



Regular Meeting Agenda

Parks and Recreation Commission

Craig van Keulen - Chair

Richard Scott - Vice Chair

Maureen Grzan-Pieracci - Commissioner

Neil Berman - Commissioner

Ronald Locicero - Commissioner

David Lovato - Commissioner

John Moniz - Commissioner

Tuesday, September 15, 2020 7:00 pm

**Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037**

MEETING GUIDELINES

In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. We will address the Order in the following ways:

Members of the public may NOT physically attend meetings at the Morgan Hill City Council Chamber.

The Parks and Recreation Commission meeting will be live-streamed on Channel 17 and on the City's website. Those members of the public wishing to participate remotely may do so via the electronic meeting at: <https://bit.ly/ParksandRecreationCommission> or by calling in to: (669) 900-9128, then enter the meeting id: 835 9498 8226

Public comment for Parks and Recreation Commission meetings will be accepted via email to <mailto:chris.ghione@morganhill.ca.gov>. Members of the public participating in the electronic meeting wishing to speak may do so during public comment.

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

COMMUNITY SERVICES DIRECTOR REPORT

ADOPTION OF THE AGENDA

BUSINESS:

1. APPROVE THE JULY 21, 2020 MEETING MINUTES

Recommendation:

Approve Minutes.

2. WEST LITTLE LLAGAS CREEK TRAIL AND VALLEY WATER COST SHARE

Recommendation:

Recommend the City partners with Valley Water for the construction trails and other infrastructure associated with the West Little Llagas Creek Trail Project.

3. COMMISSION WORK PLAN UPDATES

Recommendation:

Discuss options for updating the Work Plan and provide updates on items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

DRAFT



Meeting Minutes Parks and Recreation Commission

<i>Craig van Keulen</i>	-	<i>Chair</i>
<i>Richard Scott</i>	-	<i>Vice Chair</i>
<i>Maureen Grzan-Pieracci</i>	-	<i>Commissioner</i>
<i>Neil Berman</i>	-	<i>Commissioner</i>
<i>Ronald Locicero</i>	-	<i>Commissioner</i>
	-	
	-	

Tuesday, July 21, 2020 7:00 pm

**Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037**

MEETING GUIDELINES

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CALL TO ORDER

7:01pm

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Craig van Keulen	Chair	Present	
Richard Scott	Vice Chair	Present	
Maureen Grzan-Pieracci	Commissioner	Present	
Neil Berman	Commissioner	Absent	
Ronald Locicero	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None

COMMUNITY SERVICES DIRECTOR REPORT

Provided by Chris Ghione

ADOPTION OF THE AGENDA

Motion Locicero, Second Grzan Pieracci, 4-0

BUSINESS:

1. APPROVE THE MAY 19, 2020 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Richard Scott, Vice Chair
SECONDER:	Ronald Locicero, Commissioner
AYES:	van Keulen, Scott, Grzan-Pieracci, Locicero
ABSENT:	Berman

2. UPDATES ON IMPACTS OF COVID-19 AND RELATED STATE AND COUNTY ORDERS TO PARKS AND RECREATION

Received Report.

3. COMMISSION WORK PLAN UPDATES

Recommendation:

Discuss options for updating the Work Plan and provide updates on items.

RESULT:	ACCEPTED
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ANNOUNCEMENTS

None

FUTURE COMMISSION AGENDA ITEMS:

None

ADJOURNMENT

7:44pm

Minutes Acceptance: Minutes of Jul 21, 2020 7:00 PM (BUSINESS:)



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: September 15, 2020

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

WEST LITTLE LLAGAS CREEK TRAIL AND VALLEY WATER COST SHARE

RECOMMENDATION(S)

Recommend the City partners with Valley Water for the construction trails and other infrastructure associated with the West Little Llagas Creek Trail Project.

REPORT NARRATIVE:

For decades, the City has supported Valley Water in efforts to complete the Upper Llagas Creek Flood Protection Project. Completion of this project will provide flood control for the West Little Llagas Creek running through Morgan Hill, protecting homes and businesses. Valley Water is nearing completion of construction of Phase 1 of the project, this includes construction south of Watsonville Road to Silveira Lake. Once complete, the Flood Protection Project will be interconnected with the City's infrastructure. At this point, Valley Water intends to fund the entirety of the primary elements of the project. However, the City has proposed the addition of the trails extending the City's West Little Llagas Creek Trail (WLLCT) to the south to the scope of Valley Water's Project.

With the completion of Phase 1 expected in the coming months, the City has been presented with a unique opportunity to partner with Valley Water on the installation of paved multipurpose trails along the project south from Watsonville Road to Silveira Lake. The opportunity would allow Valley Water's current project contractor to construct the trails through project area via a cost share agreement. Valley Water has received a cost of \$710,000 for construction of these trails.

The City has had the construction of the WLLCT in its plans for decades, with the existing trail currently extending from Watsonville Road north to Spring Avenue. The project is currently in the Bikeways, Trails, Parks and Recreation Master Plan and the current Capital Improvement Program. Additionally, the City has significant grant funding to support the project. The proposed trails would be added as part of the Valley Water project, but the improvements related to traffic/pedestrian crossings at Watsonville Road and at Middle Avenue would be bid and constructed separately by the City. The proposed trail alignment is included in Attachment 1. It should be noted that proposed trails currently stop north of Silveira Lake. The Bikeways, Trails, Parks and Recreation Master Plan calls for the trail to extend to the south side of the lake via a pedestrian bridge and to utilize the existing maintenance road to extend the trail along the south side of the lake. However, due to financial and environmental constraints City

staff is recommending moving forward with the trails that can be constructed now as there are grant funds available for a significant portion of the project.

The planning for the development of the WLLCT was reconfirmed through the 2017 Bikeways, Trails, Parks and Recreation Master Plan, which included significant community involvement. The City has discussed the development of the WLLCT at two community meetings held specifically for the trail with the most recent update on September 3. The City also was present to discuss the trail at Valley Water's public meeting to on Phase 1 of the Flood Control Project.

Moving forward opening of the trails would occur following the installation of the traffic/pedestrian safety improvements at Middle Avenue and Watsonville Road. City staff will keep residents up to date on the progress towards trail opening using various City media channels and continue to communicate directly with residents who have signed up to receive specific project updates.

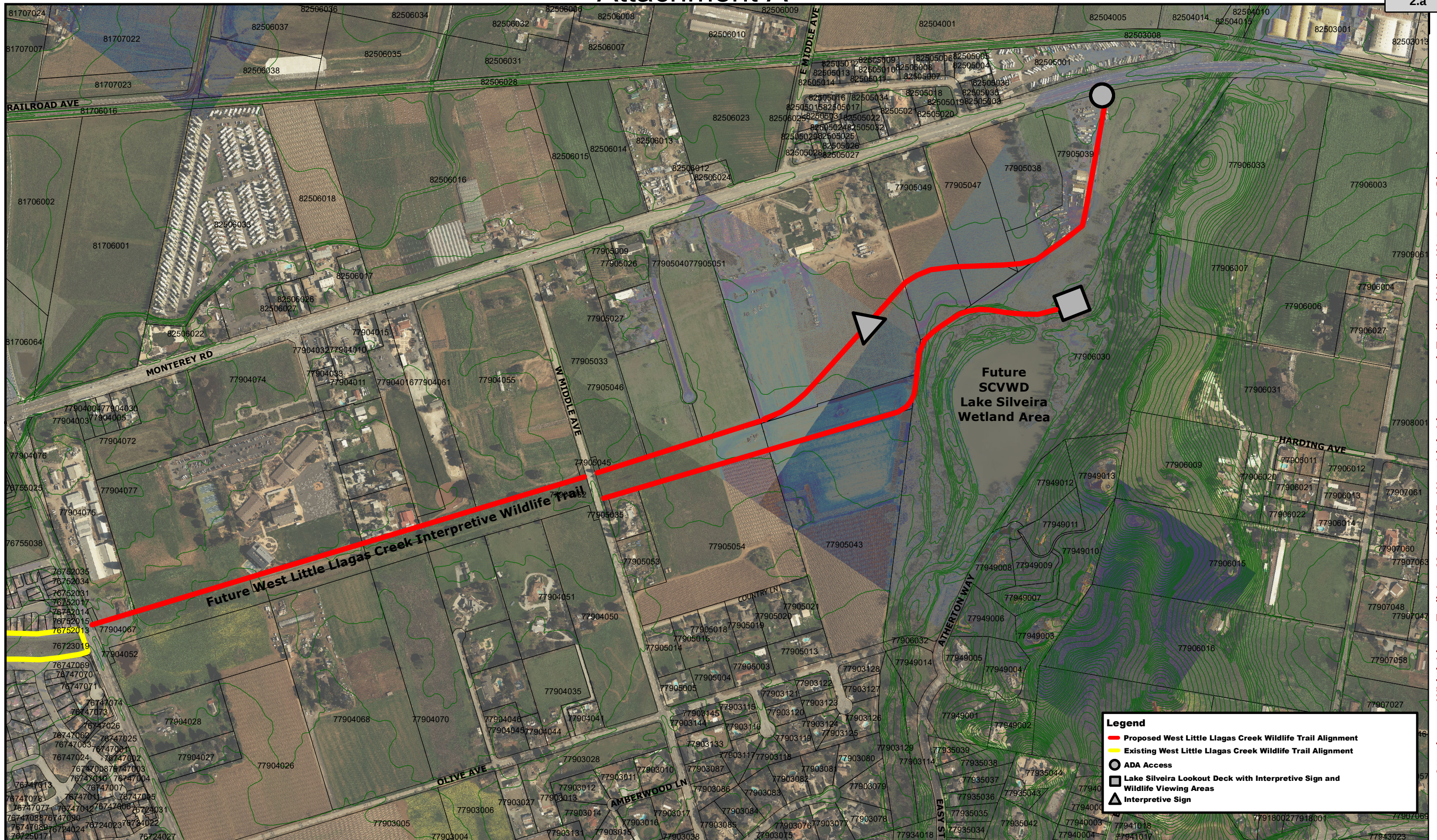
The City could choose to not enter into the cost-share agreement for the WLLCT improvements and instead bid the project. City staff does not recommend this option as it is not believed there will be cost savings on construction based on the pricing provided through the Valley Water contractor. Additionally, should the City bid the project separately it will increase construction management costs, permit fees, and City administrative costs.

Not moving forward with the project must also be considered due to increased operating costs associated with managing the trail. The City estimates these costs at approximately \$3,500 annually. Costs are primarily related to trash can emptying and repaving of the trail every 7 years. The City will rely on volunteers to help with litter pickup on the trail. Staff recommends moving forward with the project as the importance of park and trail facilities continues to grow through the Covid-19 pandemic. As a Class 1 Multiuse Trail, the new trail will be highly accessible and available to all residents regardless of income level.

The WLLCT improvements (\$710,00) would be funded through the West Little Llagas Creek Trail Project via the Park Impact Fund (301). There is currently \$863,888 appropriated for construction of this project and it is estimated the City will be reimbursed for approximately \$525,000 through grant funds. To complete the project the City still intends to construct the additional improvements for traffic/pedestrian safety enhancements at the roadway crossings and grant required public art, which are estimated at an additional cost of approximately \$200,000 and will likely require an additional appropriation from the Park Impact Fund. Operations of the new section of trail is anticipated to cost approximately \$3,500 annually, which would be funded through the City's General Fund.

LINKS/ATTACHMENTS:

1. WLittleLlagasTrail_LocMap



Attachment: WLittleLlagasTrail_LocMap (2865 : West Little Llagas Creek Trail and Valley Water Cost Share)





PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: September 15, 2020

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

COMMISSION WORK PLAN UPDATES

RECOMMENDATION(S)

Discuss options for updating the Work Plan and provide updates on items.

REPORT NARRATIVE:

The Commission develops its Work Plan annually each fiscal year. The Commission Fiscal Year 2019-20 Work Plan was approved by the City Council on June 26, 2019. However, due to Covid-19 and the delay in appointing new Commissioners the Work Plan has not yet been updated for Fiscal Year 2020-21. Commissioners may use this item to provide updates on their Work Plan items and discuss timing of updating the Work Plan.

LINKS/ATTACHMENTS:

1. PRC Workplan 1920 Final

Parks & Recreation Commission

FY 2019-20 Work Plan – Approved by City Council 6.26.19

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
1. Get Youth More Active in Parks and Recreation	Supporting Our Youth, Seniors & Entire Community	Recreation Manager (Minimal)	Review program opportunities for new youth programming. (Locicero)
2. Support Bicycle and Trails Development Efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Support the VTA Bicycle and Pedestrian Advisory Committee. (Berman) 2. Work to coordinate with community members on bicycle and trails issues with volunteer Bicycle and Pedestrian Advocacy Group. (Seehaffer)
3. Support efforts to create an inclusive playground	Supporting Our Youth, Seniors & Entire Community	PS Director (Significant) CS Coordinator (Moderate)	Support the group that has formed for the creation of an inclusive playground in Morgan Hill. Support in the planning and fundraising efforts. (Locicero/Wendt/Scott)
4. Support planning for updated sports facilities and partnerships	Supporting Our Youth, Seniors & Entire Community Economic Development	PS Director (Moderate) CS Supervisor (Moderate)	1. Evaluate opportunities to construct sand volleyball facilities in partnership with a facility operator, including support for upcoming feasibility study. (Wendt/Berman) 2. Monitor Outdoor Sports Center transition to new operator. (van Keulen) 3. Monitor Centennial Recreation Center Expansion Project progress. (van Keulen)
5. Support City in Grant Opportunities	Supporting Our Youth, Seniors & Entire Community	PS Director (Significant) Mngt Analyst (Significant)	Support City staff in identifying and evaluating grant opportunities and associated projects. (Scott/Berman)
6. Increase volunteer Adopt a Park Program participation	Supporting Our Youth, Seniors & Entire Community Maintaining Fiscal Responsibility	PS Director (Minimal) CS Coordinator (Minimal)	As an exploratory committee, evaluate the opportunity to recreate ongoing volunteer groups to support park maintenance. (Scott/Grzan-Pieracci)

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
7. Evaluate opportunities to increase Youth involvement in Park Planning	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) Rec Coord (Minimal)	Work with City staff to review opportunities to more formally include youth in park planning projects. (Grzan-Pieracci)
8. Support City Park Planning Efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	Evaluate future opportunities for parkland acquisition and development. (van Keulen)
<u>Staff Resources Required:</u> 0-50 hours = Minimal 51-100 hours = Moderate 100+ hours = Significant			