



Regular Meeting Agenda

Parks and Recreation Commission

Craig van Keulen - Chair

Richard Scott - Vice Chair

Maureen Grzan-Pieracci - Commissioner

Neil Berman - Commissioner

Ronald Locicero - Commissioner

David Lovato - Commissioner

John Moniz - Commissioner

Tuesday, February 16, 2021 7:00 pm

Virtual Meeting

MEETING INFORMATION

Virtual Meeting Guidelines and Public Comment

In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Physical meetings will not be in the City Council Chamber until further notice.

Parks and Recreation Commission meetings will be live streamed on Channel 17, on the City's website and on the City's Facebook page. Those members of the community that would like to participate in the meetings remotely may do so by joining the virtual meeting at: <https://bit.ly/ParksandRecreationCommission> or by calling in to: (669) 900-9128, then enter the webinar id: 845 7667 3771#.

Public comment may be provided in the following ways:

- Join the virtual City Council meeting via the link above, when public comment is opened, raise your virtual hand, and be called upon to speak for up to 3 minutes
- Join the virtual meeting by calling in to the number above, dial *9 to raise your hand and be called upon to speak for up to 3 minutes
- Send public comments in writing to chris.ghione@morganhill.ca.gov [<mailto:chris.ghione@morganhill.ca.gov>](mailto:chris.ghione@morganhill.ca.gov)

* Please note that comments made on Facebook are not considered public comment.

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

COMMUNITY SERVICES DIRECTOR REPORT

ADOPTION OF THE AGENDA

BUSINESS:

1. APPROVE THE JANUARY 19, 2021 MEETING MINUTES

Recommendation:

Approve Minutes.

2. COMMISSION WORK PLAN UPDATES

Recommendation:

Provide updates on 2020-21 Parks and Recreation Work Plan.

3. UPDATE ON THE ADOPT A PARK PROGRAM

Recommendation:

Receive update on the Adopt a Park Program.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

DRAFT



Meeting Minutes Parks and Recreation Commission

<i>Craig van Keulen</i>	-	<i>Chair</i>
<i>Richard Scott</i>	-	<i>Vice Chair</i>
<i>Maureen Grzan-Pieracci</i>	-	<i>Commissioner</i>
<i>Neil Berman</i>	-	<i>Commissioner</i>
<i>Ronald Locicero</i>	-	<i>Commissioner</i>
<i>David Lovato</i>	-	<i>Commissioner</i>
<i>John Moniz</i>	-	<i>Commissioner</i>

Tuesday, January 19, 2021 7:00 pm

Virtual Meeting

MEETING INFORMATION

Virtual Meeting Guidelines and Public Comment

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* Please note that comments made on Facebook are not considered public comment.

Minutes Acceptance: Minutes of Jan 19, 2021 7:00 PM (BUSINESS:)

CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Craig van Keulen	Chair	Present	
Richard Scott	Vice Chair	Present	
Maureen Grzan-Pieracci	Commissioner	Present	
Neil Berman	Commissioner	Present	
Ronald Locicero	Commissioner	Present	
David Lovato	Commissioner	Present	
John Moniz	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None

COMMUNITY SERVICES DIRECTOR REPORT

Provided by Chris Ghione

ADOPTION OF THE AGENDA

Motion Scott, Second Berman, 7-0

BUSINESS:

1. APPROVE THE DECEMBER 15, 2020 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ronald Locicero, Commissioner
SECONDER:	Neil Berman, Commissioner
AYES:	van Keulen, Scott, Grzan-Pieracci, Berman, Locicero, Lovato, Moniz

2. COMMISSION WORK PLAN UPDATES

Recommendation:

Provide updates on 2020-21 Parks and Recreation Work Plan.

Commissioners provided Work Plan updates on specific work plan areas.

RESULT:	ACCEPTED
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ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

7:48pm

Minutes Acceptance: Minutes of Jan 19, 2021 7:00 PM (BUSINESS:)



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: February 16, 2021

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

COMMISSION WORK PLAN UPDATES

RECOMMENDATION(S)

Provide updates on 2020-21 Parks and Recreation Work Plan.

REPORT NARRATIVE:

The Commission develops its Work Plan annually each fiscal year. The Commission Fiscal Year 2020-21 Work Plan was approved by the City Council on November 4, 2020. Commissioners may use this item to discuss progress and updates relating to Work Plan items.

LINKS/ATTACHMENTS:

1. PRC Workplan 2021 Final

Parks & Recreation Commission

FY 2020-21 Work Plan – Approved by Council 11.4.20

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
1. Get youth more active in Parks and Recreation	Supporting Our Youth, Seniors & Entire Community	Recreation Manager (Minimal)	Review program opportunities for new youth programming. (Locicero)
2. Support bicycle and trails development efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Support the VTA Bicycle and Pedestrian Advisory Committee. (Berman) 2. Work to coordinate with community members on bicycle and trails issues with volunteer Bicycle and Pedestrian Advocacy Group. (Grzan-Pieracci)
3. Support efforts to create an inclusive playground	Supporting Our Youth, Seniors & Entire Community	PS Director (Significant) CS Supervisor (Moderate)	Support the group that has formed for the creation of an inclusive playground in Morgan Hill. Support in the planning and fundraising efforts. (Locicero/Berman/Scott)
4. Support planning for updated sports facilities and partnerships	Supporting Our Youth, Seniors & Entire Community Economic Development	PS Director (Moderate) Recreation Manager (Minimal)	1. Evaluate opportunities to construct sand volleyball facilities in partnership with a facility operator, including support for upcoming feasibility study. (Berman) 2. Monitor Outdoor Sports Center transition to new operator. (van Keulen) 3. Monitor Centennial Recreation Center Expansion Project progress. (van Keulen)
5. Support City in grant opportunities	Supporting Our Youth, Seniors & Entire Community	PS Director (Significant) Mngt Analyst (Significant)	Support City staff in identifying and evaluating grant opportunities and associated projects. (Scott/Berman)
6. Increase volunteer Adopt a Park Program participation	Supporting Our Youth, Seniors & Entire Community Maintaining Fiscal Responsibility	PS Director (Minimal) CS Supervisor (Minimal)	As an exploratory committee, evaluate the opportunity to recreate ongoing volunteer groups to support park maintenance. (Scott/Lovato)

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
7. Evaluate opportunities to increase youth involvement in park planning	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) Rec Coord (Minimal)	Work with City staff to review opportunities to more formally include youth in park planning projects. (Grzan-Pieracci/Moniz)
8. Support City park planning efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Evaluate future opportunities for parkland acquisition and development. (van Keulen/Lovato) 2. Research opportunities for the creation of additional dog parks in existing or new park spaces (Moniz).
9. Review pedestrian access to park space for low income housing areas	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	Review affordable housing areas near Monterey road for pedestrian connections to park space. (Grzan-Pieracci/Moniz)
<u>Staff Resources Required:</u> 0-50 hours = Minimal 51-100 hours = Moderate 100+ hours = Significant			



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: February 16, 2021

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

UPDATE ON THE ADOPT A PARK PROGRAM

RECOMMENDATION(S)

Receive update on the Adopt a Park Program.

REPORT NARRATIVE:

The Adopt a Park Program was started in May of 2015 with a PRC subcommittee and the creation of two brochures. The Adopt a Park Program has two programs, Sponsorships and Volunteers.

The Sponsorship program allows for community members to make a monetary donation to support the maintenance and beautification of their local or favorite park. Through the Sponsorship program, community members also can dedicate a tree, bench, or other approved structure for a term of 10 years. All donations made in support of Morgan Hill's parks will support the maintenance of beauty and accessibility of the park. Donations of all sizes are accepted.

The Volunteer program allows for community members to take on individual or group projects to spend their time beautifying and maintaining their local or favorite parks. Projects such as cleaning or painting tables, pulling weeds, filling holes, picking up litter, cleaning play structures, raking leaves, adopting flower beds, and more. Recently significant interest has grown in this area with a select few groups and individuals encouraging others to participate in events they are hosting or to host separate events. A list of upcoming cleanups and events along with the groups supporting this effort is included as Attachment 1. City staff intend to recognize the work of these groups at a future Commission and Council meeting.

Past sponsors include private families, Morgan Hill Rotary Club, Baha'is of Morgan Hill, and the AAUW Morgan Hill Chapter. The City has not seen significant donations in the last two years with the exception of numerous donors who have contributed to the Magical Bridge Playground. When donations are received, they are deposited into the park maintenance fund to support ongoing maintenance in City Parks.

This program is currently promoted on the Parks and Open Space page of the City website, in the Recreation Activity Guide and via brochures in the City buildings (currently not open to the public). The Commission may want to provide feedback and ideas on the program. Information on the program is available on the City [website](#).

LINKS/ATTACHMENTS:

1. Volunteer and Clean Up Projects 2021 Flyer
2. Adopt a Park Program
3. Public Comment - Adopt a Park

Planned Volunteer Cleanups for Parks and Public Spaces

Thank you to all of the volunteers and groups working to help keep Morgan Hill beautiful through individual and group cleanup efforts! Get involved at www.helpmorganhillparks.com!

FEBRUARY 2021

February 6 - Galvan Park | Orchard Valley Toros

February 6 - West Little Llagas Creek Trail and surrounding area* | 9am-11am
Morgan Hill Clean Up Project
MorganHillCleanUp@gmail.com

February 13 - Little Llagas Creek Trail | Orchard Valley Toros

February 13 - Community and Cultural Center |
Environmental Club of Ann Sobrato High School

February 20 - Galvan Park and surrounding area* | 9am-11am
Morgan Hill Clean Up Project
MorganHillCleanUp@gmail.com

February 27 - Community and Cultural Center |
Environmental Club of Ann Sobrato High School

February 27 - Diana Park and surrounding area* | 9am-11am
Morgan Hill Clean Up Project
MorganHillCleanUp@gmail.com

MARCH 2021

March 6 - Downtown Parks and surrounding area* | 9am - 11am
Morgan Hill Clean Up Project
MorganHillCleanUp@gmail.com

March 13 - Community and Cultural Center |
Environmental Club of Ann Sobrato High School

March 27 - Community and Cultural Center |
Environmental Club of Ann Sobrato High School

March 27 - Morgan Hill Outdoor Sports Center/Aquatics Center* | 9am-11am
Morgan Hill Clean Up Project
MorganHillCleanUp@gmail.com

ONGOING CLEANUP PROJECTS

2nd Sunday of the Month - Community Park |
Morgan Hill Youth Climate Action Team (MHYCAT)

ADOPT A PARK PROGRAM VOLUNTEERS

Community Christian Church | Pop Up Park
Doug Muirhead - Citywide Right of Way Trash and Litter Pickup
South County Masonic Lodge | Citywide Bronze Sculpture Maintenance

*= Cleanup is open to the general public.



From: [Chris Ghione](#)
To: [D. Muirhead](#)
Cc: [Keri Russell](#); [Nichole Martin](#)
Subject: RE: comment Parks and Recreation Commission February 16 Item #2: Adopt a Park Program/Cleanup
Date: Tuesday, February 16, 2021 7:03:00 AM

Hi Doug,

Thank you for the comments we will forward to the Commission as a supplemental item.

Just a couple of responses:

1. Other residents can report illegal dumping through the City website or by calling the Corporation Yard or City Hall.
2. We intend to continue to update the website with the attached cleanup schedule so others can see what was recently cleaned. We can leave prior schedules up for some time to allow this cross-referencing.
3. You are correct that we currently do not have the resources to do this. When our new software is implemented there may be some functionality to support what you are looking for in a similar way. We can update you on this possibility as we move through the implementation.
4. Keri and I would be happy discuss how we handle sharps on a cleanup. Most likely inform City staff of the issue for us to address, but are open to other ways. I wasn't aware this was a regular issue, but we have helped others when this arises during cleanups.

Thanks,
Chris

-----Original Message-----

From: D. Muirhead <doug.muirhead@stanfordalumni.org>
 Sent: Monday, February 15, 2021 11:25 AM
 To: Chris Ghione <Chris.Ghione@morganhill.ca.gov>
 Cc: Keri Russell <Keri.Russell@morganhill.ca.gov>
 Subject: comment Parks and Recreation Commission February 16 Item #2: Adopt a Park Program/Cleanup

A comment for Parks and Recreation Commission Meeting February 16, 2021 Agenda Item #2: Update on the Adopt a Park Program.

Dear Parks and Recreation Commission and Staff,

I want to thank Mr. Ghione for having this item on the Commission agenda and in the weekly MH411. My particular interest is in the non-group individual cleanup activities.

One thing not mentioned in the report/flyer/web is whether the City offers to others the collection and disposal of bagged litter and other trash that they are providing to me. In addition to off-route pickup of bags, they have removed mattresses, tires, doors, carpet rolls, a safe, and used fire extinguishers (from the Butterfield basin fire). My Big Deal award for the Streets Team was for the removal of a downed and abandoned street light pole!

The Streets Team responds to reports of illegal dumping. I was instructed to email Maintenance Supervisor Keri Russell. How should other residents report illegal dumping? And do you all know that you can call the Corporation Yard to report abandoned shopping carts?

One addition I would like to see is a mechanism (perhaps just an informal email) for reporting a cleanup of an area, whether one-time or periodic. One of my challenges is that I return to an area for a refresh and find it has been cleaned or is much less littered than I expected.

Another addition (a great idea which will undoubtedly be rejected due to resource constraints) would be a GIS layer for the City map that shows where and when cleanups occurred as well as areas recommended for cleanup (just stick a pin in the map!).

I am very visual, and a colored map (done, todo, unclaimed) is much easier to understand than the table in the flyer. But I do like the flyer!

As a side note, the cleanups listed as Morgan Hill Clean Up Project appear to be the same as those listed in MHLife Around Town for Jeffrey Prickett and his volunteers. That column did not give any contact information, just upcoming locations and dates.

One area where the City could help would be dealing with disposal of sharps. I have only encountered one. Commissioner Grzan-Pieracci has mentioned multiple encounters on outings with her daughter. Since the County has a sharps disposal program, I assumed that I could take a found needle to a local drug store and deposit it in a manner similar to drug disposal at the MHPD. The sharps program does not work that way.

One has to have an FDA-approved container. I remember seeing them in VTA headquarters restrooms. Since I had no need, I do not remember if City offices or the Library were also so equipped. I can take small amounts of HHW material found on the streets to San Martin, but they will not accept sharps.

Thank you for your consideration, Doug Muirhead, Morgan Hill

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