



Regular Meeting Agenda

Parks and Recreation Commission

Maureen Grzan-Pieracci - Commissioner
Craig van-Keulen - Commissioner
LaRene Green - Commissioner
Mary Seehafer - Commissioner
Matt Wendt - Commissioner
Richard Scott - Commissioner
Ronald Locicero - Commissioner

Tuesday, May 15, 2018 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

RECOGNITION

COMMUNITY SERVICES DIRECTOR REPORT

ADOPTION OF THE AGENDA

BUSINESS:

1. COMMISSION WORKPLAN PLANNING

Recommendation:

Develop FY 2018/19 Work Plan.

2. APPROVE THE APRIL 17, 2018 MEETING MINUTES

Recommendation:

Approve Minutes.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: May 15, 2018

PREPARED BY: Chris Ghione, Community Services Director
APPROVED BY: Chris Ghione, Community Services Director

COMMISSION WORKPLAN PLANNING

RECOMMENDATION(S)

Develop FY 2018/19 Work Plan.

REPORT NARRATIVE:

The Commission should provide staff with direction on its proposed Fiscal Year 2018/19 Workplan. It is recommended that commissioners discuss status of existing items as well as potential new items. After direction from the Commission staff will bring back a draft version of a Work Plan for the Commission to review and adjust in June. The draft Work Plan would then move forward to the Council for approval in July.

The 2017/18 Fiscal Year Work Plan is attached as a reference.

LINKS/ATTACHMENTS:

1. PRC Workplan 1718 Final

Parks & Recreation Commission

FY 2017-18 Work Plan – Final – Approved by Council June 21, 2017

Project (Commissioner Responsible)	City Council Priority Supported	Start Date	Com- pletion Date	Staff Resources Required	Desired Outcome
1. Develop a Plan to Get Youth More Active in Parks and Recreation (Locicero)	Support Youth, Seniors and Entire Community	7/17	6/18	Recreation Manager (Minimal)	Plan for youth involvement.
2. Support Bicycle and Trails Coordination Effort (Haskell, Green)	Support Youth, Seniors and Entire Community	7/17	6/18	CS Director (Minimal)	Support the VTA Bicycle and Pedestrian Advisory Committee. Coordinate sub-committee working with community members on bicycle and trails issues with volunteer Bicycle and Pedestrian Advocacy Group.
3. Support efforts to create an inclusive playground (Locicero, Wendt, Scott)	Support Youth, Seniors and Entire Community	7/17	6/18	CS Director (Significant) CS Coordinator (Moderate)	Support the group that has formed for the creation of an inclusive playground in Morgan Hill. Support in the planning and fundraising efforts.
4. Support planning for updated operations at the Outdoor Sports Center (van Keulen, Haskell)	Support Youth, Seniors and Entire Community Maintaining Fiscal Responsibility	7/17	6/18	CS Director (Significant)	Support development of RFP for OSC operator. Provide recommendations on capital improvement projects.
5. Support the Planning for the CRC Health and Wellness Expansion Project (van Keulen/Seehaffer/Green)	Support Youth, Seniors and Entire Community	7/17	6/18	Recreation Manager (Significant)	Support planning for future health and wellness needs. Provide recommendations on proposals and designs.

Staff Resources Required: 0-50 hours = Minimal 51-100 hours = Moderate 100+ hours = Significant

Attachment: PRC Workplan 1718 Final (1774 : PRC Workplan Planning)

DRAFT



Meeting Minutes Parks and Recreation Commission

Maureen Grzan - *Commissioner*
Craig van-Keulen - *Commissioner*
LaRene Green - *Commissioner*
Mary Seehafer - *Commissioner*
Matt Wendt - *Commissioner*
Richard Scott - *Commissioner*
Ronald Locicero - *Commissioner*

Tuesday, April 17, 2018 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Maureen Grzan	Commissioner	Present	
Craig van-Keulen	Commissioner	Present	
LaRene Green	Commissioner	Present	
Mary Seehafer	Commissioner	Present	
Matt Wendt	Commissioner	Present	
Richard Scott	Commissioner	Present	
Ronald Locicero	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

Minutes Acceptance: Minutes of Apr 17, 2018 7:00 PM (BUSINESS:)

PUBLIC COMMENT

RECOGNITION

COMMUNITY SERVICES DIRECTOR REPORT

ADOPTION OF THE AGENDA

Motion van Keulan, Second Scot, Adopted 7-0

BUSINESS:

1. APPROVE THE MARCH 20, 2018 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	ACCEPTED [5 TO 0]
MOVER:	Ronald Locicero, Commissioner
SECONDER:	Craig van-Keulen, Commissioner
AYES:	Grzan, van-Keulen, Wendt, Scott, Locicero
ABSTAIN:	Green, Seehafer

2. URBAN FOREST MANAGEMENT PLAN INTRODUCTION

Recommendation:

Accept Report

Received update on Urban Forestry Management Plan.
Motion to accept Seehafer, Second Green, Accepted 7-0

RESULT:	ACCEPTED
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3. REVIEW OF CONCEPTUAL DESIGN FOR CENTENNIAL RECREATION CENTER EXPANSION PROJECT

Recommendation:

Recommend approval Conceptual Design for the Centennial Recreation Center (CRC) Expansion Project.

Recommended approval of concept design by City Council.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Craig van-Keulen, Commissioner
SECONDER:	Richard Scott, Commissioner
AYES:	Grzan, van-Keulen, Green, Seehafer, Wendt, Scott, Locicero

Minutes Acceptance: Minutes of Apr 17, 2018 7:00 PM (BUSINESS:)

4. CENTENNIAL RECREATION CENTER OPERATIONS UPDATE

Recommendation:

Accept the report on Centennial Recreation Center operations.

Report accepted.

Motion Scott, Second Locicero, 7-0

RESULT:	ACCEPTED
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5. REVIEW OF PARKS AND RECREATION CAPITAL IMPROVEMENT PROGRAM

Recommendation:

1. Receive report on Proposed FY 2018/19 through FY 2023/24 Capital Improvements Program for Parks and Recreation Facilities; and
2. Provide Input for Final Capital Improvements Program.

RESULT:	ACCEPTED
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6. COMMISSION WORK PLAN UPDATES

Recommendation:

1. Discuss and provide updates on Work Plan items; and
2. Begin planning process for FY 2018/19 Work Plan.

Provided updates.

7. SELECTION OF CHAIR AND VICE CHAIR

Recommendation:

Select Chair and Vice Chair.

Appointed Locicero Chair and Scott Vice-Chair.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	LaRene Green, Commissioner
SECONDER:	Matt Wendt, Commissioner
AYES:	Grzan, van-Keulen, Green, Seehafer, Wendt, Scott, Locicero

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT