



Regular Meeting Agenda

Parks and Recreation Commission

Maureen Grzan-Pieracci - Commissioner

Neil Berman - Commissioner

Craig van Keulen - Commissioner

Mary Seehafer - Commissioner

Matt Wendt - Commissioner

Richard Scott - Commissioner

Ronald Locicero - Commissioner

Tuesday, June 18, 2019 7:00 pm

**Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037**

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

RECOGNITION

COMMUNITY SERVICES DIRECTOR REPORT

ADOPTION OF THE AGENDA

BUSINESS:

1. APPROVE THE MAY 21, 2019 MEETING MINUTES

Recommendation:

Approve Minutes.

2. GALVAN PARK INCLUSIVE PAR COURSE GRANT

Recommendation:

Recommend that the City Council accept a grant for inclusive par course equipment at Galvan Park.

3. COMMISSION WORK PLAN APPROVAL

Recommendation:

Approve draft Fiscal Year 2019/20 Work Plan for review by the City Council.

4. STATEWIDE PARK GRANT APPLICATION

Recommendation:

1. Receive report on planning efforts for Statewide Park Grant Program funded from the Parks and Water Bond Act of 2018 (Proposition 68).
2. Provide staff with feedback relating to the grant program and the City's potential grant application.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

DRAFT



Meeting Minutes Parks and Recreation Commission

Maureen Grzan-Pieracci - Commissioner
Neil Berman - Commissioner
Craig van Keulen - Commissioner
Mary Seehafer - Commissioner
Matt Wendt - Commissioner
Richard Scott - Commissioner
Ronald Locicero - Commissioner

Tuesday, May 21, 2019 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

7:01pm

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Maureen Grzan-Pieracci	Commissioner	Present	
Neil Berman	Commissioner	Present	
Craig van Keulen	Commissioner	Absent	
Mary Seehafer	Commissioner	Present	
Matt Wendt	Commissioner	Present	
Richard Scott	Commissioner	Present	
Ronald Locicero	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

Minutes Acceptance: Minutes of May 21, 2019 7:00 PM (BUSINESS:)

PUBLIC COMMENT

None

RECOGNITION

Downtown Pop Up Park Volunteer Groups:

Community Christian

Rotary Club of Morgan Hill

Morgan Hill Downtown Association

COMMUNITY SERVICES DIRECTOR REPORT

Report provided by Chris Ghione.

ADOPTION OF THE AGENDA

Motion Locicero, Second Wendt, Approved 5-0

BUSINESS:

1. APPROVE THE APRIL 16, 2019 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Maureen Grzan-Pieracci, Commissioner
SECONDER:	Matt Wendt, Commissioner
AYES:	Grzan-Pieracci, Berman, Seehafer, Wendt, Scott, Locicero
ABSENT:	van Keulen

2. AQUATICS CENTER SUMMER SEASON

Recommendation:

Receive the report on the 2019 Aquatics Center Summer Season.

RESULT:	ACCEPTED
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3. COMMUNITY BASED TRANSPORTATION PLAN

Recommendation:

Receive report from the Valley Transportation Authority on the Community Based Transportation Plan for Morgan Hill.

RESULT:	ACCEPTED
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4. STATEWIDE PARK GRANT APPLICATION

Recommendation:

Minutes Acceptance: Minutes of May 21, 2019 7:00 PM (BUSINESS:)

1. Receive report on planning efforts for Statewide Park Grant Program funded from the Parks and Water Bond Act of 2018 (Proposition 68).
2. Provide staff with feedback relating to the grant program and the City's potential grant application.

RESULT: ACCEPTED

5. COMMISSION WORK PLAN UPDATES

Recommendation:

1. Discuss and provide updates on Fiscal Year 2018/19 Work Plan items.
2. Develop draft Work Plan for Fiscal Year 2019/20.

Provided direction to staff for draft work plan development.

RESULT: ACCEPTED

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

Minutes Acceptance: Minutes of May 21, 2019 7:00 PM (BUSINESS:)



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: June 18, 2019

PREPARED BY: Anthony Eulo, Program Administrator
APPROVED BY: Chris Ghione, Public Services Director

GALVAN PARK INCLUSIVE PAR COURSE GRANT

RECOMMENDATION(S)

Recommend that the City Council accept a grant for inclusive par course equipment at Galvan Park.

REPORT NARRATIVE:

The purpose of this report is to provide the Commission with an opportunity to consider recommending the acceptance of a grant for the installation of inclusive exercise equipment at Galvan Park.

The Meet Me at the Park grant program, provided by the National Recreation and Park Association in collaboration with The Walt Disney Company, is specifically focused on expanding access to local parks. The grant provides a set amount of \$30,000 in grant funds, mandates a minimum 100% local match, and must be completed by December 31st. The City was informed that our application was successful in early June.

The lack of inclusive fitness areas continues to prevent people living with disabilities from participating in physical activity to promote their health and wellness. Adults with disabilities are more likely to have heart disease, stroke, diabetes, and cancer than adults without disabilities. The City's grant application was specifically for an inclusive par course, or fitness trail, at Galvan Park, which is designed to increase community involvement, physical activity, and connection to the outdoors for all individuals, including teens, adults, elders, and those living with physical or cognitive disabilities.

The Galvan Park inclusive par course project targets the following three park recommendations from the Bikeways, Trails, Parks and Recreation Master Plan:

- P1-3. Focus City resources on improving and developing large community, small community and neighborhood parks, recognizing that privately-owned parks meet the need for small, close-to-home parks for many residents.
- P6-4. Add more multigenerational play experiences to neighborhood and community parks.
- P9-1. Pilot fitness equipment in two (2) parks and monitor and evaluate usage. Identify opportunities for unique fitness stations and equipment, such as par course.
 - Relevant Sites: Nordstrom Park and Galvan Park.

Community Engagement: Inform

Adding inclusive features and exercise equipment to local parks are two actions included in the City's Bikeways, Trails, Parks and Recreation Master Plan which was developed with substantial community engagement. The mandatory short timelines for this grant did not provide time for consulting with the community on the specific design of this project. If the project is approved, the City will inform the community about the new equipment prior to its installation and promote its availability once the project is complete.

PRIOR BOARD ACTIONS:

While the Commission has reviewed and the Council has approved several contracts improving Galvan Park over the past five years, this particular concept has not been the subject of prior Council or Commission action.

FISCAL AND RESOURCE IMPACT:

The grant will provide \$30,000 to fund the project and the City will provide a 100% local match from the City's Park Impact Fund. The total budget will be \$60,000.

Completing minor park improvement projects is included in the work program of the Community Services Department. The intern that solicited the grant is available to work on implementing the project in a cost-effective manner.



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: June 18, 2019

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

COMMISSION WORK PLAN APPROVAL

RECOMMENDATION(S)

Approve draft Fiscal Year 2019/20 Work Plan for review by the City Council.

REPORT NARRATIVE:

The Commission develops its Work Plan annually for each fiscal year. At its May 2019 meeting, the Commission provided direction on development of a draft work plan for the Fiscal Year 2019/20. This draft Work Plan is ready for review and approval. If approved by the Commission the draft Work Plan will be reviewed by the City Council for final approval.

LINKS/ATTACHMENTS:

1. PRC Workplan 1920 Draft

Parks & Recreation Commission

FY 2019-20 Work Plan – Draft

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
1. Get Youth More Active in Parks and Recreation	Supporting Our Youth, Seniors & Entire Community	Recreation Manager (Minimal)	Review program opportunities for new youth programming. (Locicero)
2. Support Bicycle and Trails Development Efforts	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal)	1. Support the VTA Bicycle and Pedestrian Advisory Committee. (Berman) 2. Work to coordinate with community members on bicycle and trails issues with volunteer Bicycle and Pedestrian Advocacy Group. (Seehaffer)
3. Support efforts to create an inclusive playground	Supporting Our Youth, Seniors & Entire Community	PS Director (Significant) CS Coordinator (Moderate)	Support the group that has formed for the creation of an inclusive playground in Morgan Hill. Support in the planning and fundraising efforts. (Locicero, Wendt, Scott)
4. Support planning for updated sports facilities and partnerships	Supporting Our Youth, Seniors & Entire Community Economic Development	PS Director (Moderate) CS Supervisor (Moderate)	Evaluate opportunities to construct sand volleyball facilities in partnership with a facility operator, including support for upcoming feasibility study. (Wendt/Berman)
5. Support City in Grant Opportunities	Supporting Our Youth, Seniors & Entire Community	PS Director (Significant) Mngt Analyst (Significant)	Support City staff in identifying and evaluating grant opportunities and associated projects. (Scott, Berman)
6. Increase volunteer Adopt a Park Program participation	Supporting Our Youth, Seniors & Entire Community Maintaining Fiscal Responsibility	PS Director (Minimal) CS Coordinator (Minimal)	As an exploratory committee, evaluate the opportunity to recreate ongoing volunteer groups to support park maintenance. (Scott/Grzan-Pieracci)
7. Evaluate opportunities to increase Youth involvement in Park Planning	Supporting Our Youth, Seniors & Entire Community	PS Director (Minimal) Rec Coord (Minimal)	Work with City staff to review opportunities to more formally include youth in park planning projects. (Grzan-Pieracci)

Staff Resources Required: **0-50 hours = Minimal** **51-100 hours = Moderate** **100+ hours = Significant**

Attachment: PRC Workplan 1920 Draft (2343 : PRC Work Plan Approval)



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: June 18, 2019

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

STATEWIDE PARK GRANT APPLICATION

RECOMMENDATION(S)

1. Receive report on planning efforts for Statewide Park Grant Program funded from the Parks and Water Bond Act of 2018 (Proposition 68).
2. Provide staff with feedback relating to the grant program and the City's potential grant application.

REPORT NARRATIVE:

Update for June PRC Meeting

The City has now conducted a total of 6 community meetings and two meetings with specific community organizations. Additionally, the City has received significant feedback on the grant opportunity and individual amenities from numerous members of the Community. This feedback has been used to develop a concept design for the proposed park grant, which is included in the attached presentation. This concept has been shared at recent community meetings.

The Commission may wish to use this opportunity to provide specific feedback on the current concept design. The final concept will return to the Commission at the July meeting for review and a recommendation on approval of the grant application.

Update for May PRC Meeting

The City has hosted two community meetings since the last PRC meeting. The first meeting was attended by 3 residents and the second meeting was attended by approximately 20 residents. Residents had several comments on. The City is working on moving forward concept designs and environmental work to complete the grant application. To move this work forward, City staff will be looking to include the following amenities in the grant application based on comments received, consistency with Bikeways, Trails, Parks and Recreation Master Plan and potential future partnerships for maintenance support:

- Ball Field(s) – Multiple groups interested in supporting
- Pump Track – Possible groups interested in supporting
- Walking/jogging Multi-use Path
- Multi-generational Exercise Equipment
- Picnic Facilities
- Restroom Facilities

Other amenities may be included as well and some amenities may be eliminated prior to the grant being submitted.

Background Information

The State of California is preparing to accept grant applications for its Statewide Parks Program. This program is the largest park related grant program in California's history and possibly U.S. history, with over \$1 billion in funding between the 2018 Prop. 68 and 2006 Prop. 84 Bond Acts. More information can be found on the State's website at: https://www.parks.ca.gov/?page_id=29939. This will be a highly competitive grant program and City staff believe Morgan Hill's best chance to be competitive in the grant program will be in the first round of applications occurring this summer.

The City has a good track record in competitive grant programs, but will have some huddles due to significant grant scoring points being allocated to low income and park deficient communities. The State's website allows for these aspects to be viewed for specific park sites locations at: <https://www.parksforcalifornia.org/communities>.

The City staff have identified a potential park site (Attachment 1), owned by the City that may be an opportunity to score full points for the park deficient community category (meaning no other park site within a half mile radius). This site would be City owned property near the southern end of the City at the Butterfield overpass. The site is approximately 8 acres in size and currently unused. It would be connected to the area near to Barret School by the soon to be constructed Butterfield Linear Path. It would also have easy bicycle access from the southwest side of town. Commissioners and members of the public are encouraged to utilize and provide City staff on feedback on thoughts on alternate locations.

Part of the grant application process will be to engage the Community on the potential new park site amenities. City staff will be recommending the construction of a new Small Community Park as outlined in the recent 2017 Bikeways, Trails, Parks and Recreation Master Plan. The meetings for this process have been outlined in Attachment 2. City staff will be coordinating the meetings to build on community outreach and priorities outlined in the Master Plan. Due to the limited timeline and grant points available for compliance with the California Environmental Qualities Act (CEQA) the process will be very fast. City staff believe if the process can be completed for this grant cycle (before many other Cities are ready) it may be the only opportunity for Morgan Hill to receive this competitive funding. It is not believed that acquisition of new park land would work within the short timeline.

The City intends to engage partners who are willing to take on significant portions of the park maintenance as the City does not have the funding available to increase park maintenance services on a Citywide basis. Such examples could include a baseball group willing to take on all maintenance of a baseball/softball field, a bicycle group willing to on maintenance of a bmx pump track, or a service organization willing to take on monthly litter cleanups from the site. The City taking on the maintenance of a new fully developed park site in the future is not fiscally realistic, so these partnerships will be mandatory in moving the park project forward.

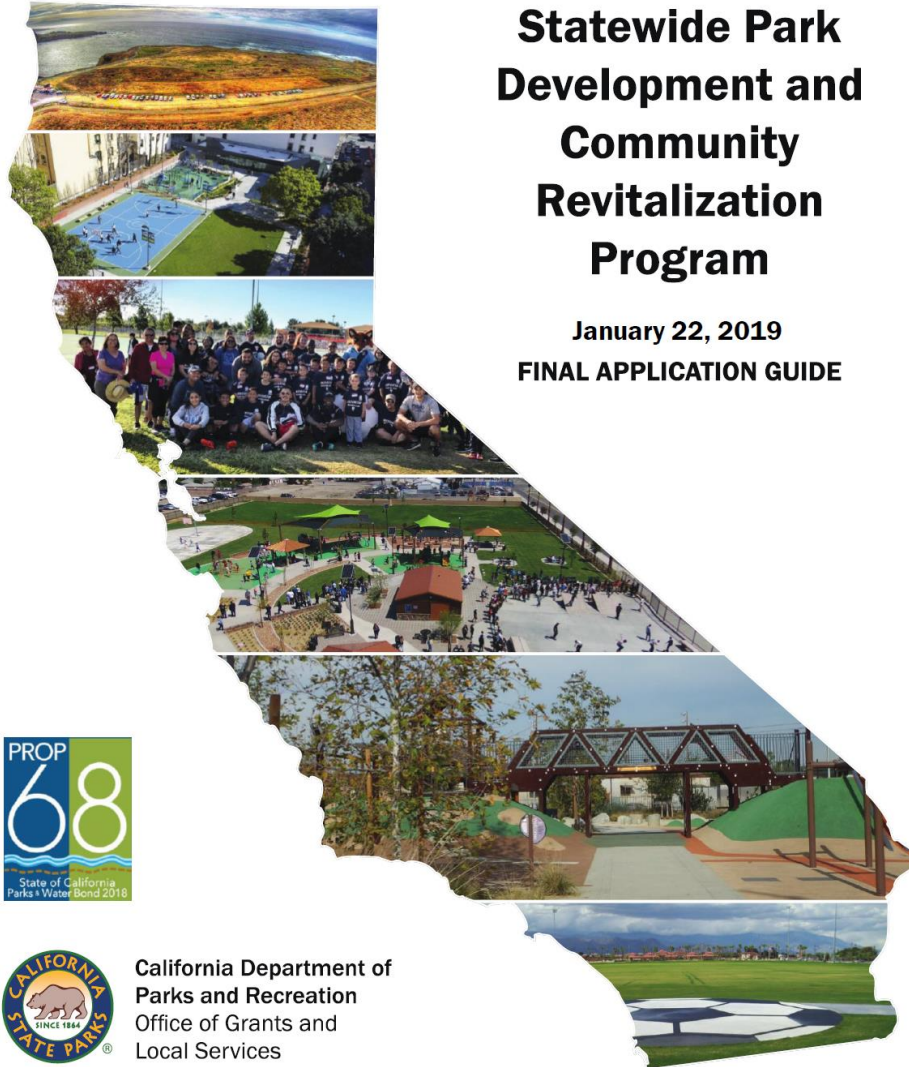
LINKS/ATTACHMENTS:

1. Prop 68 Park Grant PRC Meeting

Park Development PRC Meeting

Statewide Park Development and Community Revitalization Program

January 22, 2019
FINAL APPLICATION GUIDE



California Department of
Parks and Recreation
Office of Grants and
Local Services

June 18, 2019

Background

- Parks and Water Bond Act of 2018 Proposition 68
- Over \$1 Billion in Funding
- Statewide Park Grant Program Competitive Grant Program for Park and Recreation Acquisition and Development \$254,000 Statewide in Round 1
- https://www.parks.ca.gov/?page_id=29939

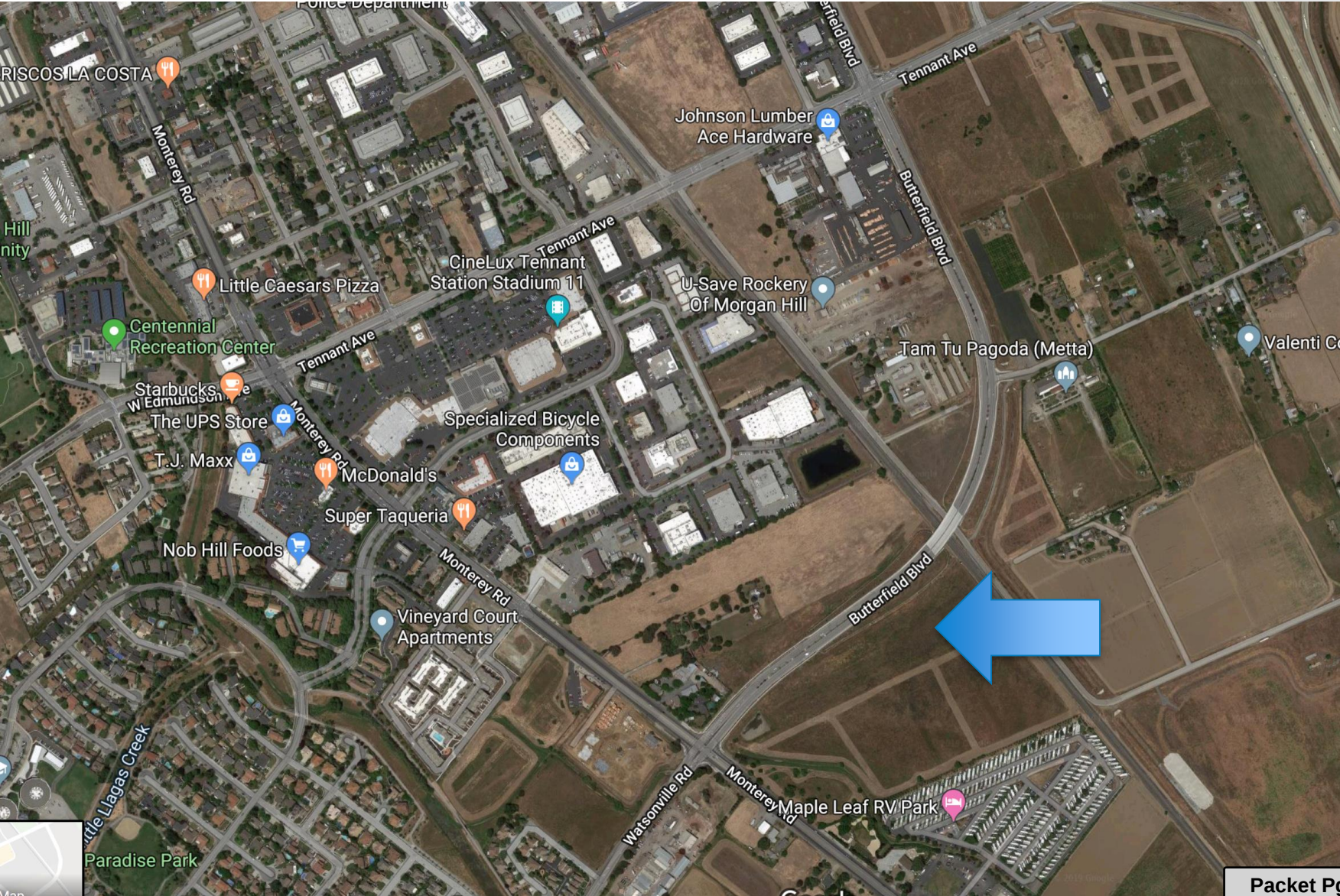
Grant Information

4.a



- Eligible Projects
 - Create a New Park
 - Expand an Existing Park
 - Renovate an Existing Park
- Grant Criteria
 - Critical Lack of Park Space 15%
 - Significant Poverty 15%
 - New versus existing – new scores highest 10%
 - Community Based Planning 18%
 - Employment or Volunteer Opportunities 6%
 - Partnerships or Committed Funding 3%
 - Environmental Design 7%
 - Public Use Hours and Fees 5%
 - Community Challenges and Project Readiness 20%
- Maximum Grant Request \$8.5 Million

Potential Park Site

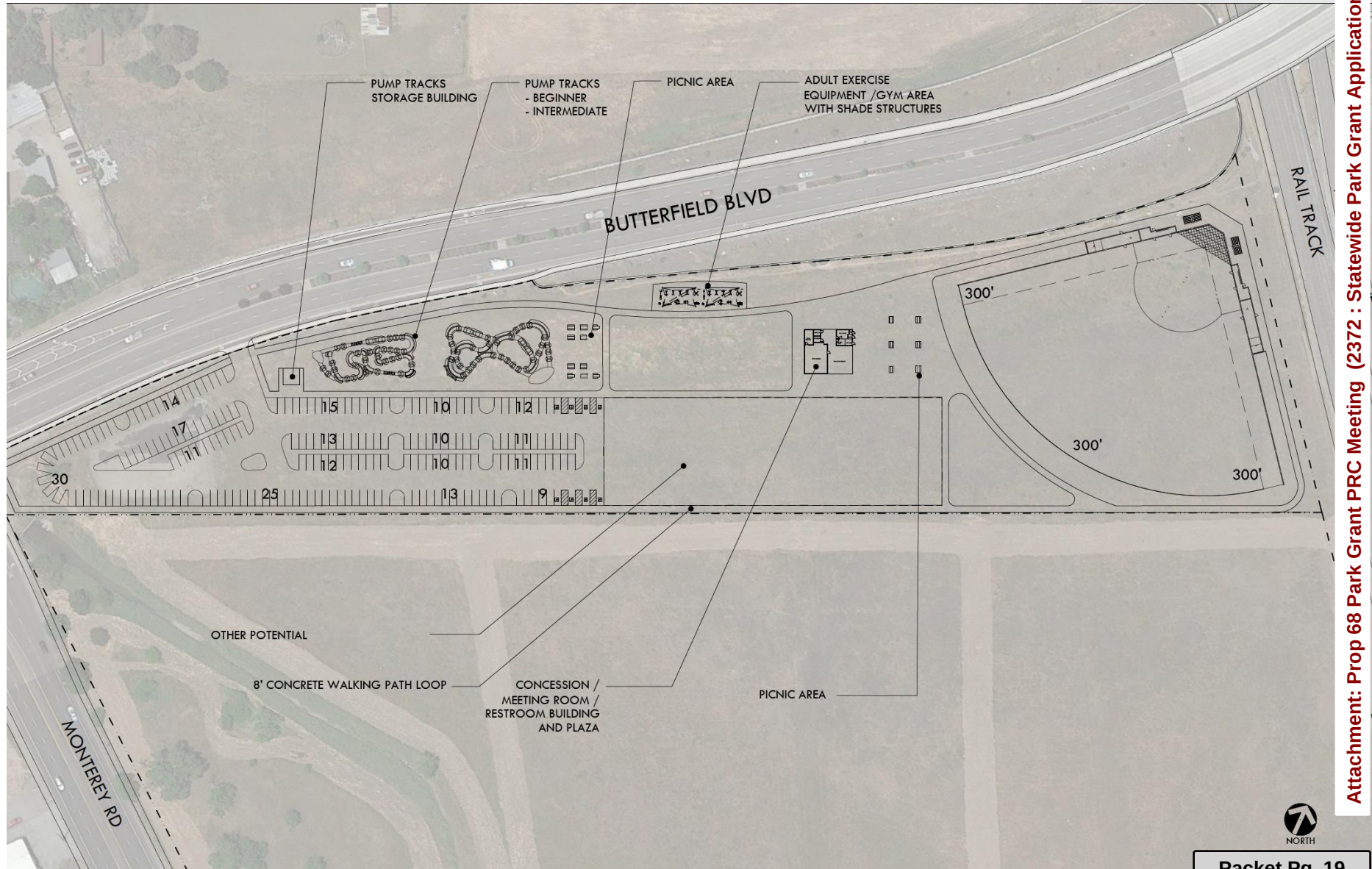


Attachment: Prop 68 Park Grant PRC Meeting (2372 : Statewide Park Grant Application)

Community Input Thus Far

- Prior Meeting Priorities
 - Baseball Fields
 - Walking Paths
 - Par Course/Exercise Equipment
 - Parking will be available
 - More natural park setting
 - Pump Track (BMX/Mtn Bikes)
 - Restrooms
 - Accessible Pathways





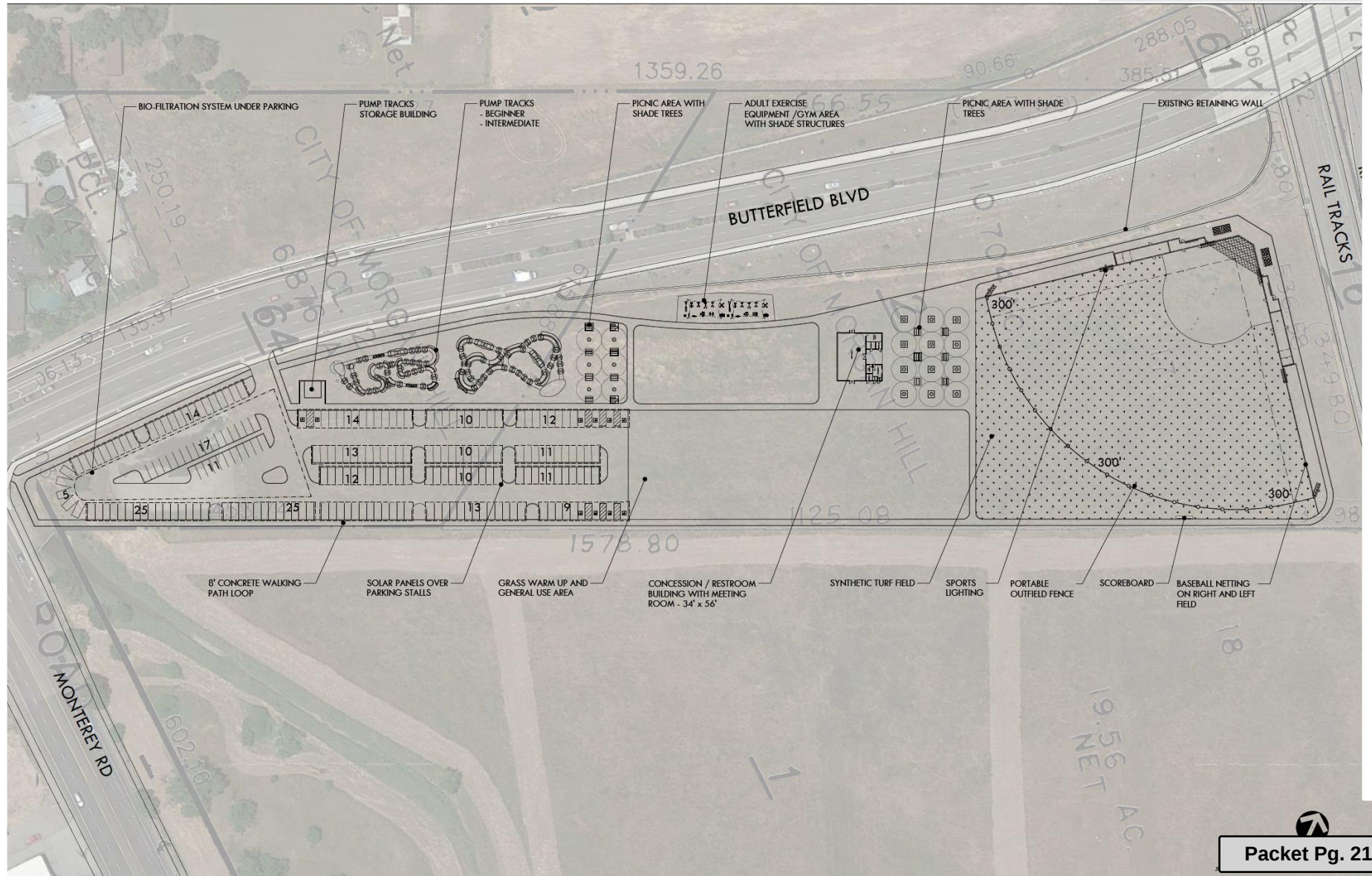
Changes from Previous Design



4.a

- Prior Meeting Priorities
 - Update Baseball Field Adjustable Fencing
 - Field Lights added
 - Field Netting added
 - Solar Added to parking lot
 - Increase size of meeting room
 - Artificial Turf Fields

Attachment: Prop 68 Park Grant PRC Meeting (2372 : Statewide Park Grant Application)



Other Information

4.a



Potential Partners

- Dub Baseball
- Pony Baseball
- Private Sponsors
- Local Bike Groups
- Others?

Proposed Potential Alternate Park Sites

- Build out of existing Baseball Field Sites
- Other sites near Aquatics Center
- Not realistic for this grant cycle

Next Steps

4.a



- Finalize Partner Letters of interest prior to July meeting
- Develop operations plan and park budget
- Finalize Concept and Cost Estimates
- Parks and Recreation Commission Meeting
 - July 16, 2019 – 7pm
- City Council Authorization
 - July 17, 2019 – 7pm

Questions?

Input?