



Regular Meeting Agenda

Parks and Recreation Commission

Craig van Keulen - Chair

Richard Scott - Vice Chair

Maureen Grzan-Pieracci - Commissioner

Neil Berman - Commissioner

Ronald Locicero - Commissioner

David Lovato - Commissioner

John Moniz - Commissioner

Tuesday, April 20, 2021 7:00 pm

Virtual Meeting

MEETING GUIDELINES

Virtual Meeting Guidelines and Public Comment

In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Physical meetings will not be in the City Council Chamber until further notice.

Parks and Recreation Commission meetings will be live streamed on Channel 17, on the City's website and on the City's Facebook page. Those members of the community that would like to participate in the meetings remotely may do so by joining the virtual meeting at: <https://bit.ly/ParksandRecreationCommission> or by calling in to: (669) 900-9128, then enter the webinar id: 845 7667 3771#.

Public comment may be provided in the following ways:

- Join the virtual City Council meeting via the link above, when public comment is opened, raise your virtual hand, and be called upon to speak for up to 3 minutes
- Join the virtual meeting by calling in to the number above, dial *9 to raise your hand and be called upon to speak for up to 3 minutes
- Send public comments in writing to chris.ghione@morganhill.ca.gov [<mailto:chris.ghione@morganhill.ca.gov>](mailto:chris.ghione@morganhill.ca.gov)

* Please note that comments made on Facebook are not considered public comment.

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

COMMUNITY SERVICES DIRECTOR REPORT

ADOPTION OF THE AGENDA

BUSINESS:

1. APPROVE THE MARCH 16, 2021 MEETING MINUTES

Recommendation:

Approve Minutes.

2. DOWNTOWN DOG PARK POLICY QUESTIONS

Recommendation:

Continue policy discussion on Downtown Dog Park.

3. PROVIDE FEEDBACK FOR OSC, AC AND ADJACENT PROPERTY SITE MASTER PLAN

Recommendation:

Provide input on elements the development of a site master plan for the Outdoor Sports Center, Aquatics Center and adjacent properties.

4. COMMISSION WORK PLAN UPDATES

Recommendation:

Provide updates on 2020-21 Parks and Recreation Work Plan.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

DRAFT



Meeting Minutes Parks and Recreation Commission

<i>Craig van Keulen</i>	-	<i>Chair</i>
<i>Richard Scott</i>	-	<i>Vice Chair</i>
<i>Maureen Grzan-Pieracci</i>	-	<i>Commissioner</i>
<i>Neil Berman</i>	-	<i>Commissioner</i>
<i>Ronald Locicero</i>	-	<i>Commissioner</i>
<i>David Lovato</i>	-	<i>Commissioner</i>
<i>John Moniz</i>	-	<i>Commissioner</i>

Tuesday, March 16, 2021 7:00 pm

Virtual Meeting

MEETING INFORMATION

Virtual Meeting Guidelines and Public Comment

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Minutes Acceptance: Minutes of Mar 16, 2021 7:00 PM (BUSINESS:)

CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Craig van Keulen	Chair	Absent	
Richard Scott	Vice Chair	Absent	
Maureen Grzan-Pieracci	Commissioner	Absent	
Neil Berman	Commissioner	Present	
Ronald Locicero	Commissioner	Present	
David Lovato	Commissioner	Present	
John Moniz	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None

RECOGNITION

Recognition of Groups Supporting Park Volunteer Clean-ups

- Jeffrey Pricket - Morgan Hill Cleanup
- Orchard Valley Toros

COMMUNITY SERVICES DIRECTOR REPORT

Provided by Chris Ghione

ADOPTION OF THE AGENDA

Motion Moniz, Second Berman, Adopted 4-0

BUSINESS:

1. APPROVE THE FEBRUARY 16, 2021 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Moniz, Commissioner
SECONDER:	David Lovato, Commissioner
AYES:	Berman, Locicero, Lovato, Moniz
ABSENT:	van Keulen, Scott, Grzan-Pieracci

2. DOWNTOWN DOG PARK POLICY QUESTIONS

Recommendation:

1. Discuss policy questions relating to development of a downtown dog park at the previous community garden site.
2. Discuss the next steps on development.

Bring back item with more detail at next meeting.

RESULT:	ACCEPTED
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3. COMMISSION WORK PLAN UPDATES

Recommendation:

Provide updates on 2020-21 Parks and Recreation Work Plan.

Commissioners shared updates on work plan items.

RESULT:	ACCEPTED
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ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

7:32pm



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: April 20, 2021

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

DOWNTOWN DOG PARK POLICY QUESTIONS

RECOMMENDATION(S)

Continue policy discussion on Downtown Dog Park.

REPORT NARRATIVE:

At the March Parks and Recreation Commission meeting the Commission discussed on the development of a temporary and long-term dog park in the downtown. The staff report for the March meeting is available in the [attached link](#).

The Commission expressed some concerns with moving forward and asked for the item to return in the next month. The concerns included:

- Constructing a park that may not be able to remain on the site permanently due to the future construction of a fire station.
- Compatibility issues with a future park and the adjacent fire station and other buildings.
- Timing of opening the new dog park before it must be shut down for the construction of the fire station.

Following the meeting the City staff has done additional work to gather more information relating to these concerns to help further the discussion. The City is in the final stages of preparing a request for proposals for an architect for the station. This RFP will include the requirement to design the permanent adjacent park space/plaza space, which will include an option for a dog park on the site. The schedule for planning and construction of the site is:

June 1, 2021	RFP for Design Release Date
November 1, 2021	Contract Awarded for Design/Begin Design
January 1, 2023	Design Complete/Project Out to Bid
May 1, 2023	Project Awarded/Construction Commences

It is believed early concepts will not be available until early 2022. The City must move this project forward at a pace that allows for appropriate design of the station as a vital public safety facility for the City. It is understood that the entire site will not be needed for the station, but it is still unknown the ultimate space needs for the final footprint of the station or the space needed for construction.

In regards to the compatibility of the dog park adjacent to the fire station, further discussions with the Fire Department have occurred. The Fire Department does have some concerns with the park being adjacent to the new station. These concerns include noise from barking dogs (with the fire engine sirens going off regularly) and resident concerns being brought to the front of the station on a regular basis. The Department also wants to be sure the space considerations for the site are properly evaluated before the City commits to a long-term use of the site. The City is still determining what types of vehicles will be housed at the station and although some assumptions can be made on the size of the building, assumptions for the associated driveways and access for the vehicles are harder to make.

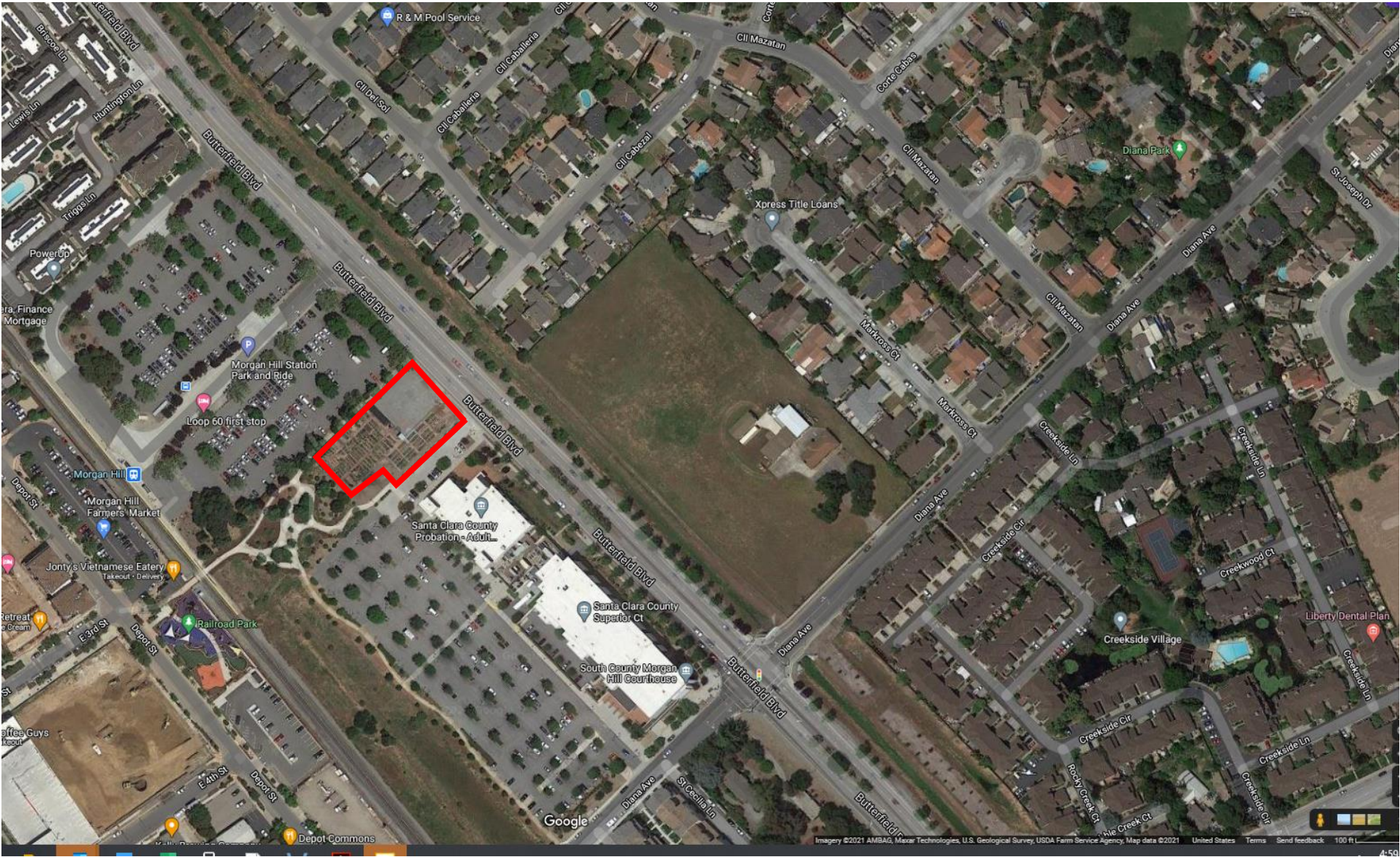
At this time, it is still unknown if a dog park can be permanently located at the site next to the station. With this information a primary policy question remains:

Should the City construct a park that would be limited in use to just two years?

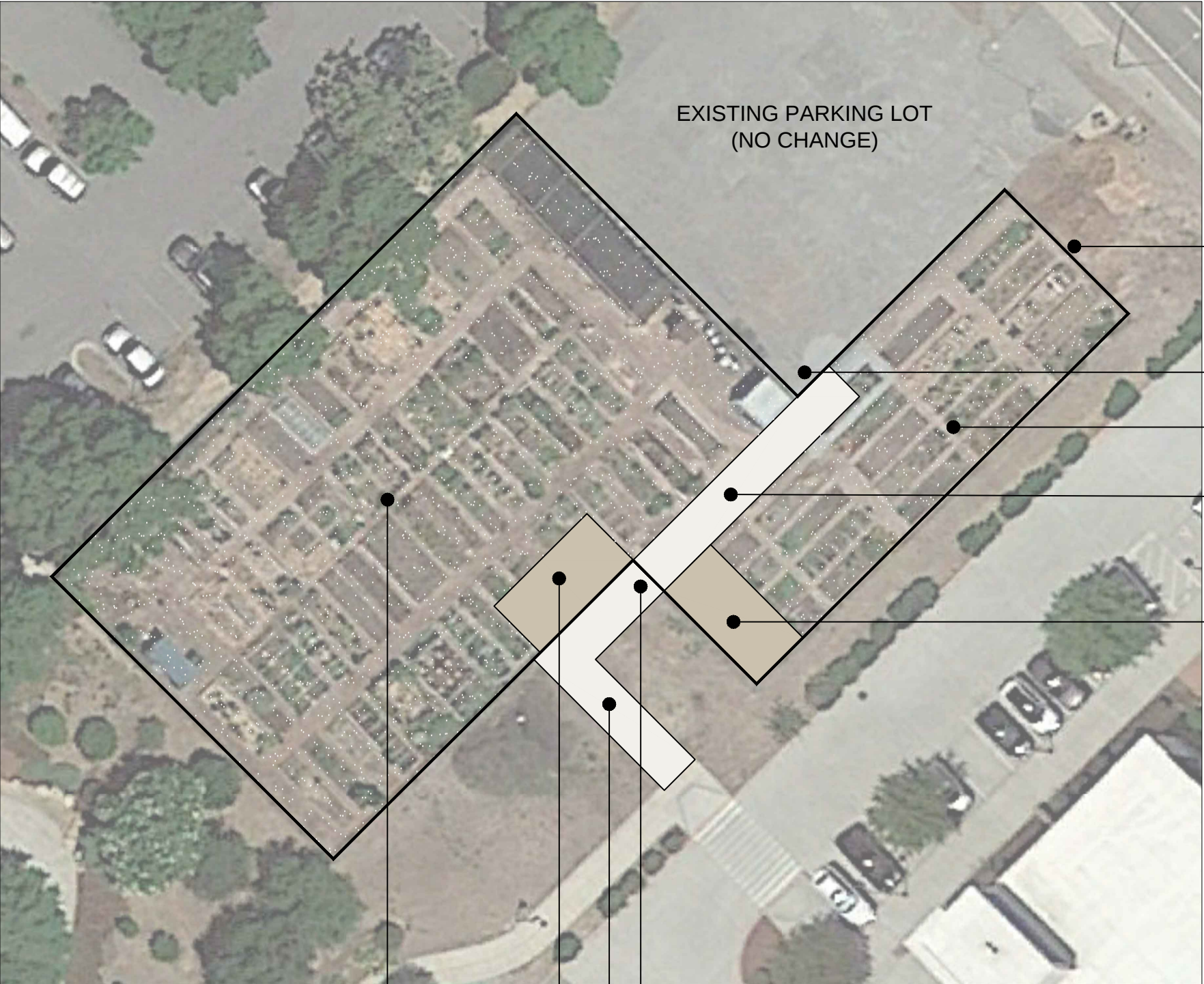
LINKS/ATTACHMENTS:

1. Site Location
2. Butterfield Dog Park Sketch 2021-01-05
3. March PRC Staff REport

Site Location



Attachment: Site Location (3060 : Downtown Dog Park Policy Questions)



EXISTING PARKING LOT
(NO CHANGE)

REPAIR EXISTING C.L. FENCE
AS NEEDED
±700 LF

INSTALL NEW GATE

SMALL DOG OFF-LEASH AREA
(±4,000 SQFT)

GATED STAGING AREA WITH
GATE INTO EACH DOG PARK
(CONCRETE)
±650 SQFT

SITTING AREA
(DECOMPOSED GRANITE)
(±500 SQFT)

NOTES

- 1. INSTALL AUTOMATIC WATER DISHES IN EACH DOG PARK AT EXISTING SERVICES
- 2. EXISTING CARGO BOX TO REMAIN

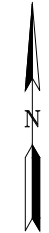
LARGE DOG OFF-LEASH AREA
(NATURAL GRADE)
±13,000 SQFT

SITTING AREA (DECOMPOSED GRANITE)
±500 SQFT

INSTALL/REPAIR GATE

INSTALL 7' CONCRETE PATH FROM EXISTING RAMP TO
NEW STAGING AREA (TO BE ADJUSTED OR RE-DESIGNED
AS NEEDED TO MEET ADA REQUIREMENTS)
±650 SQFT

NOTES
1. IMAGERY DEPICTED HEREIN IS
FROM OTHERS, C. 2019
2. SCALE IS APPROXIMATE



DATE: 1/5/2021
SCALE: 1"=30'

CONCEPTUAL SITE PLAN

BUTTERFIELD
OFF-LEASH DOG PARK



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: April 20, 2021

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

PROVIDE FEEDBACK FOR OSC, AC AND ADJACENT PROPERTY SITE MASTER PLAN

RECOMMENDATION(S)

Provide input on elements the development of a site master plan for the Outdoor Sports Center, Aquatics Center and adjacent properties.

REPORT NARRATIVE:

The in addition to the developed sites of the Outdoor Sports Center and Aquatics Center on Condit Road, the City owns additional properties that are intended for future recreational use. The properties proposed for the site master plan are included in Attachment 1. The funding for consultant work on the site master plan is included in the City's Capital Improvement Program and is in follow-up to the 2017 Bikeways, Trails, Parks and Recreation Master Plan and the feasibility study relating to sand volleyball development on the undeveloped property.

Staff has put together the following general list for the site master plan based upon direction from those guiding documents:

- Review of our existing facilities and vacant land owned by the City.
- Development of a holistic site plan (s) that can be used for future environmental/CEQA work.
- Three development scenarios:
 - Sand Volleyball Addition (utilize previous concept designs)
 - Additional soccer/multi use fields plus parking
 - Baseball/Softball fields (but with multi use included) and parking
- Identification of space for potential facilities, including
 - Potential restaurant or convenience store to serve the area.
 - Locker room and small meeting room facility that could potentially serve multiple areas of the area
 - Additional field lighting
 - Location of permanent maintenance yard site (shared for entire area)
 - Location of existing miniature golf course area.
 - Expanded aquatics picnic space
 - Calculating and ensuring parking adequacy for the area
 - Other ideas brought up through the process
- Development of an outreach process to connect with users and the entire Morgan Hill community.

The opportunity for Commissioners at this meeting is to share specific thoughts on the development of the site as the City staff look to select a consultant to begin work on the site master plan. The subcommittee assigned to this area will be consulted regularly as the process advances. When a consultant is brought on board the PRC will have further opportunities to provide input and ultimately will review the proposed site master plan.

For reference the following reports are available online.

Bikeways, Trails Parks and Recreation Master Plan – www.mhparksplan.com

Sand Volleyball Feasibility Analysis –

[Provide Direction Regarding Feasibility Reports for Future Recreation Facilities for Sand Volleyball and Villa Mira Monte Historical Site - Morgan Hill, CA \(igmp2.com\)](http://www.igmp2.com)

LINKS/ATTACHMENTS:

1. Layout for MP
2. Bikeways, Trails, Parks and Recreation Master Plan
3. Sand Volleyball Feasibility Study

Morgan Hill Condit Road Sports Facilities Master Plan



Attachment: Layout for MP (3061 : OSC, AC and Adjacent Property Site Master Plan)



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: April 20, 2021

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

COMMISSION WORK PLAN UPDATES

RECOMMENDATION(S)

Provide updates on 2020-21 Parks and Recreation Work Plan.

REPORT NARRATIVE:

The Commission develops its Work Plan annually each fiscal year. The Commission Fiscal Year 2020-21 Work Plan was approved by the City Council on November 4, 2020. Commissioners may use this item to discuss progress and updates relating to Work Plan items.

LINKS/ATTACHMENTS:

1. PRC Workplan 2021 Final

Parks & Recreation Commission

FY 2020-21 Work Plan – Approved by Council 11.4.20

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
1. Get youth more active in Parks and Recreation	Supporting Our Youth, Seniors & Entire Community	Recreation Manager (Minimal)	Review program opportunities for new youth programming. (Locicero)
2. Support bicycle and trails development efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Support the VTA Bicycle and Pedestrian Advisory Committee. (Berman) 2. Work to coordinate with community members on bicycle and trails issues with volunteer Bicycle and Pedestrian Advocacy Group. (Grzan-Pieracci)
3. Support efforts to create an inclusive playground	Supporting Our Youth, Seniors & Entire Community	PS Director (Significant) CS Supervisor (Moderate)	Support the group that has formed for the creation of an inclusive playground in Morgan Hill. Support in the planning and fundraising efforts. (Locicero/Berman/Scott)
4. Support planning for updated sports facilities and partnerships	Supporting Our Youth, Seniors & Entire Community Economic Development	PS Director (Moderate) Recreation Manager (Minimal)	1. Evaluate opportunities to construct sand volleyball facilities in partnership with a facility operator, including support for upcoming feasibility study. (Berman) 2. Monitor Outdoor Sports Center transition to new operator. (van Keulen) 3. Monitor Centennial Recreation Center Expansion Project progress. (van Keulen)
5. Support City in grant opportunities	Supporting Our Youth, Seniors & Entire Community	PS Director (Significant) Mngt Analyst (Significant)	Support City staff in identifying and evaluating grant opportunities and associated projects. (Scott/Berman)
6. Increase volunteer Adopt a Park Program participation	Supporting Our Youth, Seniors & Entire Community Maintaining Fiscal Responsibility	PS Director (Minimal) CS Supervisor (Minimal)	As an exploratory committee, evaluate the opportunity to recreate ongoing volunteer groups to support park maintenance. (Scott/Lovato)

Attachment: PRC Workplan 2021 Final (3062 : Commission Work Plan Updates)

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
7. Evaluate opportunities to increase youth involvement in park planning	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) Rec Coord (Minimal)	Work with City staff to review opportunities to more formally include youth in park planning projects. (Grzan-Pieracci/Moniz)
8. Support City park planning efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Evaluate future opportunities for parkland acquisition and development. (van Keulen/Lovato) 2. Research opportunities for the creation of additional dog parks in existing or new park spaces (Moniz).
9. Review pedestrian access to park space for low income housing areas	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	Review affordable housing areas near Monterey road for pedestrian connections to park space. (Grzan-Pieracci/Moniz)
Staff Resources Required: 0-50 hours = Minimal 51-100 hours = Moderate 100+ hours = Significant			