



Regular Meeting Agenda
Parks and Recreation Commission

John Moniz - Chair
Shweta Maniar - Vice Chair
Poonam Chabra - Commissioner
Julie Lucido - Commissioner
Craig van Keulen - Commissioner
Harpreet Vittal - Commissioner
Saied Zargar - Commissioner

Tuesday, August 20, 2024 7:00 PM

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

PLEDGE OF ALLEGIENCE

DECLARATION OF POSTING AGENDA

PUBLIC COMMENT

This opportunity for public comment is for items that are not on the agenda. If you would like to make comments on an item that is on the agenda, please wait until we get to that item to offer your comments. Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. Public comment is intended for comments. Questions posed during public comment are not generally answered. If you have questions, please send them to the City Clerk at

LCACpubliccomment@morganhill.ca.gov to receive a response. (See additional noticing at the end of this agenda)

RECOGNITIONS

PUBLIC SERVICES DIRECTOR REPORT

1. Public Services Director Report

Recommendation:
Recieve report.

ADOPTION OF AGENDA

BUSINESS

1. Accept July 16, 2024 Meeting Minutes

Recommendation:
Accept July 16, 2024 Meeting Minutes

2. Receive Report on Recreation Facility Rentals

Recommendation:
Receive report

3. Work Plan Review/Updates

Recommendation:

1. Approve Fiscal Year 24/25 Work Plan for Council Review; and
2. Discuss Work Plan items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS

ADJOURNMENT

NOTICE

Any documents produced by the City and distributed to the majority of the Commission less than 72 hours prior to an open meeting, will be made available for public inspection at the City Clerk's Counter at City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 and at the Morgan Hill Public Library located at 660 West Main Avenue, Morgan Hill, California, 95037 during normal business hours. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

August 20, 2024

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Council on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Council Chambers and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Chair will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk via email at PRCpubliccomment@morganhill.ca.gov, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Council action, your request may be placed on the next appropriate agenda. Council discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

Parks & Recreation Commission Public Services Director Report

Announcements

- ***Pickleball Opening Event 10am on Saturday, September 7, 2024***
- ***Hale Avenue Ribbon Cutting 8:30-9:30am on Saturday, August 24, 2024***
- ***Halloween Haunt is Returning in October!***
- ***Voices School no longer utilizing the Community Center and has moved to their new site at Monterey and Cosmo***
- ***CRC/AC Membership totals are over 4,200 membership units***

Calendar of Upcoming Items

August 2024

All Day Thursday, August 1st:

- [US Youth Volleyball League Registration](#)
 - Time: Thursdays 5:30 PM - 6:30 PM & Saturdays 10:00 AM - 11:00 AM
 - Where: El Toro Elementary School
(455 E. Main Ave., Morgan Hill, CA 95037)

Saturday, August 3rd:

- [NFL Alumni of Norther CA Free Camp for Kids](#)
 - Time: 9:00 AM – 3:00 PM
 - Where: Morgan Hill, CA

Every Saturday, August 3rd – 31st:

- [Adaptive Play For Kids 2-5](#)
 - Time: 9:00 AM – 11:30 AM
 - Where: Centennial Recreation Multipurpose Room
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Tuesday, August 6th -27th:

- [Bingo at the Community & Cultural Center](#)
 - Time: Doors open at 4:30 PM; Early Bird at 5:45 PM; Regular Games at 6:30 PM
 - Where: Community and Cultural Center
(17000 Monterey Road, Morgan Hill, CA 95037)

Every Wednesday, August 7th – 28th:

- [Adaptive Teens Hangout](#)
 - Time: 4:00 PM – 8:00 PM
 - Where: Centennial Recreation Center's Teen Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Saturday, August 10th:

- [Volunteering for Local Parks & Trails](#)
 - Time: 9:00 AM – 11:00 AM
 - Where: Meet at gravel lot next to fire station on Old Monterey
 - Contact MorganHillCleanUp@gmail.com for more information.

Saturday & Sunday, August 10th-11th:

- [SJ Rush Soccer Tournament](#)
 - Time: 7:30 AM – 5:30 PM
 - Where: Morgan Hill Outdoor Sports Center
(16500 Condit Rd., Morgan Hill, CA 95037)

2nd and 3rd Tuesday, August 13th and 27th:

- [Adaptive Adult Hangout](#)
 - Time: 4:30 PM – 6:30 PM
 - Where: Centennial Recreation Center, Teen Center
(171 W Edmundson Ave, Morgan Hill, CA 95037)

Saturday, August 17th:

- [Parents Night Out](#)
 - Time: 5:00 PM – 9:00 PM
 - Where: Centennial Recreation Center, Kid's Club
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Friday, August 23rd:

- [Adaptive Outdoor Summer Night Scavenger Hunt](#)
 - Time: 6:30 PM – 8:30 PM
 - Where: Community Park Stage BBQ Area
(171 W Edmundson Ave, Morgan Hill, CA 95037)

Saturday, August 24th:

- [Volunteering for Local Parks & Trails](#)
 - Time: 9:00 AM – 11:00 AM
 - Where: Meet at Digital Dr and Butterfield (east side)
 - Contact MorganHillCleanUp@gmail.com

Saturday & Sunday August 24th-25th:

- [Alianza Soccer Tournament](#)
 - Time: Saturday 1:30 PM; Sunday 2:30 PM
 - Where: Morgan Hill Outdoor Sports Center
(16500 Condit Road Morgan Hill, CA, 95037)

Every Day in August:

- [Senior Center Activities](#)
 - Senior Center Monthly Newsletter lists out every activity, date/time, and room
 - Time: Varies (Senior Center is open 9AM-3PM)
 - Where: Centennial Recreation Center's Senior Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

September 2024

All Day Sunday, September 1st:

- US Youth Volleyball Late League Registration
 - Time: Thursdays 5:30 PM - 6:30 PM & Saturdays 10:00 AM - 11:00 AM
 - Where: El Toro Elementary School
(455 E. Main Ave., Morgan Hill, CA 95037)

Every Tuesday, September 3rd-24th:

- Bingo at the Community & Cultural Center
 - Time: Doors open at 4:30 PM; Early Bird at 5:45 PM; Regular Games at 6:30 PM
 - Where: Community and Cultural Center
(17000 Monterey Road, Morgan Hill, CA 95037)

Every Wednesday, September 4th – 25th:

- Adaptive Teens Hangout
 - Time: 4:00 PM – 8:00 PM
 - Where: Centennial Recreation Center's Teen Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Thursday, September 5th – Oct. 17th:

- Adult 50+ Tap Dance Classes
 - Time: 10:30 AM – 11:30 AM
 - Where: Centennial Recreation Center's Teen Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Saturday, September 7th:

- Volunteering for Local Parks & Trails
 - Time: 9:00 AM – 11:00 AM
 - Where: Meet at Barrett/Butterfield (west side Butterfield on Barrett)
 - Contact MorganHillCleanUp@gmail.com

Every Saturday, September 7th – 28th:

- Adaptive Play For Kids 2-5
 - Time: 9:00 AM – 11:30 AM
 - Where: Centennial Recreation Multipurpose Room
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Sunday, September 8th – Oct. 13th:

- Pickleball 101
 - Time: 9:30 AM – 10:30 AM
 - Where: Community Park Pickleball Courts
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Sunday, September 8th – Oct. 13th:

- Pickleball 201
 - Time: 10:30 AM – 11:30 AM
 - Where: Community Park Pickleball Courts
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Monday, September 9th – Dec. 2nd:

- Adult Basketball Recreation League Start
 - Time: 5:30 PM – 9:30 PM
 - Registration Deadline: Monday, August 26th
 - Where: Centennial Recreation Center Basketball Courts
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Tuesday, September 10th – Dec. 3rd:

- Adult Basketball Competitive League Start
 - Time: 5:30 PM – 9:30 PM
 - Registration Deadline: Monday, August 26th
 - Where: Centennial Recreation Center Basketball Courts
(171 West Edmundson Ave., Morgan Hill, CA 95037)

2nd and 4th Tuesday, September 10th and 24th:

- Adaptive Adult Hangout
 - Time: 4:30 PM – 6:30 PM
 - Where: Centennial Recreation Center, Teen Center
(171 W Edmundson Ave, Morgan Hill, CA 95037)

Every Wednesday, September 11th – Dec. 4th:

- Adult Co-Ed Softball League Start
 - Time: 6:00 PM – 10:00 PM
 - Registration Deadline: Monday, August 12th
 - Where: Community Park Field A
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Thursday, September 12th – 26th:

- Intermediate Tennis Classes
 - Time: 9:00 AM – 10:00 AM
 - Where: Community Park, Tennis Court 7
(171 West Edmundson Ave)

Friday, September 13th:

- Parents Night Out
 - Time: 5:00 PM – 9:00 PM
 - Where: Centennial Recreation Center, Kid's Club
(171 West Edmundson Ave)

Saturday, September 14th:

- Peninsula Open Space Trust: Coyote Valley Bike Tour
 - Time: 9:00 AM – 1:00 PM
 - Where: Coyote Valley
(550 Palm Ave, Morgan Hill, CA 95037)

Saturday, September 21st:

- Volunteering for Local Parks & Trails
 - Time: 9:00 AM – 11:00 AM
 - Where: Llagas Creek Trail (Meet at Cosmo @ Trail)
 - Contact MorganHillCleanUp@gmail.com

Saturday, September 21st:

- Parents Night Out
 - Time: 5:00 PM – 9:00 PM
 - Where: Centennial Recreation Center, Kid's Club
(171 West Edmundson Ave)

Saturday and Sunday, September 28th & 29th:

- Sunnyvale Alliance Soccer Tournament
 - Time: All day
 - Where: Morgan Hill Outdoor Sports Center
(16500 Condit Rd, Morgan Hill, CA 95037)

Every Day in September:

- Senior Center Activities
 - Senior Center Monthly Newsletter lists out every activity, date/time, and room
 - Time: Varies (Senior Center is open 9AM-3PM)
 - Where: Centennial Recreation Center's Senior Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)



MEETING MINUTES

Parks and Recreation Commission

John Moniz - *Chair*
Poonam Chabra - *Commissioner*
Julie Lucido - *Commissioner*
Shweta Maniar - *Commissioner*
Craig van Keulen - *Commissioner*
Harpreet Vittal - *Commissioner*
Saied Zargar - *Commissioner*

Tuesday, July 16, 2024 7:00 PM

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

7:01pm

ROLL CALL ATTENDANCE

Commissioners Lucido and van Keulen absent.

PLEDGE OF ALLEGIENCE

DECLARATION OF POSTING AGENDA

PUBLIC COMMENT

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questions, please send them to the City Clerk at
LCACpubliccomment@morganhill.ca.gov to receive a response. (See additional
noticing at the end of this agenda)
None

RECOGNITIONS

None

PUBLIC SERVICES DIRECTOR REPORT

Provided.

1. PS Report

Recommendation:
Recieve report.

ADOPTION OF AGENDA

Motion Chabra, Second Moniz, Adopted 5-0

BUSINESS

1. Accept June 18, 2024 Meeting Minutes

Recommendation:
Accept June 18, 2024 Meeting Minutes.

Motion Vittal, Second Zargar, Accepted 5-0.

2. Selection of Vice Chair

Recommendation:
Select Vice Chair.

Motion to appoint Commissioner Maniar as Vice Chair.
Motion Chabra, Second Vittal, Approved 5-0.

3. Develop FY 2024/25 Work Plan

Recommendation:

1. Develop FY 2024/25 Work Plan for City Council Review; and
2. Provide updates on existing Work Plan items.

Commissioners worked on development of Work Plan. Staff will bring back revised draft Work Plan at next meeting for review and finalization.

4. Receive Update on Temporary Dog Park Efforts

Recommendation:
Recieve verbal update from staff.

Updated provided by Chris Ghione.

ANNOUNCEMENTS

Chris Ghione announced that Recreation Coordinator, Anna Bielecki, who manages the Senior Center will be retiring next month.

FUTURE COMMISSION AGENDA ITEMS

None

ADJOURNMENT

8:39pm



Facility Rentals Annual Report

Parks & Recreation Commission

August 21, 2024



Facility Rentals



2023-2024 Highlights

- Every Saturday at the Community and Cultural Center was reserved for an event.
- Rentals continued to increase, with Saturday Hiram banquets fully booked a year and half in advance.
- The Community and Cultural Center rented space to Voices College-Bound Language Academy for two full school years
- Over the past year we have integrated a new reservation system Civic Rec that will enhance the rental process.

Facility Rentals

2023-2024 Performance Data

253,993

Facility Visitors



36,793.5



Rental Reservation Hours

381



Community Use Hours
(average 32 hours per month)

Facility Rentals



2024-2025 Goals

- Continue efforts to market the rooms during the day now that Voices Academy has moved back to their main campus.
- Continue to learn and improve on processes to provide excellent customer service to all users utilizing the Community and Cultural Center.
- Modernize CCC meeting rooms.
- Modernize the reservation process with our new reservation system Civic Rec.

Large Events Hosted at CCC

- Mushroom Mardi Gras Festival
- LATI Night of Hope & LATI Resource Fair
- Open Studios hosted by Library Cultural Arts Commission
- MH Historical Society Founder's Dinner
- MH Community Foundation Philanthropy Night
- Freedom Fest
- Art a la Carte hosted by Library Cultural Arts Commission
- Friday Night Music Series

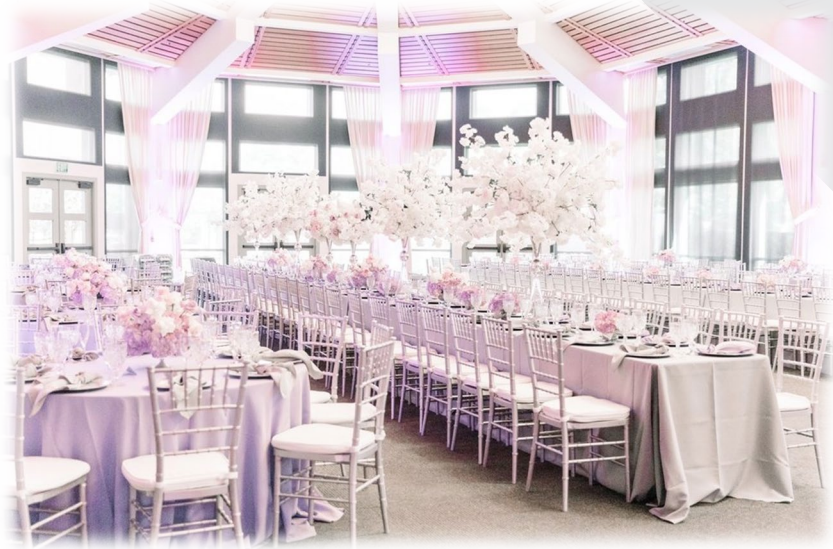


On-going Renters



- Rotary Club of Morgan Hill
- Flower Lovers
- Embroiders Guild
- SCRA/SCCAOR Realtors
- Tangle Club
- LATI Chillout
- Theater 4 Fun
- MH Chamber of Commerce Breakfast
- Cathedral of Faith
- New Life Worship

Hiram Morgan Hill Room



El Toro Room



Friday Night Music Series



Facility Rentals Annual Report

**Parks & Recreation Commission
August 21, 2024**



Parks & Recreation Commission

FY 2024-25 Work Plan – Draft

Project	City Council Priority Supported	Staff Resources Required	Desired Outcome (Commissioner Responsible)
1. Motivate the next generation to get more active in Parks and Recreation	Supporting Our Youth, Seniors & Entire Community	Recreation Manager (Minimal)	1. Review program opportunities for new youth programming. (Maniar/Vittal/Chabra) 2. Work with City staff to review opportunities to more formally include youth (YAC and other youth) in park planning. (Vittal)
2. Support bicycle and trails development efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	Work to coordinate with community members on bicycle and trails issues with volunteer Bicycle and Pedestrian Advocacy Group. (Zargar)
3. Support the Morgan Hill Magical Bridge ongoing operations	Supporting Our Youth, Seniors & Entire Community	Recreation Supervisor and Coordinator (Moderate)	Support and enhance the ongoing volunteer and ambassador efforts at the Morgan Hill Magical Bridge Playground, including a youth volunteer program. (Vittal/Maniar/Chabra)
4. Support City in grant opportunities	Supporting Our Youth, Seniors & Entire Community Fiscal Sustainability	PS Director (Moderate) Mngt Analyst (Moderate)	Support City staff in identifying and evaluating grant opportunities and associated projects. (Maniar/Zargar/Chabra)
5. Increase volunteer Adopt a Park Program participation	Supporting Our Youth, Seniors & Entire Community Fiscal Sustainability	PS Director (Minimal) CS Supervisor (Minimal)	Support efforts to identify volunteers for tree establishment watering. (Zargar/Moniz)
6. Support City park planning efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Evaluate future opportunities for parkland acquisition and development. (van Keulen/Lovato) 2. Research opportunities for the creation of additional dog parks in existing or new park spaces. (Moniz) 3. Review options for the future of the Community Park Pond. (All)
7. Support the Annual Open Streets Event	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) CS Supervisor (Moderate)	Support the planning and implementation of the annual Open Streets Event. (Moniz/Vittal/Chabra)

Project	City Council Priority Supported	Staff Resources Required	Desired Outcome (Commissioner Responsible)
8. Explore Park and Outdoor Recreation Activation Opportunities	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) CS Supervisor (Minimal) Recreation Manager (Minimal) Recreation Coordinator (Moderate)	1. Explore the opportunity to develop and implement an “Art in the Park” event, program or improvement. (Moniz) 2. Review the opportunity to implement free fitness opportunities in parks in partnership with local fitness advocates. (Zargar) 3. Review the potential to organize social events with DJs and encourage families to picnic at the park for a chance for communal gatherings with sports and activities. (Zargar) 4. Review opportunity to implement outdoor education workshop sessions for seniors. (Chabra)
9. Develop Health and Wellness Fair for the General Community	Supporting Our Youth, Seniors & Entire Community	Recreation Coordinator (Moderate)	Organize a health and wellness community resource fair. (Vittal/ Lucido/Chabra)
Staff Resources Required: 0-50 hours = Minimal 51-100 hours = Moderate 100+ hours = Significant			