



Regular Meeting Agenda

Parks and Recreation Commission

Craig van Keulen - Chair

Richard Scott - Vice Chair

Maureen Grzan-Pieracci - Commissioner

Neil Berman - Commissioner

Ronald Locicero - Commissioner

David Lovato - Commissioner

John Moniz - Commissioner

Tuesday, October 20, 2020 7:00 pm

**Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037**

MEETING GUIDELINES

In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. We will address the Order in the following ways:

Members of the public may NOT physically attend meetings at the Morgan Hill City Council Chamber.

The Parks and Recreation Commission meeting will be live-streamed on Channel 17 and on the City's website. Those members of the public wishing to participate remotely may do so via the electronic meeting at: <https://bit.ly/ParksandRecreationCommission> or by calling in to: (669) 900-9128, then enter the meeting id: 835 9498 8226

Public comment for Parks and Recreation Commission meetings will be accepted via email to <mailto:chris.ghione@morganhill.ca.gov>. Members of the public participating in the electronic meeting wishing to speak may do so during public comment.

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

COMMUNITY SERVICES DIRECTOR REPORT

ADOPTION OF THE AGENDA

BUSINESS:

1. APPROVE THE SEPTEMBER 15, 2020 MEETING MINUTES

Recommendation:

Approve Minutes.

2. STATEWIDE PARK GRANT

Recommendation:

Recommend the City submit a Statewide Park Development and Community Revitalization Program Grant Application to the State of California Department of Parks and Recreation for an amount not to exceed \$8,500,000 for the development of the proposed park at Butterfield Boulevard and Monterey Road;

3. COMMISSION WORK PLAN UPDATES

Recommendation:

Finalize workplan for review by the City Council.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

DRAFT



Meeting Minutes Parks and Recreation Commission

<i>Craig van Keulen</i>	-	<i>Chair</i>
<i>Richard Scott</i>	-	<i>Vice Chair</i>
<i>Maureen Grzan-Pieracci</i>	-	<i>Commissioner</i>
<i>Neil Berman</i>	-	<i>Commissioner</i>
<i>Ronald Locicero</i>	-	<i>Commissioner</i>
<i>David Lovato</i>	-	<i>Commissioner</i>
<i>John Moniz</i>	-	<i>Commissioner</i>

Tuesday, September 15, 2020 7:00 pm

**Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037**

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CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Craig van Keulen	Chair	Present	
Richard Scott	Vice Chair	Present	
Maureen Grzan-Pieracci	Commissioner	Present	
Neil Berman	Commissioner	Present	
Ronald Locicero	Commissioner	Present	
David Lovato	Commissioner	Present	
John Moniz	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None

COMMUNITY SERVICES DIRECTOR REPORT

Provided by Chris Ghione

ADOPTION OF THE AGENDA

Motion Locicero, Second Berman, Approved 7-0

BUSINESS:

1. APPROVE THE JULY 21, 2020 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Ronald Locicero, Commissioner
SECONDER:	Neil Berman, Commissioner
AYES:	van Keulen, Scott, Grzan-Pieracci, Berman, Locicero, Lovato, Moniz

2. WEST LITTLE LLAGAS CREEK TRAIL AND VALLEY WATER COST SHARE

Recommendation:

Recommend the City partners with Valley Water for the construction trails and other infrastructure associated with the West Little Llagas Creek Trail Project.

Recommended approval.

Minutes Acceptance: Minutes of Sep 15, 2020 7:00 PM (BUSINESS:)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Richard Scott, Vice Chair
SECONDER:	Ronald Locicero, Commissioner
AYES:	van Keulen, Scott, Grzan-Pieracci, Berman, Locicero, Lovato, Moniz

3. COMMISSION WORK PLAN UPDATES

Recommendation:

Discuss options for updating the Work Plan and provide updates on items.

Provided comments on work plan along with updates.

RESULT:	ACCEPTED
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ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: October 20, 2020

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

STATEWIDE PARK GRANT

RECOMMENDATION(S)

Recommend the City submit a Statewide Park Development and Community Revitalization Program Grant Application to the State of California Department of Parks and Recreation for an amount not to exceed \$8,500,000 for the development of the proposed park at Butterfield Boulevard and Monterey Road;

REPORT NARRATIVE:

The purpose of this report is to request the Commission recommend the City apply for a grant for the development of the proposed City park at Butterfield Boulevard and Monterey Road. The applied for the identical grant for the identical project. Since the application was unsuccessful last year and the City will be reapplying for the grant.

The State of California Department of Parks and Recreation is preparing to accept grant applications for its Statewide Parks Program. This program is the largest park related grant program in California's history and possibly U.S. history, with over \$1 billion in funding between the 2018 Prop. 68 and 2006 Prop. 84 Bond Acts. The City has a good track record in competitive grant programs but will have some hurdles due to significant grant scoring points being allocated to low income communities. The City applied for the first round of funding and was unsuccessful. Though the application scored well, other applications received higher scores and were allocated grant funds.

City staff has identified a potential park site that is not within a half mile of any other park site and should, therefore, enable the City to receive the maximum score in the park-deficient community category. This site is City-owned property near the southern end of the City at the Butterfield overpass. The site is approximately 8 acres in size and is currently unused. It would be connected to the area near Barrett School by the soon to be constructed Butterfield Linear Path. It would also have easy bicycle access from the southwest side of the town. The site will meet size requirements for a new Small Community Park as outlined in the recent 2017 Bikeways, Trails, Parks and Recreation Master Plan, but would be slightly south of the location identified in the plan.

The City has engaged potential partners who may be willing to take on significant portions of the park maintenance as the City does not have the funding available to increase park maintenance services on a Citywide basis. Staff believes that there is a good chance that a local baseball group and a local cycling group will be willing to take

on substantial maintenance activities and will continue to seek out other partners interested in maintaining other areas of the park.

Part of the grant application process is to engage the Community on the potential new park site location and amenities. Staff facilitated a number of community meetings last year at different times, locations, and days of the week in order to maximize participation. Additional outreach efforts were pursued this year.

The community engagement process guided the conceptual design of the proposed park. Strong support for the baseball field and bike tracks were received. There were individuals that proposed alternative site locations; however, after evaluation those locations were not believed to be realistic or appropriate based on the grant requirements and the grant timeframe.

The grant application has taken significant staff work to date and will require additional work over the next several weeks to finalize the application and continue to cultivate partners for the ongoing maintenance of the park. However, the potential for an \$8.5 million grant is believed to be too significant of an opportunity to be passed up. It is also important to note there is no match required by the grant and the project could be constructed without reducing the current Capital Improvement Program.

The proposed park would look to implement the Goal P.1 of the Bikeways, Trails, Parks and Recreation Master Plan, "Distribute City-owned neighborhood and community parks throughout the City to fill existing gaps and prevent future gaps, especially where densely populated areas are not well-served by parks." The park site location is not in the exact area defined by the Plan for a new Small Community Park, but given the large number of projects outlined in the Plan, staff is recommending the application at this site to take advantage of this potentially once in a decade grant opportunity.

Attachment 1 is the location map for the proposed park. Attachment 2 is the current conceptual plan that has been developed with community input.

LINKS/ATTACHMENTS:

1. Attach 1
2. Attach 2

Attachment 2 Potential Park Location

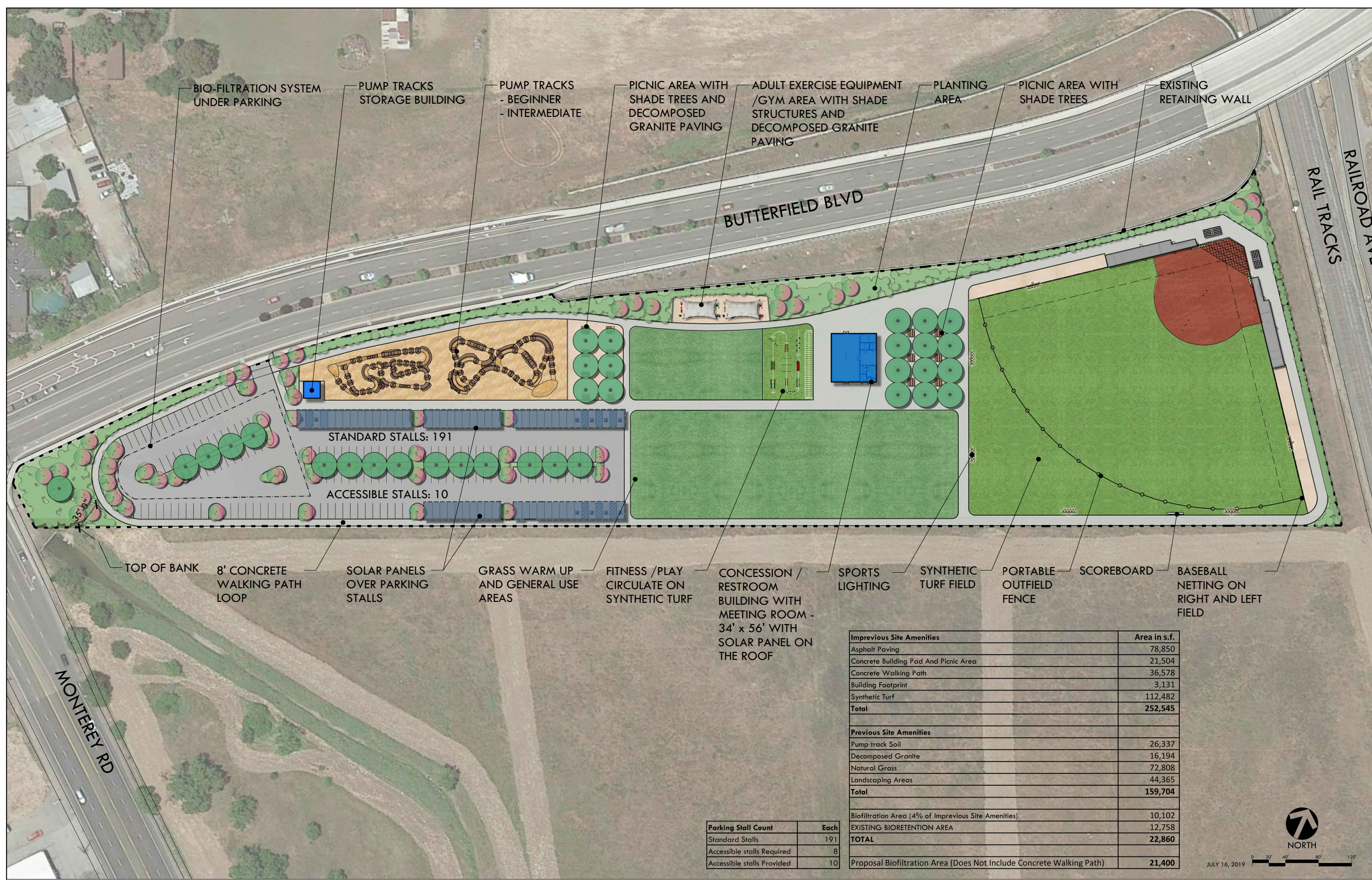


Park Site

8.25 acres

Owned by City

Attachment: Attach 1 (2893 : Statewide Park Grant)





PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: October 20, 2020

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

COMMISSION WORK PLAN UPDATES

RECOMMENDATION(S)

Finalize workplan for review by the City Council.

REPORT NARRATIVE:

The Commission develops its Work Plan annually each fiscal year. The Commission Fiscal Year 2019-20 Work Plan was approved by the City Council on June 26, 2019. However, due to Covid-19 and the delay in appointing new Commissioners the Work Plan has not yet been updated for Fiscal Year 2020-21. Commissioners began working on updating the Work Plan in September and anticipate completing the updated Work Plan at the October meeting. Upon completion the Work Plan it will be forwarded to the City Council for review and approval.

LINKS/ATTACHMENTS:

1. PRC Workplan 2021 Draft

Parks & Recreation Commission

FY 2020-21 Work Plan – Draft

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
1. Get Youth More Active in Parks and Recreation	Supporting Our Youth, Seniors & Entire Community	Recreation Manager (Minimal)	Review program opportunities for new youth programming. (Locicero)
2. Support Bicycle and Trails Development Efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Support the VTA Bicycle and Pedestrian Advisory Committee. (Berman) 2. Work to coordinate with community members on bicycle and trails issues with volunteer Bicycle and Pedestrian Advocacy Group. (Grzan-Pieracci)
3. Support efforts to create an inclusive playground	Supporting Our Youth, Seniors & Entire Community	PS Director (Significant) CS Coordinator (Moderate)	Support the group that has formed for the creation of an inclusive playground in Morgan Hill. Support in the planning and fundraising efforts. (Locicero/Berman/Scott)
4. Support planning for updated sports facilities and partnerships	Supporting Our Youth, Seniors & Entire Community Economic Development	PS Director (Moderate) CS Supervisor (Moderate)	1. Evaluate opportunities to construct sand volleyball facilities in partnership with a facility operator, including support for upcoming feasibility study. (Berman) 2. Monitor Outdoor Sports Center transition to new operator. (van Keulen) 3. Monitor Centennial Recreation Center Expansion Project progress. (van Keulen)
5. Support City in Grant Opportunities	Supporting Our Youth, Seniors & Entire Community	PS Director (Significant) Mngt Analyst (Significant)	Support City staff in identifying and evaluating grant opportunities and associated projects. (Scott/Berman)
6. Increase volunteer Adopt a Park Program participation	Supporting Our Youth, Seniors & Entire Community Maintaining Fiscal Responsibility	PS Director (Minimal) CS Coordinator (Minimal)	As an exploratory committee, evaluate the opportunity to recreate ongoing volunteer groups to support park maintenance. (Scott)

Attachment: PRC Workplan 2021 Draft (2894 : PRC Work Plan Review and Approval)

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
7. Evaluate opportunities to increase Youth involvement in Park Planning	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) Rec Coord (Minimal)	Work with City staff to review opportunities to more formally include youth in park planning projects. (Grzan-Pieracci/Moniz)
8. Support City Park Planning Efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Evaluate future opportunities for parkland acquisition and development. (van Keulen) 2. Research opportunities for the creation of additional dog parks in existing or new park spaces.
9. Review pedestrian access to park space for low income housing areas	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	Review affordable housing areas near Monterey road for pedestrian connections to park space. (Grzan-Pieracci/Moniz)
Staff Resources Required: 0-50 hours = Minimal 51-100 hours = Moderate 100+ hours = Significant			