



CITY OF MORGAN HILL

Regular Meeting Agenda

Parks and Recreation Commission

Bill Haskell - Commissioner

Craig van Keulen - Commissioner

LaRene Green - Commissioner

Mary Seehafer - Commissioner

Matt Wendt - Commissioner

Richard Scott - Commissioner

Ronald Locicero - Commissioner

Tuesday, April 18, 2017 7:00 PM

Council Chamber

17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

COMMUNITY SERVICES DIRECTOR REPORT

ADOPTION OF THE AGENDA

BUSINESS:

1. SELECTION OF CHAIR AND VICE CHAIR

Recommendation:

Select Chair and Vice Chair.

2. MINUTES OF REGULAR MEETING MEETING HELD MARCH 21, 2017

Recommendation:

Approve Minutes.

3. DOWNTOWN PARKS ART SELECTION PANEL

Recommendation:

Select commission members to serve on art review panels for downtown parks artwork.

4. PRC FY 2017/18 WORK PLAN DEVELOPMENT

Recommendation:

Develop Fiscal Year 2017/18 Work Plan draft.

5. REPORT ON CENTENNIAL RECREATION CENTER MEMBERSHIP

Recommendation:

Accept the report on Centennial Recreation Center Operations.

6. PARK MAINTENANCE UPDATE

Recommendation:

Accept Report

7. DOWNTOWN PARK NAMING RECOMMENDATIONS

Recommendation:

That the Parks and Recreation Commission make a recommendation to the City Council on names for each of the three future downtown park sites.

8. PARKS AND RECREATION CAPITAL IMPROVEMENT PLAN UPDATE

Recommendation:

Recommend approval of the proposed Capital Improvement Plan update by the City Council.

9. KIDS TO PARKS DAY PROCLAMATION

Recommendation:

Support the City Council making a proclamation for the annual Kids to Parks Day on Saturday, May 20, 2017.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so by during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.



Sustainable Morgan Hill Vision

Morgan Hill is a socially responsible, environmentally conscious, and economically sound community that embraces inclusiveness with participation by all.

CITY COUNCIL ONGOING PRIORITIES

Enhancing Public Safety · Protecting the Environment · Maintaining Fiscal Responsibility ·
Supporting Our Youth, Seniors, and Entire Community · Fostering a Positive Organizational Culture ·
Preserving and Cultivating Public Trust · Preserving Our Cultural Heritage

2017 STRATEGIC PRIORITIES

High Speed Rail

Inclusiveness

Infrastructure

Regional Initiatives

Telecommunications

2017 STRATEGIC PRIORITIES:



High Speed Rail

The City of Morgan Hill will directly advocate for our community's needs through our communications, discussions, and decisions. We will continue to engage the community, the High Speed Rail Authority, our state and federal legislators, and other regional agencies to mitigate negative impacts and convey our position that the High Speed Rail Authority should only use the existing Highway 101 right-of-way to avoid all impacts to residents, schools, and businesses. Should the Authority decide the 101 right-of-way is not feasible, we will strongly advocate for the route with the least impact on Morgan Hill.



Inclusiveness

We will celebrate the diversity, history, and culture of our community. Through City Council workshops, community meetings, and researching successes in other communities, the City will listen to and collaborate with the community to define how inclusiveness will be further woven into our community's fabric and to increase public participation. The City's communications, services, public spaces, and projects will embrace all community members as partners, advancing our vision of being a socially responsible community.



Infrastructure

The City will review its streets, parks, and public facilities infrastructure needs initially by updating its 2014 infrastructure study to quantify the funding gap. We will identify potential funding options as ongoing revenue is insufficient to fund our vital community assets at a sustainable level without significantly impacting existing service levels that our community has come to expect. Morgan Hill will actively work with the Valley Transportation Agency, the County, and the State to secure funding for the Santa Teresa extension and road maintenance. We will continue to work closely with our community to inform them of the needs and engage them to find an affordable and sustainable solution.



Regional Initiatives

City Council and staff will focus on influencing regional decisions that benefit Morgan Hill. This regional involvement will include, but not be limited to, partnering with the League of California Cities, Valley Transportation Authority, Santa Clara Valley Water District, Cities Association of Santa Clara County, the City of Gilroy, Santa Clara County, Morgan Hill Unified School District, the Local Agency Formation Commission, the Open Space Authority, and Silicon Valley Clean Energy to advance projects that further Sustainable Morgan Hill.



Telecommunications

The City will collaborate with the private sector to explore ways to provide fast, reliable access and wireless connectivity for residents and businesses. The 2016 Telecommunications Infrastructure and Economic Development Blueprint reports will be the foundation for continuing discussions with broadband providers, public utilities, and other infrastructure service providers in developing an implementation plan for growing our telecommunications infrastructure. The plan will be used to signal Morgan Hill's support for business expansion.



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: April 18, 2017

PREPARED BY: Chris Ghione, Community Services Director
APPROVED BY: Chris Ghione, Community Services Director

SELECTION OF CHAIR AND VICE CHAIR

RECOMMENDATION(S)

Select Chair and Vice Chair.

REPORT NARRATIVE:

City Council Policy dictates the order of selection of Chair and Vice Chair for City Commissions. Should a commissioner not wish to serve as Chair or Vice Chair, that individual could pass on his or her "turn" to serve in these roles. The current order per Council Policy to serve as Chair and Vice-Chair is:

1. Commissioner Green - Appointed in 4/2014 (Current Vice Chair)
2. Commissioner Locicero - Appointed in 9/2013
3. Commissioner Haskell - Appointed in 4/2015
4. Commissioner Scott - Appointed in 4/2016
Commissioner Wendt- Appointed in 4/2016
5. Commissioner van Keulen - Last served as Chair in 4/2014.
6. Commissioner Seehafer – Last served as Chair in 4/2017

LINKS/ATTACHMENTS:

1. Council Policy-96-02 - Commission Selection of Chair and Vice Chair

CITY OF MORGAN HILL

CITY COUNCIL POLICIES AND PROCEDURES

CP 96-02

SUBJECT: POLICY REGARDING TERM AND SELECTION OF CHAIR AND VICE CHAIR OF CITY BOARDS AND COMMISSIONS

DATE: APRIL 17, 1996

REVISION DATE: DECEMBER 15, 1999, REVIEWED JUNE 27, 2007; AMENDED APRIL 16, 2008

ORIGINATING DEPT: CITY CLERK

In order to provide an efficient method for the selection of Chair and Vice-Chair from the members of the Boards and Commissions, it shall be the policy of the City Council of Morgan Hill to have these officers serve a one (1) year term beginning the first regular meeting date when the Boards and Commissions reorganize; following City Council appointments. A rotation system shall be followed in the selection of the Chair and Vice-Chair. The member who has served the longest on the Board or Commission without serving as Chair during the previous four (4) years shall be selected for the position of Chair. The member second in seniority who has not yet served during the previous four (4) years as Chair shall become Vice-Chair. If the member selected as Vice-Chair is on the Board or Commission at the time the next Chair is selected he/she shall become Chair.

Prior to selection as Chair, a Board or Commission member must serve a minimum of twelve (12) months on the Board or Commission. Each member's seniority shall begin upon the effective date of that member's appointment to the Board or Commission. If two (2) or more members have equal seniority, the Board or Commission shall make the selection. In the event a member otherwise eligible for selection declines the position, the member next in seniority shall be selected. A Board or Commission member will be eligible to serve another term as Chair and Vice Chair provided at least four (4) years have transpired since having previously served as Chair or Vice Chair respectively. Such period may be reduced by one year increments if no other Board or Commission member is eligible to serve due to a recent appointment or because a member otherwise eligible for selection declines the position. If two or more members are eligible to serve another term as Chair, the member who has served the longest on the Board or Commission since having previously served as Chair shall be first in seniority to serve another term as Chair and Vice Chair.

This policy shall remain in effect until modified by the City Council.

APPROVED: _____

STEVE TATE, MAYOR

DRAFT



Meeting Minutes Parks and Recreation Commission

Bill Haskell - Commissioner
Craig van Keulen - Commissioner
LaRene Green - Commissioner
Mary Seehafer - Commissioner
Matt Wendt - Commissioner
Richard Scott - Commissioner
Ronald Locicero - Commissioner

Tuesday, March 21, 2017 7:00 PM

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

7:04 pm

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Bill Haskell	Commissioner	Present	
Craig van van Keulen	Commissioner	Present	
LaRene Green	Commissioner	Present	
Mary Seehafer	Commissioner	Present	
Matt Wendt	Commissioner	Absent	
Richard Scott	Commissioner	Present	
Ronald Locicero	Commissioner	Present	

Minutes Acceptance: Minutes of Mar 21, 2017 7:00 PM (BUSINESS:)

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

COMMUNITY SERVICES DIRECTOR REPORT

ADOPTION OF THE AGENDA

Agenda Adopted 6-0.

BUSINESS:

Minutes Acceptance: Minutes of Mar 21, 2017 7:00 PM (BUSINESS:)

1. JANUARY 17, 2017 MINUTES

Recommendation:

Approve Meeting Minutes.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Haskell, van Keulen, Green, Seehafer, Scott, Locicero
ABSENT:	Wendt

2. OLDER ADULT PROGRAMS AND SERVICES UPDATE

Recommendation:

Receive the Older Adult Programs and Services update.

Received update.

3. SPORTS MARKET BUSINESS STRATEGY

Recommendation:

Receive the Sports Market Business Strategy report.

Received Report.

4. AQUATIC CENTER FOLLOW-UP

Recommendation:

There are no recommended actions associated with this report.

Received Report.

5. COMMISSION WORK PLAN UPDATES

Recommendation:

Discuss and provide updates on Work Plan items.

Discussed Workplan Items.

Received Public Comment from Doug Muirhead informing the commissioners that VTA was hosting a committee orientation workshop on March 23.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: April 18, 2017

PREPARED BY: Chris Ghione, Community Services Director
APPROVED BY: Chris Ghione, Community Services Director

DOWNTOWN PARKS ART SELECTION PANEL

RECOMMENDATION(S)

Select commission members to serve on art review panels for downtown parks artwork.

REPORT NARRATIVE:

On February 22, the City Council approved the Downtown Parks Project and included funding for Public Art in the following amounts:

- Bike Rack Art Contest - \$15,000
- Mural on Depot Street Park Sound Wall - \$20,000
- Sculpture or Other Art for the Downtown Creek park - \$15,000

City staff have developed a "Call for Artists" to identify and select artists to complete these art projects. The Library, Culture and Arts Commission approved this "Call for Artists" (Attachment 1). It is requested that the Commission select up to one member for each art area to be involved in artwork selection. It may be one member for each art area or a single commissioner may serve on the selection panel for two or all three areas.

LINKS/ATTACHMENTS:

1. Parks Art Program Description



Call for Artists

Morgan Hill Downtown Parks Project



The City of Morgan Hill, with support from the Library, Culture and Arts Commission and the Parks and Recreation Commission, is sponsoring a call for artists to submit proposals for the design, fabrication and installation of public art at the planned Downtown Parks. This project seeks to add new elements of distinctive public art to the new Downtown Park Space and provide an opportunity for the community to think creatively and imaginatively about public park spaces.

The Opportunity

The City of Morgan Hill has a budget of \$50,000 to create three art pieces within the City of Morgan Hill's new park facilities. Construction of the Park is expected to be completed in the November of 2017 and it is hoped that the art will be installed during the final phases of construction. The projects are outlined below with funding totals. The funding is intended to cover all project costs included design, fabrication and installation.

Artistic Bike Rack Competition	Train Depot Park Mural	Creek Park Wildlife Sculpture
Location: Depot Street Park Funding: \$15,000 Brief Description: This art piece will engage artists to turn an average park feature into a functional piece of public art.	Location: Depot Street Park Funding: \$15,000 Brief Description: This art piece will turn the sound wall separating the railroad tracks from the new park into something imaginative and fun. It will build upon the parks Train theme.	Location: Depot Street Park Funding: \$15,000 Brief Description: This proposed sculpture will add to the natural theme of this new park and build upon the City's past and current efforts to create a wildlife trail within the City.

Purpose of the Proposed Public Art

This Call seeks to commission art that enlivens and enhances the impact that the soon to be constructed parks have on the downtown community. Morgan Hill's Downtown Placemaking Investment Strategy strives to make the downtown the most walkable, bike friendly, urban, family oriented, and transit oriented neighborhood in the City. The downtown parks are considered a key element of this strategy. This call seeks artists who are enthusiastic about utilizing their own unique talent to enhance the park projects and downtown.

The Process

A selection panel made up of representatives from the Library, Culture and Arts Commission, the Parks and Recreation Commission, and the community will review proposal applications and select up to three finalists in each category. A separate selection panel will be established for each art piece. The full Library, Culture and Arts Commission will recommend the final artists to be selected for approval by the City Council. Additionally, the Artistic Bike Rack Competition will provide for an online survey ahead of review by the selection panel. An anticipated timeline is outlined below.

April 15, 2017	Call for Artists Distributed Website Updated / Promotion of Call Begins
June 30, 2017	Submissions Due
July 15, 2017	Artistic Bike Rack Proposals Posted for Online Survey
August 1, 2017	Online Survey Concludes
August 7-11, 2017	Selection Panel Review
September 5, 2017	LCAC Review
September 20, 2017	Council Selection
October/November	Mural Installation
September-December	Fabrication and Installation of Artistic Bike Rack and Wildlife Sculpture

In-Kind Support and Partnerships Encouraged to Leverage Public Art Funds

Applicants are encouraged (not required) to work with partners who can provide financial support or in-kind support in the form of materials, labor or project maintenance to leverage public art funds and assist in the creation and/or maintenance of the proposed art.

Proposed Project Locations and

Three locations have been identified for the public art pieces.

Wildlife Sculpture at Creek Park

The Park will be constructed between Second and Third Streets just west of Monterey Road (just west of bridge on Third Street).

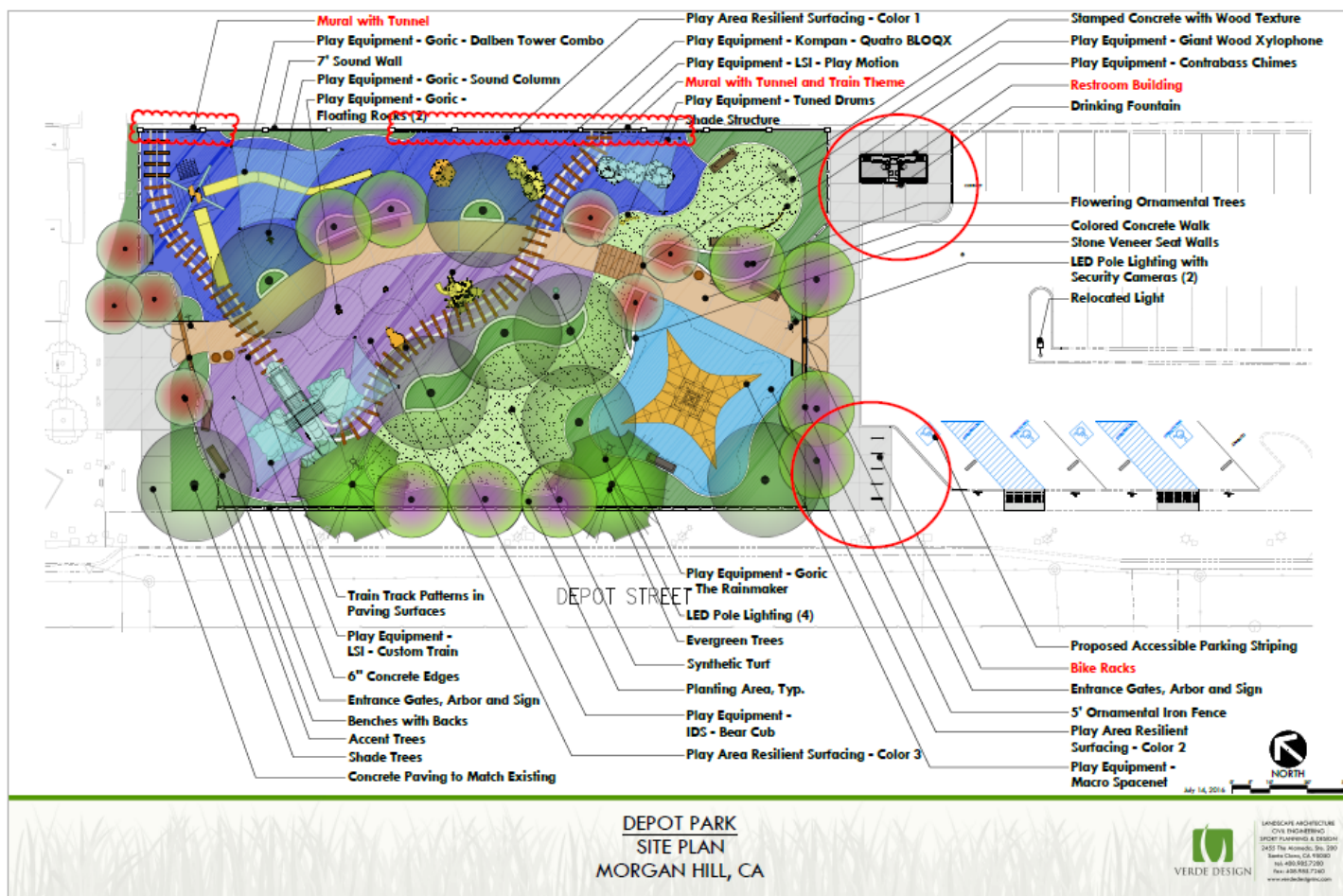


It is anticipated that wildlife sculpture submissions will be for a small bronze animal sculpture, however other sculptures and materials may be proposed. The base and or mounting for the sculpture must be included within the proposal.

The City currently has plans to develop a wildlife trail starting at the City's Downtown and extending south to the City limit. There are two existing sculptures within the City supporting this plan already. The Dear Family sculpture is located in the median on Monterey Road between Third and Fourth Street. The Liberty Bobcat Sculpture is located on the multi-use trail adjacent to the Centennial Recreation Center. Two additional sculptures have been discussed and are in planning for other locations in the City, including a horned owl sculpture and some type of fish related sculpture.

The Artistic Bike Rack and Mural at Depot Park

To be constructed between Depot Street and the train tracks just south of Third Street Intersection. The site is currently a parking lot.



Sound Wall Mural:

The sound wall where the Mural is anticipated is on the eastern perimeter of the park. Artists may optionally propose a related mural for the restroom building at the south end of the park. The mural should integrate with the playground surfacing design and the concept of train tunnels. It is anticipated that the two sections of the wall outlined above would have murals developed for it.

Site Dimensions	Sound Wall Section 1:	7'H X 20'W
	Sound Wall Section 2:	7'H X 60' Wide
	Restroom Building:	8'H X 27'W (Front Wall 15' Side Walls 6' Each)

Artistic Bike Rack:

The Artistic Bike Rack is anticipated to be a metal fabrication that can mounted directly to the concrete in the location identified. The theme and type of art proposed is left open to the artist. The space available is approximately 5' X 10' in available area. It is hoped that functionally the bike rack will be available to accommodate up to 8 bicycles. It is not required that the rack be proposed as one single piece.

Review of Artist Qualifications and Proposals

Phase 1--Selection Panel

A Selection Panel made up of representatives from the Library, Culture and Arts Commission, Parks and Recreation Commission, and community members will review applications and recommend up to three artists in each area.

Phase 2—Library, Culture and Arts Commission Recommendation

The Library, Culture and Arts Commission will review the three finalists in each category. At this meeting, artists will be present to answer questions and provide additional detail on their proposals (artists are responsible for all costs involved with attending this meeting). The Commission will select one proposal in each area to recommend to the City Council for approval.

Phase 3—Approval of Selected Proposals

The City Council will make final approval on proposed artists. It is highly recommended that artists selected in Phase 2 attend this meeting to respond to questions and present proposals.

Submission Requirements

Only fully complete applications will be accepted. Applications shall include the following requirements:

1. Completed Application Form (Exhibit A)
2. Artist Resume (max 2 pages)
3. Description of Art Being Proposed
4. Concept Sketch or Design of Art Being proposed
5. Statement of Interest (max 1 page)
- Optional Items:
6. Samples of Representative Work (Up to 10 projects with photos of work)
7. Other documents necessary to provide artist or proposal background (max 4 pages)

Other Resources:

City of Morgan Hill Website – www.morganhill.ca.gov

City Public Art Website – <http://www.morganhill.ca.gov/980/Public-Art>

Library, Culture and Arts Commission Website - <http://www.morganhill.ca.gov/566/Library-Culture-Arts-Commission>

Downtown Parks Designs and Information - <http://www.morganhill.ca.gov/1248/Downtown-Parks-and-Trails>

Morgan Hill Downtown Website - <http://www.morganhill.ca.gov/1150/Morgan-Hill-DowntownIts-Happening>

Contact Information and Submission Information:

For Questions:

Chris Ghione, Community Services Director, chris.ghione@morganhill.ca.gov, (408) 782-9154

Submit Proposals via Email in PDF format to: chris.ghione@morganhill.ca.gov (Maximum 5M File Size)

Submit in Person or Via Mail to: City of Morgan Hill Community Services Department
Attention: Chris Ghione
17575 Peak Avenue
Morgan Hill, CA 95027

All Submissions must be received by: June 30, 2017 at 5:00pm

Other Information:

1. The City of Morgan Hill reserves the right to modify this process at any time.
2. If selected artists will be required to sign commission agreement with the City of Morgan Hill.
3. The City will require insurance and artist waivers.

Application – Call for Artists
Morgan Hill Downtown Parks Project

Contact Name	
Organization Name (If Applicable)	
Address	
Email	
Phone Numbers	
Name of Artist	
Art Proposal Area (Check One)	☐ Artistic Bike Rack ☐ Sound Wall Mural ☐ Wildlife Sculpture
Description of Art Being Proposed (200 Words Max)	
Required Documents (Provide as Additional Attachments)	☐ Artist Resume (max 2 pages) ☐ Concept Sketch or Design of Art Being proposed ☐ Statement of Interest (max 1 page) Under statement of interest, applicant may describe what motivates him/her to create public art, what attracts him/her to this project.
Optional Documents (Provide as Additional Attachments)	☐ Samples of Representative Work (Up to 10 projects with photos of work) ☐ Other documents necessary to provide artist or proposal background (max 2 pages)

Attachment: Parks Art Program Description (1142 : Downtown Parks Art Selection Panel)



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: April 18, 2017

PREPARED BY: Chris Ghione, Community Services Director
APPROVED BY: Chris Ghione, Community Services Director

PRC FY 2017/18 WORK PLAN DEVELOPMENT

RECOMMENDATION(S)

Develop Fiscal Year 2017/18 Work Plan draft.

REPORT NARRATIVE:

Each year the Parks and Recreation Commission develops a Work Plan that is submitted to the City Council for approval. City staff will take notes on the Commission's Work Plan discussion this evening and return at the May meeting with a draft Work Plan for Commission Review. Prior to this meeting a special meeting was held with the Mayor to review the Council's updated Priorities and Strategies and it is recommended the Commission utilize these as a guide during work plan development. If finalized in May the Commission's proposed Work Plan would be submitted for review by the City Council in June.

On June 15, 2016 the City Council approved the Commissions current Work Plan for Fiscal Year 16/17. The current Work Plan is attached for reference.

LINKS/ATTACHMENTS:

1. PRC Workplan 16-17

Parks & Recreation Commission

FY 2016-17 Work Plan

Approved by Council June 15, 2016

Project (Commissioner Responsible)	City Council Priority or Goal Supported	Start Date	Completion Date	Staff Resources Required	Desired Outcome
1. Participate and Review the Update of the Bikeways, Trails, Parks and Recreation Master Plan and Community Park Master Plan (Commissioners Seehafer, Van Keulen, Green)	Support Youth Planning Our Community	7/16	9/16	CSD Director (Significant) Associate Engineer (Significant)	City Council approval of the updated Master Plan that will serve as the foundation for future trail, bikeways, park and recreation improvements
2. Develop a Plan to Get Youth More Active in Parks and Recreation (Commissioners Locicero)	Support Youth	7/16	3/17	Recreation Manager (Minimal)	Plan for youth involvement
3. Support Bicycle and Trails Coordination Effort (Commissioners Seehafer, Haskell and Green)	Support Youth Regional Initiatives	7/16	7/17	CSD Director (Minimal)	Support the Countywide VTA Bicycle and Pedestrian Advisory Committee. Coordinate sub-committee working with community members on bicycle and trails issues with volunteer Bicycle and Trails Advocacy Committee.

Attachment: PRC Workplan 16-17 (1141 : PRC FY 2017/18 Work Plan Development)

4. Participate in the Planning and Development of Downtown Park (Commissioners Green, Seehafer and Scott)	Support Youth Developing Our Community	7/15	12/16	CSD Director (Significant)	Recommend a plan for City Council approval that includes establishing a park, Hilltop trail, playground and connections between them
5. Support efforts to create an inclusive playground (Commissioners Locicero, Wendt and Scott)	Support Youth Developing Our Community	7/15	6/16	CSD Director (Significant)	Support the group that has formed for the creation of an inclusive playground in Morgan Hill. Support in the planning and fundraising efforts.
6. Outreach to the Community (Commissioners Haskell, Green and Wendt)	Improving Our Communications	7/15	6/16	CSD Director (Minimal) Community Services Coordinator (Minimal)	Participate at the Mushroom Mardi Gras and Taste of Morgan Hill events. Encourage participation from other commissions. Promote the Adopt a Park Program Review existing special events and determine if new events would be recommended.

Staff Resources Required:

0-50 hours: Minimal
51-100 hours: Moderate
100+ hours: Significant



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: April 18, 2017

PREPARED BY: Nick Calubaquib, Recreation Manager
APPROVED BY: Chris Ghione, Community Services Director

REPORT ON CENTENNIAL RECREATION CENTER MEMBERSHIP

RECOMMENDATION(S)

Accept the report on Centennial Recreation Center Operations.

REPORT NARRATIVE:

Centennial Recreation Center Operations

On May 3, 2006, the City Council approved an agreement with the YMCA of Santa Clara Valley to cooperatively operate the city's new Centennial Recreation Center (CRC). The CRC was built to promote multi-generational interaction and advance the physical well being of our community.

As partners, the city and YMCA provide high quality health and fitness, youth, teen, family, and senior programs for Morgan Hill residents and the surrounding community to enjoy. The 54,000 square foot facility includes a community center, which houses the Senior Center and Teen Center, and a recreation center, which serves as a membership-based health and wellness facility. This report focuses on the latter.

The CRC offers a wide variety of fitness and recreational options for the whole family. The CRC offers several membership types for individuals and families. Membership includes:

- Unlimited access to the Fitness Center
- 100+ weekly group exercise classes for the entire family
- Free personalized wellness coaching sessions
- Drop-in sports in the gymnasium, including basketball, volleyball, badminton and pickleball
- Lap swim, aqua fitness classes and recreational swim at both the CRC and Aquatics Center
- Free access to summer recreational swim at the Aquatics Center
- Kids' Club while at the CRC
- Free access for children (through age 21)
- Member pricing on swim lessons and specialty classes
- Easy access to the Teen Center, Senior Center, Skate/BMX Park, Dog Park, Tennis Courts, softball fields and Community Park
- Access to all YMCAs in northern California
- Access to some YMCA facilities around the country while traveling

Member Satisfaction

As part of the City's Partnership Agreement with the YMCA of Silicon Valley, the CRC participates in the YMCA's annual SEER Analytics Member Satisfaction Study. The purpose of the study is to retain and recruit new members by assessing member satisfaction and identifying areas for improvement. The results of the SEER study provide information for the City and YMCA to make well-informed, member-focused decisions about future service delivery.

The CRC continues to be ranked among the highest in Overall Satisfaction among all 10 facility-based branches in the YMCA of Silicon Valley Association. This ranking continues to demonstrate that the unique characteristics of the Partnership continue to be successful and that the CRC team is working as one, high performing team. Results from the 2016 survey did show several areas of decline from the previous year, which have been addressed by staff. Many of these results are due to overall facility capacity issues.

Excerpts from the SEER study are attached (Attachment 1). Selected findings for the top rating categories in each area (e.g. Excellent, Very Loyal, Strongly Agree) include:

<i>Area</i>	<i>2016</i>	<i>2015</i>
<i>Overall Satisfaction</i>	<i>52%</i>	<i>50%</i>
<i>Member Loyalty</i>	<i>56%</i>	<i>57%</i>
<i>Recommend CRC to Friends</i>	<i>65%</i>	<i>71%</i>

The continued success of the CRC hinges on understanding how service can be improved and then striving to enhance operations. The SEER study also provides an opportunity for respondents to provide "free form recommendations" to improve the facility. The top enhancement recommendations include the need for additional space for classes, a larger fitness center and additional parking. It is believed that the drop in the percentage of members who rated the CRC as "excellent" can be attributed to the large number of facility members and the need for additional space. Staff is working to address these recommendations long term through the Recreation Center Impact Fee and CIP. Additionally, staff continue to work on creative programming opportunities to help ease the impact of the facility's high use in the near term and to ensure that the CRC continues to offer exceptional programs in a world class facility. Overall cleanliness and equipment maintenance also rank as top concerns. The CRC team will continue to work together and with the facility maintenance team and janitorial contractor on these areas.

Financial Performance

CRC Membership generates the largest percentage of revenue for Recreation and Community Services. This market driven revenue source is dependent on attracting and retaining members and daily customers.

Prior to opening the CRC, a market study was performed to assist in better understanding the expected results. The study's objectives were to identify key service areas that should be provided to meet the needs and desires of the community; the community's willingness to pay; and to identify other issues that may positively or

negatively impact CRC membership levels. At the conclusion of the study, it was communicated that the partnership should expect to sell approximately 2,250 membership units at the approved membership rates. CRC membership has increased year over year every single year since opening and the CRC currently has over 4,800 membership units and just over 15,000 members.

Membership grew significantly each year since the facility was opened through FY 2012-13. The growth rate began to plateau in FY 2013-14 as the facility reached its load limit and an unprecedented community penetration rate (percentage of the population that is members – currently 25%) stabilized. The continued focus for FY 2016-17 and 2017-18 is on retaining the existing customer base through member engagement initiatives, while promoting services to realize new customer growth and providing well maintained facilities and equipment.

A key element of the partnership agreement is the fact that both the City and YMCA agreed to share in the financial risk/reward. Since FY 2006-07, the two organizations have collaboratively developed the partnership portion of the CRC's operating budget. It is expected that the membership revenues will greatly support the recovery of a significant portion of both YMCA and City expenses for personnel, utilities, supplies, and maintenance responsibilities.

At the conclusion of each fiscal year, the partnership budget is reconciled. In the event that the partnership's net revenue is greater than budgeted, the City receives 60 percent of the difference and the YMCA receives 40 percent. Conversely, if the partnership budget does not meet its net revenue budget, then the City is responsible for 60 percent and the YMCA is responsible for 40 percent. For each fiscal year, the partnership's actual net revenue has been greater than budgeted.

The following chart shows the budgeted and actual net revenue for each of the CRC's ten complete years of operation. During this period, the partnership has realized approximately \$1.5 million more in net revenue than budgeted. On an annual basis, this amount has been divided between the organizations according to the 60/40 formula described above.

Year	Budget Net	Actual Net	Variance	City – 60%	YMCA – 40%
2006-07	241,266	350,309	109,043	65,426	43,617
2007-08	999,808	1,227,422	227,614	136,568	91,046
2008-09	1,480,260	1,612,174	131,914	79,148	52,766
2009-10	1,460,517	1,651,575	191,058	114,635	76,423
2010-11	1,613,493	1,867,319	253,826	152,296	101,530
2011-12	1,976,155	2,129,872	153,717	92,230	61,487
2012-13	2,184,010	2,437,256	253,246	151,947	101,299
2013-14	2,457,385	2,480,964	23,579	14,148	9,432
2014-15	2,546,315	2,661,683	115,368	69,221	46,147
2015-16	2,725,680	2,772,757	47,077	28,246	18,831

The City and YMCA continue to promote the scholarship program for CRC membership and recreation programs, providing over \$135,000 annually to individuals and families, with the YMCA providing an additional \$29,000 for non-residents.

Staff continues to seek out ways to improve organizational effectiveness by enhancing the partnership model. Continued on-going discussions are needed to develop a long-term sustainable strategy to fund building and equipment repairs and future enhancements in order to protect the City's assets and maintain high levels of customer satisfaction.

LINKS/ATTACHMENTS:



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: April 18, 2017

PREPARED BY: Dale Dapp, Maintenance Manager

APPROVED BY: Chris Ghione, Community Services Director

PARK MAINTENANCE UPDATE

RECOMMENDATION(S)

Accept Report

REPORT NARRATIVE:

The maintenance of City streets, parks, buildings and other facilities is the responsibility of the Community Services Maintenance Team. Unlike many other Cities, Morgan Hill does not have dedicated Park Maintenance personnel. This approach has been utilized to provide flexibility and allows the team to leverage the skills, abilities, and resources in maintaining parks, streets, public spaces and facilities in the most efficient means possible. The use of contractors and seasonal temporary teammates remains a cost-effective and flexible approach for addressing maintenance issues. Contractors are typically used to complete both repetitive maintenance tasks, e.g., lawn mowing, at a reduced cost and high-level tasks, e.g., street striping, that require special equipment and expertise. The overall effect of this blended approach is a cost-effective method to address the maintenance of the City's public infrastructure. There are approximately 12 full time positions allocated to maintenance including management and support staff. Efficiency is critical for citywide maintenance with such a small team.

The City of Morgan Hill Community Services Maintenance Team provides service to our public parks utilizing a combination of City staff labor and contract agreements. A combination of full-time and part-time seasonal employees along with contractors, maintains the City in coordination with our street and downtown maintenance.

General services provided by City staff include keeping parking lots clear of trash and debris, policing the parks for litter; emptying trash containers; irrigation control programming and maintenance; cleaning and checking the status of tot lots/play areas; cleaning restrooms (Community and Galvan); cleaning and maintaining tables, benches, barbeques, gazebos and other hardscape; and weed abatement in the fringe areas and along the trails. The crews also perform aeration and fertilization on our turf areas a minimum of one time per year in fall prior to the rainy season, and, when resources allow, a second application in spring.

Contract services at public parks are comprised of turf mowing and edging in the public parks, as well as in assessment district parks, however in these areas the contractor is also responsible for maintaining the irrigation systems, weed abatement and litter/debris removal from fringe landscape and associated hardscape areas. Contracts similar to

the assessment districts are in place for our City facilities, several with large turf areas, similar to our parks.

Additional park contract services include tree services, rodent abatement and bee controls when required, as well as refreshing engineered wood fiber for play areas, installation of mulch to turf-free landscape areas, maintaining lighting for sports fields and courts, and detailed monthly inspections of play equipment.

Public Parks, Assessment District Parks, and City Facilities

The following table provides a list of public parks, assessment district parks and City Facilities that utilize park services and/or contract services. Attachment a provides the location of the City's parks.

Public Parks	Assessment District Parks	City Owned Facilities
Community Park	Belle Estates	Centennial Recreation Center (CRC)
Diana Park	Diana Estates	Civic Center/City Hall
Galvan Park	Fox Hollow	Community and Cultural Center (CCC)
Howard Weichert Park	Hamilton Square	Morgan Hill Aquatics Center (AC)
Jackson Park	Mill Creek	
Paradise Park	Murphy Springs	
Morgan Hill Dog Park	Oak Creek	
Nordstrom Park	Stone Creek	
Sanchez Park		

Projects

There have been some projects funded in recent years to enhance our parks or repair backlog problems, these include:

- Installation of netting at the Community Park baseball field
 - Minimizing risk to tennis players and the tennis court service associated with foul balls
- Repair of lighting at Community Park baseball field
- Installation of sidewalks, barbeques and park benches at Galvan park
- Addition of a storage container and new home plate/pitcher's mound at the Galvan park baseball field
- Installation of permanent stands to allow temporary fencing to the Morgan Hill Dog Park
 - Allowing to close areas for maintenance
- Connecting walking path for large dog park for times when the park is sectioned off for maintenance and the addition of a small path and bench for the small dog park
 - Coming this spring

Additional Plans

During the 2017 calendar year, the City of Morgan Hill will be exploring the possibility and feasibility of utilizing a more organic approach to land care. Discussions have started with a non-profit organization known as Beyond Pesticides, that is willing to work with the Park staff on exploring the current practices and review options that may enable the City to move toward a pest management solution that reduces the use of pesticides for weed abatement. The program includes soil testing, training, and the possibility of choosing an area to use as a pilot location to determine the effectiveness and feasibility to expand the practices used to a wider range of City owned parks and properties.

The maintenance team will also be adding maintenance of new parks that will be installed in the Downtown area, and Community Services will be monitoring the maintenance needs of the new park areas to incorporate these into the overall work plan for the team. Additionally, financial resources have been allocated for maintaining these parks when they come online this fall.

Recent Issues

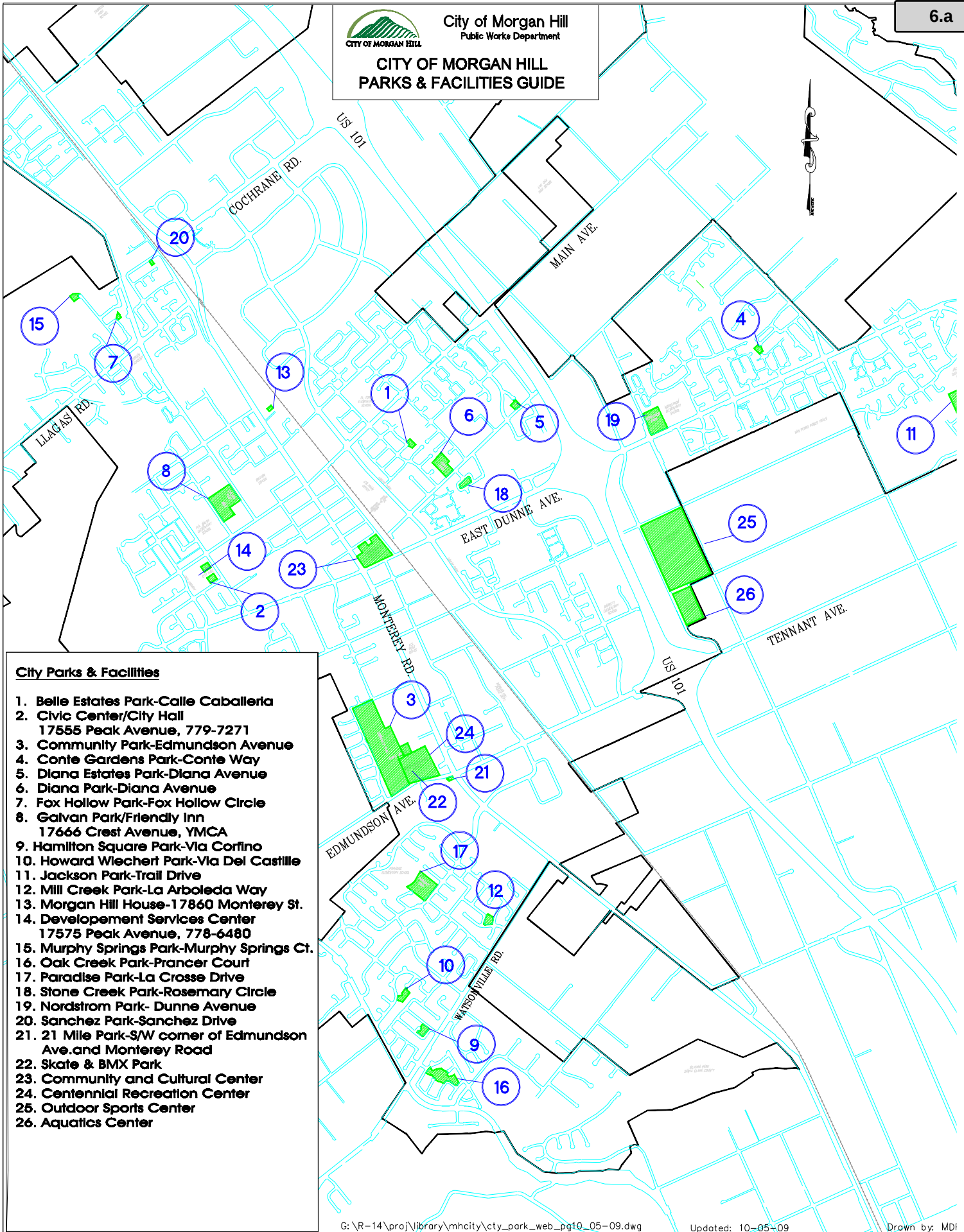
The recent wet weather has created great difficulty for maintenance in general. City maintenance staff are the primary responders for all storm related issues (storm drain clearing, downed trees, mud slides, etc). The amount of resources dedicated in the last several months has put the maintenance team behind schedule in several areas. Additionally, the very wet winter has created issues with lost mulch, damage to facilities, and weed abatement.

LINKS/ATTACHMENTS:

1. PARK LOCATIONS



**CITY OF MORGAN HILL
PARKS & FACILITIES GUIDE**





PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: April 18, 2017

PREPARED BY: Chris Ghione, Community Services Director
APPROVED BY: Chris Ghione, Community Services Director

DOWNTOWN PARK NAMING RECOMMENDATIONS

RECOMMENDATION(S)

That the Parks and Recreation Commission make a recommendation to the City Council on names for each of the three future downtown park sites.

REPORT NARRATIVE:

In March, the Community Services Department reached out to the Morgan Hill Community to take using an online survey to take input on naming the new parks to be constructed in the Downtown. The survey was developed with staff providing some potential names for each park with utilizing the guidelines in the City's Naming Policy Attachment 1.

The survey was constructed that gave potential name recommendations and provided an option to for community members to suggest a new name in which they saw fit. We generated a survey link which was provide to the community via mass email. The survey was conducted from March 24 to April 6, roughly two weeks, to get input from the community.

The results for each park name have been broken down by percentage and are included in Attachment 2. Additionally, the "other" response options for park names are also included.

It is recommended that the Commission use the responses along with the Naming Policy to make a recommendation to the City Council on Park Names.

LINKS/ATTACHMENTS:

1. Attachment 1 Park Naming Survey Results
2. Attachment 2 Park Naming Open Ended Responses

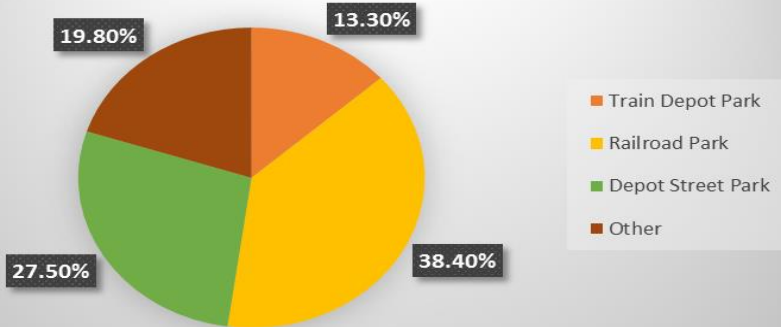
Attachment 1 – Survey Results

7.a

Park 1

Name	Response Ratio
Train Depot Park	13.30%
Railroad Park	38.40%
Depot Street Park	27.50%
Other	19.80%

Park 1



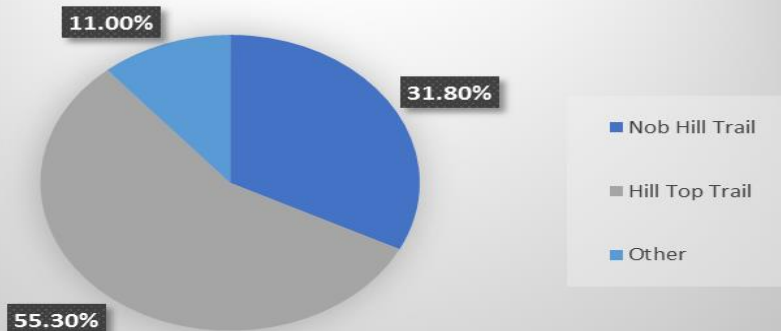
Top 6 (Other) Responses

1. Granary Park
2. Depot Park
3. Whistle Stop Park
4. Train Station Park
5. Depot Train Park

Park 2

Name	Response Ratio
Nob Hill Trail	31.80%
Hill Top Trail	55.30%
Other	11.00%

Park 2



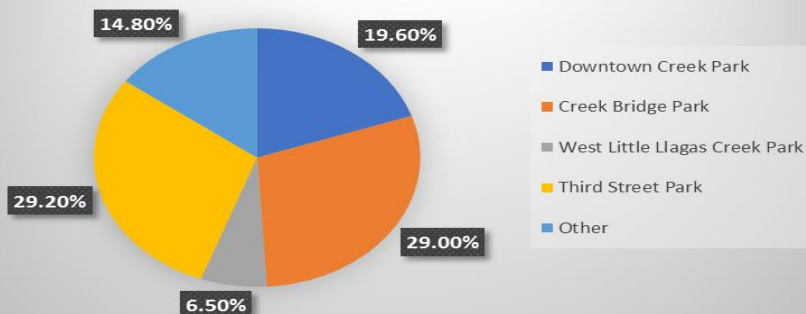
Top 3 (Other) Responses

1. Hill Top Park
2. Del Monte Park
3. Serenity Trail

Park 3

Name	Response Ratio
Downtown Creek Park	19.60%
Creek Bridge Park	29.00%
West Little Llagas Creek Park	6.50%
Third Street Park	29.20%
Other	14.80%

Park 3



Top 5 (Other) Responses

1. Crown Prince of Sweden Park
2. Crown Prince Park
3. Bridge Creek Park
4. Little Creek Park
5. Little Llagas Creek Park

Park 1: Other responses	
	Answer
	Choo Choo Park
	Poppy Jasper Park
	Depot Children's Park
	Rocke's Park
	Lil Locomotive Park
	Depot Junction Park
	Central Station Park or Morgan Hill Station Park
	Reed Park
	Depot Train Park
	Park Mcparkface
	Morgan Hill Village Park
	Depot Park
	Train Spotter
	Railroad Green Park
	Depot Park
	Brakeman's Park
	Depot Park
	Huntingtop Park
	Synthetic Floor, Non-Native Plant Park
	Lil Uzi Park
	Morgan Hill Railroad Park
	Depot train park
	Edes Park
	Park along the Rail
	Connection Park
	Depot Patk
	Train Station Park
	Depot Rail Park
	Gateway Park
	Hill's Rancho Park
	Morgan Hill Family Park
	I Can't Believe I Got Mugged Park
	Depot Park
	Morgan hill park
	Dennis Kennedy Park
	Parky McParkface
	Choochoo park nu
	Iron Horse Park
	Depot Park
	Parky McParkface
	Train Station Park
	Parky McParkface

	Chugga Chugga Park
	Depot Park
	Choo-choo Commons
	Depot Park
	Depark on Depot
	Monterey Park
	Sawyer Park
	South Station Park
	Morgan's Junction Park
	Depot Park
	Hiram Morgan Hill Park
	Depot Park
	Granary Park
	Kids Corner
	Name it after a MHPD legend or hero.
	Choo Choo Train Park
	Downtown Train Park
	Toot Toot Park
	FUN FOR EVERYONE PARK!
	Whistle Stop Park
	All Aboard Park
	Station-Side Park
	Depot Railroad Park
	Depot Park
	Iron horse park
	Granary Park
	Train Central Park
	Train park
	Granary Park
	Granary Park
	Granary Park
	Granary Park
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	granary park
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	Granary Park
	Granary Park
	Granary Park
	Granary Park
	Granary District Park
	Granary Park
	Granary District Park

	granary park
	Whistlestop Park
	Whistlestop Park
	WhistleStop Park
	Whistle Stop Park
	Choo Choo Depot
	Whistlestop Patio Park
	Coco Loco Train Park
	Whistle Stop Park
	Courteous Children's Park
	Tooty Dooty Deport Street Park
	Granary Park
	Granary Park
	Granary Park
	Granary Park
	Granary Park
	depot park
	Parky McParkface
Park 2:	
	Answer
	La Avenida de Toro
	Nob Hill Fitness Trail
	Hill Top Fitness Trail
	Hillside Trail
	Sliding Hill Trail
	Hill Top Park
	Nob Hill park
	Park Mcparkface
	Rotary Park
	Hike A Hill
	Parky McParkface
	Slider's Trail
	Last Remnant of the Valley of the Heart's Delightt
	Water Tower Park
	Del Monte Trail
	Hilltop Slide and Trail
	Hill Top Park
	Alciati Trail
	Del Monte Trail
	(The) Slide Park
	Sierra La Mar Trail
	dennis kennedy Park
	Parky McParkface
	Via Bella Park
	Chuck Norris Park
	Trail Creek Park

Loop Hill Trail
Hilltop Park
Over The Hill Trail
Poppy Jasper Park
Slide Trail
The Downtown Trail
Deer Hop Trail
Hilltop Park
knob hill trail
Morgan Hill Trail
Street Slide Trail Park
Del Monte Trail
Del Monte Trail
park the magic dragon
Little Llagas Trail Park
Hill Top Park
SUNNYSIDE PARK
Tranquility Trail
Hillside Park
3-5 hill trail
Wellness Trail
Hill Top Park Trail
Serenity Trail
Sunny side trail
Mindfulness Mountain View Trail
Majestic Mountain View Trail
Almost There Trail
Serenity Trail
Wildflower Way
Buried Treasure Trail
Wrong Way Trail
Where Are We Any Way
Parky McParkface
Park 3:
Answer
None sound good
Twin Bridges Park
Llagas creek park
Crawdad Creek Park
Diamond Creek Park
Downtown Leisure Park
Charles Kellogg Nature Park (after famous Morgan Hill resident)
Little Creek Park
Pop up park
Little Llagas Park

Park McParkface
Rotary Park
Llagas Park
Creekside Park
Steps Away
Piper Park
Storage Container Box View Park
Xavier Park
Moreno Park (or Telfer Park, or Chiala Park)
Little Creek
Quiet Creek Park
Drug Filled Park
Parky McParkface
Little Llagas Creek Park
Ohlone Park
Calvin Coolidge Park
Bridge Creek Park
Little Creek Park
Bridge Creek park
Third Street Bridge Park
Bridge On Llagas Creek Park
Turkey Park
Skeels Park
Little Llagas Creek Park
Bridge Creek Park
Peaceful Creek Park
Llagas Creek Community Park
PICNIC IN THE PARK
Thomas Kinkade Park
Town Creek Park
Edes Park
Trees street park
Bridge Park
Crown Prince Park
Crown Prince Park
Crown Prince of Sweden Park
Crown Prince of Sweden Park
Crown Prince of Sweden Park
Crown Prince of Sweden Park
crown prince of Sweden park
Crown Prince of Sweden Park
Crown Prince of Sweden park
Crown Prince of Sweden Park
Crown Prince of Sweden Park
Crown Prince of Sweden Park
Little Llagas Creek Park

	Crown Prince of Sweden Park
	Crown Prince Park
	Crown Prince Of Sweden Park
	Crown Prince of Sweden
	Crown Prince Park
	Crown Prince of Sweden Park
	Robert Kincade Park
	Creekside Vista Park
	The Gathering
	Rendezvous Park
	Robert Kincade Portrait Park
	Garden Street Park
	Downtown Vista Creek Park
	Little Los Gatos Park
	Market Street Park
	Gardenview Park
	Crown Prince of Sweden Park
	Crown Prince of Sweden Park
	Crown Prince of Sweden Park
	Crown Prince of Sweden Park
	Crown Prince of Sweden Park
	crown prince of sweden park
	Parky McParkface



CITY OF MORGAN HILL

PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: April 18, 2017

PREPARED BY: Chris Ghione, Community Services Director

APPROVED BY: Chris Ghione, Community Services Director

PARKS AND RECREATION CAPITAL IMPROVEMENT PLAN UPDATE

RECOMMENDATION(S)

Recommend approval of the proposed Capital Improvement Plan update by the City Council.

REPORT NARRATIVE:

Over the last two years the City has undertaken updating its Bikeways, Trails, Parks and Recreation Master Plan. The final draft plan was reviewed by the Parks and Recreation Commission in January and the City Council in February. It was always anticipated that the City Council would amend the City's Capital Improvement Plan upon completion of the plan. While final approval of the plan will happen in June, once environmental review is complete, it is believed that staff has the needed direction from the City Council to begin moving forward with updating the projects within the Parks and Recreation section of the CIP. The review by the Commission is the first step in this process.

The proposed CIP was developed based on the priority lists approved by the City Council through the Master Plan process. These lists are located within Attachment 2. In addition to project priority other factors that would determine timing of projects includes, eligibility of grant funds and timing of related projects by other agencies. Attachment 1 outlines the proposed CIP project timing and is sorted by funding source. The plan attempts to ensure that all top priority projects can be built within the next five years. As is apparent in Attachment 1, funding limitations will limit the amount of new projects that will be able to be funded.

LINKS/ATTACHMENTS:

1. Attachment 1 - Parks and Rec CIP 4.12.17
2. Attachment 2 - Updated Priority Project Sheets

Park Impact Fund Projects (301)

Project	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	Notes
Borello School/Park	\$ 2,000,000						
New Community Garden Development	\$ 250,000						Fully Grant Funded.
Inclusive Playground Construction Design Docs Design 17/18	\$ 500,000	\$ 5,000,000					80% Funded by non City Funds (Grants/Donations)
Madrone Channel Paved Path		\$ 250,000	\$ 750,000				90% Grant Dependent.
Nordstrom Park - Improvements with the School District			\$ 400,000				
Silvera Lake and WLLC Creek Trail Phase 1 - Partially Grant Dependent		\$ 800,000					75% Grant Funded
Outdoor Sports Center Phase 1 Improvements			\$ 1,000,000				Lighting and Irrigation Improvements
Butterfield Linear Park - Grant Dependent	\$ 550,000						Grant Funding Dependent
Land Bank Community Park					\$ 2,000,000		
Park Shade Additions	\$ 40,000	\$ 40,000		\$ 40,000		\$ 40,000	
Park Restrooms						\$ 700,000	Dependent on Availability of Operational Funds
Ball Field Development - Phase 1							Not yet funded.
Land Bank Neighborhood Park							Not yet funded.
Parkland Purchase and Development - Lamonto+Ballfields	\$ 120,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	Property taxes. 1st Year Security/Well Destruction
Tree Planting and Urban Forestry Management Plan - Grant Dependent	\$ 242,000						
Madrone Channel Trail to North to Reach Coyote Creek							Rely on future grant funds.
Subtotal	\$ 3,702,000	\$ 6,160,000	\$ 2,220,000	\$ 110,000	\$ 2,070,000	\$ 810,000	
Other Expenditures (GF Admin, Transfers)	\$ 115,150	\$ 116,658	\$ 118,239	\$ 119,899	\$ 123,496	\$ 123,496	
Grant Revenue	\$ 642,000	\$ 5,475,000	\$ 600,000	\$ -	\$ -	\$ -	
Anticipated Fee Revenue & Interest Income	\$ 2,233,216	\$ 1,350,102	\$ 1,171,614	\$ 1,181,489	\$ 1,191,437	\$ 1,191,437	
Starting Fund Balance	\$ 1,031,406	\$ 89,472	\$ 637,916	\$ 71,291	\$ 1,022,882	\$ 20,823	
Ending Fund Balance	\$ 89,472	\$ 637,916	\$ 71,291	\$ 1,022,882	\$ 20,823	\$ 278,764	

Recreation Center Impact Fund Projects (360)

Project	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	Notes
CRC Expansion (Facility and Parking) Design 17/18, Construction 18/19	\$ 160,000	\$ 2,000,000					
Sand Volleyball Feasibility Analysis 18/19, Design 21/22, Construction 22/23		\$ 30,000			\$ 250,000	\$ 1,000,000	
Villa Mira Monte Minor Impr 17/18 & 18/19, Design 18/19, Construction 19/20	\$ 50,000	\$ 50,000	\$ 200,000	\$ 1,800,000			
Sports Facility Parking Lot Development						\$ 500,000	
Subtotal	\$ 210,000	\$ 2,080,000	\$ 200,000	\$ 1,800,000	\$ 250,000	\$ 1,500,000	
Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Anticipate Fee Revenue & Interest Income	\$ 1,538,140	\$ 936,191	\$ 818,085	\$ 818,085	\$ 818,085	\$ 818,085	
Starting Fund Balance	\$ 784,436	\$ 2,112,576	\$ 968,767	\$ 1,586,852	\$ 604,937	\$ 1,173,022	
Ending Fund Balance	\$ 2,112,576	\$ 968,767	\$ 1,586,852	\$ 604,937	\$ 1,173,022	\$ 491,107	

Park Maintenance Fund Projects (302)

Project							Notes
Outdoor Sports Center Turf Replacement	\$ 1,000,000						

Agriculture Preservation and Open Space Funded Projects (306)

Project							Notes
Open Space Acquisition and El Toro Trail Development	\$ 1,000,000						

Attachment 2

Updated Council Approved Priority Project Lists

Operating Cost Impact Definitions:

- Positive - Revenue Generating or Expense Reducing
- Break Even – No additional funds needed as operation will cover costs.
- Limited - Limited operating expense (\$0-10,000 annually)
- Moderate - Moderate operating expense (\$10,000-\$100,000 annually)
- High - High Operating expense (\$100,000+ annually)

Potential Funding Sources

- 010 – General Fund
- 301 – Park Impact Fund
- 302 – Park Maintenance Fund
- 306 – Agriculture and Open Space Preservation Fund
- 308 – Street CIP (Restriping During Pavement Projects)
- 309 – Traffic Impact Fund (Future possibility, not currently available)
- 346 – Public Facilities Fund
- 355 – Pedestrian Safety Fund
- 360 – Recreation Center Impact Fund
- GR – Various Grant Funds
- DV – Bikeway components to be constructed with streets during development
- OA – Funding from another agency (County Parks, OSA, etc.)
- DN – Donations
- OT – Other Funds

Bikeway Priority Project Sheet

Priority	Project Description	Planning- Level Capital Cost & Likely Funding Sources	Operating Cost Est	Time Frame	Project Ref #	Notes
1	Buffered Bike Lanes: Cochrane Rd and Malaguerra Ave from Monterey Rd to Coyote Creek Trailhead	\$1,200,000 GR, 308, 309, 346	Limited	Cochrane at 101 Improvements: 0- 5 years; Entire Corridor: 5-10 years	B-B2	Cochrane improvement in current CIP.
2	Buffered Bike Lanes: Monterey Rd from Tilton Ave to Butterfield Blvd/Watsonville Rd	\$2,400,000 308, 309, 346	Limited	Downtown: 0- 10 years; Entire corridor: 5-10 years	B-B0	
3	Buffered Bike Lanes: Burnett Rd from Monterey Rd to Coyote Creek (Sobrato School Access)	\$750,000 308, 309, 346	Limited	0-5 years	B-B4	
4	Buffered Bike Lanes: Hale Ave from Tilton Ave to W Main Ave	\$750,000 308, 309, 346	Limited	5-10 years	B-B3	
5	Buffered Bike Lanes: West Main Ave from Monterey Rd to Dewitt Ave	\$450,000 308, 309, 346	Limited	0-5 years	B-B1	
6	Protected Bike Lanes: E Main Ave from Monterey Rd to Hill Rd (Live Oak High School Access and Coyote Creek Connection) (Interim step Buffered Bike Lanes)	\$3,800,000 308, 309, 346	Limited	0-5 years	B-A2	
7	Bicycle Boulevard: Morning Star Dr/Peet Rd from Eagle View Dr to Cochrane Rd to Coyote Creek Trailhead	\$480,000 308, 309, 346	Limited	0-5 years	B-C1	
8	Bicycle Boulevard: Depot Street from E Main Ave to E Dunne Ave	\$380,000 308, 309, 346	Limited	0-5 years	B-C6	
Prioritize with Associated Route	Multi-Modal Intersection Improvements: Monterey Rd Downtown between E Main Ave and E Dunne Ave	\$790,000 308, 309, 346	Limited	0-5 years	B-D1	
Prioritize with Associated Route	Multi-Modal Intersection Improvements: E Main Ave and Butterfield Blvd	\$350,000 308, 309, 346	Limited	0-5 years	B-D2	
Prioritize with Associated Route	Multi-Modal Intersection Improvements: W Main Ave and Hale Ave	\$10,000 308, 309, 346	Limited	0-5 years	B-D3	
Prioritize with Associated Route	Multi-Modal Intersection Improvements: Cochrane Rd and Highway 101 (North & South ramps, Madrone Pkwy and Depaul Dr)	\$130,000 308, 309, 346	Limited	0-5 years	B-D4	
Prioritize with Associated Route	Multi-Modal Intersection Improvements: Monterey Rd and Cochrane Rd	\$350,000 308, 309, 346	Limited	0-5 years	B-D5	
Prioritize with Associated Route	Multi-Modal Intersection Improvements: Butterfield Blvd and Cochrane Rd	\$130,000 308, 309, 346	Limited	0-5 years	B-D6	
Prioritize with Associated Route	Multi-Modal Intersection Improvements: Monterey Rd and Tilton Ave/Burnett Ave	\$120,000 308, 309, 346	Limited	5-10 years	B-D7	

Attachment: Attachment 2 - Updated Priority Project Sheets (1145 : Parks and Recreation Capital Improvement Plan Update)

Trail Priority Project Sheet

Priority	Project Description	Planning- Level Capital Cost & Likely Funding Sources	Operating Cost Estimate	Time Frame	Project Ref	Notes
1	Natural Surface Trail: El Toro Trails (Parking Lot/Trail Head Acquisition and Trail Development)	\$500,000 306, OA, GR	Moderate	0-10 years	T-B2	
2	Multi-Use Trail (Improvements): Pave and enhance access to the existing Madrone Channel Trail (Cochrane Rd to Tennant Ave)	\$1,000,000 GR, 301	Moderate	0-5 years	T-A2	
3	Multi-Use Trails / County Parks & Water District Partnership Projects: Madrone Channel Trail extension from Cochrane Rd to Burnett Ave Coyote Creek Trail – Malaguerra Staging Area to Burnett Staging Area Burnett Ave trail from Madrone Channel Trail to Coyote Creek Trail	\$600,000 (City Expense) OA, GR, 301	Limited	0-10 years	T - A 4	
4	Multi-Use Trail: Downtown Hilltop Trail connecting Del Monte Ave to the water tower and Hale Ave	\$600,000 GR, 301	Limited	5-10 years	T-A3	
5	Multi-Use Trail: Live Oak High School to the Madrone Channel Trail	\$790,000 GR, 301, 346	Limited	5-10 years	T-A5	
6	Multi-Use Trail: Silveira Park Trail around Atherton Way Hidden Pond with pedestrian bridges	\$1,970,000 GR, 301	Moderate	5-10 years	T-A8	

Attachment: Attachment 2 - Updated Priority Project Sheets (1145 : Parks and Recreation Capital Improvement Plan Update)

Park Priority Project Sheet

Priority	Project Description	Planning-Level Capital Cost	Operating Cost Estimate	Time Frame	Project	Notes
1	Downtown Parks: Develop Depot Park, Little Llagas Creek Park, Hilltop Park and Trail	\$6,000,000 301, 355, GR	Moderate	In Process	P-B1	
2	Galvan Park Improvements: Improve handball courts and lighting	\$400,000 GR, 301	Limited	In Process	P-F2	
3	Community Garden: Relocate Community Garden	\$200,000 GR	Break Even	In Process	P-I1	
5	Borello School Park (Peet Road Future School Site) (Joint Use with the School District)	\$1,000,000 - \$2,000,000 301, 355	TBD	0-10 years	P-S	
5	Inclusive Playground: Develop Inclusive Playground at Community Park	\$5,000,000 GR, DN, 301	Moderate	0-5 years	P-A1	
6	New Community Park: Land bank and develop new Community Park (approximately 10 acres east of Hwy 101)	\$2,000,000 (land) \$8,000,000 (construction) 301, GR	High	Acquire land: 5-10 years Construction: 10+ years	P-C1	
7	New Recreational Open Space: Acquire new recreational open space on the East Side of El Toro Mountain	\$100,00 per acre 306, GR, OA	Limited	0-10 years	P-E1	
8	New Restrooms: Nordstrom Park	\$350,000 301	Moderate	1-10 years	P-H1	
9	New Restrooms: Paradise Park	\$350,000 301	Moderate	1-10 years	P-H2	
10	New Neighborhood Parks: Acquire land and develop two new parks (4-6 acres) -New park in northwest sector -New park between Hwy 101 and Monterey and between Dunne and Southern City Border	\$6,190,000 (each) 301, GR	Moderate	Northwest sector: 0-5 years West of Hwy 101: 10+ years	P-D1	
11	Nordstrom Park/School Improvements: Improve loop trail, play structures, shade, fitness equipment, others TBD per School District JUA	\$800,000 301, 355	Limited	0-5 years	P-F1	
12	Off-Leash Dog Area: Add One to Stone Creek or New Park	\$75,000 301	Limited	0-10 years	P-J1	
13	Enhance Play Environments	\$350,000 per small area \$600,000 per large area 302, 010	Limited	0-10 years	P-K1	
14	Shade Structures	\$18,500 per structure 302, 010, 301	Limited	0-20 years	P-L1	
15	Tennis/Pickleball Courts: Add courts striped for both tennis and pickleball at the Community Park/Corporation yard	\$100,000 per 2 tennis courts/4 pickleball courts 301, GR, OA	Limited	5-10 years	P-Q1	
16	New Recreational Open Space: Acquire new recreational open space in the foothills east of Hill Rd and north of E. Dunne Ave	\$200,000 per acre 306, GR	Limited	10+ years	P-E2	

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Facility Priority Project Sheet

Priority	Project Descriptions	Planning- Level Capital Cost	Operating Cost Estimate	Time Frame	Proje ct Refer ence	Notes
1	Increase Parking: Aquatic Center and Outdoor Sports Center	\$2,500,000 301, 360	Limited to Moderate	In Process	R-K1	
2	Centennial Recreation Center Expansion	\$2,000,000 360	Positive	0-5 years	R-A1	
3	Villa Mira Monte Phase 1 Parking and Landscape Improvements	\$2,000,000 360, 301	Break Even	0-5 years	R-E1.a	
4	Outdoor Sports Center Improvements: Phase 1: Walkway, lights, irrigation, and/or restrooms	\$2,000,000 301, 302, 360	Positive	0-5 years	R-B1.a	Items in the project do not include current maintenance and replacement needs.
5	Sand Volleyball Complex	\$50,000 Feasibility Analysis \$1,000,000 Construction 301, 360	Break Even	0-10 years	R-D1	
6	Villa Mira Monte Phase 2 New Buildings and Further Site Improvements	\$3,000,000 360, 301	Break Even	10+ years	R-E1.b	
7	Expand Preschool at CCC	\$500,000 360	Positive	0-5 years	R-J1	
8	Baseball /Softball Complex: Develop complex in the SE Quadrant	\$16,000,000 (Natural Grass Fields) 301, 360	Break Even	5-10 years	R-C1	
9	Install Solar Panels at Recreation Facilities	\$2,000,000 OT, 301, 360,010	Positive	0-10 years	R-K1	
10	Expand Senior Service Center: Conduct a feasibility analysis to determine potential new programming and facilities at the Senior Center Expansion. Possible additional program area and/or adjacent adult day care facility	\$1,000,000 (Existing Land) 360	Break Even - Moderate	5-10 years	R-H1	
11	Expand Gymnasium Capacity: Construct gymnasium facility at school or City site	\$2,500,000 360	Moderate	0-10 years	R-F1	
12	Expand Aquatic Capacity: Re-activate splash pad at Community and Cultural Center	\$0	Limited	0-5 years	R-G1	
13	Expand Aquatic Capacity: Improvements to existing Aquatic Center	\$500,000 360	Break Even	5-10 years	R-G2	
14	New Community Center: Re-purpose the Friendly Inn as a Community Center and relocate Non-profit Center	\$2,000,000 360	High	10+ years	R-I1	
15	Outdoor Sports Center Improvements: Phase 2: Add restaurant	\$1,000,000 OA	Positive	5-10 years	R-B1.b	

Attachment: Attachment 2 - Updated Priority Project Sheets (1145 : Parks and Recreation Capital Improvement Plan Update)



PARKS AND RECREATION COMMISSION STAFF REPORT

MEETING DATE: April 18, 2017

PREPARED BY: Chris Ghione, Community Services Director
APPROVED BY: Chris Ghione, Community Services Director

KIDS TO PARKS DAY PROCLAMATION

RECOMMENDATION(S)

Support the City Council making a proclamation for the annual Kids to Parks Day on Saturday, May 20, 2017.

REPORT NARRATIVE:

Last year, the City Council provided a proclamation for the annual Kids to Parks Day promoted by the National Park Trust. The National Park Trust has again requested the City of Morgan Hill provide this proclamation. There is no event associated with Kids to Parks Day in Morgan Hill, so the proclamation serves as a reminder to the value of parks in general.

Should the commission recommend the Council make this proclamation, a commissioner would need to attend the May 3 City Council meeting to receive the proclamation and say a few words on the importance of parks in our community.

LINKS/ATTACHMENTS:

1. Proclamation



CITY OF MORGAN HILL

PROCLAMATION
of the City of Morgan Hill
 Proclaiming
Saturday, May 20, 2017
 as
Kids to Parks Day

WHEREAS, May 20th, 2017 is the seventh Kids to Parks Day organized and launched by the National Park Trust; and

WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit America's parks; and

WHEREAS, it is important to introduce a new generation to our nation's parks because of the decline in Park attendance over the last decades; and

WHEREAS, we should encourage children to lead a more active lifestyle to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and

WHEREAS, Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and

WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and the outdoors; and

NOW, THEREFORE BE IT RESOLVED that I, Steve Tate, Mayor of the City of Morgan Hill on behalf of the City Council and all residents, do hereby proclaim to participate in Kids to Parks Day. I urge residents of Morgan Hill to make time May 20th, 2017 to take the children in their lives to a neighborhood, state or national park.

In witness whereof, I have hereunto set my hand and cause the Seal of the City of Morgan Hill to be affixed this 4th day of May 2016.

 Steve Tate, Mayor

Attachment: Proclamation (1144 : Kids to Parks Day Proclamation)