



Regular Meeting Agenda

Parks and Recreation Commission

Craig van Keulen - Chair

Richard Scott - Vice Chair

Maureen Grzan-Pieracci - Commissioner

Neil Berman - Commissioner

Ronald Locicero - Commissioner

David Lovato - Commissioner

John Moniz - Commissioner

Tuesday, March 16, 2021 7:00 pm

Virtual Meeting

MEETING INFORMATION

Virtual Meeting Guidelines and Public Comment

In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Physical meetings will not be in the City Council Chamber until further notice.

Parks and Recreation Commission meetings will be live streamed on Channel 17, on the City's website and on the City's Facebook page. Those members of the community that would like to participate in the meetings remotely may do so by joining the virtual meeting at:

<https://bit.ly/ParksandRecreationCommission> or by calling in to: (669) 900-9128, then enter the webinar id: 845 7667 3771#.

Public comment may be provided in the following ways:

- Join the virtual City Council meeting via the link above, when public comment is opened, raise your virtual hand, and be called upon to speak for up to 3 minutes
- Join the virtual meeting by calling in to the number above, dial *9 to raise your hand and be called upon to speak for up to 3 minutes
- Send public comments in writing to chris.ghione@morganhill.ca.gov <<mailto:chris.ghione@morganhill.ca.gov>>

* Please note that comments made on Facebook are not considered public comment.

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

RECOGNITION

Recognition of Groups Supporting Park Volunteer Clean-ups

- Jeffrey Prickett - Morgan Hill Cleanup
- Orchard Valley Toros

COMMUNITY SERVICES DIRECTOR REPORT

ADOPTION OF THE AGENDA

BUSINESS:

1. APPROVE THE FEBRUARY 16, 2021 MEETING MINUTES

Recommendation:

Approve Minutes.

2. DOWNTOWN DOG PARK POLICY QUESTIONS

Recommendation:

1. Discuss policy questions relating to development of a downtown dog park at the previous community garden site.
2. Discuss the next steps on development.

3. COMMISSION WORK PLAN UPDATES

Recommendation:

Provide updates on 2020-21 Parks and Recreation Work Plan.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

DRAFT



Meeting Minutes Parks and Recreation Commission

<i>Craig van Keulen</i>	-	<i>Chair</i>
<i>Richard Scott</i>	-	<i>Vice Chair</i>
<i>Maureen Grzan-Pieracci</i>	-	<i>Commissioner</i>
<i>Neil Berman</i>	-	<i>Commissioner</i>
<i>Ronald Locicero</i>	-	<i>Commissioner</i>
<i>David Lovato</i>	-	<i>Commissioner</i>
<i>John Moniz</i>	-	<i>Commissioner</i>

Tuesday, February 16, 2021 7:00 pm

Virtual Meeting

MEETING INFORMATION

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Minutes Acceptance: Minutes of Feb 16, 2021 7:00 PM (BUSINESS:)

CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Craig van Keulen	Chair	Present	
Richard Scott	Vice Chair	Present	
Maureen Grzan-Pieracci	Commissioner	Present	
Neil Berman	Commissioner	Present	
Ronald Locicero	Commissioner	Present	
David Lovato	Commissioner	Present	
John Moniz	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None

COMMUNITY SERVICES DIRECTOR REPORT

Provided by Chris Ghione

ADOPTION OF THE AGENDA

Motion Grzan-Pieracci, Second Locicero, 7-0

BUSINESS:

1. APPROVE THE JANUARY 19, 2021 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Richard Scott, Vice Chair
SECONDER:	David Lovato, Commissioner
AYES:	van Keulen, Scott, Grzan-Pieracci, Berman, Locicero, Lovato, Moniz

2. UPDATE ON THE ADOPT A PARK PROGRAM

Recommendation:

Receive update on the Adopt a Park Program.

RESULT:	ACCEPTED
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3. COMMISSION WORK PLAN UPDATES

Recommendation:

Provide updates on 2020-21 Parks and Recreation Work Plan.

Commissioners provided updates.

RESULT:	ACCEPTED
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ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

7:34pm

Minutes Acceptance: Minutes of Feb 16, 2021 7:00 PM (BUSINESS:)



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: March 16, 2021

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

DOWNTOWN DOG PARK POLICY QUESTIONS

RECOMMENDATION(S)

1. Discuss policy questions relating to development of a downtown dog park at the previous community garden site.
2. Discuss the next steps on development.

REPORT NARRATIVE:

The Parks and Recreation Commission has established the potential development of a dog park in the downtown area within their FY20/21 Work Plan. City staff has worked with Commissioners on the identification of potential areas. One such area is the former Community Garden site located on Butterfield Blvd between the Court House and Morgan Hill Caltrain Station parking lot (Attachment 1).

Commission John Moniz and staff have worked on a layout (Attachment 2) and to identify costs associated with constructing the lot, including what can be done via volunteers. This is currently not an approved project and the City has no funding allocated to the project, so work has been exploratory. The site appears to be a good location based on the existing facility and could be transformed quickly with mulch into a usable dog park. The costs and work associated with development are outlined below.

Capital Costs	Ongoing Costs	Volunteer Work
Water Service Trash Cans Dog Waste Stations Signage Fencing Repairs DG Path and Borders	Water Service Dog Waste Bags Trash can emptying	Remove Weeds Remove Debris/Litter Mulch Spreading

It is estimated that total capital costs would be approximately \$30,000 while operating costs would be approximately \$1,000 per year. This funding is not included in the current budget but could be recommended by the Parks and Recreation to the City Council.

In addition to funding, there are some additional policy questions that should be noted. The current site will be used for a fire station site by August of 2024. The exact design and need of the fire station will not be determined for many months but will require the

space currently occupied by the garden. There is a possibility that a dog park could be developed with the fire station but would likely require complete reconstruction and reconfiguration of the property.

Before moving forward with a recommendation to the City Council several more steps would be recommended. These steps are outlined in sequential order below.

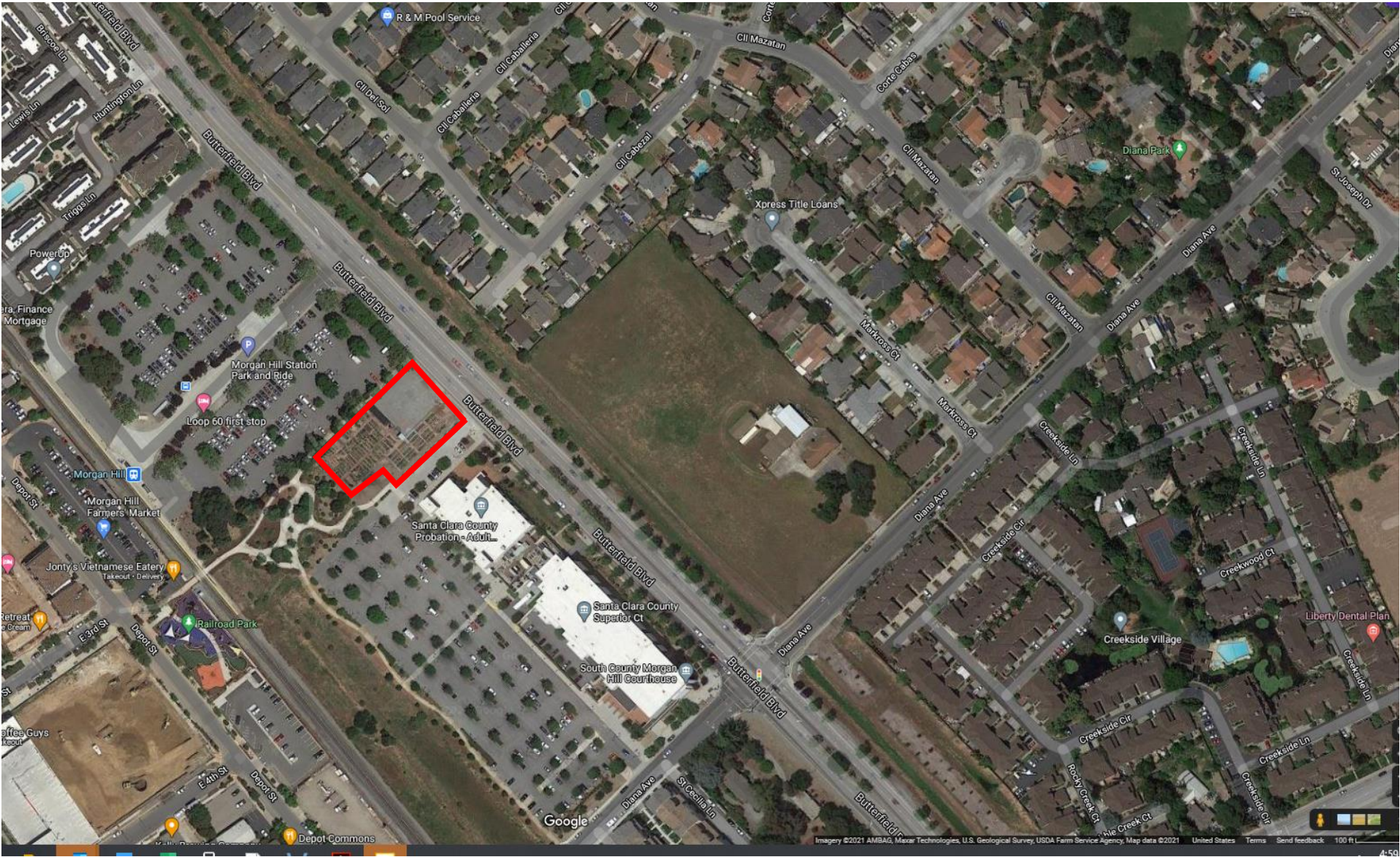
1. A policy discussion by the Commission on the possibility of providing a successful site that may have to be removed in 2 years, when construction begins for the fire station (Summer 2023).
2. Outreach to interested groups:
 - a. Courthouse staff
 - b. Downtown Association
 - c. MH Dog Owners Group
3. Evaluation of compatibility with surrounding uses.
 - a. Courthouse
 - b. Future Fire Station
 - c. Transit Parking Lot.

It is the intent of this item to discuss Step 1 at the Commission meeting. Following this discussion outreach to the groups identified in Step 2 can begin. Alternatively, a slower process to evaluate the permanent dog park site in that location to be constructed could also be considered.

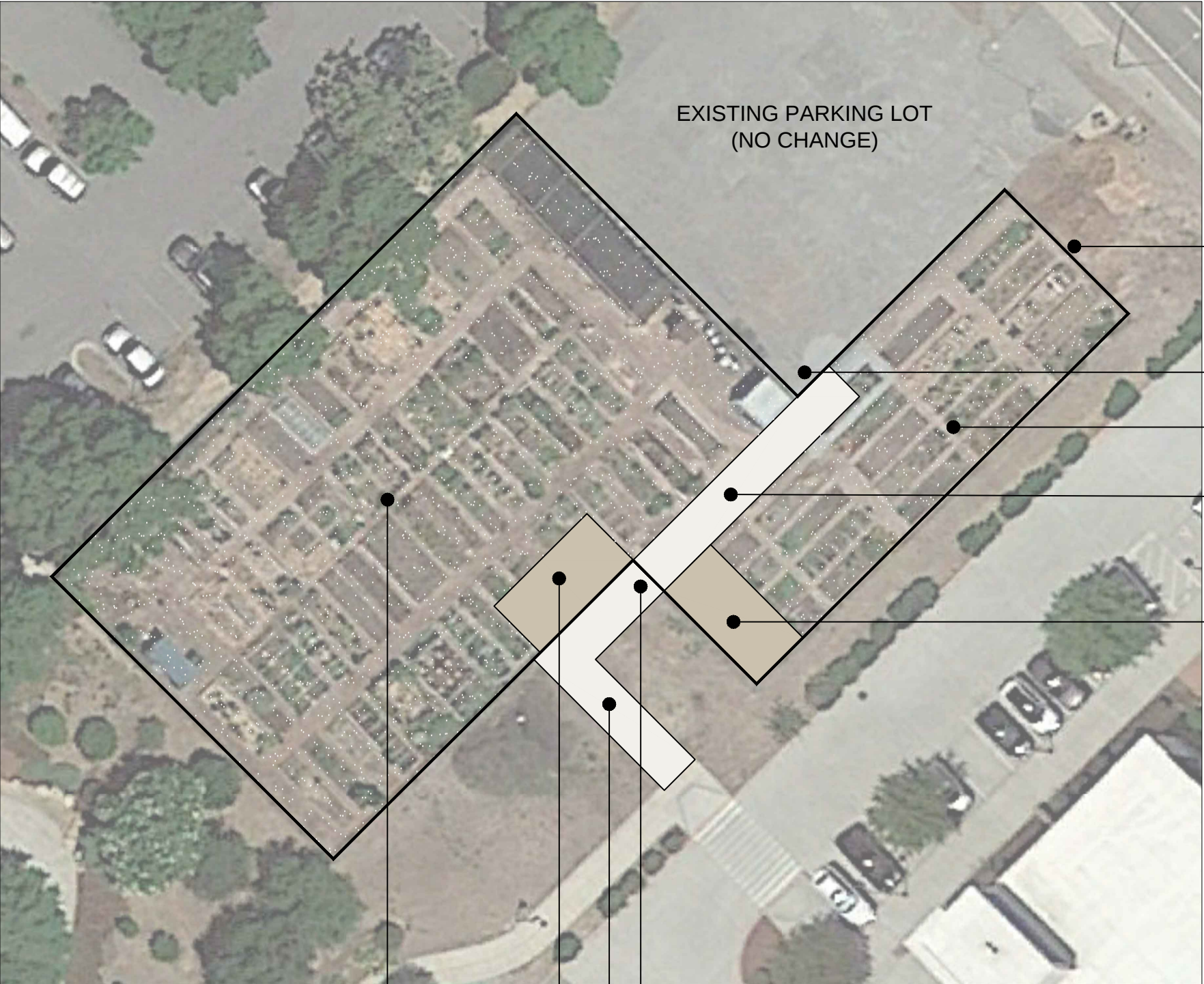
LINKS/ATTACHMENTS:

1. Site Location
2. Butterfield Dog Park Sketch 2021-01-05

Site Location



Attachment: Site Location (3031 : Downtown Dog Park Policy Questions)



EXISTING PARKING LOT
(NO CHANGE)

REPAIR EXISTING C.L. FENCE
AS NEEDED
±700 LF

INSTALL NEW GATE

SMALL DOG OFF-LEASH AREA
(±4,000 SQFT)

GATED STAGING AREA WITH
GATE INTO EACH DOG PARK
(CONCRETE)
±650 SQFT

SITTING AREA
(DECOMPOSED GRANITE)
(±500 SQFT)

NOTES

- 1. INSTALL AUTOMATIC WATER DISHES IN EACH DOG PARK AT EXISTING SERVICES
- 2. EXISTING CARGO BOX TO REMAIN

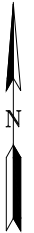
LARGE DOG OFF-LEASH AREA
(NATURAL GRADE)
±13,000 SQFT

SITTING AREA (DECOMPOSED GRANITE)
±500 SQFT

INSTALL/REPAIR GATE

INSTALL 7' CONCRETE PATH FROM EXISTING RAMP TO
NEW STAGING AREA (TO BE ADJUSTED OR RE-DESIGNED
AS NEEDED TO MEET ADA REQUIREMENTS)
±650 SQFT

NOTES
1. IMAGERY DEPICTED HEREIN IS
FROM OTHERS, C. 2019
2. SCALE IS APPROXIMATE



DATE: 1/5/2021
SCALE: 1"=30'

CONCEPTUAL SITE PLAN

BUTTERFIELD
OFF-LEASH DOG PARK



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: March 16, 2021

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

COMMISSION WORK PLAN UPDATES

RECOMMENDATION(S)

Provide updates on 2020-21 Parks and Recreation Work Plan.

REPORT NARRATIVE:

The Commission develops its Work Plan annually each fiscal year. The Commission Fiscal Year 2020-21 Work Plan was approved by the City Council on November 4, 2020. Commissioners may use this item to discuss progress and updates relating to Work Plan items.

LINKS/ATTACHMENTS:

1. PRC Workplan 2021 Final

Parks & Recreation Commission

FY 2020-21 Work Plan – Approved by Council 11.4.20

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
1. Get youth more active in Parks and Recreation	Supporting Our Youth, Seniors & Entire Community	Recreation Manager (Minimal)	Review program opportunities for new youth programming. (Locicero)
2. Support bicycle and trails development efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Support the VTA Bicycle and Pedestrian Advisory Committee. (Berman) 2. Work to coordinate with community members on bicycle and trails issues with volunteer Bicycle and Pedestrian Advocacy Group. (Grzan-Pieracci)
3. Support efforts to create an inclusive playground	Supporting Our Youth, Seniors & Entire Community	PS Director (Significant) CS Supervisor (Moderate)	Support the group that has formed for the creation of an inclusive playground in Morgan Hill. Support in the planning and fundraising efforts. (Locicero/Berman/Scott)
4. Support planning for updated sports facilities and partnerships	Supporting Our Youth, Seniors & Entire Community Economic Development	PS Director (Moderate) Recreation Manager (Minimal)	1. Evaluate opportunities to construct sand volleyball facilities in partnership with a facility operator, including support for upcoming feasibility study. (Berman) 2. Monitor Outdoor Sports Center transition to new operator. (van Keulen) 3. Monitor Centennial Recreation Center Expansion Project progress. (van Keulen)
5. Support City in grant opportunities	Supporting Our Youth, Seniors & Entire Community	PS Director (Significant) Mngt Analyst (Significant)	Support City staff in identifying and evaluating grant opportunities and associated projects. (Scott/Berman)
6. Increase volunteer Adopt a Park Program participation	Supporting Our Youth, Seniors & Entire Community Maintaining Fiscal Responsibility	PS Director (Minimal) CS Supervisor (Minimal)	As an exploratory committee, evaluate the opportunity to recreate ongoing volunteer groups to support park maintenance. (Scott/Lovato)

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
7. Evaluate opportunities to increase youth involvement in park planning	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) Rec Coord (Minimal)	Work with City staff to review opportunities to more formally include youth in park planning projects. (Grzan-Pieracci/Moniz)
8. Support City park planning efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Evaluate future opportunities for parkland acquisition and development. (van Keulen/Lovato) 2. Research opportunities for the creation of additional dog parks in existing or new park spaces (Moniz).
9. Review pedestrian access to park space for low income housing areas	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	Review affordable housing areas near Monterey road for pedestrian connections to park space. (Grzan-Pieracci/Moniz)
<u>Staff Resources Required:</u> 0-50 hours = Minimal 51-100 hours = Moderate 100+ hours = Significant			