



Regular Meeting Agenda
Parks and Recreation Commission

Maureen Grzan-Pieracci - Commissioner
Craig van Keulen - Commissioner
Mary Seehafer - Commissioner
Matt Wendt - Commissioner
Richard Scott - Commissioner
Ronald Locicero - Commissioner
-

Tuesday, November 20, 2018 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

RECOGNITION

Aquatics Foundation

COMMUNITY SERVICES DIRECTOR REPORT

ADOPTION OF THE AGENDA

BUSINESS:

1. **APPROVE THE OCTOBER 16, 2018 MEETING MINUTES**

Recommendation:

Approve Minutes.

2. **UPDATE ON ADOPT A PARK PROGRAM**

Recommendation:

Accept update on Adopt a Park Program.

3. **COMMISSION WORK PLAN UPDATES**

Recommendation:

Discuss and provide updates on Work Plan items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

DRAFT



Meeting Minutes Parks and Recreation Commission

Maureen Grzan-Pieracci - *Commissioner*
Craig van Keulen - *Commissioner*
Mary Seehafer - *Commissioner*
Matt Wendt - *Commissioner*
Richard Scott - *Commissioner*
Ronald Locicero - *Commissioner*
 -

Tuesday, October 16, 2018 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Maureen Grzan-Pieracci	Commissioner	Present	
Craig van Keulen	Commissioner	Present	
Mary Seehafer	Commissioner	Present	
Matt Wendt	Commissioner	Present	
Richard Scott	Commissioner	Present	
Ronald Locicero	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

Minutes Acceptance: Minutes of Oct 16, 2018 7:00 PM (BUSINESS:)

PUBLIC COMMENT

COMMUNITY SERVICES DIRECTOR REPORT

ADOPTION OF THE AGENDA

Motion van Keulen, Second Seehafer, approved 5-0 (Wendt not yet present)

BUSINESS:

1. APPROVE THE AUGUST 21, 2018 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Craig van Keulen, Commissioner
SECONDER:	Richard Scott, Commissioner
AYES:	Grzan-Pieracci, van Keulen, Seehafer, Wendt, Scott, Locicero

2. COMMUNITY SERVICES DEPARTMENT FACILITY RENTAL REPORT

Recommendation:

Receive report on facility rentals at recreation facilities.

Received Report

3. AQUATICS PROGRAMS REPORT

Recommendation:

Receive the report on Aquatics Programs.

Received Report

4. COMMISSION WORK PLAN UPDATES

Recommendation:

Discuss and provide updates on Work Plan items.

Discussed Work Plan Items

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: November 20, 2018

PREPARED BY: Nichole Martin, Community Services Coordinator

APPROVED BY: Chris Ghione, Community Services Director

UPDATE ON ADOPT A PARK PROGRAM

RECOMMENDATION(S)

Accept update on Adopt a Park Program.

REPORT NARRATIVE:

The Adopt a Park Program was started in May of 2015 with a PRC subcommittee and the creation of two brochures. The Adopt a Park Program has two programs, Sponsorships and Volunteers.

The Sponsorship program allows for community members to make a monetary donation to support the maintenance and beautification of their local or favorite park. Through the Sponsorship program, community members also can dedicate a tree, bench, or other approved structure for a term of 10 years. All donations made in support of Morgan Hill's parks, trails, and streets will support the maintenance of beauty and accessibility of the park. Donations of all sizes are accepted.

The Volunteer program allows for community members to take on individual or group projects to spend their time beautifying and maintaining their local or favorite parks. Projects such as cleaning or painting tables, pulling weeds, filling holes, picking up litter, cleaning play structures, raking leaves, adopting flower beds, and more.

This program is currently promoted on the Parks and Trails page of the City website, in the Recreation Activity Guide (produced three times each year), and via brochures in the buildings at City Hall.

Our current sponsors include private families, Morgan Hill Rotary Club, Baha'is of Morgan Hill, and the AAUW Morgan Hill Chapter. The Rotary Club has provided \$1,000,000 to the Rotary Peace Bridge at Third Street Creek Park and the Rotary Slide at Nob Hill Trail Park. AAUW provided \$5,000 for the flower garden at Railroad Park and is also helping to maintain the flower garden. The Baha'is of Morgan Hill dedicated two trees at Nordstrom Park and provided a donation of \$5,000 for the project. We also have a private family tree dedication at Third Street Creek Park, which participated in the program at a cost of \$1,000. These donations are deposited into the park maintenance fund, so any maintenance, repairs or other needs can be addressed.

On September 18, 2018, the Parks and Recreation Commission subcommittee met to discuss the status and opportunities for the program.



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: November 20, 2018

PREPARED BY: Chris Ghione, Public Services Director
APPROVED BY: Chris Ghione, Community Services Director

COMMISSION WORK PLAN UPDATES

RECOMMENDATION(S)

Discuss and provide updates on Work Plan items.

REPORT NARRATIVE:

The Parks and Recreation Commission finalized its Work Plan on June 19, 2018. The City Council approved the Work Plan on July 18, 2018. Commissioners may use this item to discuss and provide progress on Work Plan items.

The Approved 2018/19 Fiscal Year Work Plan is attached.

LINKS/ATTACHMENTS:

1. PRC Workplan 1819 Final

Parks & Recreation Commission

FY 2018-19 Work Plan – Approved by Council 7.18.18

Project (Commissioner Responsible)	City Council Priority Supported	Staff Resources Required	Desired Outcome
1. Get Youth More Active in Parks and Recreation.	Supporting Our Youth, Seniors & Entire Community	Recreation Manager (Minimal)	Review program opportunities for new youth programming. (Grzan-Pieracci & Locicero)
2. Support Bicycle and Trails Development Efforts	Supporting Our Youth, Seniors & Entire Community	CS Director (Minimal)	1. Support the VTA Bicycle and Pedestrian Advisory Committee. (VACANT) 2. Work to coordinate with community members on bicycle and trails issues with volunteer Bicycle and Pedestrian Advocacy Group. (Green)
3. Support efforts to create an inclusive playground	Supporting Our Youth, Seniors & Entire Community	CS Director (Significant) CS Coordinator (Moderate)	Support the group that has formed for the creation of an inclusive playground in Morgan Hill. Support in the planning and fundraising efforts. (Locicero, Wendt, Scott)
4. Support planning for updated sports facilities and partnerships	Supporting Our Youth, Seniors & Entire Community Economic Development & Telecommunications	CS Director (Significant)	1. Support development of partnership with new OSC operator. Provide recommendations on capital improvement projects. (van Keulen, Seehaffer) 2. Evaluate opportunities to construct sand volleyball facilities in partnership with a facility operator, including evaluating sports tourism impacts. (Wendt)
5. Support the Planning for the CRC Health and Wellness Expansion Project	Supporting Our Youth, Seniors & Entire Community	Recreation Manager (Significant)	Support planning for future health and wellness needs. Provide recommendations on proposals and designs. (van Keulen, Green)
6. Increase volunteer Adopt a Park Program participation	Supporting Our Youth, Seniors & Entire Community Maintaining Fiscal Responsibility Protecting the Environment	CS Director (Minimal) CS Coordinator (Minimal)	As an exploratory committee, evaluate the opportunity to recreate ongoing volunteer groups to support park maintenance. (Scott/Grzan-Pieracci)

Staff Resources Required: **0-50 hours = Minimal** **51-100 hours = Moderate** **100+ hours = Significant**

Attachment: PRC Workplan 1819 Final (2071 : PRC Workplan Updates)