



Regular Meeting Agenda

Parks and Recreation Commission

David Lovato - Vice Chair
Julie Lucido - Commissioner
Shweta Maniar - Commissioner
John Moniz - Commissioner
Richard Scott - Commissioner
Craig van Keulen - Commissioner
Harpreet Vittal - Commissioner

Tuesday, April 18, 2023 7:00 PM

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING AGENDA

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

This opportunity for public comment is for items that are not on the agenda. If you would like to make comments on an item that is on the agenda, please wait until we get to that item to offer your comments. Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. Public comment is intended for comments. Questions posed during public comment are not generally answered. If you have questions, please send them to the City Clerk at ccpubliccomment@morganhill.ca.gov

to receive a response. (See additional noticing at the end of this agenda)

RECOGNITIONS

PUBLIC SERVICES DIRECTOR REPORT

ADOPTION OF AGENDA

BUSINESS

1. **Presentation on County Roads Active Transportation Plan**
Recommendation:
Recieve presentation from County Staff.
2. **Update on City Bicycle and Pedestrian Encouragement Activities**
Recommendation:
Recieve update.
3. **Acceptance of March 21, 2023 Minutes**
Recommendation:
Accept March 21, 2023 Minutes.
4. **Selection of Chair and Vice Chair**
Recommendation:
Select Chair and Vice Chair.
5. **FY 2022/23 Work Plan Updates and FY 23/24 Work Plan Development**
Recommendation:
 1. Provide updates on current Work Plan Items; and
 2. Begin development of FY 2023/24 Work Plan.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS

ADJOURNMENT

NOTICE

Any documents produced by the City and distributed to the majority of the Commission less than 72 hours prior to an open meeting, will be made available for public inspection at the City Clerk's Counter at City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 and at the Morgan Hill Public Library located

at 660 West Main Avenue, Morgan Hill, California, 95037 during normal business hours. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Council on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Council Chambers and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Chair will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Council action, your request may be placed on the next appropriate agenda. Council discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.



Santa Clara County Active Transportation Plan

Morgan Hill Parks and Recreation Commission

April 18, 2022



Santa Clara County
**PUBLIC
HEALTH**

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Before we begin...

www.activesantaclaracounty.org

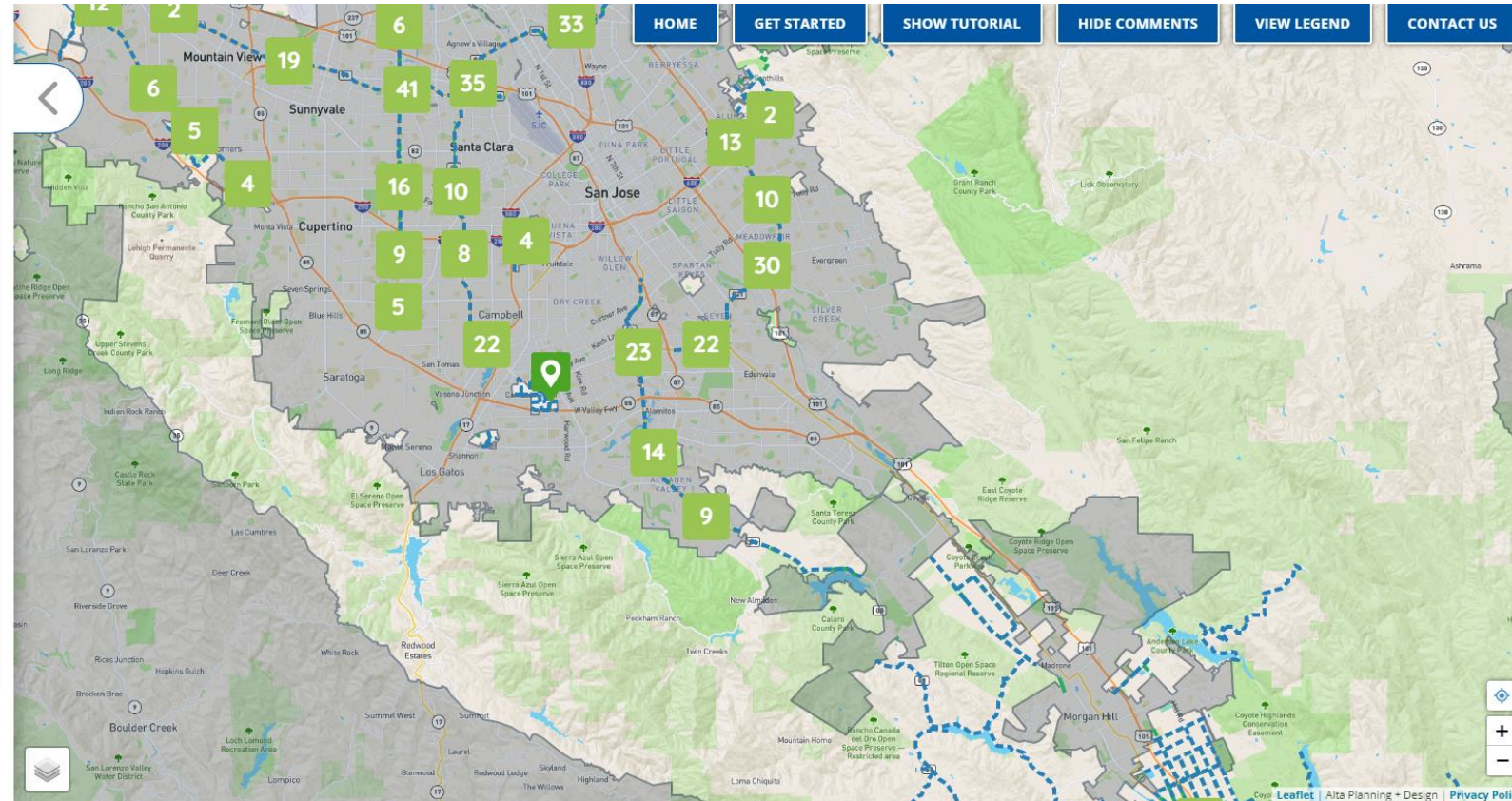
Recommendations for walking, biking and rolling in Santa Clara County

The interactive map below presents the draft infrastructure recommendations for the Santa Clara County Active Transportation Plan. Explore the walking and bicycling improvements across the County and provide your feedback.

Clicking on a draft project recommendation will launch a pop-up that will provide more information about the project. You can leave a comment, like, or dislike on any project recommendation.

Glossary of improvements

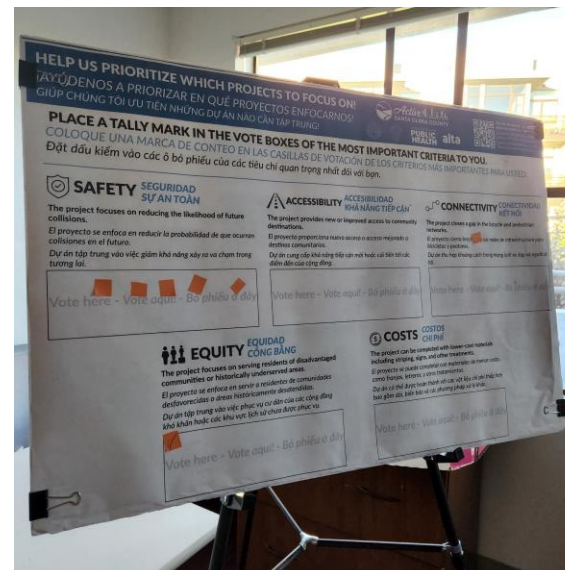
Are there corridors or intersections that don't have a recommended project, but you think should? Use the "Add a route" and "Add a point" buttons below to mark these locations on the map.



Comment period closes
May 30, 2023

Agenda

- Project Introduction
- Existing Conditions
- Phase 1 Community Outreach Summary
- Needs Analysis Findings
- Bicycle Facility Recommendations
- Pedestrian Facility Recommendations
- Program and Policy Recommendations
- Next Steps



Project Introduction



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Project Introduction

Focusing on **county expressways**
and roadways in **unincorporated**
areas of the county

Tasks

- Existing Conditions
 - Safety Analysis
 - Background review
 - Socio-economic analysis
- Public Engagement
- Network analysis
 - OD Analysis
 - LTS (bike and ped)
 - Gap analysis
- Project Definition



Project Timeline



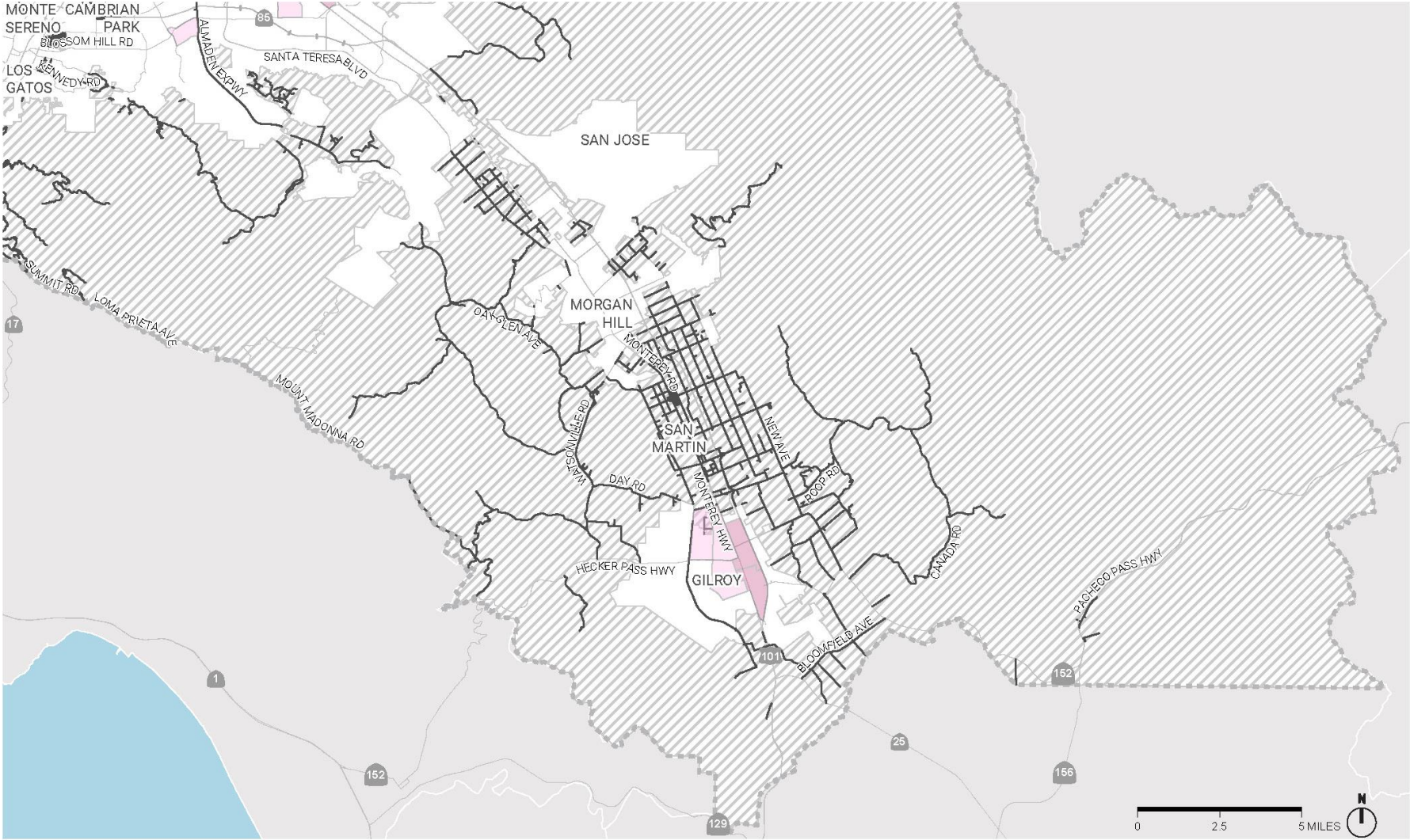
Existing Conditions Health and Equity Analysis



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MTC Equity Priority Communities (Rural)

- In south County, the City of Gilroy also has multiple Equity Priority Communities



MTC COMMUNITIES OF CONCERN

SANTA CLARA COUNTY ACTIVE TRANSPORTATION PLAN

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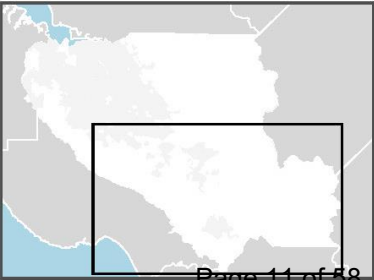
Source: Santa Clara County, VTA, US Census, Esri, MTC, June 2021.

CONCENTRATION OF COMMUNITY OF CONCERN (By Census Tract)

- Highest
- Higher
- High

FEATURES

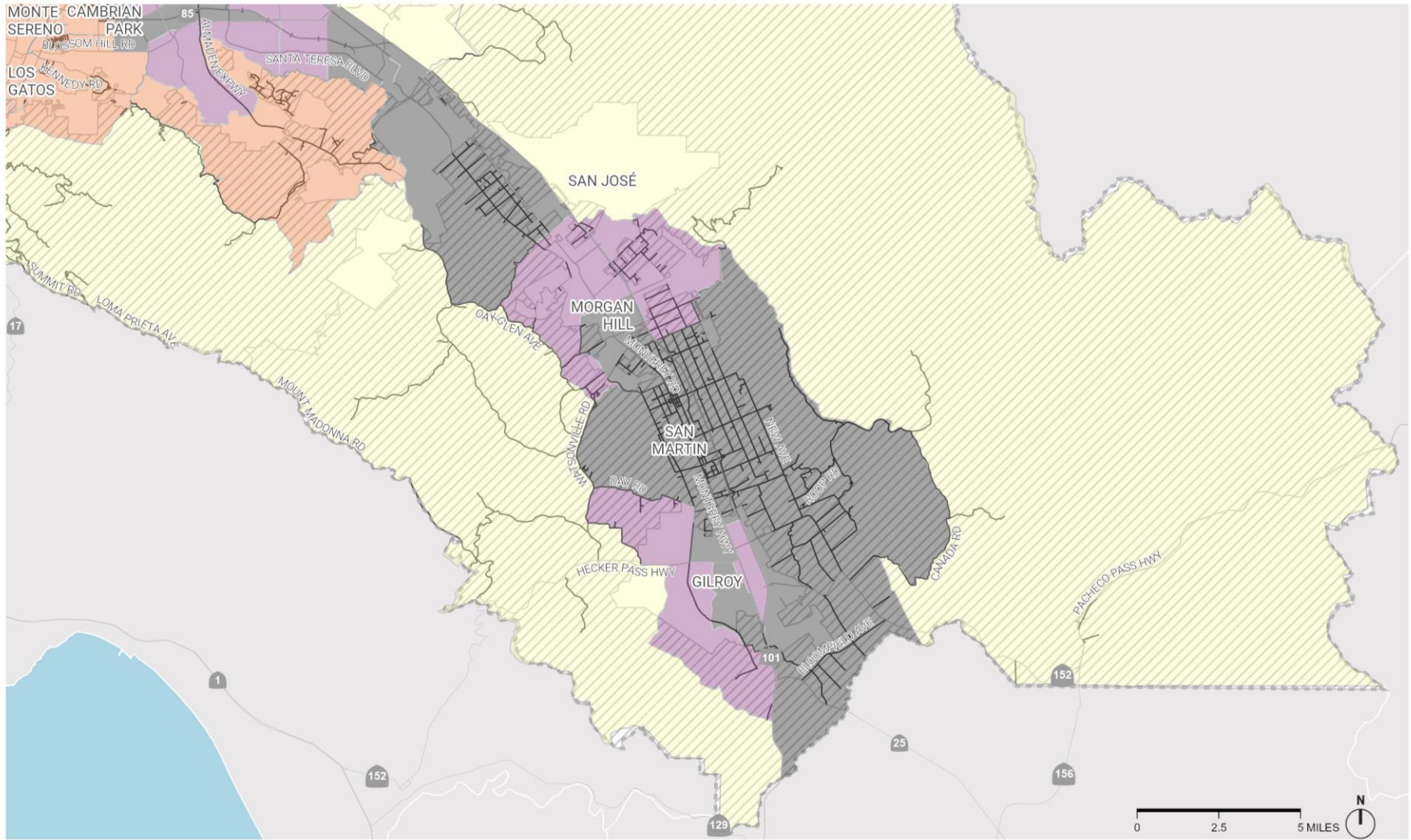
- County Controlled Roadway
- Unincorporated Area
- Santa Clara County



Health Analysis Composite* (Rural)

Communities with the Highest Health Risks

- San Martin
- Gilroy
- North of Morgan Hill
- Communities in close proximity to highways and expressways



COMPOSITE HEALTH ANALYSIS

SANTA CLARA COUNTY ACTIVE TRANSPORTATION PLAN

alta Source: Santa Clara County, VTA, US Census, Esri, MTC, ACS 2018, October 2021.

Composite Health Analysis (By Small Area/Neighborhood)

- High Health Needs
- Medium Health Needs
- Low Health Needs

FEATURES

- County Controlled Roadway
- Unincorporated Area
- Santa Clara County



* Composite map combines all health analysis indicators into one index

Existing Conditions Safety Analysis



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Introduction

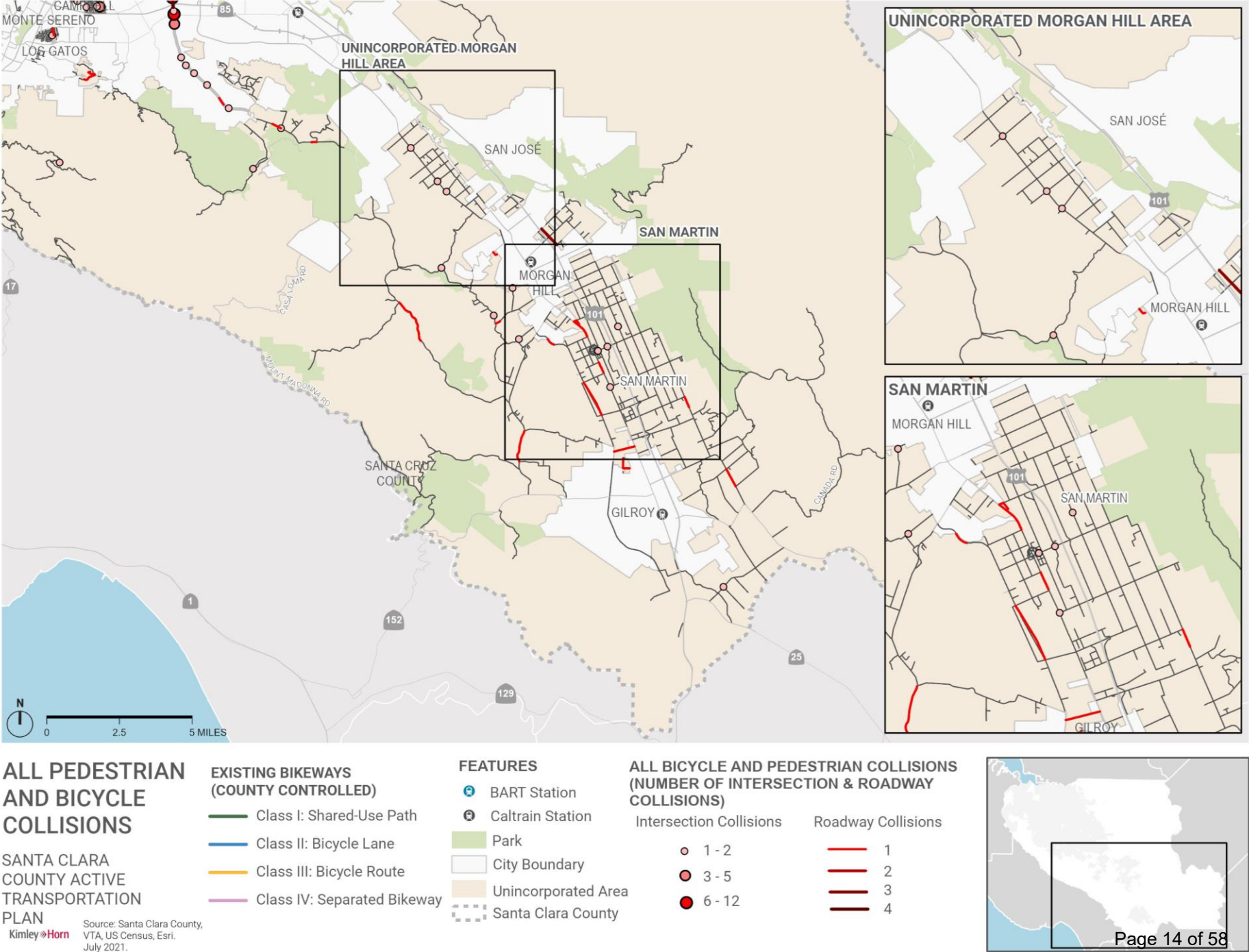
Bike + Ped collisions (2015-2020)*

Network screening:

- Collision hot spots at intersections and along roadway segments
- Locations of fatal and severe injury collisions

Collision Grouped:

- Intersection collisions
- Roadway segments collisions

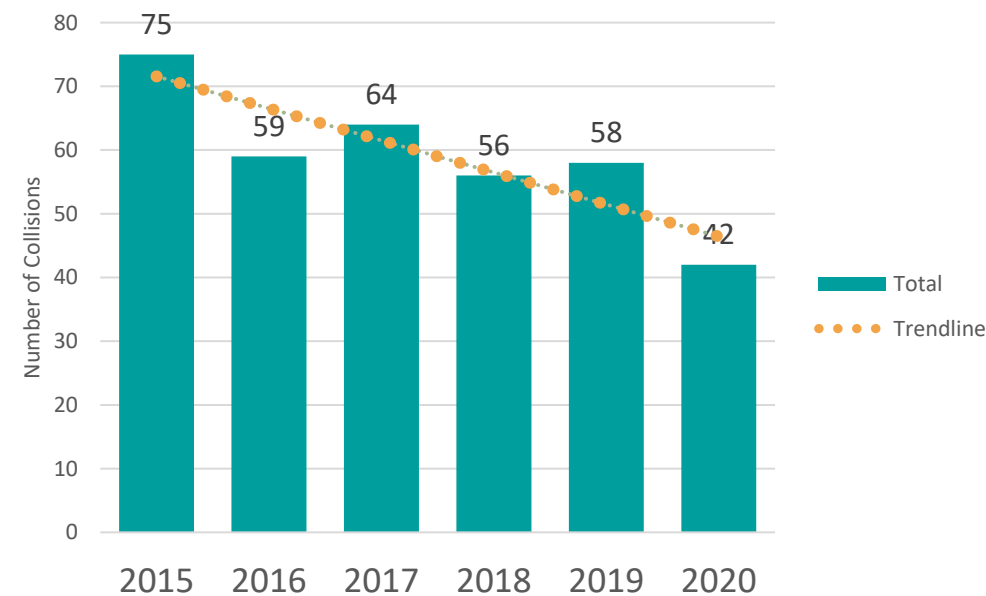


* Source: Crossroads (Jan 2015 – Dec 2020)

Pedestrian & Bicycle Collisions (2015-2020)



Collisions by Year



Source: Crossroads (Jan 2015 to Dec 2020)

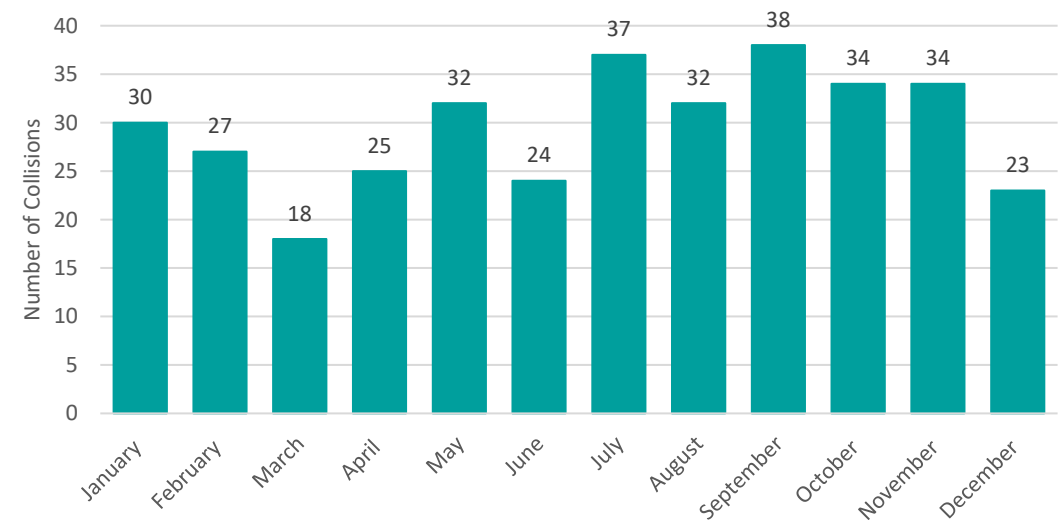
Fatal Collisions

Stated Cause	Fatal Collisions			Percent of Total
	Pedestrian	Bicyclist	Total	
Pedestrian Violation	9	0	9	36%
Traffic Signals and Signs	2	0	2	8%
Improper Passing	1	1	2	8%
Unsafe Starting or Backing	1	1	2	8%
Impeding Traffic	1	0	1	4%
Improper Turning	1	0	1	4%
Other	1	0	1	4%
Other Hazardous Movement	1	0	1	4%
Unknown	1	0	1	4%
Driving Under the Influence	0	1	1	4%
Other Improper Driving	0	1	1	4%
Unsafe Speed	0	1	1	4%
Wrong Side of Road	0	1	1	4%
Automobile Right of Way	0	1	1	4%
Total	18	7	25	100%

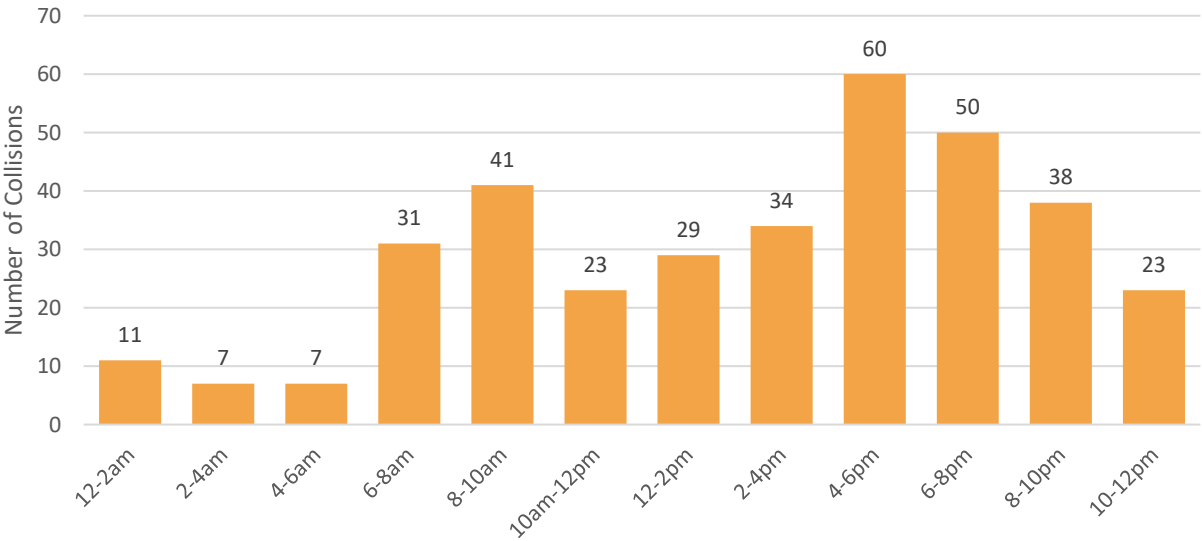
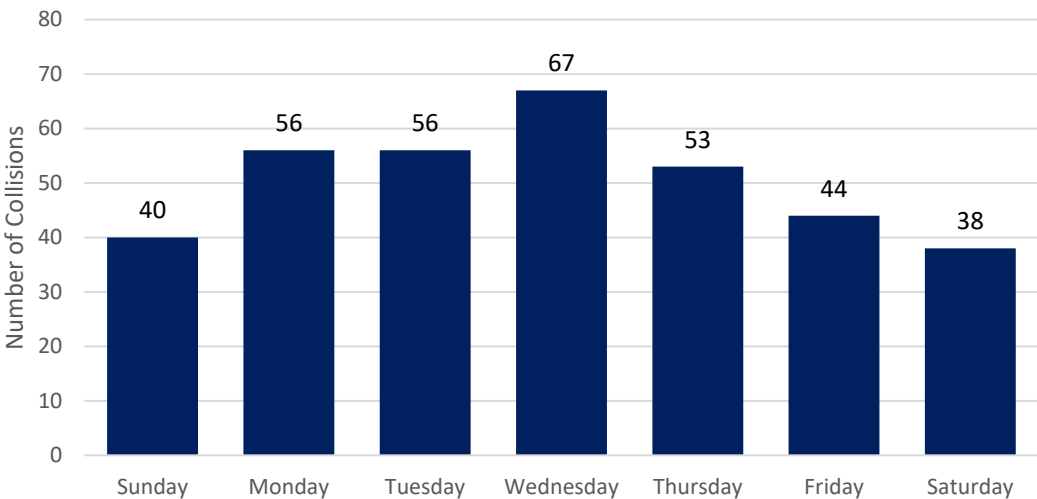
Pedestrian & Bicycle Collisions (2015-2020)



Collisions by Month



Collisions by Day



Collisions by Time of Day

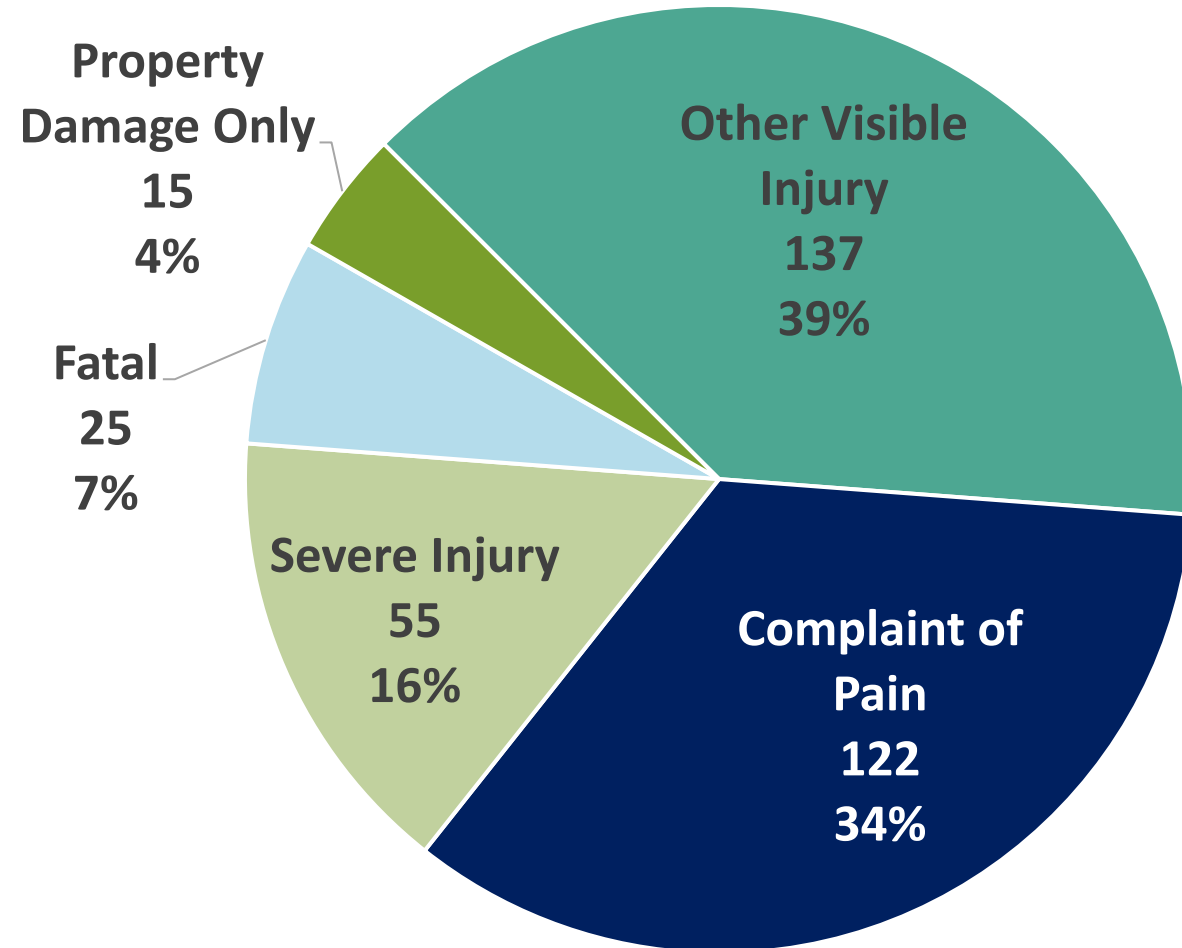
Fatal & Serious Injury Collisions

55 collisions resulted in severe injuries:

- 31 pedestrian collisions
- 24 bicycle collisions

25 fatal collisions:

- 18 pedestrian collisions
- 7 bicycle collisions



Source: Crossroads Traffic Collision Database 2015-2020

High Injury Network (HIN) - Intersections



- More collisions occurred at or within 250 feet of an intersections than along roadway segments.
- Multiple intersections along **Almaden** and **Capitol Expressways** are included on the most frequent collision location lists.

Signalized

Rank	Signalized Intersection	Ped	Bike	Total
1	Almaden Expwy and Cherry Ave	6	6	12
2	Capitol Expwy and Story Rd	6	2	8
3	Almaden Rd and Blossom Hill Rd	6	1	7
4	Capitol Expwy and El Seven Trees	5	2	7
5	Capitol Expwy and Senter Rd	6	1	7
6	Foothill Expwy and Arastradero Rd	1	5	6
7	Capitol Expwy and McLaughlin Ave	2	3	5
8	Capitol Expwy and S Capitol Ave	1	4	5
9	Capitol Expwy and Silver Creek Road	2	2	4
10	Aborn Rd an Capitol Expwy	0	4	4

Unsignalized

Rank	Unsignalized Intersections	Ped	Bike	Total
1	S Bascom Ave and Elliott St	7	2	9
2	McKee Rd and Ridge Vista Ave	4	0	4
3	Wyrick Ave and Leigh Ave	0	3	3
4	S Bascom Ave and Renova Dr	2	0	2
5	Moorpark Ave and Empey Way	0	2	2
6	Capitol Expwy and S Capitol Ave	2	0	2
7	Capitol Expwy and S Jackson Ave	0	2	2
8	S Bascom Ave and Elliott St	1	1	2
9	Flemming Ave and McVay Ave	1	1	2
10	Junipero Serra Fwy and Page Mill Rd	0	2	2

High Injury Network (HIN) – Roadway Segments



Rank	Road Segment	Pedestrian	Bicycle	Total Collisions
1	Montague Expwy	1	3	4
2	Renova Dr	4	0	4
3	Almaden Expwy	1	3	4
4	Page Mill Expwy	1	3	4
5	Capitol Expwy	2	1	3
6	Condit Rd	1	2	3
7	Foothill Expwy	0	3	3
8	Junipero Serra Blvd	1	1	2
9	Foothill Expwy	0	2	2
10	Millar Ave	1	1	2

Community Engagement Phase 1 Summary



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Phase 1 Outreach

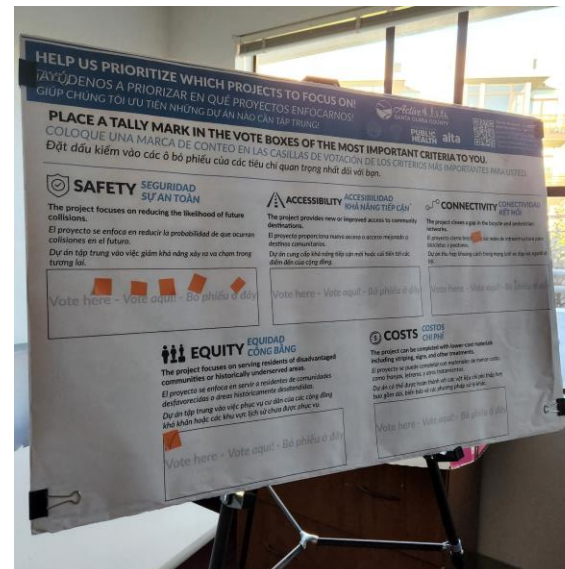
Phase 1 Goals

- Develop shared vision and goals for active transportation in the County
- Identify key corridors and destinations, active transportation infrastructure **gaps**, and **opportunities** for improvement



Phase 1 Strategies

- Project Website
- Interactive Map
- Pop-Up Events
- Technical Advisory Committee
- Stakeholder Meetings



Phase 1 Outreach



WWW.ACTIVESANTACLARACOUNTY.ORG

HOME

GET STARTED

SHOW TUTORIAL

HIDE COMMENTS

VIEW LEGEND

CONTACT US

Tell us about walking, biking and rolling in Santa Clara County

Use the buttons below to provide feedback on destinations you'd like to walk, bike or role to, routes that function well or need improvement, and barriers to walking, biking or rolling (i.e., wheeled mobility devices, strollers, scooters, skateboards, etc.).

Routes that work well or that you frequent

Barriers to walking, biking or rolling

Missing or damaged sidewalks

Missing or damaged bike trails

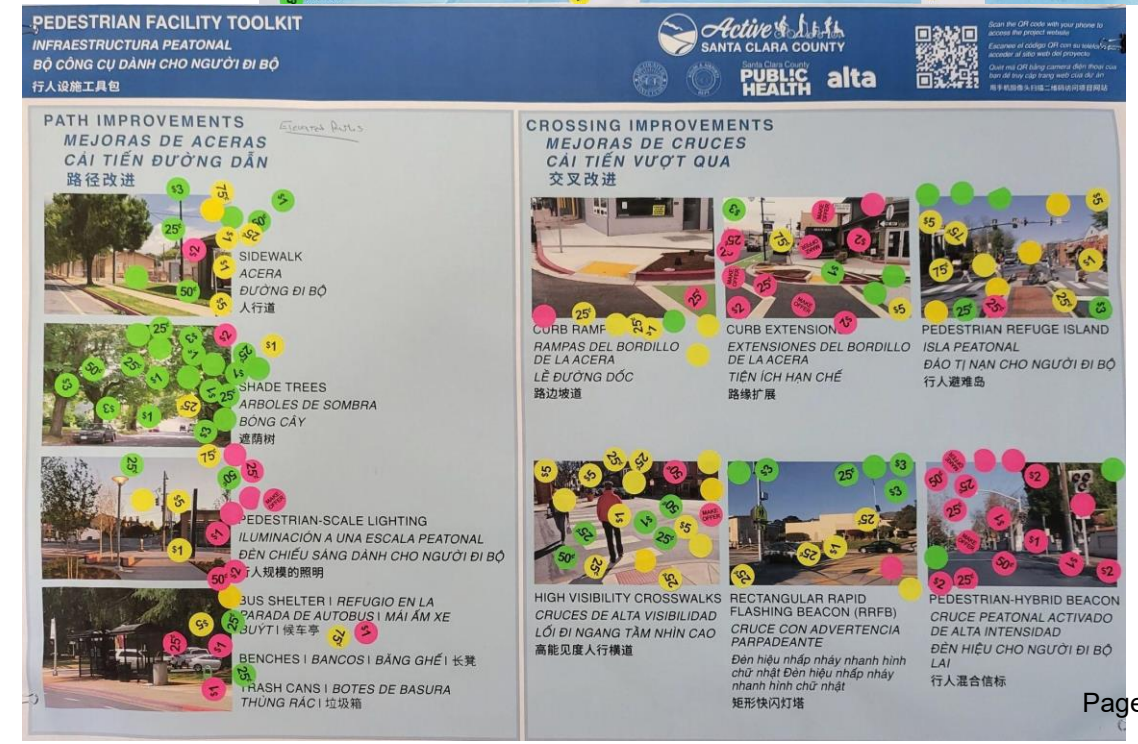
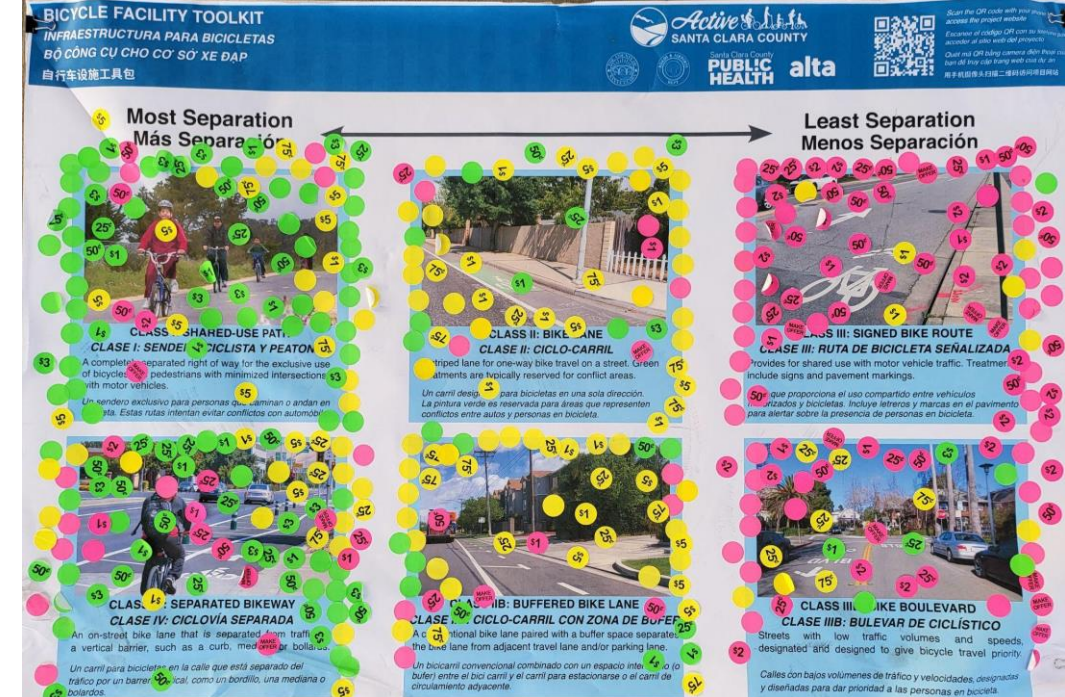
Phase 1 Outreach



Phase 1 Outreach

Pop-Up Events / Meetings

- Viva Calle (Sept. 18, 2021)
- Morgan Hill Friday Night Music Series (Oct. 1, 2021)
- Gilroy Farmers Market (Oct. 2, 2021)
- Gilroy Art Walk (Aug. 19, 2022)



Phase 1 Outreach

CBO Meetings

- Cambrian Community Council (May 2, 2022)
- Veggielution (June 11, 2022)
- Community Services Agency (June 15, 2022)
- WeHope Dignity of Wheels (June 26, 2022)
- CARAS (June 28, 2022)



Needs Analysis Findings



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Needs Analysis



Completed Analyses

- Bicycle Level of Traffic Stress
- Pedestrian Level of Traffic Stress
- Network Connectivity
- Marked Crosswalks at Intersections & Crosswalk Spacing
- Active Trip Potential

----- South County -----



----- North County -----

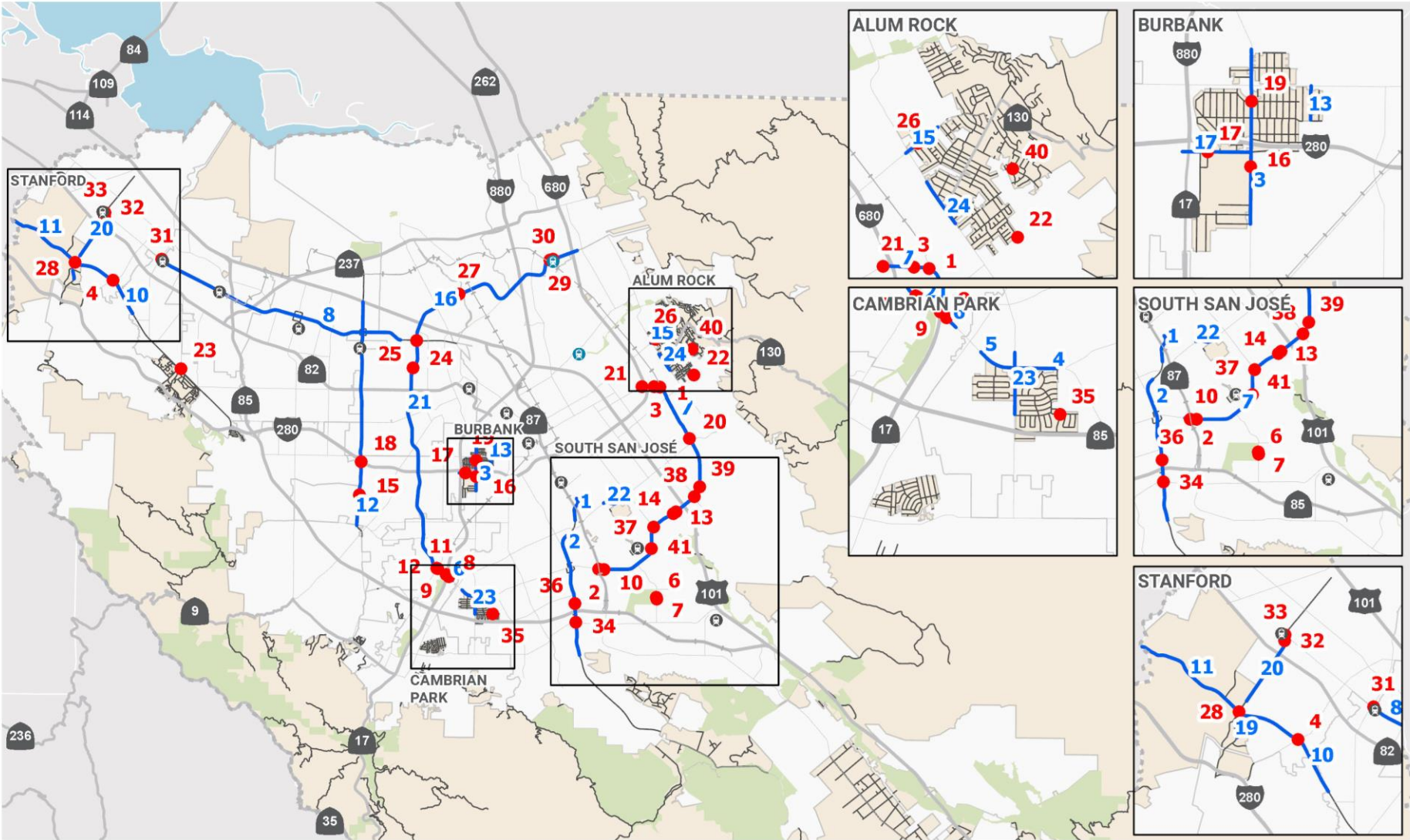
Primary Network Gaps

Roadway Network Gaps

- Expressways - 11
- Arterials - 9
- Other - 4

Intersection Network Gaps

- Expressways - 29
- Arterials - 6
- Other - 6



PRIMARY NETWORK GAPS

SANTA CLARA
COUNTY ACTIVE
TRANSPORTATION
PLAN

IDENTIFIED GAPS

- Network Gap
- Intersection Gap

FEATURES

- Caltrain Station
- BART Station
- Park
- City Boundary
- Unincorporated Area
- Santa Clara County



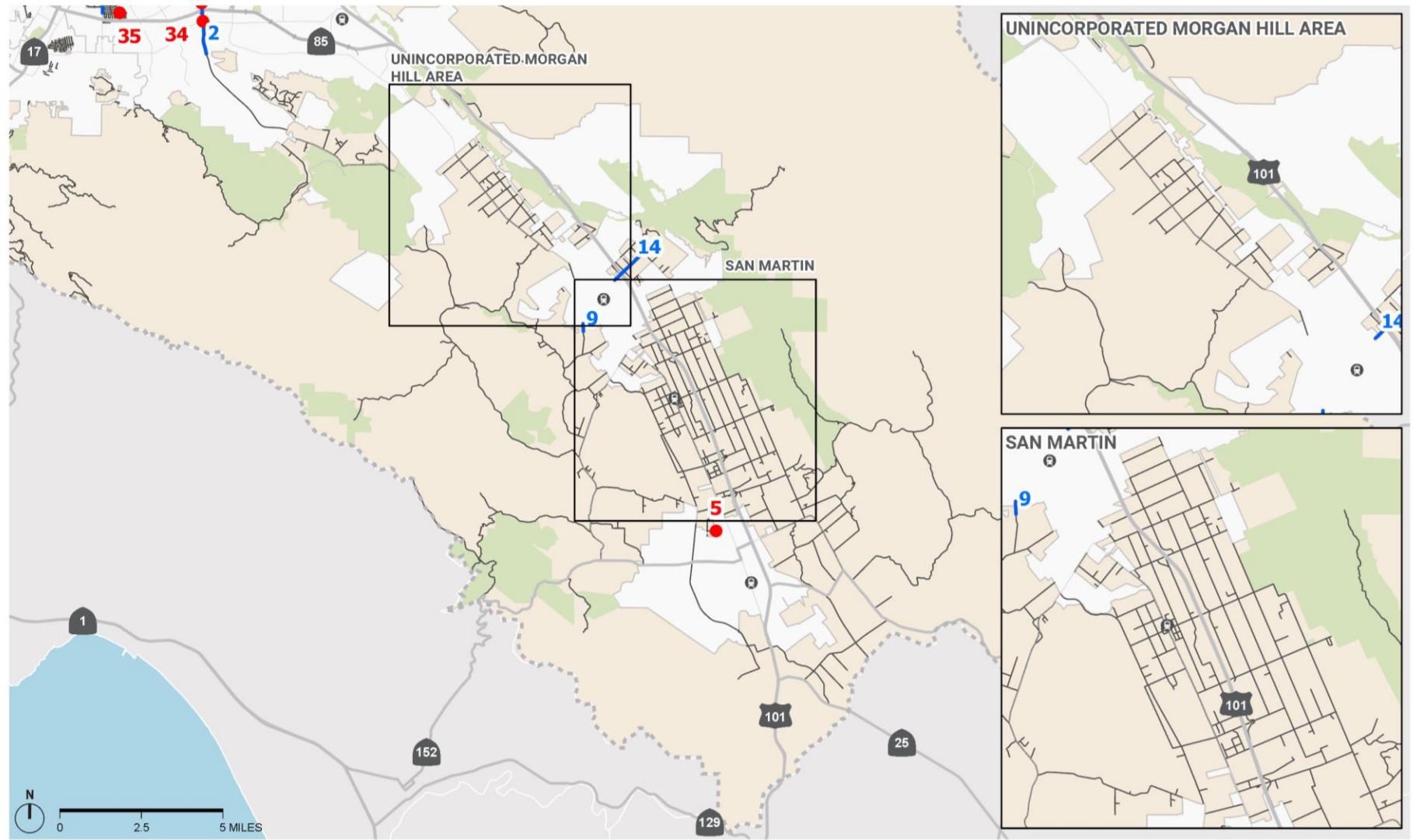
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PRIMARY NETWORK GAPS

SANTA CLARA
COUNTY ACTIVE
TRANSPORTATION
PLAN

alta Source: Santa Clara County, VTA, MTC, Ecopia, OSM. January 2022.

IDENTIFIED GAPS

- Network Gap
- Intersection Gap

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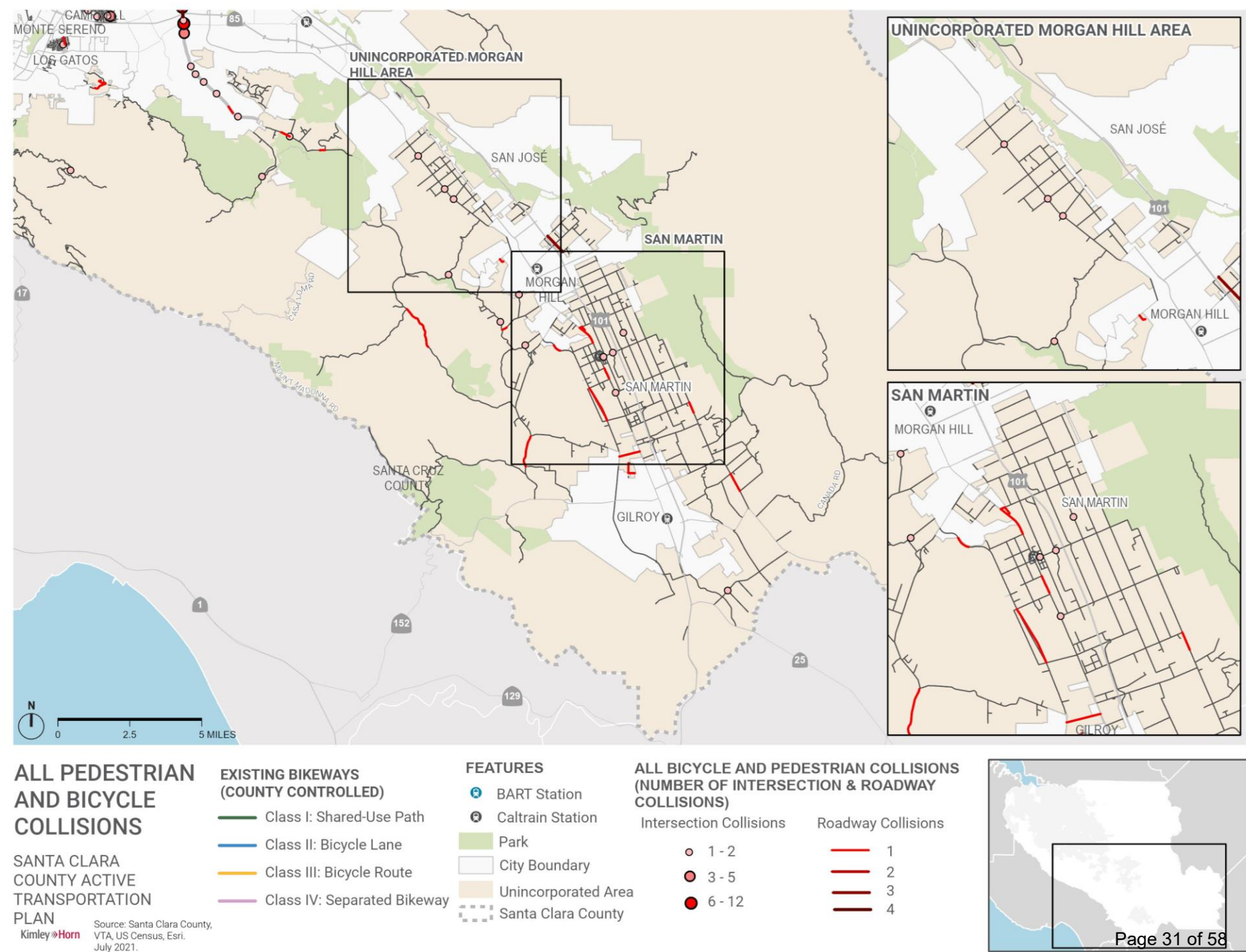
Bicycle Facility Recommendations

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Development of Recommendations

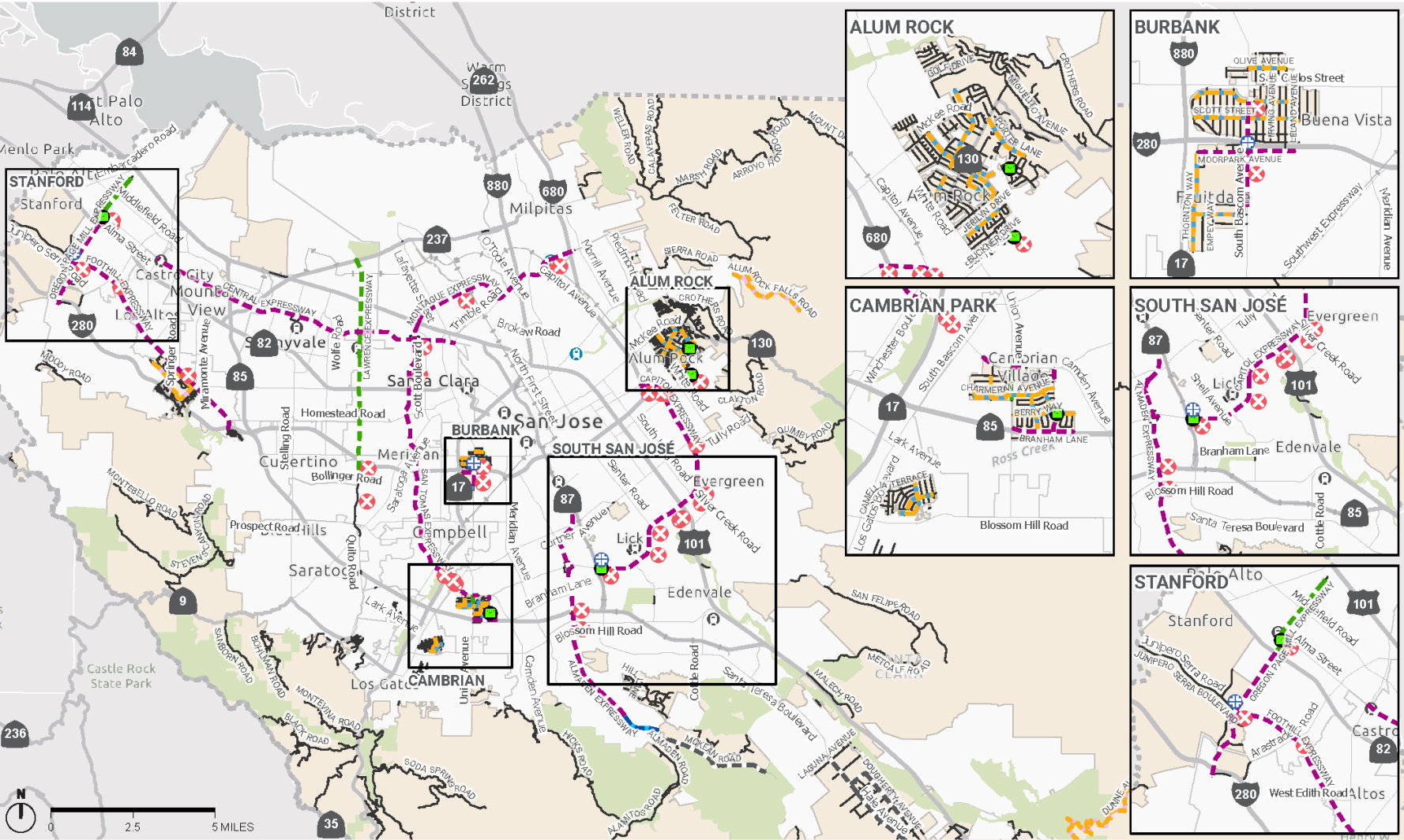
Community Feedback:

- Roadways with high speed and volumes are difficult to travel along and cross
- Need to repair / replace missing sidewalks
- Improved safety for people walking and biking
- Safer connections with transit
- Safety, Safety, Safety



Bicycle Network Recommendations

Recommended Improvement	Total (Mi.)
Class I - Shared Use Path	38
Class II - Bike Lanes	2
Class IIB - Buffered Bike Lanes	1
Class III - Bike Route	109
Class III - Bicycle Boulevard	15
Class IV - Separated Bikeway	53
Paved Shoulder	50
TOTAL	268



BICYCLE RECOMMENDATIONS

SANTA CLARA COUNTY ACTIVE TRANSPORTATION PLAN

alta Source: Santa Clara County, VTA, Kimley-Horn, OSM. September 2022.

- ### BICYCLE INFRASTRUCTURE

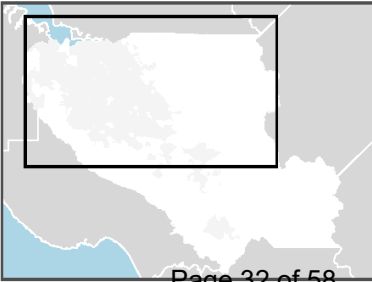
Recommended Bicycle Facilities

 - Class I - Shared-Use Path
 - Class II - Bike Lanes
 - Class IIB - Buffered Bike Lanes
 - Class III - Bike Route
 - Class III - Bicycle Boulevard
 - Class IV - Separated Bikeway
 - Paved Shoulder
- Bicycle Spot Improvements

 - Bike Box
 - Conflict Striping
 - Protected Intersection

- ### FEATURES

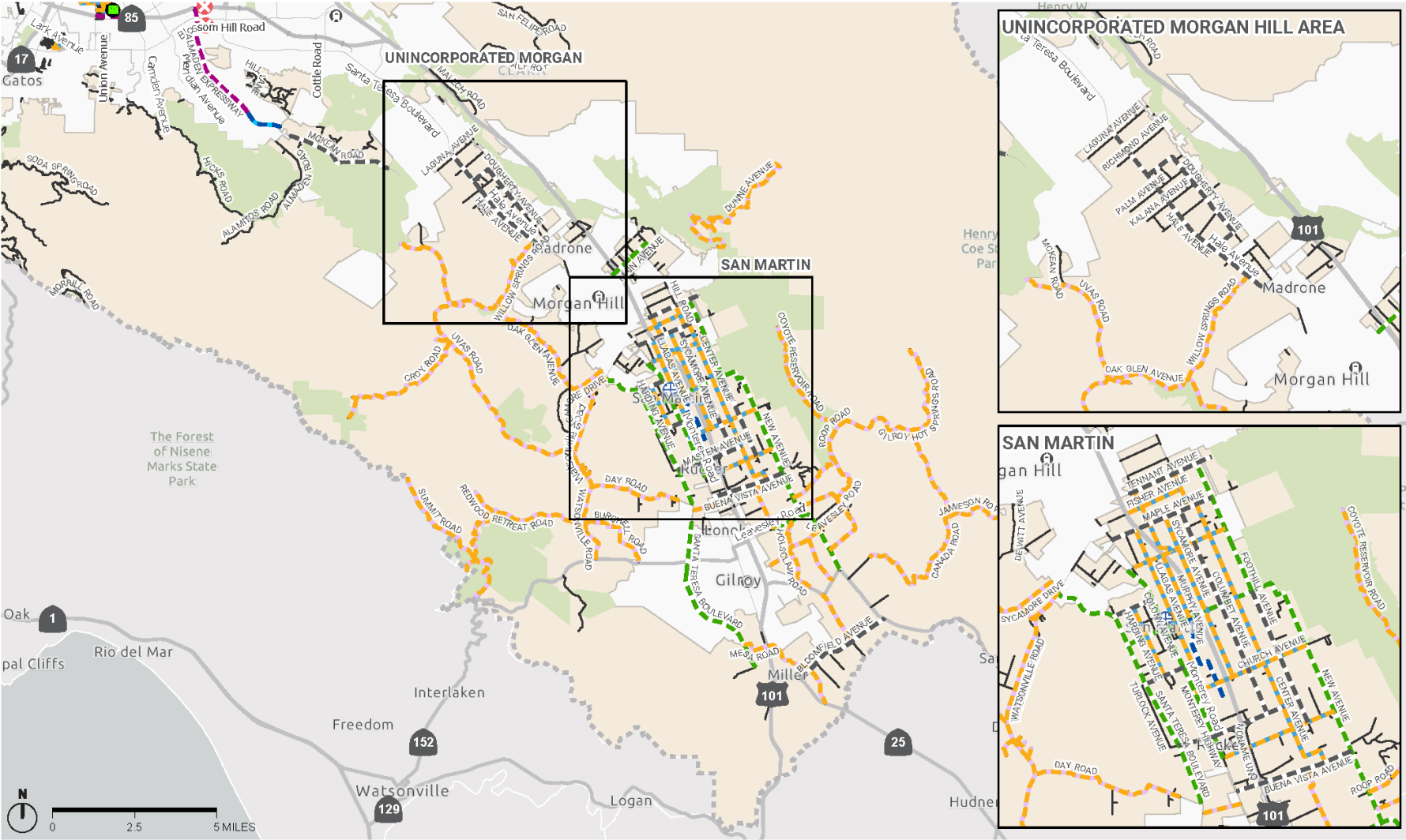
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Bicycle Network Recommendations

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BICYCLE RECOMMENDATIONS

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BICYCLE INFRASTRUCTURE

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Bicycle Spot Improvements

- Bike Box
- Conflict Striping
- Protected Intersection

FEATURES

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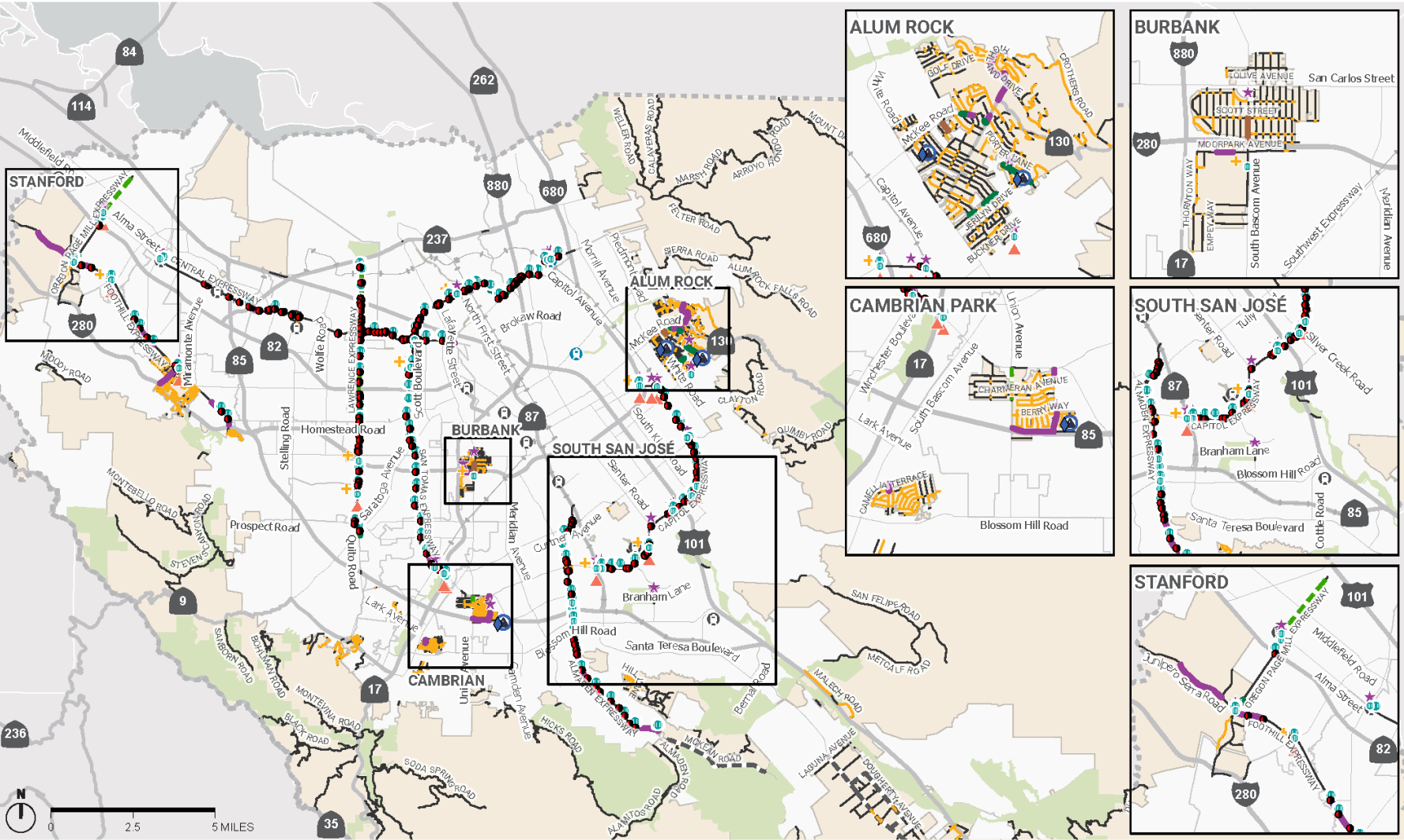
Pedestrian Facility Recommendations



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Spot Improvements (NORTH)

Recommended Improvement	Total
Slip Lane Reconfiguration	223
New/Enhanced Crosswalk	186
Install/ Improve Curb Ramps	38
Provide Advanced Stop Bar	34
Implement Conflict Zone Striping	31
Reduce Turn Radius	27
Construct Median Refuge	11
Consider PHB/ RRFB	4
Protected Intersection	4
TOTAL	558



PEDESTRIAN RECOMMENDATIONS

SANTA CLARA COUNTY ACTIVE TRANSPORTATION PLAN

alta Source: Santa Clara County, VTA, Kimley-Horn, OSM, September 2022.

PEDESTRIAN INFRASTRUCTURE

Pedestrian Only Improvements

- Sidewalks - 1 Side
- Sidewalk - Both Sides
- Sidewalk - Driveway Consolidation
- Sidewalk Gap Closure - Local Road

Mixed Use Improvements

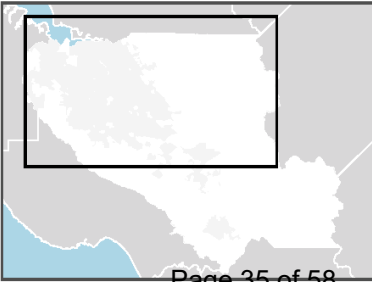
- Class I - Shared-Use Path
- Class III - Bicycle Boulevard
- Paved Shoulder (5 ft) + Intermittent Rumble Strip

Pedestrian Spot Improvements

- New / Enhanced Crosswalks
- Slip Lane Reconfiguration
- Install / Upgrade Curb Ramps
- Reduce Turning Radius
- Consider PHB / RRFB
- Construct Median Refuge
- Provide Advanced Stop Bar

FEATURES

- Caltrain Station
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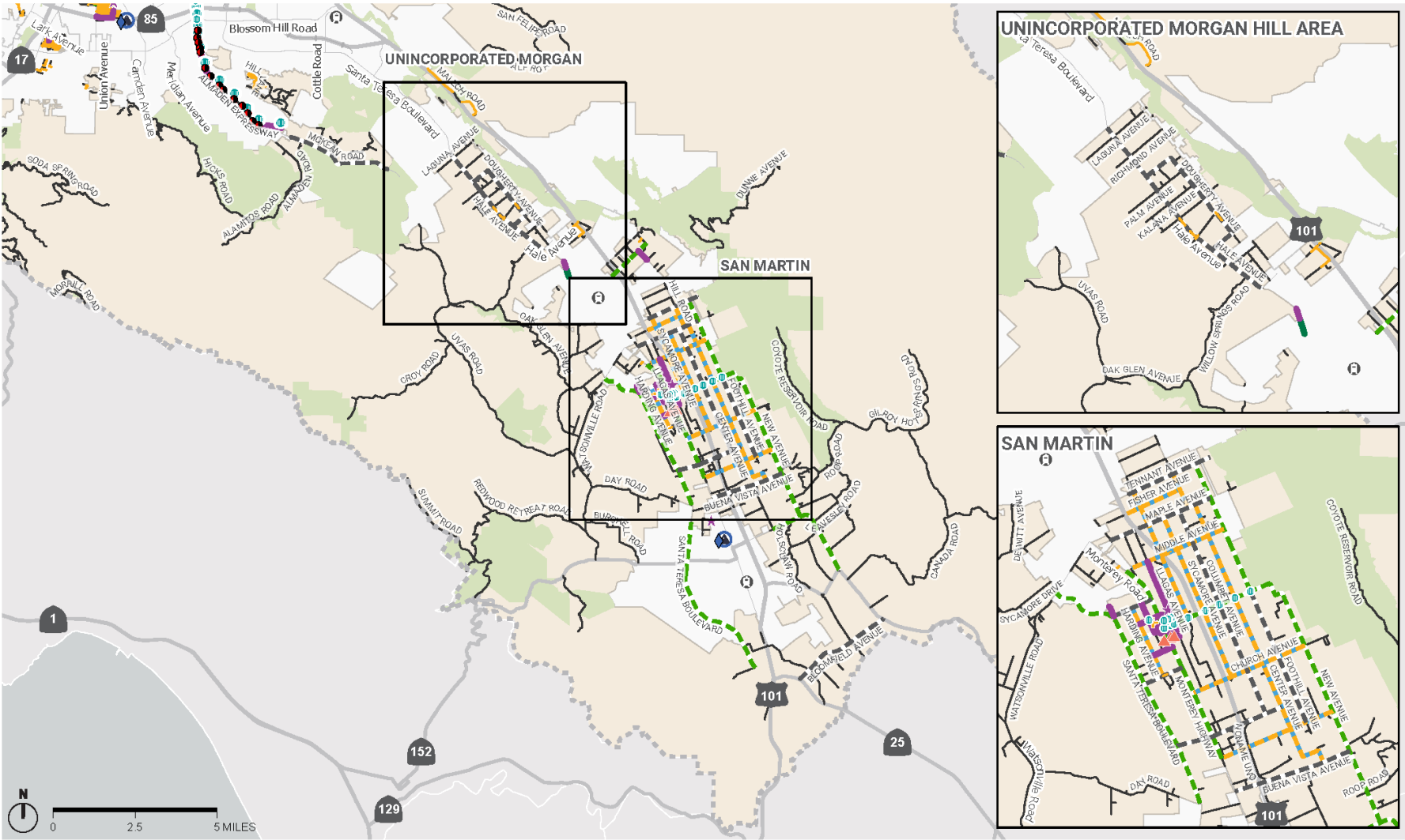


Spot Improvements (SOUTH)

Recommended Improvement	Total
Slip Lane Reconfiguration	223
New/Enhanced Crosswalk	186
Install/ Improve Curb Ramps	38
Provide Advanced Stop Bar	34
Implement Conflict Zone Striping	31
Reduce Turn Radius	27
Construct Median Refuge	11
Consider PHB/ RRFB	4
Protected Intersection	4
TOTAL	558

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Pedestrian Facility Recommendations



PEDESTRIAN RECOMMENDATIONS

SANTA CLARA COUNTY ACTIVE TRANSPORTATION PLAN



Source: Santa Clara County, VTA, Kimley-Horn, OSM, September 2022.

PEDESTRIAN INFRASTRUCTURE

- Pedestrian Only Improvements

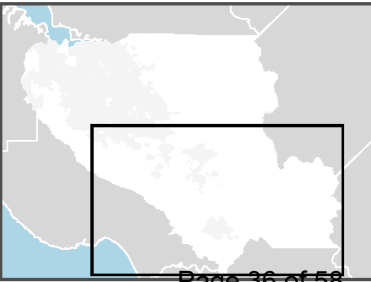
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Program and Policy Recommendations



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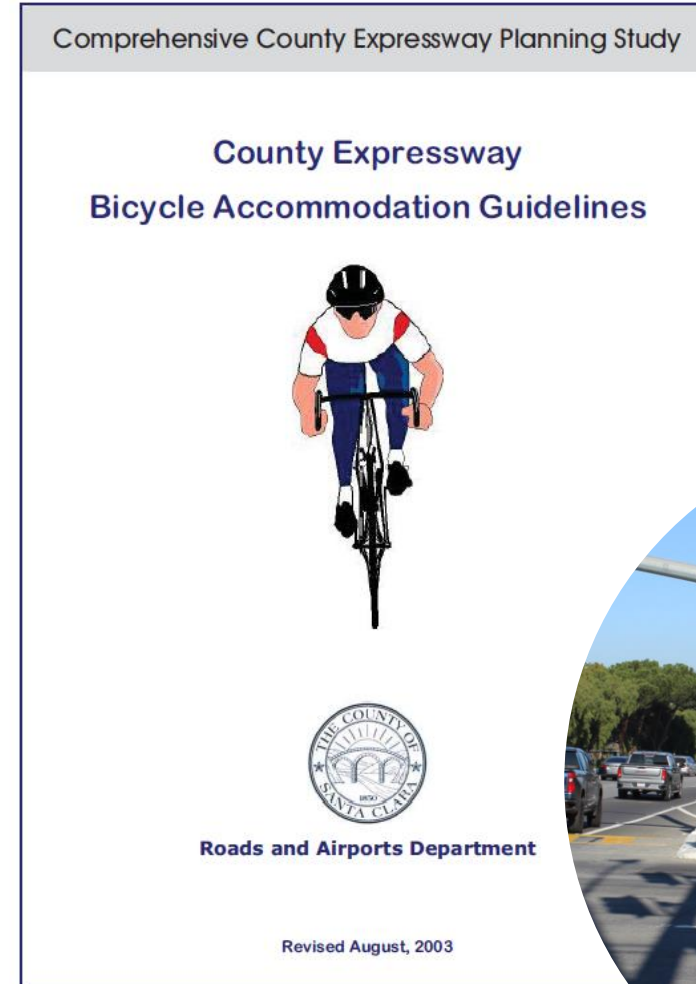
Program and Policy Recommendations

Equity

- Equity permeates throughout all program and policy recommendations
- Locations within Equity Priority Communities should be prioritized across all recommendations

Engineering

- Update the County Expressway Bikeway Accommodation Guidelines
- Curb Extensions at intersections
- Crossing Facilities
- Sidewalk and Curb Cut Improvement Program
- Slip Lane retrofitting policy
- End of trip facilities
- Online information and service requests



Source: Santa Clara County Roads and Airports Department



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Program and Policy Recommendations



Encouragement

- Bike to Work / Wherever Days
- Bicycle Friendly Designation
- Pedestrian Friendly Designation
- Bicycle Friendly Business Program
- Partnerships with Bicycle Organizations
- Partnerships and Coordination with other County Agencies in particular Public Health Department which leads the Education and Encouragement Program
- Wayfinding



**BICYCLE FRIENDLY
COMMUNITY**



**Viva
CalleSJ**
— SAN JOSE —
PARKS, RECREATION &
NEIGHBORHOOD SERVICES

Source: League of American Bicyclists; Walk Friendly Communities; *Viva Calle*

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Program and Policy Recommendations

Education

- Bike Trains to School
- Bicycle and Pedestrian Safety Campaign

Enforcement

- Traffic Ticket Reduction

Evaluation

- Annual bicycle & pedestrian collision reports
- Bicycle & Pedestrian Count Program
- Active Transportation Online Portal
- School Safety Assessment

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Source: I Love Biking

Next Steps



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Next Steps



Project Website

www.activesantaclaracounty.org

Interactive Draft Recommendations Comment Tool

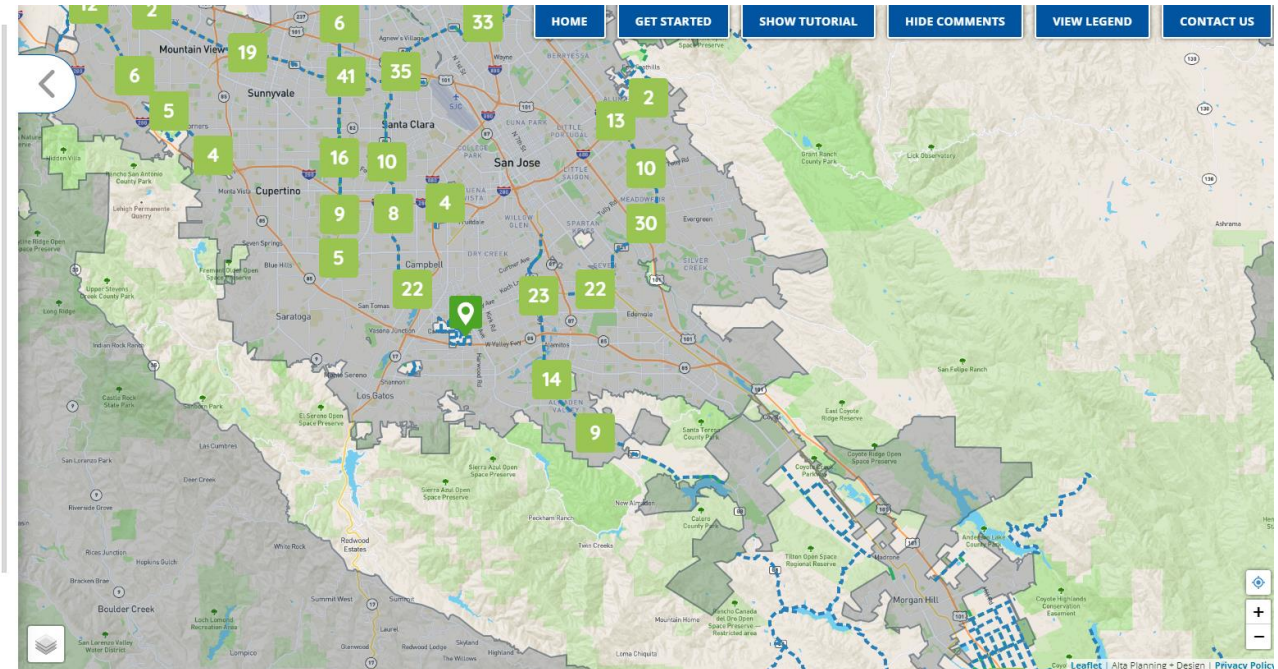
Recommendations for walking, biking and rolling in Santa Clara County

The interactive map below presents the draft infrastructure recommendations for the Santa Clara County Active Transportation Plan. Explore the walking and bicycling improvements across the County and provide your feedback.

Clicking on a draft project recommendation will launch a pop-up that will provide more information about the project. You can leave a comment, like, or dislike on any project recommendation.

Glossary of improvements

Are there corridors or intersections that don't have a recommended project, but you think should? Use the "Add a route" and "Add a point" buttons below to mark these locations on the map.



Comment period closes May 30th, 2023!!

Bike and Pedestrian Education and Encouragement Program Update



Background: Measure B Funding



- In May of 2020, Morgan Hill City Council approved the agreement between the City and VTA for bike and pedestrian education and encouragement efforts.
- Through this program, the City of Morgan Hill receives funding each fiscal year specifically for the purpose of education and encouragement programming.



About the Program



- One part-time teammate to support the bike/ped program
- Continued Email Series, The Ride Guide
- Continuing to reach out to local businesses for the bike-friendly business program
- Bike, Walk and Roll to School Day
- Open Streets: Morgan Hill 2023
- Bike to Wherever Day 2023 (Energizer Station)

The Ride Guide



- Monthly email campaign
- Highlights upcoming local events, programs, or activities
- Suggest routes or trails to visit in and around Morgan Hill
- Includes safety tips and promotion of local Bike-Friendly Businesses.

Bike to School Day



- Partnering with MHUSD for Walk, Bike & Roll to School activations.
- 2 MHUSD schools participating this year: Los Paseos Elementary and Nordstrom Elementary School.
- Providing promotional items and informational materials about bike safety.
- Also participating in Charter School of Morgan Hill's Bike to School activation.

Open Streets: Morgan Hill 2023



Join us in Downtown Morgan Hill as we close the road to vehicle traffic and enjoy activities and entertainment along Monterey Road. Walk, Bike, or roll through Downtown and enjoy the businesses, restaurants, Farmers Market, and Sidewalk Saturday events taking place nearby.

Saturday, May 13, 2023 | 9am – 1pm
Monterey Road between Main Avenue and 4th Street

Activities include:

- LCAC Chalk Art Zone
- Facepainting by YAC
- Morgan Hill Library's Imagination Mobile
- Bike Rodeo, and more!

Additional information: www.morganhill.ca.gov/bikeped

Bike to Wherever Day 2023



The City of Morgan Hill, in conjunction with the Silicon Valley Bicycle Coalition (SVBC) to promote Bike to Wherever Days.

Visit our Energizer Station:

May 19, 2023, from 1:00pm to 4:00pm

Located on West Little Llagas Creek Trail near the Centennial Recreation Center.

Go for a ride and explore more in Morgan Hill!

To get on the list for this year's complementary Bike to Wherever bike bag, register your *pledge to ride* at

<https://bikesiliconvalley.org/btwd/>.



PARKS AND RECREATION STAFF REPORT

MEETING DATE: April 18, 2023

PREPARED BY:

Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione

ACCEPTANCE OF MARCH 21, 2023 MINUTES

RECOMMENDATION(S)

Accept March 21, 2023 Minutes.

REPORT NARRATIVE:

At a minimum, the following items must be included. Please feel free to add helpful and/or relevant information not already covered below:

1. Explain the purpose of the Project, Policy, Program, Initiative, etc.
2. Describe what is being proposed (who, what, when, where, why, how & how much)
3. If the Council is required to make certain findings, set forth those findings and the factual support that will allow Council to make each of those findings
4. **For contracts, the following must also be included:**
 1. Explain Bid/Proposal/Quote process
 2. Itemized list of Bids/Proposals/Quotes received
 3. Rationale for selection of vendor/contractor/consultant
 4. Countersigned Agreement must be attached
 5. Indicate the next steps if the item is approved.



MEETING MINUTES

Parks and Recreation Commission

David Lovato - Vice Chair
Julie Lucido - Commissioner
Shweta Maniar - Commissioner
John Moniz - Commissioner
Richard Scott - Commissioner
Craig van Keulen - Commissioner
Harpreet Vittal - Commissioner

Tuesday, March 21, 2023 7:00 PM

**Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037**

CALL TO ORDER

7:00pm

ROLL CALL ATTENDANCE

Commissioner Lovato Absent.

DECLARATION OF POSTING AGENDA

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

This opportunity for public comment is for items that are not on the agenda. If you would like to make comments on an item that is on the agenda, please wait until we get to that item to offer your comments. Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. Public comment is intended for comments. Questions posed during public comment are not generally answered. If you have

questions, please send them to the City Clerk at ccpubliccomment@morganhill.ca.gov to receive a response. (See additional noticing at the end of this agenda)
Shawna Gonzales and Melody Gonzales commented on Field Reservations.

PUBLIC SERVICES DIRECTOR REPORT

ADOPTION OF AGENDA

Motion Vittal, Second Scott, adopted 6-0.

BUSINESS

1. **Accept November Meeting Minutes**

Recommendation:

Accept November 15 Meeting Minutes

Motion Moniz, Second Scott, Accepted 6-0.

2. **Accept January Meeting Minutes**

Recommendation:

Accept January 17 meeting minutes.

Motion Scott, Second Vittal, Accepted 6-0.

3. **County Parks Countywide Trails Master Plan Map Update Project Presentation**

Recommendation:

Receive presentation.

Presentation provided.

Doug Muirhead provided public comment.

4. **Review Villa Mira Monte Site Concepts**

Recommendation:

1. Review proposed site concepts;
2. Provide feedback and comments on proposed site concepts; and/or
3. Provide recommendations to the City Council on the proposed concepts.

Commissioners provided comments on the concept plans.

Doug Muirhead provided public comment.

5. **Leadership Morgan Hill 2023 - Class Project at Community Park Picnic Area**

Recommendation:

1. Provide feedback on the proposed Leadership Morgan Hill Class of 2023 Project at Community Park; and

2. If desired provide formal recommendation to the City Council on the Project.

Recommended approval of the project to the City Council.
Motion Moniz, Second Maniar, approved 6-0.

6. Work Plan Updates

Recommendation:
Provide Work Plan Updates.

Commissioners provided work plan updates.

ANNOUNCEMENTS

None

FUTURE COMMISSION AGENDA ITEMS

None

ADJOURNMENT

8:42pm

PARKS AND RECREATION STAFF REPORT

MEETING DATE: April 18, 2023

PREPARED BY:

Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione

SELECTION OF CHAIR AND VICE CHAIR

RECOMMENDATION(S)

Select Chair and Vice Chair.

REPORT NARRATIVE:

City Council Policy dictates the order of selection of Chair and Vice Chair for City Commissions. Should a commissioner not wish to serve as Chair or Vice Chair, that individual could pass on his or her “turn” to serve in these roles. The current order per Council Policy to serve as Chair and Vice-Chair is:

1. Commissioner Lovato – Appointed 7/2020 - Current Vice Chair
2. Commissioner Moniz – Appointed 7/2020
3. Commissioner Maniar - Appointed 5/2022 - Eligible for Vice Chair Only
4. Commissioner Vittal - Appointed 5/2022 - Eligible for Vice Chair Only
5. Commissioner Lucido - Appointed 2/2023 - Eligible for Vice Chair Only
6. Commissioner van Keulen – Appointed 4/1998. Last served as Chair in 4/2021.
7. Commissioner Scott - Appointed 4/2016. Last served as Chair in 4/2022.

CITY OF MORGAN HILL

CITY COUNCIL POLICIES AND PROCEDURES

CP 96-02

SUBJECT: POLICY REGARDING TERM AND SELECTION OF CHAIR AND VICE CHAIR OF CITY BOARDS AND COMMISSIONS

DATE: APRIL 17, 1996

REVISION DATE: DECEMBER 15, 1999, REVIEWED JUNE 27, 2007; AMENDED APRIL 16, 2008

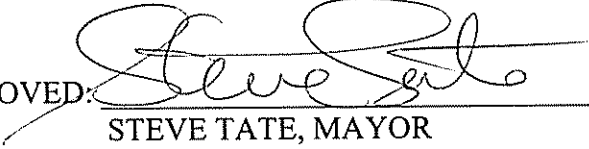
ORIGINATING DEPT: CITY CLERK

In order to provide an efficient method for the selection of Chair and Vice-Chair from the members of the Boards and Commissions, it shall be the policy of the City Council of Morgan Hill to have these officers serve a one (1) year term beginning the first regular meeting date when the Boards and Commissions reorganize; following City Council appointments. A rotation system shall be followed in the selection of the Chair and Vice-Chair. The member who has served the longest on the Board or Commission without serving as Chair during the previous four (4) years shall be selected for the position of Chair. The member second in seniority who has not yet served during the previous four (4) years as Chair shall become Vice-Chair. If the member selected as Vice-Chair is on the Board or Commission at the time the next Chair is selected he/she shall become Chair.

Prior to selection as Chair, a Board or Commission member must serve a minimum of twelve (12) months on the Board or Commission. Each member's seniority shall begin upon the effective date of that member's appointment to the Board or Commission. If two (2) or more members have equal seniority, the Board or Commission shall make the selection. In the event a member otherwise eligible for selection declines the position, the member next in seniority shall be selected. A Board or Commission member will be eligible to serve another term as Chair and Vice Chair provided at least four (4) years have transpired since having previously served as Chair or Vice Chair respectively. Such period may be reduced by one year increments if no other Board or Commission member is eligible to serve due to a recent appointment or because a member otherwise eligible for selection declines the position. If two or more members are eligible to serve another term as Chair, the member who has served the longest on the Board or Commission since having previously served as Chair shall be first in seniority to serve another term as Chair and Vice Chair.

This policy shall remain in effect until modified by the City Council.

APPROVED: _____


STEVE TATE, MAYOR

Parks & Recreation Commission

FY 2022-23 Work Plan – Approved by the City Council on September 28, 2022

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
1. Get youth more active in Parks and Recreation	Supporting Our Youth, Seniors & Entire Community	Recreation Manager (Minimal)	Review program opportunities for new youth programming. (Maniar/Vittal/Lovato)
2. Support bicycle and trails development efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Support the VTA Bicycle and Pedestrian Advisory Committee. (Not Assigned) 2. Work to coordinate with community members on bicycle and trails issues with volunteer Bicycle and Pedestrian Advocacy Group. (Lovato)
3. Support the Morgan Hill Magical Bridge ongoing operations	Supporting Our Youth, Seniors & Entire Community	Recreation Supervisor and Coordinator (Moderate)	Support and enhance the ongoing volunteer and ambassador efforts at the Morgan Hill Magical Bridge Playground, including a youth volunteer program. (Vittal)
4. Support planning for updated sports facilities and partnerships	Supporting Our Youth, Seniors & Entire Community Economic Development	Recreation Manager (Minimal)	1. Monitor Outdoor Sports Center transition to new operator. (van Keulen) 2. Monitor Centennial Recreation Center Expansion programming. (van Keulen)
5. Support City in grant opportunities	Supporting Our Youth, Seniors & Entire Community Fiscal Sustainability	PS Director (Moderate) Mngt Analyst (Moderate)	1. Support City staff in identifying and evaluating grant opportunities and associated projects. (Scott/Maniar) 2. Explore opportunities for tree establishment watering funding. (Grzan-Pieracci)
6. Increase volunteer Adopt a Park Program participation	Supporting Our Youth, Seniors & Entire Community Fiscal Sustainability	PS Director (Minimal) CS Supervisor (Minimal)	As an exploratory committee, evaluate the opportunity to recreate ongoing volunteer groups to support park maintenance. (Scott/Lovato)
7. Evaluate opportunities to increase youth involvement in park planning	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) Rec Coord (Minimal)	Work with City staff to review opportunities to more formally include youth in park planning projects. (Grzan-Pieracci/Moniz/Lovato)

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
8. Support City park planning efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Evaluate future opportunities for parkland acquisition and development. (van Keulen/Lovato) 2. Research opportunities for the creation of additional dog parks in existing or new park spaces (Moniz). 3. Evaluate locations for new pickleball courts within existing park space (Moniz)
9. Review pedestrian access to park space for high density housing areas	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	Explore and develop a walkability audit for new high-density housing. (Grzan-Pieracci/Moniz)
10. Develop Health and Wellness Fair for the General Community	Supporting Our Youth, Seniors & Entire Community	Sr Rec Supervisor (Moderate)	1. Evaluate the opportunity and community need for a health and wellness community resource fair. 2. Potentially organize and implement the event. (Vittal/Grzan-Pieracci/Lovato)

Staff Resources Required:	0-50 hours = Minimal	51-100 hours = Moderate	100+ hours = Significant
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