



Regular Meeting Agenda

Parks and Recreation Commission

David Lovato - *Chair*
John Moniz - *Vice Chair*
Julie Lucido - *Commissioner*
Shweta Maniar - *Commissioner*
Richard Scott - *Commissioner*
Craig van Keulen - *Commissioner*
Harpreet Vittal - *Commissioner*

Tuesday, October 17, 2023 7:00 PM

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

PLEDGE OF ALLEGIENCE

DECLARATION OF POSTING AGENDA

PUBLIC COMMENT

This opportunity for public comment is for items that are not on the agenda. If you would like to make comments on an item that is on the agenda, please wait until we get to that item to offer your comments. Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. Public comment is intended for comments. Questions posed during public comment are not generally answered. If you have questions, please send them to the City Clerk at ccpubliccomment@morganhill.ca.gov

to receive a response. (See additional noticing at the end of this agenda)

PUBLIC SERVICES DIRECTOR REPORT

ADOPTION OF AGENDA

BUSINESS

1. **Accept September 19 Meeting Minutes**
Recommendation:
Accept September 19 Meeting Minutes.
2. **Volunteer Program Update**
Recommendation:
Recieve Update on City Volunteer Program supporting Parks and Recreation Activities.
3. **Review and Provide Comments on Proposed Jackson Park Expansion in Association with Potential Future Development**
Recommendation:
Provide comments on Jackson Park Expansion Plans.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS

ADJOURNMENT

NOTICE

Any documents produced by the City and distributed to the majority of the Commission less than 72 hours prior to an open meeting, will be made available for public inspection at the City Clerk's Counter at City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 and at the Morgan Hill Public Library located at 660 West Main Avenue, Morgan Hill, California, 95037 during normal business hours. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Council on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Council Chambers and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Chair will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

October 17, 2023

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Council action, your request may be placed on the next appropriate agenda. Council discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.



MEETING MINUTES

Parks and Recreation Commission

David Lovato - Chair
John Moniz - Vice Chair
Julie Lucido - Commissioner
Shweta Maniar - Commissioner
Richard Scott - Commissioner
Craig van Keulen - Commissioner
Harpreet Vittal - Commissioner

Tuesday, September 19, 2023 7:00 PM

**Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037**

CALL TO ORDER

7:00pm

PLEDGE OF ALLEGIENCE

ROLL CALL ATTENDANCE

All Present

DECLARATION OF POSTING AGENDA

PUBLIC COMMENT

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questions, please send them to the City Clerk at ccpubliccomment@morganhill.ca.gov to receive a response. (See additional noticing at the end of this agenda)
None.

RECOGNITIONS

None

PUBLIC SERVICES DIRECTOR REPORT

Provided by Chris Ghione.

ADOPTION OF AGENDA

Motion Vittal, Second Lovato, Adopted 7-0.

BUSINESS

1. Acceptance of July 18, 2023 Meeting Minutes

Recommendation:

Accept July 18, 2023 Meeting Minutes.

Motion Scott, Second Moniz, Accpeted 7-0.

2. Park Maintenance Update

Recommendation:

Recieve Park Maintenance Update.

Provided by Keri Russell.

3. Work Plan Updates

Recommendation:

Commissioners provide Work Plan updates.

Commissioners Shared Work Plan Updates.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS

ADJOURNMENT

7:35pm



Volunteer Update 2023

Parks and Recreation Commission



Senior Center Volunteers

Nutrition

- Setting up the dining hall
- Nutrition check-in
- Serving lunch
- Food donation pick-up (MWF)

Welcome Desk

Computer Co-Pilots

Mending & Alterations

Paper Crafting

Tuesday Bingo at CCC

RYDE Drivers

AARP Tax Preparers



One Day Special Event Volunteers



Masters Swim Meet
Community Health & Wellness Fair
Saturday Downtown Street Series
National Night Out



Pickleball Club-NEW!



The fastest growing sport in America!

- This is a joint program between community volunteers and the City of Morgan Hill.
- Currently at 76 members!
- Mission is to support and promote the sport of pickleball.
- Will offer members-only events and provide communication about pickleball via a monthly newsletter and other mediums.



The Numbers!

We couldn't do it without our Volunteers.

- 4,500 total volunteer hours per year
- 30 volunteers that volunteer at the Senior Center on a regular basis
- 30 volunteers at the Masters Swim Meet
- 50-60 volunteers at the Community Resource Fair
- 30 volunteers at each Saturday Downtown Street Series event



Magical Bridge Make it Magical Volunteers Program



Long-term Adult
Volunteers



HOPE Services
Adults with Special Needs



Short-term Volunteers

High School Students (16+ y.o.)



Family/Group Volunteers (12+ y.o.)

Magical Bridge Make it Magical Volunteers Positions Available

- Volunteers (16+ y.o),
- Volunteer Lead (18+ y.o),
- Art & Entertainment Ambassador (18+ y.o)



Magical Bridge Playground Community Events



Grand Opening



Summer Dance Party



Spooktacular Halloween &
Community Flash Mob



Dia de los Muertos

Magical Bridge Playground Community Events



Magical Holiday



San Valentine's Celebration



Happy Spring!
Let's Play in Spanish Concert



Luau Party



1st Anniversary Celebration ⁸

New Art

Mural – Restroom Building



Mural – Stage BBQ Area



NEW Adaptive Programs



- Tuesday Adult Hangout from 4:30pm-6:30pm, \$5. Attendance 1 – 4 people.
- Wednesday Youth Hangout from 4pm-8pm, Free. Attendance between 2 - 4 people.
- Adaptive Dances – Halloween, Friendship & Love, \$10. Attendance between 12–18 people.

All programs are held at the Centennial Recreation Center



YAC Leaders (13-18 years old) 20 members



- Monthly Presentation to Council
- Community Outreach
- Youth Leadership Morgan Hill
- 50+ Ball New York New York



Adopt a Park

- Galvan Park and 3rd St Creek Park – Rotary
- Bronze Sculpture Cleanings – Masons
- Community Park Ballfields – Pony Baseball
- Community Park Tennis Courts – Tennis Club
- Throughout Town – Morgan Hill Clean Up



PARKS AND RECREATION STAFF REPORT

MEETING DATE: October 17, 2023

PREPARED BY:

Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione

REVIEW AND PROVIDE COMMENTS ON PROPOSED JACKSON PARK EXPANSION IN ASSOCIATION WITH POTENTIAL FUTURE DEVELOPMENT

RECOMMENDATION(S)

Provide comments on Jackson Park Expansion Plans.

REPORT NARRATIVE:

The City has received proposed concept plans for the expansion of Jackson Park from the developer of the adjacent “New Horizons” development project. The development is under review through the City’s standard Planning Department process. The role of the Parks and Recreation Commission is to provide recommendations to the City staff and City Council on the proposed park plans, including accepting the park improvements and additions. The Parks and Recreation Commission will not be reviewing the development’s approval, as the role of the Commission is solely to evaluate the park-related improvements. The timing of the park improvements are unknown and not guaranteed as they are tied to approvals associated with the overall development.

Park Improvements

The proposal would expand Jackson Park to the west, adding about an acre of public park space and several new amenities, including:

- Walking paths
- A dog park area (with large and small dog parks)
- Larger field area located in a storm water retention area
- Small amphitheater adjacent to field area in storm water retention area
- New second play structure (existing play structure to remain) with new playground surfacing

The Commission has previously reviewed plans for the park expansion since 2018, some changes from previous proposals, include:

- Removal of sports courts (the current design does not include pickleball or tennis courts)
- Par course exercise equipment is not included in the designs

- Shade structures are no longer included in the design
- Removal of one area near the southeast side of the park from the development plans (the plans note it is to be developed in a future phase by the City, but the City currently has no separate plans for that development).

There have been some concerns from adjacent residents on the potential inclusion of pickleball courts due to the potential increased sound they could cause for adjacent residents.

City staff do believe the expansion of the park will benefit the potential new development and adjacent neighbors. The major improvements will include larger field space, dog park, playground, and playground surfacing. The City staff does have some concerns and recommendations that the Commission can consider incorporating into its recommendations, including:

- Parking - The park has limited street parking as it currently exists. The expansion only adds street parking at the end of two cul da sacs and no ADA parking. City staff recommends that the developer determine how ADA parking can be accommodated and strive to find increased parking.
- Retention Basin - Utilizing a retention basin for field space is standard practice and acceptable. However, the developer must provide engineering details to show the basin will not store water for any significant times following storms, as this would be a health and safety risk in a park. Additionally, any maintenance of the storm facility cannot be taken on by the City as part of routine park maintenance. The basin would be reviewed through the Planning process for detailed storm drainage impacts.
- Unimproved southeast section of the park. City staff recommend the entire build - out of the park in this area as the area is too small to be constructed in a future phase.

Park Fee Credit and Park Maintenance

The developer has notified the City that they will request credit against Park Impact and/or Quimby fees for this work. The value of the improvements and land has not yet been determined. To receive credit, the spaces must be permanently dedicated for public park and recreation use. The City will not provide credit for any removal and replacement of existing park infrastructure or associated with the creation of a retention basin as those are not costs associated with new park development. The developer has also indicated that they will seek credit for the trail through the development. The trail is included in the City's Trails Master Plan. As the project progresses, credits for this work will need to be reviewed closely by City staff, as credit would not be provided for areas that are only landscaping and not active trail space.

Maintenance of the expanded park would be undertaken by the City. City staff are in conversation with the developer on maintenance of the trail space, which, with adjacent landscaping, would be far too costly for the City to take on maintenance of.

Past Work and Next Steps

The concept proposal is attached to this report (Attachments 1-3). The previous proposal is also included as Attachment 4. The City held a public meeting at Jackson Park in 2018 at which residents attended and provided feedback on the proposed expansion. The attendees were supportive of the concept and made several comments. All minor comments were made and included in the concept. One significant item suggested, but not included, is a potential park restroom. This was not included, as a restroom has not been designated in the Master Plan for this site, and would create an excessive maintenance cost.

The Commission reviews concept plans for development related parks when the intent of the developer is to transfer ownership of the park to the City for use as a public park. The transfer of this space is appropriate as it is consistent with the City's Bikeways, Trails, Parks and Recreation Master Plan. Policies and actions in the plan supporting the park expansion include:

- Policy P4. Partner with Morgan Hill Unified School District (MHUSD) to increase access (i.e., keep gates unlocked) to school facilities during nonschool hours.
- Action P4-3. Review opportunities to increase park land and amenities adjacent to Jackson Park/School.
- Policy P11. Protect and improve un-programmed, flexible spaces in neighborhood and small community parks for informal games and other self-directed recreation uses.
- Policy P12. Design new parks and park improvement that are welcoming, distinct, and represent the qualities of the park and surrounding neighborhood.
- Action P12-1. Enhance park entry points by providing seating or other features to help activate entrances and make them highly visible from the street and from within the park. Where needed, install signage to clearly identify the accessible path of travel or direct users to primary points of entrance.

The recommendations by the Parks and Recreation Commission will be utilized during future review of the development project by City Staff, the Planning Commission and the City Council. The timing of the park improvements are unknown and not guaranteed as they are tied to approval associated with the overall development. Community engagement with the neighboring residents will continue through the Planning Process.

TRAIL ACCESS TO JACKSON SCHOOL

- 1. Provides safe route to school
- 2. Encourages students to walk to school
- 3. Provides access to the park for Jackson School



SMALL BARK PARK

- 1. Public Benches
- 2. Perimeter fence
- 3. Gated entry
- 4. Paved Seating Area



LARGE BARK PARK

- 1. Public Benches
- 2. Perimeter fence
- 3. Gated entry
- 4. Paved Seating Area



JACKSON PARK IMPROVEMENTS

- 1. Existing Playground to remain
- 2. New Playground Surfacing & Hardscape
- 3. New Site Furnishings



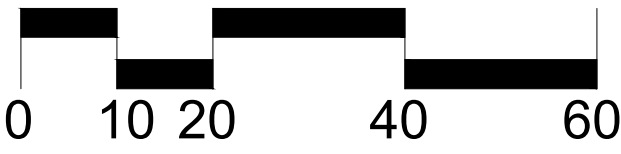
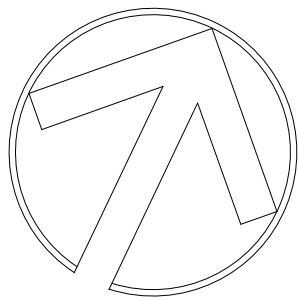
STORMWATER RETENTION BASIN

- 1. Collect & improve water quality
- 2. Recreational lawn area
- 3. Shade trees



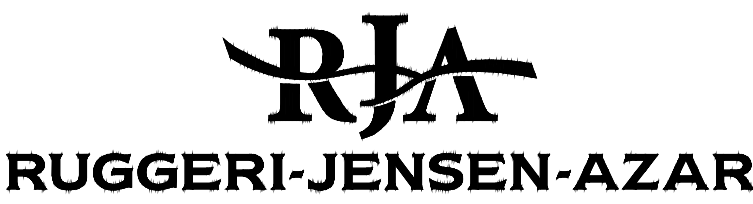
AMPHITHEATER

- 1. Terraced Concrete Seat Walls
- 2. Stage
- 3. Landscaped Backdrop



NEW HORIZONS AT MORGAN HILL
BY MORGAN HILL DEVCO, LLC

JACKSON PARK NEW AMENITIES EXHIBIT



JOB NO. 202013-001
DATE 09/07/2023
SCALE AS SHOWN

1. Meandering trail w/ Lighting
2. 8'W Trail w/ Public Benches
3. Interpretive Historical Signage

ADA ACCESSIBLE PARKING FOR JACKSON PARK

ACCESS TO JACKSON SCHOOL

1. Existing Playground to remain
2. New Playground Surfacing
3. New Playground Hardscape
4. Storm Water Retention

1. Public Benches
2. Perimeter fence
3. Gated entry

1. Public Benches
2. Perimeter fence
3. Gated entry

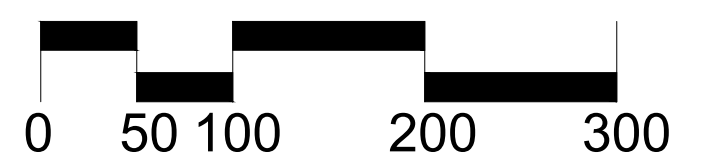
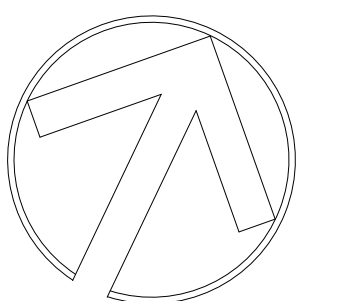
1. Terraced Concrete Seat Walls
2. Stage

JACKSON PARK FUTURE EXPANSION BY CITY

1. Meandering trail w/ Lighting
2. 8'W Trail w/ Public Benches
3. Interpretive Historical Signage

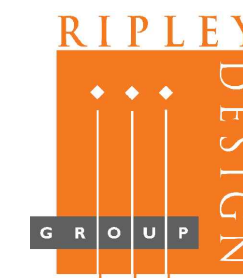


1. Meandering trail w/ Lighting
2. 8'W Trail w/ Public Benches
3. Storm Water Detention Area
4. Interpretive Historical Signage



BY MORGAN HILL DEVCO, LLC

TRAIL & OPEN SPACE EXHIBIT



JOB NO.	202013-001
DATE	09/07/2023
SCALE	AS SHOWN

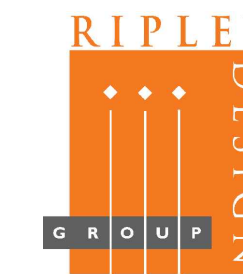
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NEW HORIZONS AT MORGAN HILL

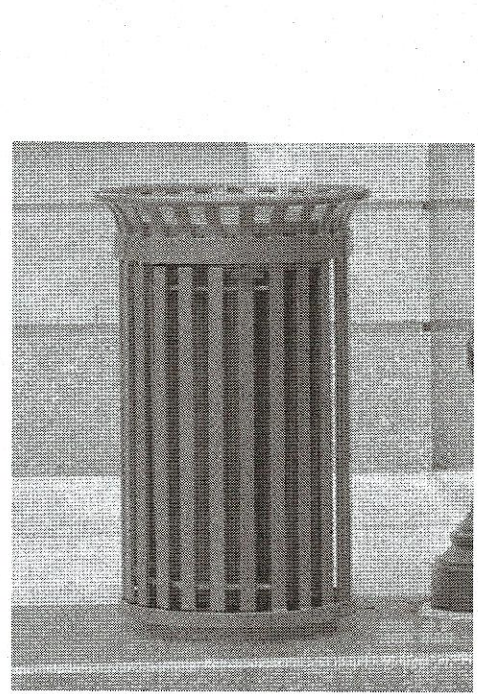
BY MORGAN HILL DEVCO, LLC

JACKSON PARK EXHIBIT



JOB NO. 202013-001
DATE 09/07/2023
SCALE AS SHOWN

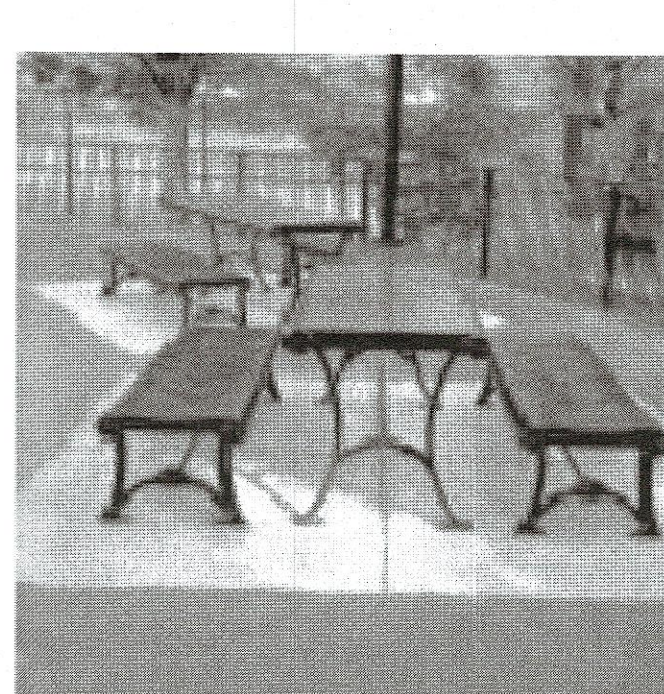
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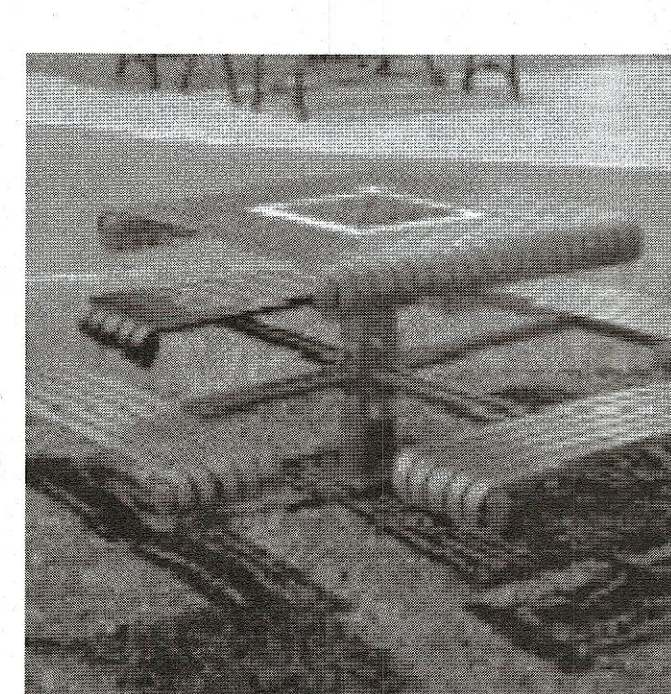
Trash Receptacle



Bench



Picnic Table



Game Top tables

Site Furniture



Shade Sail



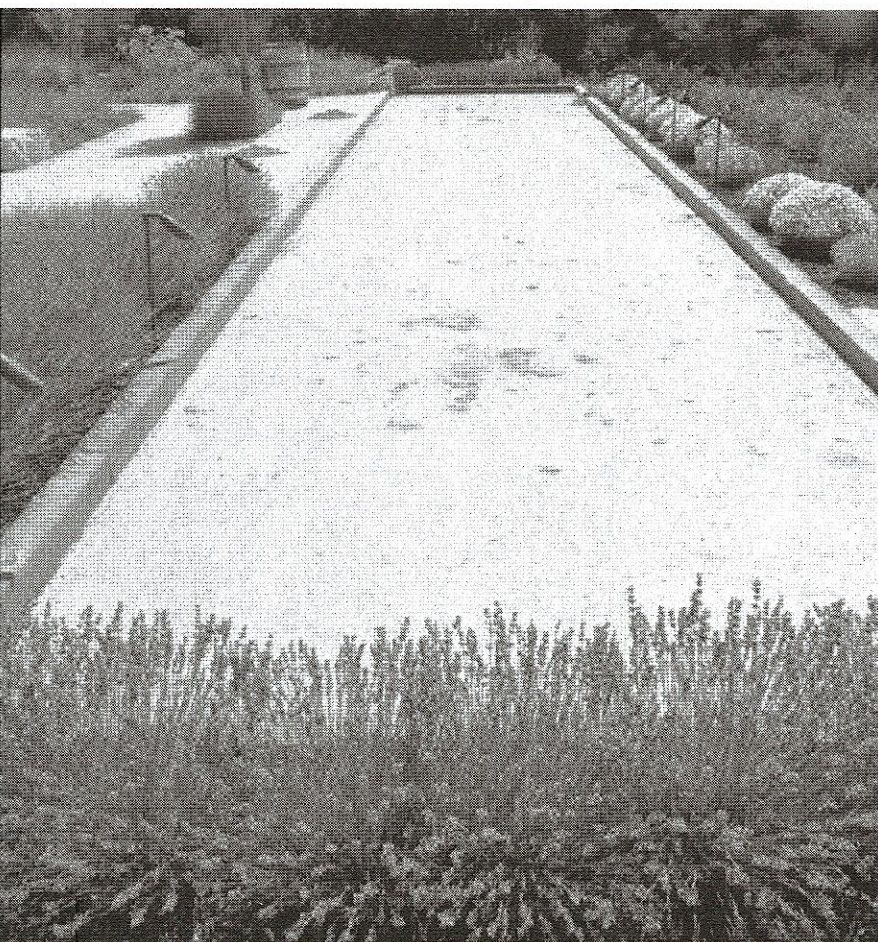
Dog Park



Climbing Rock



Exercise Stations



Bocce Ball Court



Exercise Stations

Sport / Exercise Amenities

Trail Connection to Existing
Neighborhood and Adjacent
School

Exercise Station

Trail Connection to Future Park
and Open Space Amenities

Existing Jackson Academy of
Math and Music

Tennis Courts (2)

Park Plaza

1. Large Shade Sails
2. Picnic Tables
3. Game Top Tables
4. Bocce Ball courts
5. Climbing Rocks Play Area

Existing
Jackson Park
(Update existing play /
safety surface to current City
of Morgan Hill Standards)

Open Lawn
with Loop Trail

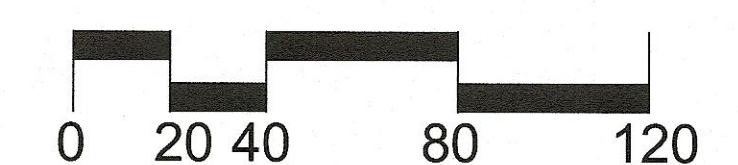
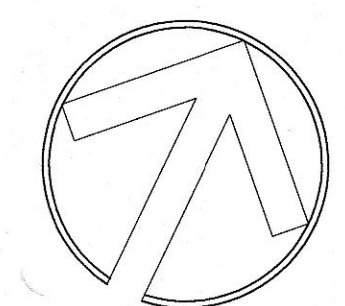
Picnic Tables

Exercise Station

Meandering Creek with
Crossing to Dog Park

Dog Park

1. Small Dog Area
2. Large Dog Area
3. Picnic Tables
4. Benches
5. All Weather Loop Trail
6. Fenced with Double Gates
and Mutt Mitts



Camp & Camp
Associates
Planning & Landscape Architecture

2540 CAMINO DIABLO
SUITE. 201
WALNUT CREEK, CA 94597
P. (925) 941-6490
F. (925) 941-6455
EMAIL: tc@campandcamp.com

THE VILLAGES JACKSON SQUARE MORGAN HILL, CA



JACKSON PARK

REVISIONS:

-
-
-
-
-
-

DATE: 07/10/2018

SCALE: 1" = 40'- 0"

JOB # 15-023

SHEET

L-7