



Regular Meeting Agenda

Parks and Recreation Commission

Maureen Grzan-Pieracci - Commissioner
Neil Berman - Commissioner
Craig van Keulen - Chair
Mary Seehafer - Commissioner
Matt Wendt - Commissioner
Richard Scott - Vice Chair
Ronald Locicero - Commissioner

Tuesday, July 21, 2020 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

MEETING GUIDELINES

In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. We will address the Order in the following ways:

Members of the public may NOT physically attend meetings at the Morgan Hill City Council Chamber.

The Parks and Recreation Commission meeting will be live-streamed on Channel 17 and on the City's website. Those members of the public wishing to participate remotely may do so via the electronic meeting at: <https://bit.ly/ParksandRecreationCommission> or by calling in to: (669) 900-9128, then enter the meeting id: 876 8547 2893

Public comment for Parks and Recreation Commission meetings will be accepted via email to <mailto:chris.ghione@morganhill.ca.gov>. Members of the public participating in the electronic meeting wishing to speak may do so during public comment.

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

COMMUNITY SERVICES DIRECTOR REPORT

ADOPTION OF THE AGENDA

BUSINESS:

1. APPROVE THE MAY 19, 2020 MEETING MINUTES

Recommendation:

Approve Minutes.

2. UPDATES ON IMPACTS OF COVID-19 AND RELATED STATE AND COUNTY ORDERS TO PARKS AND RECREATION

3. COMMISSION WORK PLAN UPDATES

Recommendation:

Discuss options for updating the Work Plan and provide updates on items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

DRAFT



Meeting Minutes Parks and Recreation Commission

<i>Maureen Grzan-Pieracci</i>	-	<i>Commissioner</i>
<i>Neil Berman</i>	-	<i>Commissioner</i>
<i>Craig van Keulen</i>	-	<i>Chair</i>
<i>Mary Seehafer</i>	-	<i>Commissioner</i>
<i>Matt Wendt</i>	-	<i>Commissioner</i>
<i>Richard Scott</i>	-	<i>Vice Chair</i>
<i>Ronald Locicero</i>	-	<i>Commissioner</i>

Tuesday, May 19, 2020 7:00 pm

Virtual Meeting

Link to join the meeting can be found below, Morgan Hill, CA 95037

MEETING GUIDELINES

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CALL TO ORDER

Minutes Acceptance: Minutes of May 19, 2020 7:00 PM (BUSINESS:)

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Maureen Grzan-Pieracci	Commissioner	Present	
Neil Berman	Commissioner	Present	
Craig van Keulen	Chair	Present	
Mary Seehafer	Commissioner	Absent	
Matt Wendt	Commissioner	Absent	
Richard Scott	Vice Chair	Present	
Ronald Locicero	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

COMMUNITY SERVICES DIRECTOR REPORT

Report provided by Chris Ghione

ADOPTION OF THE AGENDA

Motion Berman, Second Locicero, Adopted 5-0

BUSINESS:

1. APPROVE THE FEBRUARY 18, 2020 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Richard Scott, Vice Chair
SECONDER:	Ronald Locicero, Commissioner
AYES:	Grzan-Pieracci, Berman, van Keulen, Scott, Locicero
ABSENT:	Seehafer, Wendt

2. SAND VOLLEYBALL FEASIBILITY STUDY UPDATE

Recommendation:

Provide recommendations and feedback based on the updated sand volleyball feasibility study progress.

Recommended staff recommendation with the change to the initial phase of courts being increased to 10 courts.

Minutes Acceptance: Minutes of May 19, 2020 7:00 PM (BUSINESS:)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Craig van Keulen, Chair
SECONDER:	Neil Berman, Commissioner
AYES:	Grzan-Pieracci, Berman, van Keulen, Scott, Locicero
ABSENT:	Seehafer, Wendt

3. VILLA MIRA MONTE EVENT VENUE REPORT

Recommendation:

1. Receive draft report on Villa Mira Monte Historic Site and potential use as an event venue; and
2. Provide comments on feedback on future use for the Villa Mira Monte site.

RESULT:	ACCEPTED
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4. FY20/21-25/26 CAPITAL IMPROVEMENT PROGRAM

Recommendation:

Provide comments and feedback on the proposed FY 2020/21 through FY 2025/26 Capital Improvement Program (CIP).

Recommended approval of the proposed Capital Improvement Program for Bikeways, Trails, Parks and Recreation.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Richard Scott, Vice Chair
SECONDER:	Neil Berman, Commissioner
AYES:	Grzan-Pieracci, Berman, van Keulen, Scott, Locicero
ABSENT:	Seehafer, Wendt

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

8:26pm.



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: July 21, 2020

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

COMMISSION WORK PLAN UPDATES

RECOMMENDATION(S)

Discuss options for updating the Work Plan and provide updates on items.

REPORT NARRATIVE:

The Commission develops its Work Plan annually each fiscal year. The Commission Fiscal Year 2019-20 Work Plan was approved by the City Council on June 26, 2019. However, due to Covid-19 and the delay in appointing new Commissioners the Work Plan has not yet been updated for Fiscal Year 2020-21. Commissioners may use this item to provide updates on their Work Plan items and discuss timing of updating the Work Plan.

LINKS/ATTACHMENTS:

1. PRC Workplan 1920 Final

Parks & Recreation Commission

FY 2019-20 Work Plan – Approved by City Council 6.26.19

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
1. Get Youth More Active in Parks and Recreation	Supporting Our Youth, Seniors & Entire Community	Recreation Manager (Minimal)	Review program opportunities for new youth programming. (Locicero)
2. Support Bicycle and Trails Development Efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Support the VTA Bicycle and Pedestrian Advisory Committee. (Berman) 2. Work to coordinate with community members on bicycle and trails issues with volunteer Bicycle and Pedestrian Advocacy Group. (Seehaffer)
3. Support efforts to create an inclusive playground	Supporting Our Youth, Seniors & Entire Community	PS Director (Significant) CS Coordinator (Moderate)	Support the group that has formed for the creation of an inclusive playground in Morgan Hill. Support in the planning and fundraising efforts. (Locicero/Wendt/Scott)
4. Support planning for updated sports facilities and partnerships	Supporting Our Youth, Seniors & Entire Community Economic Development	PS Director (Moderate) CS Supervisor (Moderate)	1. Evaluate opportunities to construct sand volleyball facilities in partnership with a facility operator, including support for upcoming feasibility study. (Wendt/Berman) 2. Monitor Outdoor Sports Center transition to new operator. (van Keulen) 3. Monitor Centennial Recreation Center Expansion Project progress. (van Keulen)
5. Support City in Grant Opportunities	Supporting Our Youth, Seniors & Entire Community	PS Director (Significant) Mngt Analyst (Significant)	Support City staff in identifying and evaluating grant opportunities and associated projects. (Scott/Berman)
6. Increase volunteer Adopt a Park Program participation	Supporting Our Youth, Seniors & Entire Community Maintaining Fiscal Responsibility	PS Director (Minimal) CS Coordinator (Minimal)	As an exploratory committee, evaluate the opportunity to recreate ongoing volunteer groups to support park maintenance. (Scott/Grzan-Pieracci)

Attachment: PRC Workplan 1920 Final (2823 : PRC Work Plan Updates)

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
7. Evaluate opportunities to increase Youth involvement in Park Planning	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) Rec Coord (Minimal)	Work with City staff to review opportunities to more formally include youth in park planning projects. (Grzan-Pieracci)
8. Support City Park Planning Efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	Evaluate future opportunities for parkland acquisition and development. (van Keulen)
<u>Staff Resources Required:</u> 0-50 hours = Minimal 51-100 hours = Moderate 100+ hours = Significant			