



Regular Meeting Agenda

Parks and Recreation Commission

John Moniz - Chair
Poonam Chabra - Commissioner
Julie Lucido - Commissioner
Shweta Maniar - Commissioner
Craig van Keulen - Commissioner
Harpreet Vittal - Commissioner
Saied Zargar - Commissioner

Tuesday, July 16, 2024 7:00 PM

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

PLEDGE OF ALLEGIENCE

DECLARATION OF POSTING AGENDA

PUBLIC COMMENT

This opportunity for public comment is for items that are not on the agenda. If you would like to make comments on an item that is on the agenda, please wait until we get to that item to offer your comments. Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. Public comment is intended for comments. Questions posed during public comment are not generally answered. If you have questions, please send them to the City Clerk at

LCACpubliccomment@morganhill.ca.gov to receive a response. (See additional noticing at the end of this agenda)

RECOGNITIONS

PUBLIC SERVICES DIRECTOR REPORT

1. PS Report

Recommendation:
Recieve report.

ADOPTION OF AGENDA

BUSINESS

1. Accept June 18, 2024 Meeting Minutes

Recommendation:
Accept June 18, 2024 Meeting Minutes.

2. Selection of Vice Chair

Recommendation:
Select Vice Chair.

3. Develop FY 2024/25 Work Plan

Recommendation:

1. Develop FY 2024/25 Work Plan for City Council Review; and
2. Provide updates on existing Work Plan items.

4. Receive Update on Temporary Dog Park Efforts

Recommendation:
Recieve verbal update from staff.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS

ADJOURNMENT

NOTICE

Any documents produced by the City and distributed to the majority of the Commission less than 72 hours prior to an open meeting, will be made available for public inspection at the City Clerk's Counter at City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 and at the Morgan Hill Public Library located

July 16, 2024

at 660 West Main Avenue, Morgan Hill, California, 95037 during normal business hours. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Council on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Council Chambers and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Chair will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk via email at PRCpubliccomment@morganhill.ca.gov, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Council action, your request may be placed on the next appropriate agenda. Council discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

Parks & Recreation Commission Public Services Director Report

Announcements

- ***CRC Membership is at its highest point since prior to the Covid-19, with just under 4,200 membership units, which is approximately 84% of pre-covid levels.***
- ***During the recent heat wave the Recreation Centers have been open as “cooling centers” for residents needing a cool place to stay during the day.***
- ***The City received \$15,000 in funds from the County of Santa Clara via an inventory item through Supervisor Arenas’ office to support the free Indoor Adaptive Play Program hosted weekly on Saturday mornings at the CRC.***
- ***The Leadership Morgan Hill Project is underway at the CCC Amphitheater and the new picnic tables were installed last week. Trees and other improvements to come in the next month.***

Calendar of Upcoming Items

July 2024

Every Monday, July 1st – August 5th:

- **Pickleball: Beginner/Intermediate Class for Adults**
 - Must be registered.
 - Time: 9:00 AM – 10:00 AM
 - Where: Morgan Hill Centennial Recreation Center Gym
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Tuesday, July 2nd -30th:

- **Bingo at the Community & Cultural Center**
 - Time: Doors open at 4:30 PM; Early Bird at 5:45 PM; Regular Games at 6:30 PM
 - Where: Advent Lutheran Church
(16870 Murphy Ave., Morgan Hill, CA 95037)

Every Wednesday, July 3rd – 31st:

- [Adaptive Teens Hangout](#)

- Time: 4:00 PM – 8:00 PM
- Where: Centennial Recreation Center's Teen Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Thursday, July 4th:

- [Freedom Fest](#)

- What: Parade, Run, Music Fest, City Sing, and Fireworks on the Green
- Time: All Day
- Where: Morgan Hill Community and Cultural Center + Downtown Morgan Hill (17000 Monterey Road, Morgan Hill, CA 95037)
Fireworks on the Green: Morgan Hill Outdoor Sports Center
(16500 Condit Rd., Morgan Hill, CA 95037)
- Visit event page for more details

Friday, July 5th:

- [Free Mini Golf Day For Morgan Hill Residents](#)

- Time: 1:00 PM – 4:00 PM
- Where: Morgan Hill Aquatic Center
(16200 Condit Road, Morgan Hill, CA 95037)

1st and 3rd Friday of the Month, July 5th and 19th:

- [Senior Center Karaoke in Multipurpose Room](#)

- Time: 9:30 AM
- Where: Centennial Recreation Center's Senior Center Multipurpose Room
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Saturday, July 6th– 27th:

- [Adaptive Play For Kids 2-5](#)

- Time: 9:00 AM – 11:30 AM
- Where: Centennial Recreation Center's Multipurpose Room

(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Sunday, July 7th – August 4th:

- [Intro to Pickleball for Adults](#)
 - Must be registered.
 - Time: 9:00 AM – 10:00 AM
 - Where: Morgan Hill Community Park, Outdoor Pickleball Courts
(171 West Edmundson Ave., Morgan Hill, CA 95037)
- [Pickleball: Beginner/Intermediate Class for Adults](#)
 - Must be registered.
 - Time: 10:00 AM – 11:00 AM
 - Where: Morgan Hill Community Park, Outdoor Pickleball Courts
(171 West Edmundson Ave., Morgan Hill, CA 95037)
- [Pickleball: Beginner/Intermediate Class for Adults](#)
 - Must be registered.
 - Time: 11:00 AM – 12:00 PM
 - Where: Morgan Hill Community Park, Outdoor Pickleball Courts
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Monday, July 8th – August 5th:

- [Co-ed Competitive and Recreational Basketball League](#)
 - Must be registered.
 - Time: 5:30 PM – 9:30 PM
 - Where: Morgan Hill Centennial Recreation Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)
 - *No league on 7/1

Every Second and Fourth Tuesday, July 9th and 23th:

- [Adaptive Adult Hangout \(18+\)](#)
 - Time: 4:30 PM – 6:30 PM
 - Where: Centennial Recreation Center's Teen Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Wednesday, July 10th:

- [Otter Pops at Downtown Splash Pad](#)
 - Time: 11:00 AM – 3:00 PM
 - Where: Downtown Splash Spray Pad at the Community & Cultural Center (17000 Monterey Road, Morgan Hill, CA 95037)

Every Wednesday, July 10th – 24th:

- [Co-ed Competitive Volleyball League](#)
 - Must be registered.
 - Time: 6:30 PM – 9:30 PM
 - Where: Morgan Hill Centennial Recreation Center (171 West Edmundson Ave., Morgan Hill, CA 95037)
 - *No league on 7/3

Every Thursday, July 11th - 25th:

- [Co-ed Recreational Volleyball League](#)
 - Must be registered.
 - Time: 7:00 PM – 9:00 PM
 - Where: Morgan Hill Centennial Recreation Center (171 West Edmundson Ave., Morgan Hill, CA 95037)
 - *No league on 7/4

Friday, July 12th:

- [Free Swim Day at the Aquatics Center for Morgan Hill Residents](#)
 - Time: 1:00 PM – 4:00 PM
 - Where: Morgan Hill Centennial Recreation Center (16200 Condit Rd., Morgan Hill, CA 95037)

Saturday, July 13th:

- [Parent's Night Out](#)
 - Time: 5:00 PM – 9:00 PM
 - Where: Morgan Hill Centennial Recreation Center

(171 West Edmundson Ave., Morgan Hill, CA 95037)

- CVSL Champs

- Time: 7:00 AM – 4:00 PM
- Where: Morgan Hill Aquatic Center
(16200 Condit Rd., Morgan Hill, CA 95037)

- Volunteering for Local Parks & Trails

- Time: 9:00 AM – 11:00 AM
- Where: E Dunne/Condit
(Meet at Carl Jr parking lot on Condit)
- Contact MorganHillCleanUp@gmail.com for more information.

Thursday, July 18th:

- Free Centennial Recreation Center Day for Morgan Hill Residents

- Time: 5:00 AM – 9:00 PM
- Where: Magical Bridge Park
(171 W Edmundson Ave, Morgan Hill, CA 95037)

Thursday, July 18th:

- Magical bridge Playground Event: “Got Talent”

- Time: 6:00 PM – 8:00 PM
- Where: Magical Bridge Park
(171 W Edmundson Ave, Morgan Hill, CA 95037)

Thursday to Sunday, July 25th – 28th:

- Far Westerns

- Time: 7:00 AM – 4:00 PM
- Where: Morgan Hill Aquatic Center
(16200 Condit Rd., Morgan Hill, CA 95037)

Saturday, July 27th:

- [Volunteering for Local Parks & Trails](#)
 - Time: 9:00 AM – 11:00 AM
 - Where: Community and Cultural Center
(Meet at CCC Parking Lot)
 - Contact MorganHillCleanUp@gmail.com for more information.

Tuesday, July 30th :

- [Free Intro to Pickleball Class](#)
 - Time: 5:30 PM – 6:30 PM
 - Where: Outdoor pickleball courts located inside of Community Park
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Day in July:

- [Senior Center Activities](#)
 - Senior Center Monthly Newsletter lists out every activity, date/time, and room
 - Time: Varies (Senior Center is open 9AM-3PM)
 - Where: Centennial Recreation Center's Senior Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

August 2024

All Day Thursday, August 1st:

- [US Youth Volleyball League Registration](#)
 - Time: Thursdays 5:30 PM - 6:30 PM & Saturdays 10:00 AM - 11:00 AM
 - Where: El Toro Elementary School
(455 E. Main Ave., Morgan Hill, CA 95037)

Saturday, August 3rd:

- [NFL Alumni of Norther CA Free Camp for Kids](#)
 - Time: 9:00 AM – 3:00 PM

- Where: Morgan Hill, CA

Every Saturday, August 3rd – 31st:

- [Adaptive Play For Kids 2-5](#)
 - Time: 9:00 AM – 11:30 AM
 - Where: Centennial Recreation Multipurpose Room
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Every Tuesday, August 6th -27th:

- [Bingo at the Community & Cultural Center](#)
 - Time: Doors open at 4:30 PM; Early Bird at 5:45 PM; Regular Games at 6:30 PM
 - Where: Advent Lutheran Church
(16870 Murphy Ave., Morgan Hill, CA 95037)

Every Wednesday, August 7th – 28th:

- [Adaptive Teens Hangout](#)
 - Time: 4:00 PM – 8:00 PM
 - Where: Centennial Recreation Center's Teen Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Saturday, August 10th:

- [Volunteering for Local Parks & Trails](#)
 - Time: 9:00 AM – 11:00 AM
 - Where: Meet at gravel lot next to fire station on Old Monterey
 - Contact MorganHillCleanUp@gmail.com for more information.

Saturday & Sunday, August 10th-11th:

- [SJ Rush Soccer Tournament](#)
 - Time: 7:30 AM – 5:30 PM
 - Where: Morgan Hill Outdoor Sports Center
(16500 Condit Rd., Morgan Hill, CA 95037)

2nd and 3rd Tuesday, August 13th and 27th:

- [Adaptive Adult Hangout](#)
 - Time: 4:30 PM – 6:30 PM
 - Where: Centennial Recreation Center, Teen Center
(171 W Edmundson Ave, Morgan Hill, CA 95037)

Saturday, August 17th:

- [Parents Night Out](#)
 - Time: 5:00 PM – 9:00 PM
 - Where: Centennial Recreation Center, Kid's Club
(171 West Edmundson Ave., Morgan Hill, CA 95037)

Friday, August 23rd:

- [Adaptive Outdoor Summer Night Scavenger Hunt](#)
 - Time: 6:30 PM – 8:30 PM
 - Where: Community Park Stage BBQ Area
(171 W Edmundson Ave, Morgan Hill, CA 95037)

Saturday, August 24th:

- [Volunteering for Local Parks & Trails](#)
 - Time: 9:00 AM – 11:00 AM
 - Where: Meet at Digital Dr and Butterfield (east side)
 - Contact MorganHillCleanUp@gmail.com

Every Day in August:

- [Senior Center Activities](#)
 - Senior Center Monthly Newsletter lists out every activity, date/time, and room
 - Time: Varies (Senior Center is open 9AM-3PM)
 - Where: Centennial Recreation Center's Senior Center
(171 West Edmundson Ave., Morgan Hill, CA 95037)



MEETING MINUTES

Parks and Recreation Commission

John Moniz - *Chair*
Poonam Chabra - *Commissioner*
Julie Lucido - *Commissioner*
Shweta Maniar - *Commissioner*
Craig van Keulen - *Commissioner*
Harpreet Vittal - *Commissioner*
Saied Zargar - *Commissioner*

Tuesday, June 18, 2024 7:00 PM

Council Chamber
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7:01pm

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Commissioners

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questions, please send them to the City Clerk at
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noticing at the end of this agenda)
None

RECOGNITIONS

PUBLIC SERVICES DIRECTOR REPORT

1. **Public Services Director Report**

Recommendation:
Receive report.

ADOPTION OF AGENDA

Motion Vittal, Second Zargar, Adopted 4-0

BUSINESS

1. **Accept May 20, 2024 Meeting Minutes**

Recommendation:
Accept May 20, 2024 Meeting Minutes.

Motion Zargar, Second Vittal, Accepted 4-0

2. **Selection of Vice Chair**

Recommendation:
Select Vice Chair.

Motion to defer item to next meeting.
Motion Chabra, Second Zargar, Approved 4-0

3. **Parks and Recreation Partner Update Reports**

Recommendation:

1. Receive report from the Boys and Girls Club of Silicon Valley; and
2. Recieve report from Living Above the Influence.

Introduction provided by Jennie Tucker. Updates provided by Dori Prado for
Living Above the Influence and Fred McCasland for the Boys and Girls Club.

4. **Work Plan Developments**

Recommendation:

1. Provide Work Plan Updates; and
2. Work on Fiscal Year 24/25 Work Plan Development.

Commissioners discussed work plan items. The Commission deferred discussion finalizing/updating FY24/25 Work Plan until more Commissioners could be present.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS

Downtown Dog Park Update.

ADJOURNMENT

8:35pm

PARKS AND RECREATION STAFF REPORT

MEETING DATE: July 16, 2024

PREPARED BY:

Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione

SELECTION OF VICE CHAIR

RECOMMENDATION(S)

Select Vice Chair.

REPORT NARRATIVE:

City Council Policy dictates the order of selection of Chair and Vice Chair for City Commissions. The Chair was selected at a prior Commission meeting. Should a commissioner not wish to serve as Vice Chair, that individual could pass on his or her “turn” to serve in these roles. The current order per Council Policy to serve as Chair and Vice-Chair is:

1. Commissioner Maniar - Appointed 5/2022
Commissioner Vittal - Appointed 5/2022
2. Commissioner Lucido - Appointed 2/2023
3. Commissioner Chabra - Appointed 4/2024
Commissioner Zargar - Appointed 4/2024
4. Commissioner van Keulen – Appointed 4/1998. Last served as Chair in 4/2021.
5. Commissioner Moniz – Appointed 7/2020 - Current Chair

CITY OF MORGAN HILL

CITY COUNCIL POLICIES AND PROCEDURES

CP 96-02

SUBJECT: POLICY REGARDING TERM AND SELECTION OF CHAIR AND VICE CHAIR OF CITY BOARDS AND COMMISSIONS

DATE: APRIL 17, 1996

REVISION DATE: DECEMBER 15, 1999, REVIEWED JUNE 27, 2007; AMENDED APRIL 16, 2008

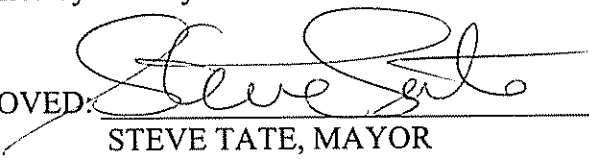
ORIGINATING DEPT: CITY CLERK

In order to provide an efficient method for the selection of Chair and Vice-Chair from the members of the Boards and Commissions, it shall be the policy of the City Council of Morgan Hill to have these officers serve a one (1) year term beginning the first regular meeting date when the Boards and Commissions reorganize; following City Council appointments. A rotation system shall be followed in the selection of the Chair and Vice-Chair. The member who has served the longest on the Board or Commission without serving as Chair during the previous four (4) years shall be selected for the position of Chair. The member second in seniority who has not yet served during the previous four (4) years as Chair shall become Vice-Chair. If the member selected as Vice-Chair is on the Board or Commission at the time the next Chair is selected he/she shall become Chair.

Prior to selection as Chair, a Board or Commission member must serve a minimum of twelve (12) months on the Board or Commission. Each member's seniority shall begin upon the effective date of that member's appointment to the Board or Commission. If two (2) or more members have equal seniority, the Board or Commission shall make the selection. In the event a member otherwise eligible for selection declines the position, the member next in seniority shall be selected. A Board or Commission member will be eligible to serve another term as Chair and Vice Chair provided at least four (4) years have transpired since having previously served as Chair or Vice Chair respectively. Such period may be reduced by one year increments if no other Board or Commission member is eligible to serve due to a recent appointment or because a member otherwise eligible for selection declines the position. If two or more members are eligible to serve another term as Chair, the member who has served the longest on the Board or Commission since having previously served as Chair shall be first in seniority to serve another term as Chair and Vice Chair.

This policy shall remain in effect until modified by the City Council.

APPROVED: _____


STEVE TATE, MAYOR

Parks & Recreation Commission

FY 2023-24 Work Plan – Approved August 23, 2023

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
1. Get youth more active in Parks and Recreation	Supporting Our Youth, Seniors & Entire Community	Recreation Manager (Minimal)	Review program opportunities for new youth programming. (Maniar/Vittal/Lovato)
2. Support bicycle and trails development efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	Work to coordinate with community members on bicycle and trails issues with volunteer Bicycle and Pedestrian Advocacy Group. (Lovato)
3. Support the Morgan Hill Magical Bridge ongoing operations	Supporting Our Youth, Seniors & Entire Community	Recreation Supervisor and Coordinator (Moderate)	Support and enhance the ongoing volunteer and ambassador efforts at the Morgan Hill Magical Bridge Playground, including a youth volunteer program. (Vittal/Maniar)
4. Support planning for updated sports facilities and partnerships	Supporting Our Youth, Seniors & Entire Community Economic Development	Recreation Manager (Minimal)	1. Monitor Outdoor Sports Center transition to new operator. (van Keulen) 2. Monitor Centennial Recreation Center Expansion programming. (van Keulen)
5. Support City in grant opportunities	Supporting Our Youth, Seniors & Entire Community Fiscal Sustainability	PS Director (Moderate) Mngt Analyst (Moderate)	1. Support City staff in identifying and evaluating grant opportunities and associated projects. (Scott/Maniar) 2. Explore opportunities for tree establishment watering funding. (Scott)
6. Increase volunteer Adopt a Park Program participation	Supporting Our Youth, Seniors & Entire Community Fiscal Sustainability	PS Director (Minimal) CS Supervisor (Minimal)	As an exploratory committee, evaluate the opportunity to recreate ongoing volunteer groups to support park maintenance. (Scott/Lovato)
7. Evaluate opportunities to increase youth involvement in park planning	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) Rec Coord (Minimal)	Work with City staff to review opportunities to more formally include youth in park planning projects. (Vittal/Lovato)

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
8. Support City park planning efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Evaluate future opportunities for parkland acquisition and development. (van Keulen/Lovato) 2. Research opportunities for the creation of additional dog parks in existing or new park spaces. (Moniz) 3. Review options for the future of the Community Park Pond. (All)
8. Support the Annual Open Streets Event	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) CS Supervisor (Moderate)	Support the planning and implementation of the annual Open Streets Event. (Moniz/Lovato)
9. Explore an “Art in the Park” Type Event	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) CS Supervisor (Minimal)	Explore the opportunity to develop and implement an “Art in the Park” event, program or improvement. (Moniz)
10. Develop Health and Wellness Fair for the General Community	Supporting Our Youth, Seniors & Entire Community	Recreation Coordinator (Moderate)	Organize a health and wellness community resource fair. (Vital/ Lucido/Lovato/Moniz)

Staff Resources Required:	0-50 hours = Minimal	51-100 hours = Moderate	100+ hours = Significant
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