact MorganHillCleanUp@gmail.com for more information.

Saturday and Sunday, May 31st-June 1st:

- [SJ Rush Soccer Tournament](#)
 - Time: All Day
 - Where: Morgan Hill Outdoor Sports Center

(16500 Condit Rd., Morgan Hill, CA 95037)

Every Day in May:

- [Senior Center Activities](#)
 - Senior Center Monthly Newsletter lists out every activity, date/time, and room.
 - Time: Varies (Senior Center is open 9AM-3PM)
 - Where: Centennial Recreation Center's Senior Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

PARKS AND RECREATION STAFF REPORT

MEETING DATE: April 15, 2025

PREPARED BY:

Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione

ACCEPT MARCH 18, 2025 PRC MEETING MINUTES.

RECOMMENDATION(S)

Accept March 18, 2025 PRC Meeting Minutes.

REPORT NARRATIVE:

At a minimum, the following items must be included. Please feel free to add helpful and/or relevant information not already covered below:

1. Explain the purpose of the Project, Policy, Program, Initiative, etc.
2. Describe what is being proposed (who, what, when, where, why, how & how much)
3. If the Council is required to make certain findings, set forth those findings and the factual support that will allow Council to make each of those findings
4. **For contracts, the following must also be included:**
 1. Explain Bid/Proposal/Quote process
 2. Itemized list of Bids/Proposals/Quotes received
 3. Rationale for selection of vendor/contractor/consultant
 4. Countersigned Agreement must be attached
 5. Indicate the next steps if the item is approved.



MEETING MINUTES

Parks and Recreation Commission

John Moniz - Chair
Shweta Maniar - Vice Chair
Poonam Chabra - Commissioner
Julie Lucido - Commissioner
Craig van Keulen - Commissioner
Harpreet Vittal - Commissioner
Saied Zargar - Commissioner

Tuesday, March 18, 2025 7:00 PM

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

7:02pm

ROLL CALL ATTENDANCE

Commissioners Chabra, Vittal, and Zargar Absent

PLEDGE OF ALLEGIANCE

DECLARATION OF POSTING AGENDA

PUBLIC COMMENT

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questions, please send them to the City Clerk at
LCACpubliccomment@morganhill.ca.gov to receive a response. (See additional
noticing at the end of this agenda)
None

RECOGNITIONS

None

PUBLIC SERVICES DIRECTOR REPORT

1. Director's Report

Recommendation:
Recieve report.

Provided by Jennie Tucker, Reacreation Manager

ADOPTION OF AGENDA

Motion van Keulen, Second Lucido, Adopted 4-0.

BUSINESS

1. Accept January 21, 2025 Meeting Minutes

Recommendation:
Accept January 21, 2025 Meeting Minutes.

Motion van Keulen, Second Maniar, Accepted 4-0.

2. Receive Senior Services Update

Recommendation:
Recieve update.

Report provided by Ashleigh Bittle, Recreation Coordinator.
Public Comment by Doug Muirhead.

3. Recieve CRC Membership Update

Recommendation:
Receive update.

Report provided by Jennie Tucker (Recreation Manager), Jessica Redfield
(Associate Executive Director), and Chris Scroggings (Recreation Coordinator).

4. Provide Work Plan Updates

Recommendation:
Provide updates.

Commission reviewed Work Plan Items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS

ADJOURNMENT

8:00pm

Aquatics Summer 2025



What's happening this summer at the Aquatic Center?



- Recreation Swim
- Swim Lessons
- Splash Swim Team
- Swim Meets
- Lap Swim
- Aqua Fitness Classes
- Picnic/Cabana Rentals
- Mini Golf!



Recreational Swim!

First day of Summer Season on Saturday, June 7!



Swim Lessons!

- Swimmer lessons registration is open!
- Spots are still available!



- Lessons for Ages 3-5, 6-12, 13 & Up!
- Adult Private Lessons!

Splash Swim/Water Polo Team



- Year-round program; highest participation is in the summer with over 150 swimmers.
- Practices Monday-Thursday with an optional Water Polo Practice on Monday, Wednesday and Friday.
- All Swim Team Participants must have an active CRC membership.



Long Course Far Western's at the AC!

- 1100 Participants in 2024!
- July 31st, August 1st, 2nd and 3rd



Lap Swim & Aqua Fitness

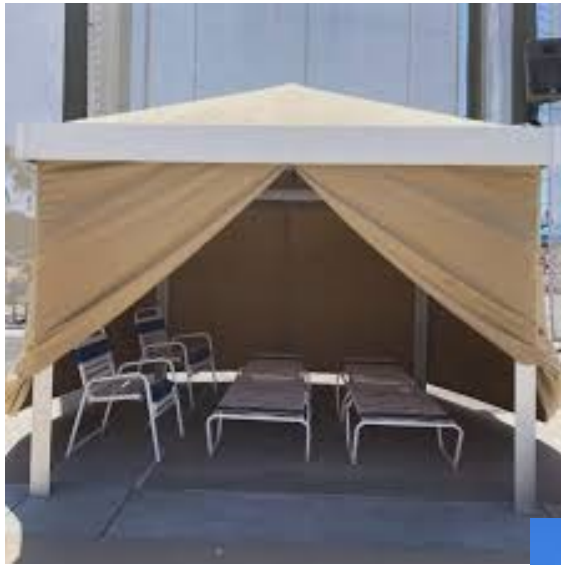


Aqua Fitness
Classes at the AC:
Shallow Tone &
Deep-Water Classes!

Lap Swim Monday-
Sunday beginning June
7th!



Picnic/Cabana Rentals



Cabanas (6): \$60
Picnic Tables (4): \$125
Party Room (1): \$250
AC Oasis (1): \$135



Mini Golf at the AC

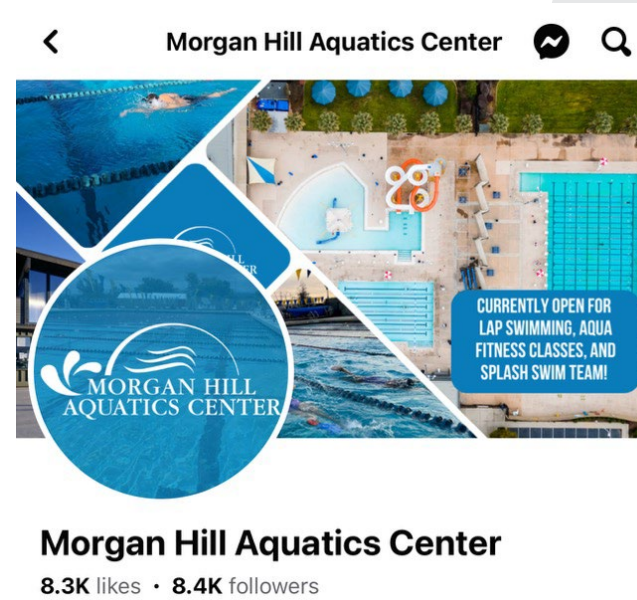


Stay up to date with the AC



Facebook

Morgan Hill Aquatics Center



Instagram

@mhaquaticscenter

Summer Access Pass!



Access to the Centennial Recreation Center and
Aquatics Center for 3 months
(June, July and August)



SUMMER ACCESS

Parks & Recreation Commission

FY 2024-25 Work Plan – Approved by Council on November 4, 2024

Project	City Council Priority Supported	Staff Resources Required	Desired Outcome (Commissioner Responsible)
1. Motivate the next generation to get more active in Parks and Recreation	Supporting Our Youth, Seniors & Entire Community	Recreation Manager (Minimal)	1. Review program opportunities for new youth programming. (Maniar/Vittal/Chabra) 2. Work with City staff to review opportunities to more formally include youth (YAC and other youth) in park planning. (Vittal)
2. Support bicycle and trails development efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	Work to coordinate with community members on bicycle and trails issues with volunteer Bicycle and Pedestrian Advocacy Group. (Zargar)
3. Support the Morgan Hill Magical Bridge ongoing operations	Supporting Our Youth, Seniors & Entire Community	Recreation Supervisor and Coordinator (Moderate)	Support and enhance the ongoing volunteer and ambassador efforts at the Morgan Hill Magical Bridge Playground, including a youth volunteer program. (Vittal/Maniar/Chabra)
4. Support City in grant opportunities	Supporting Our Youth, Seniors & Entire Community Fiscal Sustainability	PS Director (Moderate) Mngt Analyst (Moderate)	Support City staff in identifying and evaluating grant opportunities and associated projects. (Maniar/Zargar/Chabra)
5. Increase volunteer Adopt a Park Program participation	Supporting Our Youth, Seniors & Entire Community Fiscal Sustainability	PS Director (Minimal) CS Supervisor (Minimal)	Support efforts to identify volunteers for tree establishment watering. (Zargar/Moniz)
6. Support City park planning efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Evaluate future opportunities for parkland acquisition and development. (van Keulen) 2. Research opportunities for the creation of additional dog parks in existing or new park spaces. (Moniz) 3. Review options for the future of the Community Park Pond. (All)
7. Support the Annual Open Streets Event	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) CS Supervisor (Moderate)	Support the planning and implementation of the annual Open Streets Event. (Moniz/Vittal/Chabra/Lucido)

Project	City Council Priority Supported	Staff Resources Required	Desired Outcome (Commissioner Responsible)
8. Explore Park and Outdoor Recreation Activation Opportunities	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) CS Supervisor (Minimal) Recreation Manager (Minimal) Recreation Coordinator (Moderate)	1. Explore the opportunity to develop and implement an “Art in the Park” event, program or improvement. (Moniz/Chabra) 2. Review the opportunity to implement free fitness opportunities in parks in partnership with local fitness advocates. (Zargar) 3. Review the potential to organize social events with DJs and encourage families to picnic at the park for a chance for communal gatherings with sports and activities. (Zargar/Chabra) 4. Review opportunity to implement outdoor education workshop sessions for seniors. (Chabra)
9. Develop Health and Wellness Fair for the General Community	Supporting Our Youth, Seniors & Entire Community	Recreation Coordinator (Moderate)	Organize a health and wellness community resource fair. (Vittal/ Lucido/Chabra)
Staff Resources Required: 0-50 hours = Minimal 51-100 hours = Moderate 100+ hours = Significant			

PARKS AND RECREATION STAFF REPORT

MEETING DATE: April 15, 2025

PREPARED BY:

Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione

REVIEW PROPOSED MONTEREY ROAD HIGH-INTENSITY AACTIVATED CROSSWAL BEACON PROJECT

RECOMMENDATION(S)

1. Review the conceptual plans and provide feedback on the proposed Monterey Road High-Intensity Activated Crosswalk Beacon Project to establish the project as eligible to receive Transportation Development Act Article 3 funds.
2. Recommend City Council adopt a Resolution to Request to the Metropolitan Transportation Commission for the allocation of fiscal year 2025 – 2026 Transportation Development Act Article 3 Pedestrian/Bicycle project funding.

REPORT NARRATIVE:

The Commission is reviewing this item as part of its responsibility to serve in the role of Bicycle and Trails Advisory Committee (BTAC). This proposed project is seeking grant funding, which requires the City to have the project reviewed by its Biccycle and Pedestrian or related committee before application for funds.

Background

The City of Morgan Hill's City Council adopted the Transportation Master Plan (TMP) update in December 2024. The TMP identified several "Intersection Improvement Projects", throughout the City, including an enhanced pedestrian crossing across Monterey Road with a High-Intensity Activated Crosswalk Beacon (HAWK) or Rectangular Rapid Flashing Beacon (RRFB) near the intersection of Monterey Road and Central Avenue, Project ID 77. When scoring projects during the development of the TMP, this project was labeled a Tier 1 priority project, or the highest priority local project.

Monterey Road, north of E Main Avenue, is a 30 MPH arterial roadway, with an average daily traffic (ADT) count of 17,000 vehicles per day. The TMP identified Monterey Road as a High-Injury Network. The TMP also identified this section of Monterey Road as a "Very-High pedestrian priority zone." Britton Middle School is fronting Monterey Road between W Central Avenue and Keystone Avenue. There is an existing pedestrian crossing at Monterey Road and W Central Avenue, enhanced with an RRFB, to alert drivers when pedestrians cross Monterey Road. The RRFB does not require drivers to stop, and only acts as a supplemental warning device to increase driver awareness of

the uncontrolled crossing. Peak hour pedestrian data collected in September of 2023 counted 87 pedestrians crossing Monterey Road at this intersection, during the morning commute.

Project Description

The Monterey Road High-Intensity Activated Crosswalk Beacon Project (HAWK Project) proposes to install a HAWK signal to provide a controlled, protected pedestrian crossing on Monterey Road between W Central Avenue and Keystone Avenue. Other proposed improvements include appurtenant traffic signal equipment, including signal cabinet/controller, poles, conduits, concrete bulbouts with ADA compliant curb ramps, high-visibility crosswalk striping and signage.

The City has received grant funding for a separate project called the “Monterey Corridor Safety and Rehabilitation Project”. This project’s scope of work includes installation of raised medians, new green bike lanes, and sealing of Monterey Road. This project is currently in design, and tentatively scheduled to begin construction Summer 2026. The HAWK project would coordinate as necessary with the City’s Monterey Corridor Safety and Rehabilitation Project. A Conceptual Plan showing the fully improved crossing is attached to this staff report for reference.

The project aligns with the TMP as it proposes to install the identified improvements. This pedestrian crossing would be an upgrade to the existing uncontrolled pedestrian crossing at the intersection of Monterey Road and W Central Avenue, as it would control traffic and require drivers to completely stop when activated. Included in the scope of work would be the removal of the existing uncontrolled pedestrian crossing at the intersection of W. Central Avenue and Monterey Road. Removal of the existing uncontrolled pedestrian crossing would only begin following the completion of all necessary improvements to ensure the HAWK signal is operational and establish the proposed controlled crossing.

Transportation Development Act Article 3

The Transportation Development Act (TDA), Public Utilities Code Sections 99233.3 and 99234, makes funds available in the nine-county Metropolitan Transportation Commission (MTC) Region for the exclusive use of pedestrian and bicycle projects. MTC makes annual allocations of TDA Article 3 funds to eligible claimants after review of applications submitted by county coordinator which may be the county, County Transportation Agency (CTA) or Congestion Management Agency (CMA) of the county. The City has “banked” the last several cycles of TDA Article 3 allocations and will have \$317,675 in TDA Article 3 funds available in FY2025-2026.

Eligible claimants are allowed to bank funds for up to four years plus one year to program funds. If banked funds are not programmed by the end of the fifth year, they will be redistributed to the Countywide TDA Article 3 pool for the following fiscal year. If the City is not able to program these available funds by this upcoming cycle, the City’s banked funds will begin to be redistributed to the Countywide TDA Article 3 pool.

TDA Article 3 funds are exclusively reserved for use in pedestrian and bicycle projects,

as described in [MTC Resolution No. 4108, Revised](https://mtc.ca.gov/sites/default/files/documents/2024-04/RES-4108_approved.pdf), and can be found at the following link: https://mtc.ca.gov/sites/default/files/documents/2024-04/RES-4108_approved.pdf. General project eligibility criteria can be found in the Resolution. Special project eligibility criteria applicable to the proposed project are listed below:

1. *The project sponsor submits a resolution of its governing board that addresses the following six points:*
 1. *There are no legal impediments regarding the project; and*
 2. *Jurisdictional or agency staffing resources are adequate to complete the project; and*
 3. *There is no pending or threatened litigation that might adversely affect the project or the ability of the project sponsor to carry out the project; and*
 4. *Environmental and right-of-way issues have been reviewed and found to be in such a state that fund obligation deadlines will not be jeopardized; and*
 5. *Adequate local funding is available to complete the project; and*
 6. *The project has been conceptually reviewed to the point that all contingent issues.*
2. *The funding requested is for one or more of the following purposes:*
 1. **Construction and/or engineering of a bicycle or pedestrian capital or quick build projects.**
 2. *Maintenance of a Class I shared-use path and Class IV separated bikeways.*
 3. *Bicycle and/or pedestrian safety education program (no more than 5% of county total).*
 4. *Development of a comprehensive bicycle or pedestrian facilities plans (allocations to a claimant for this purpose may not be made more than once every five years).*
 5. *Restriping Class II bicycle lanes and buffered bicycle lanes.*
3. *The project is ready to implement and can be completed within the three-year eligibility period.*
4. *If the project includes construction, that it meets the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.) and project sponsor submits an environmental document that has been stamped by the County Clerk within the past three years.*
5. *A jurisdiction agrees to maintain the facility. If the project is a quick build project, the jurisdiction agrees to maintain the project until permanent improvements are implemented. If the project is removed before such time, justification shall be provided to MTC.*
6. *The project is included in a locally approved bicycle, pedestrian, transit, multimodal, complete streets, or other relevant plan.*

To be eligible to claim funds, the City is required to submit a request to MTC for the allocation of TDA Article 3 funds by May 30, 2025. This request includes the grant application, MTC Complete Streets checklist, and a Bicycle, Pedestrian Advisory Committee (BPAC), or equivalent, review. The draft grant application and draft Complete Streets checklist are attached. As the Parks and Recreation Commission is

the City's designated BPAC, the review from this commission is required. Following submission of the initial request, a resolution of request to the MTC for the allocation of TDA Article 3 project funding, and CEQA documentation, is required to be submitted to MTC by June 27, 2025.

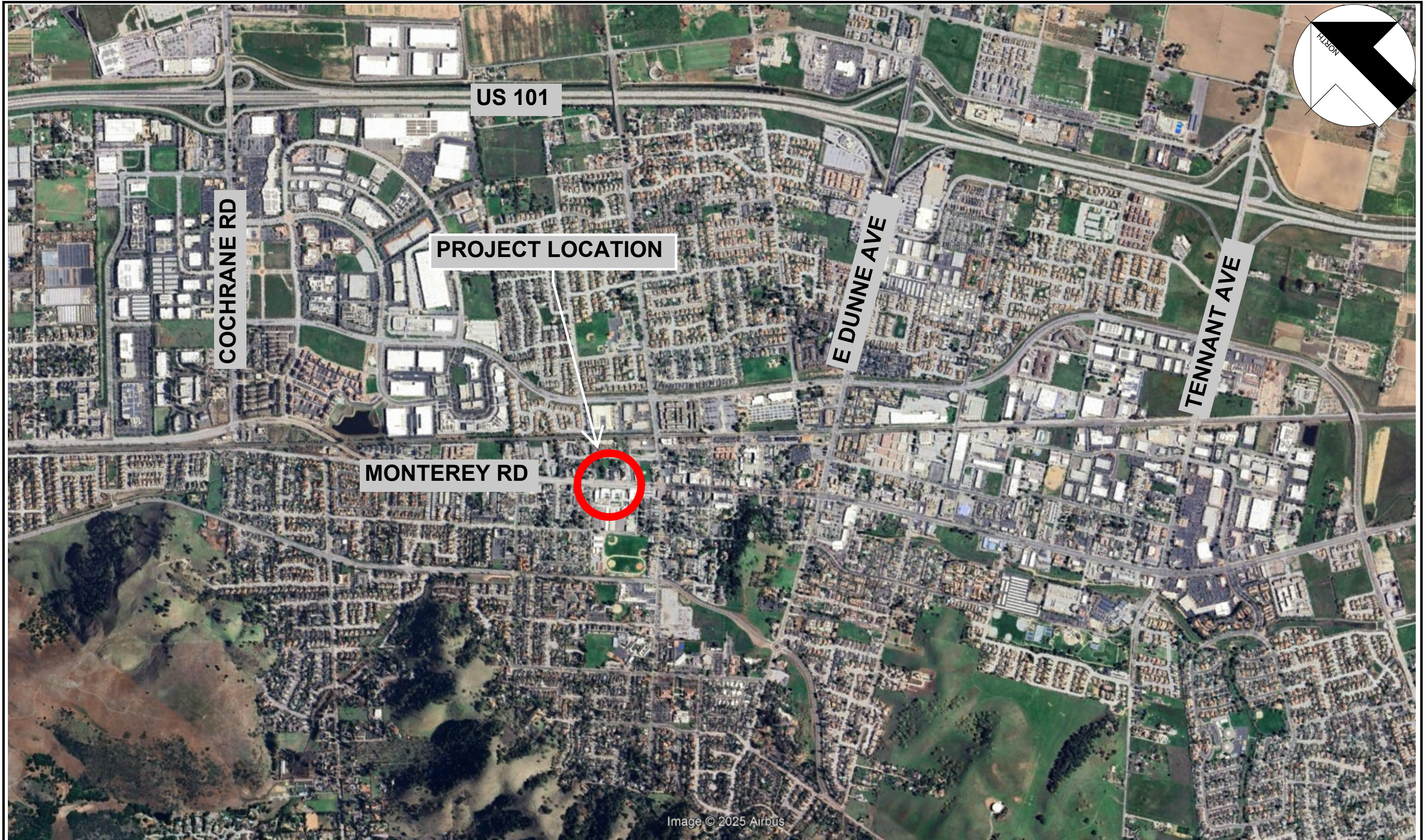
Project Funding

The City intends on utilizing the total \$317,675 of allocated TDA Article 3 funds on the construction phase of the HAWK project. Construction costs for the project are estimated to be about \$400,000. The City will provide additional local funding as necessary to complete the project.

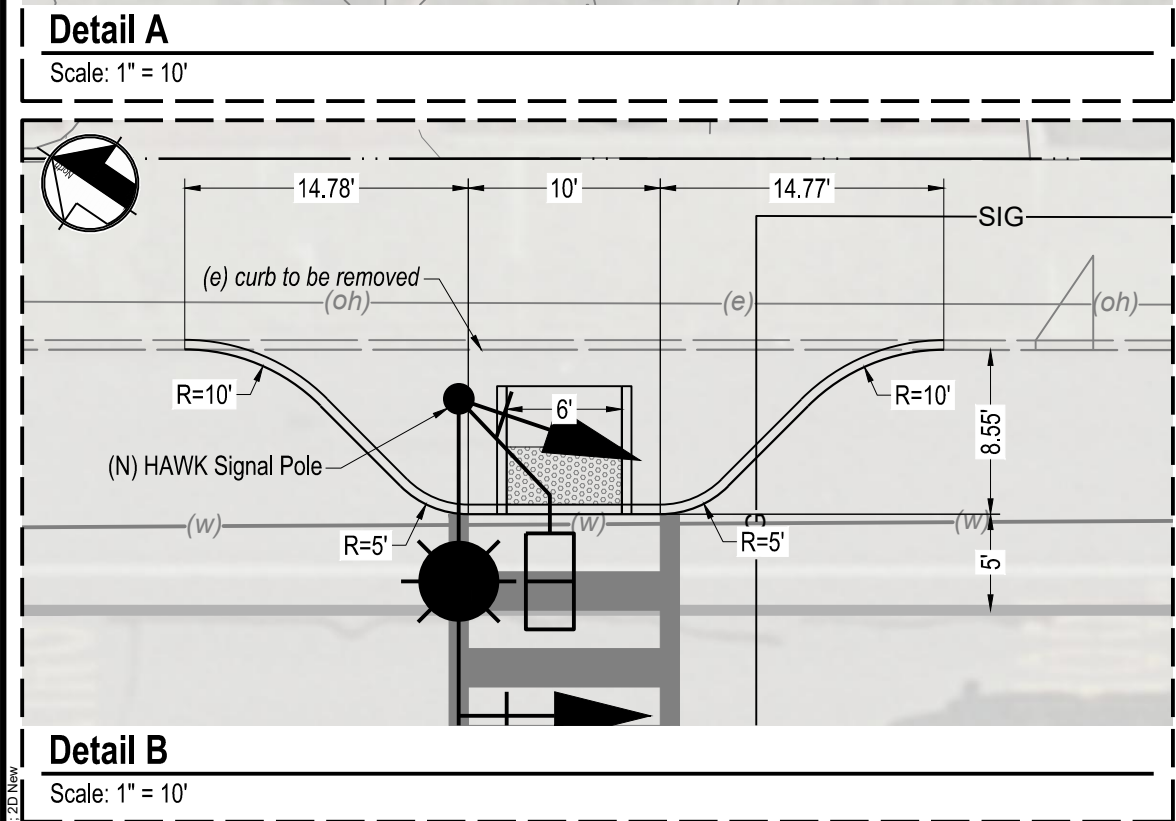
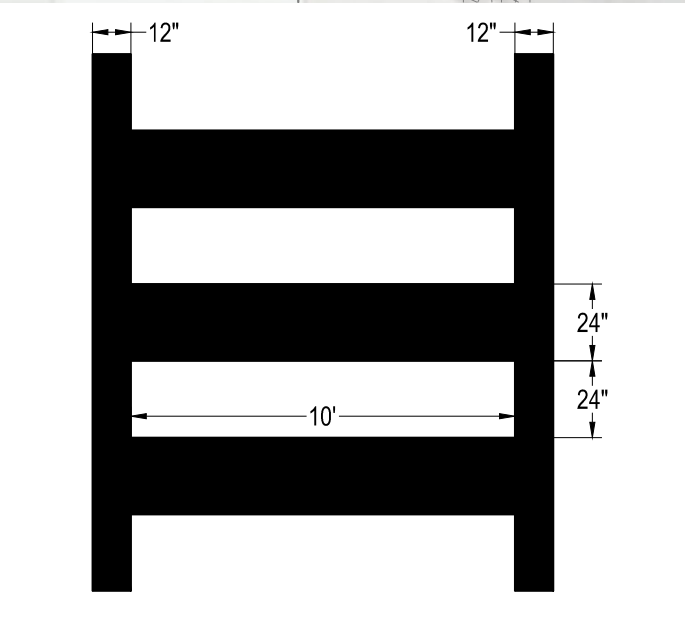
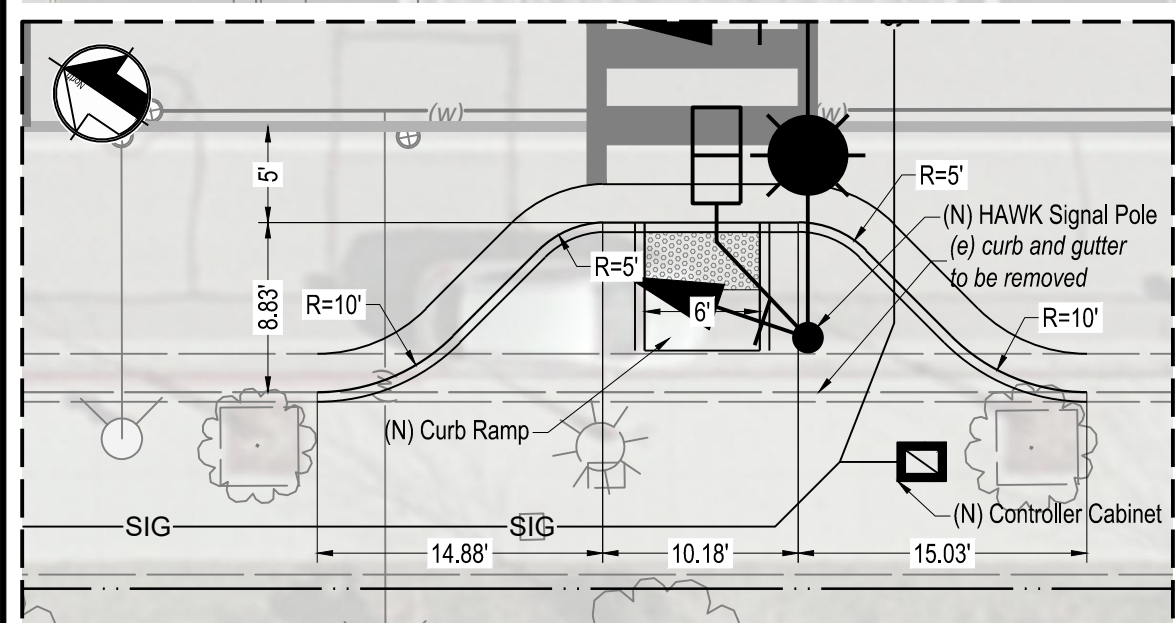
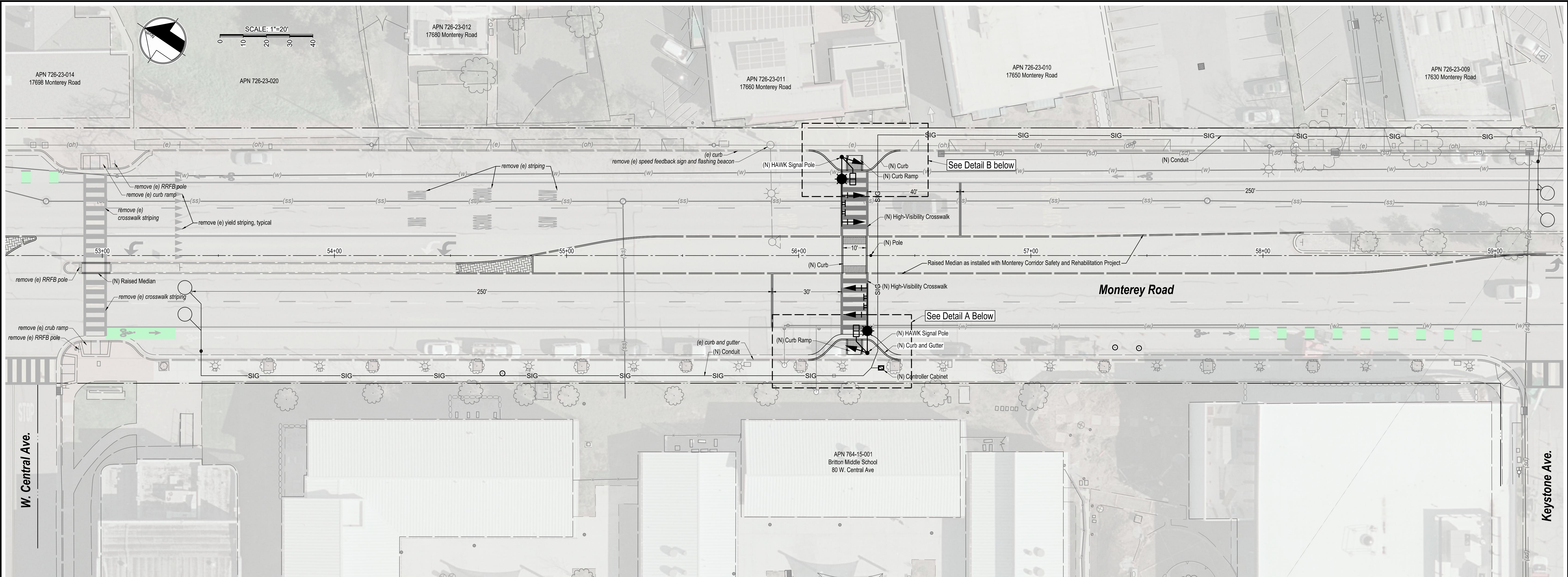
Project Schedule and Next Steps

A requirement for the TDA Article 3 funding is that the project be ready to implement within one year of the application cycle. Construction for this project is tentatively scheduled for Summer 2026 to allow this project to coordinate as necessary with the Monterey Corridor Safety and Rehabilitation Project.

Following the Parks and Recreation Commission's review and feedback on the proposed project, staff will continue to prepare the necessary documentation to receive the TDA Article 3 grant funding. Any recommendations by the Parks and Recreation Commission will be utilized during final design of the project by staff, and any subsequent City Council meetings.



SCALE: NTS	 City of Morgan Hill Engineering & Utilities 17575 PEAK AVE. MORGAN HILL, CA 95037 (408) 776-6480 FAX (408) 779-7236	Location:	Date:
BY: NU		Description: MONTEREY RD HIGH-INTENSITY ACTIVATED CROSSWALK BEACON PROJECT LOCATION MAP	



				WORK ACCEPTED:		INSPECTOR:		DRAWN: KW		DESIGN: KW		HOR: 1" = 20'		 City of Morgan Hill Engineering & Utilities 17575 PEAK AVE. MORGAN HILL, CA 95037 (408) 776-6480 FAX (408) 779-7236	Conceptual Site Plan Monterey Rd. High-Intensity Activated Crosswalk MORGAN HILL CALIFORNIA	FILE NO: SR5005 PLAN SET: 4/14/25 DRAWING: 1 OF 1
								CHECKED: YC		DATE:		VERT: N/A				
								APPROVED:		DATE:		JOB NO: SR5005				
REVISIONS								Scale: C: 1/4" = 1'		CITY ENGINEER		EXP. DATE: 06-30-2025				
NO.	DESCRIPTION		DATE	BY	BY:	DATE:										

Resolution No. #####

Re: Request to the Metropolitan Transportation Commission for the allocation of fiscal year 2025 - 2026
Transportation Development Act Article 3 Pedestrian/Bicycle project funding

WHEREAS, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 et seq., authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

WHEREAS, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, has adopted MTC Resolution No. 4108, Revised, entitled "Transportation Development Act, Article 3, Pedestrian/Bicycle Projects," which delineates procedures and criteria for submission of requests for the allocation of "TDA Article 3" funding; and

WHEREAS, MTC Resolution No. 4108, Revised requires that requests for the allocation of TDA Article 3 funding be submitted as part of a single, countywide coordinated claim from each county in the San Francisco Bay region; and

WHEREAS, the **City of Morgan Hill** desires to submit a request to MTC for the allocation of TDA Article 3 funds to support the projects described in Attachment B to this resolution, which are for the exclusive benefit and/or use of pedestrians and/or bicyclists; now, therefore, be it

RESOLVED, that the **City of Morgan Hill** declares it is eligible to request an allocation of TDA Article 3 funds pursuant to Section 99234 of the Public Utilities Code, and furthermore, be it

RESOLVED, that there is no pending or threatened litigation that might adversely affect the project or projects described in Attachment B to this resolution, or that might impair the ability of the **City of Morgan Hill** to carry out the project; and furthermore, be it

RESOLVED, that the **City of Morgan Hill** attests to the accuracy of and approves the statements in Attachment A to this resolution; and furthermore, be it

RESOLVED, that a certified copy of this resolution and its attachments, and any accompanying supporting materials shall be forwarded to the congestion management agency, countywide transportation planning agency, or county association of governments, as the case may be, of **the County of Santa Clara** for submission to MTC as part of the countywide coordinated TDA Article 3 claim.

The **City of Morgan Hill** adopted this resolution on **TBD**.

AYES:

NAYS:

Certified to by (signature): _____
Christina Turner, City Manager

Re: Request to the Metropolitan Transportation Commission for the Allocation of Fiscal Year 2025 - 2026 Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding

Findings

Page 1 of 1

1. That the **City of Morgan Hill** is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act (TDA) Article 3 funds, nor is the **City of Morgan Hill** legally impeded from undertaking the project(s) described in "Attachment B" of this resolution.
2. That the **City of Morgan Hill** has committed adequate staffing resources to complete the project(s) described in Attachment B.
3. A review of the project(s) described in Attachment B has resulted in the consideration of all pertinent matters, including those related to environmental and right-of-way permits and clearances, attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in Attachment B have been reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. That the project(s) described in Attachment B comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.).
6. That as portrayed in the budgetary description(s) of the project(s) in Attachment B, the sources of funding other than TDA are assured and adequate for completion of the project(s).
7. That the project(s) described in Attachment B are for capital construction and/or final design and engineering or quick build project; and/or for the maintenance of a Class I bikeway which is closed to motorized traffic and/or Class IV separated bikeway; and/or for the purposes of restriping Class II bicycle lanes; and/or for the development or support of a bicycle safety education program; and/or for the development of a comprehensive bicycle and/or pedestrian facilities plan, and an allocation of TDA Article 3 funding for such a plan has not been received by the **City of Morgan Hill** within the prior five fiscal years.
8. That the project(s) described in Attachment B which are bicycle projects have been included in a detailed bicycle circulation element included in an adopted general plan, or included in an adopted comprehensive bikeway plan (such as outlined in Section 2377 of the California Bikeways Act, Streets and Highways Code section 2370 et seq.) or responds to an immediate community need, such as a quick-build project.
9. That any project described in Attachment B bicycle project meets the mandatory minimum safety design criteria published in the California Highway Design Manual or is in a National Association of City and Transportation Officials (NACTO) guidance or similar best practices document.
10. That the project(s) described in Attachment B will be completed in the allocated time (fiscal year of allocation plus two additional fiscal years).
11. That the **City of Morgan Hill** agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in Attachment B, for the benefit of and use by the public.

Attachment B**TDA Article 3 Project Application Form**

1. Agency	City of Morgan Hill		
2. Primary Contact	Nolen Ugalde		
3. Mailing Address	17575 Peak Avenue, Morgan Hill, CA 95037		
4. Email Address	Nolen.ugalde@morganhill.ca.gov	5. Phone Number	408-413-3568
6. Secondary Contact (in the event primary is not available)	Kristian Wallace		
7. Mailing address (if different) ☐ N/A	17575 Peak Avenue, Morgan Hill, CA 95037		
8. Email Address	kristian.wallace@morganhill.ca.gov	9. Phone Number	408.778.6480
10. Send allocation instructions to (if different from above):	Nolen Ugalde (Primary Contact)		
11. Project Title	Monterey Road High-Intensity Activated Crosswalk Beacon Project		
12. Amount requested	\$317,675	13. Fiscal Year of Claim	2025-2026

14. Description of Overall Project:

Installation of pedestrian traffic control devices, such as a High-Intensity Activated Crosswalk Beacon (HAWK) signal, to create a controlled, midblock crossing on Monterey Road, between W. Central Avenue and Keystone Avenue, in front of Britton Middle School, as identified in the City of Morgan Hill's Transportation Master Plan, adopted 2024. This crossing would replace the existing, RRFB enhanced crossing at W. Central Avenue.

15. Project Scope Proposed for Funding: (Project level environmental, preliminary planning, and ROW are ineligible uses of TDA funds.)

Construction only

16. Project Location: A map of the project location is attached or a link to a online map of the project location is provided below:

See attached.

Project Relation to Regional Policies (for information only)

17. Is the project in an [Equity Priority Community](#)? Yes ☐ No ☒

18. Is this project in a [Priority Development Area](#) or a [Transit-Oriented Community](#)? Yes ☒ No ☐

19. Project Budget and Schedule

Project Phase	TDA 3	Other Funds	Total Cost	Estimated Completion (month/year)
Bike/Ped Plan				n/a
ENV				n/a
PA&ED				n/a
PS&E		50,000	50,000	December 2025
ROW				n/a
CON	317,675	100,000	417,675	December 2026
Total Cost	317,675	150,000	467,675	

Project Eligibility

A. **Has the project been reviewed by the Bicycle and Pedestrian Advisory Committee?** Yes ☐ No ☐
 If "YES," identify the date and provide a copy or link to the agenda.
 If "NO," provide an explanation).

B. Has the project been approved by the claimant's governing body? Yes ☒ No ☐
 If "NO," provide expected date: _____
Project was approved in the City's Transportation Master Plan, adopted December 2024

C. Has this project previously received TDA Article 3 funding? Yes ☐ No ☒
 (If "YES," provide an explanation on a separate page)

D. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to [Chapter 1000 of the California Highway Design Manual](#)? Yes ☒ No ☐

E. 1. Is the project categorically exempt from CEQA, pursuant to CCR Section 15301(c), Existing Facility? Yes ☒ No ☐

2. If "NO" above, is the project is exempt from CEQA for another reason? Yes ☐ No ☐
 Cite the basis for the exemption. _____
 If the project is not exempt, please check "NO," and provide environmental documentation, as appropriate. N/A ☐

F. Estimated Completion Date of project (month and year): December 2026

G. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility, please identify below and provide the agreement. Yes ☒ No ☐

H. Is a Complete Streets Checklist required for this project? Yes ☒ No ☐
 If the amount requested is over \$250,000 or if the total project phase or construction phase is over \$250,000, a Complete Streets checklist is likely required. Please attach

the Complete Streets checklist or record of review, as applicable. More information and the form may be found here: <https://mtc.ca.gov/planning/transportation/complete-streets>

DRAFT

