



Regular Meeting Agenda

Library, Culture, and Arts Commission

Amanda Santiago - Commissioner

Poonam Chabra - Commissioner

Suman Ganapathy - Chair

Paul Lake - Commissioner

Katie Khera - Commissioner

Emily Borchers - Commissioner

Patrice Lyn - Vice Chair

Tuesday, October 5, 2021 6:00 pm

Virtual Meeting

VIRTUAL MEETING GUIDELINES AND PUBLIC COMMENT

In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Physical meetings will not be in the City Council Chamber until further notice.

Library, Culture, and Arts Commission meetings will be live streamed on Channel 17, on the City's website and on the City's Facebook page. Those members of the community that would like to participate in the meetings remotely may do so by joining the virtual meeting at: <https://bit.ly/LCACMeeting> or by calling in to: (669) 900-9128, then enter the webinar id: 830 4187 3791#.

Public comment may be provided in the following ways:

- Join the virtual City Council meeting via the link above, when public comment is opened, raise your virtual hand, and be called upon to speak for up to 3 minutes
- Join the virtual meeting by calling in to the number above, dial *9 to raise your hand and be called upon to speak for up to 3 minutes
- Send public comments in writing to chris.ghione@morganhill.ca.gov <<mailto:chris.ghione@morganhill.ca.gov>>

* Please note that comments made on Facebook are not considered public comment.

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADOPTION OF THE AGENDA

REPORTS

1. **COUNTY LIBRARY REPORT - JENNIFER WEEKS, COUNTY LIBRARIAN**
2. **MORGAN HILL LIBRARY REPORT - HEATHER GEDDES, MORGAN HILL LIBRARY**
3. **FRIENDS OF THE MORGAN HILL LIBRARY REPORT - VICKY READER, FRIENDS PRESIDENT**
4. **MORGAN HILL HISTORICAL SOCIETY REPORT - KATHY SULLIVAN, BOARD MEMBER**
5. **CITY OF MORGAN HILL REPORT (VERBAL) - CHRIS GHIONE, PUBLIC SERVICES DIRECTOR**

BUSINESS

6. **COMMISSION DISCUSSION ON INCLUSIVITY FOR ALL**
7. **COMMISSION DISCUSSION ON INTERNATIONAL FESTIVAL PLANNING**
8. **WORK PLAN UPDATES**

Recommendation:

Commissioners to provide updates on Work Plan items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

October 2021
Library Stakeholder Report
Jennifer Weeks, County Librarian

SCCLD Planned Commitments for FY21/22

SCCLD has continued to innovate, pivot, and remain flexible to provide evolving library services to our communities as we continue to face the challenges of COVID-19. Circulation is up to 85% of 2019 totals, new services have been launched and evening hours will resume several nights each week beginning on November 1st. We are honored to serve our communities with excellent library service.

To maintain focus on core initiatives, SCCLD has identified the following key commitments for FY21/22 as we work towards developing our new, long-term strategic plan in FY22/23:

Learn. Engage. Transform.

SCCLD transforms lives by enabling life-long learning and community engagement



CELEBRATE AND SUPPORT
READING AND LEARNING

PROVIDE INCLUSIVE,
EXTRA-ORDINARY LIBRARY
EXPERIENCES

SUPPORT AN ENGAGED
TEAM THAT IS
ADAPTABLE, EMPATHETIC,
AND ALWAYS LEARNING

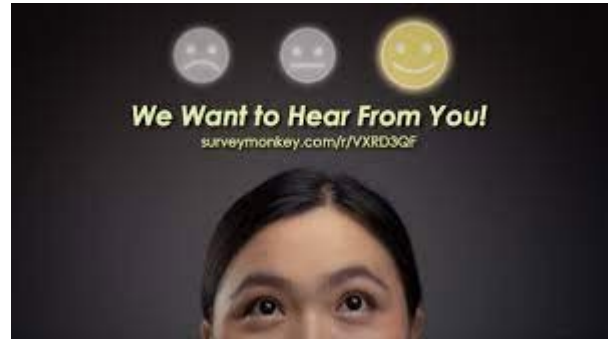
EMBRACE NEW TECHNOLOGY
AND IMPROVE FACILITIES TO
PROVIDE CONVENIENT AND
RESPONSIVE LIBRARY SERVICES

BE A STRONG
COMMUNITY PARTNER

Patron Survey Results

The SCCLD online patron survey helped us to learn what services and resources were most used by our patrons during the pandemic, and most desired by our patrons going forward.

- Survey Timing: May 19-June 30, 2021
- # Participants: 8,575+
- Primarily online and paper surveys available from all locations, including Bookmobile



Key Takeaways: Resources

- Increase eBook/Audiobook collection (including languages other than English); Will most likely see an increase in future usage.
- Patrons missed browsing for materials though more will likely continue to place holds online post-pandemic over pre-pandemic levels; Some people are still hesitant to return in-person so may not see historic levels of visitation to the library resume until 2022.
- Enjoyed book bundles for kids; Consider book bundles leading up to school breaks (summer, Thanksgiving, winter, ski week, spring break, etc.).
- Expanded marketing is needed from communications team to grow awareness and use of online resources (Kanopy and genealogy databases are the most frequently used resources).

Key Takeaways: Services

- Patrons highly value the Library and missed in-person services - especially children's events.
- Nothing replaces visiting the library, in-person browsing and live events.
- Priority for virtual events is (1) Adult (2) Kids (3) Teens post-pandemic.
- Curbside is a valuable service post-pandemic with a request for evening/weekend hours for working adults/parents; Available days/times is key to use.
- If BookDash were available in all communities, more would be interested (highly valuable to small audience).
- More people used phone reference over chat or email; Phone is most critical today, but chat was higher in post-pandemic requests. Chat/text (current modern tech) over phone/email (old tech) will be even more important as the population ages.
- Most frequent request was to resume evening and weekend open hours.
- Prefer monthly over weekly newsletter; Consider every other week to provide frequent/advance notice on relevant events.

Morgan Hill Library Recognized with 2021 Community Impact Award by Local Organization, Living Above the Influence

SCCLD is pleased to announce the Morgan Hill Library has been nominated for a 2021 Community Impact Award by the local organization, Living Above the Influence (LATI). According to organizers, the Community Impact Awards honor South Santa Clara County nonprofits, agencies and individuals who go above and beyond, providing services to youth, families, and community.



“2020 was a challenging year for us all with the impact of COVID-19, but the Morgan Hill Library continued to provide support to our community,” LATI founder Dori Ann Prado and LATI President Brandy Juarez said in a LATI announcement. “During this time, partnerships and collaboration were vital to meet the needs in our community. LATI recognizes the dedication, commitment, the ‘going above and beyond’ that the Morgan Hill Library provided during this time.”

During the shutdown, Morgan Hill Library, along with the other SCCLD libraries, provided contactless curbside services, which allowed patrons to put items on hold online and later pick them up from the library. SCCLD also moved all of its programming online so patrons could continue to enjoy their favorite programs and events from the safety of home. New digital resources were also added to the Online Library to help patrons with many areas of need including school assignments or finding new jobs, while also expanding Wi-Fi service at all libraries and the Bookmobiles. Lastly, Morgan Hill and Gilroy libraries both offered free meals to kids 0-18 years old and their caregivers.

“Over the last 18 months, our world has seen so many changes and I commend our team for proving time and time again that they can be flexible, adapt and continue to provide excellent library service to all of our patrons in creative and innovative ways,” said County Librarian Jennifer Weeks. “Even as normal operations resume, the Library is always looking out for new opportunities to support our communities.”

The Morgan Hill Library recently expanded with a brand new Children’s Activity Room to keep pace with the needs of the community. The expansion includes a new space for hosting children’s programs while supporting the educational needs of students.

The library will be given the award at the [15th Annual Living Above the Influence Community Celebration](#) Event on October 9 from 12:00pm-4:30pm at the Morgan Hill Community Cultural Center.

Be Kind to Yourself in October

In honor of National Depression Education and Awareness Month in October, SCCLD Teen Services is hosting a virtual support group just for teens on October 2, 9, 16, and 23. Learn more and register in this [blog](#).

Each session will be themed, with a specific area of focus each week. Some topics include anxiety, automatic negative thoughts, and what happens to our bodies when we feel stress, depression or worry.



In addition, teens who register will receive a free Wellness Goodie Bag from their library.

Our librarians have created a number of [booklists](#) about important teen issues, like bullying, addiction, self-harm and mental health.

SCCLD also offers a positive way to stay and be well with the mindfulness app, Headspace. Headspace is meditation made simple - an app designed for busy, modern lives to learn the essentials of meditation and mindfulness in just a few minutes a day. The app offers hundreds of guided meditations on a variety of topics - from stress and sleep, to focus and performance. Sign up opens on the first of every month and is available through the last day of each month while spaces are available.

Treat yourself to some kindness with SCCLD.

October 13 @ 1pm JPA Finance Committee Meeting October 28 @ 12pm JPA Meeting

Save the date for the next Library Joint Powers Authority Finance Committee meeting and board meeting. Agenda and meeting attendance information will be available closer to the meeting date on the [SCCLD website](#).



Morgan Hill Library Update

October 2021

In the news.....

The Morgan Hill Library has been recognized with a 2021 Community Impact Award from local organization Living Above the Influence (LATI), which honors Santa Clara County groups and agencies that go above and beyond in providing services to youth, families and community.

Morgan Hill Library wins award for Covid response

LIVING ABOVE THE INFLUENCE PRESENTS COMMUNITY IMPACT AWARD



Beautiful Day Galvan Park Collaboration

Several south county organizations, including The Friends of the Library, are working together to beautify Galvan Park. Volunteers are needed for this event, on Oct 9th and 10th

Flash Fiction Contest

Morgan Hill Library is partnering with the Rotary and several other local organizations to host a flash fiction contest in November. Residents are invited to submit their story of 100 words or less. Prizes will be given out in youth and adult categories.



Building Dedication

Join us Saturday October 9th at 10:30am for the Morgan Hill Steve Tate Library Dedication & Celebration of our new Children's Area.

With his passion for community access to libraries and library services, Steve Tate worked to ensure that library services were available to all through his work on the City Council and with the County Library District. He led two countywide parcel tax campaigns and worked to build a new library for Morgan Hill.



Monthly Statistics

8353 visitors

50,114 items borrowed

204 new card holders

166 Craft kits distributed

194,742 items in our collection

**Fun fact 302 items are
circulated every hour
the library is open**

Did you Know?

Every year our librarians create curated graded reading lists. These curated collections provide children with access to new & engaging books at their grade level. Each list is annotated so students can find the perfect book for themselves!



New Hours Coming Soon....

Beginning Nov 1st the Morgan Hill Library will be open:

Mondays

1-6pm

Tues/Weds

12-9pm

Thurs/Fri/Sat

10am-6pm



Morgan Hill Historical Society
Established in 1971

Preserving and sharing the history of Morgan Hill, and its environs, to inspire a sense of community.

Morgan Hill Historical Society LCAC Report

September 20, 2021

Submitted by Kathy Sullivan, Director and MarCom Chair

VILLA MIRA MONTE (VMM) & GROUNDS OPEN

Open on Saturdays from 10:00am to 1:00pm for docent tours. Grounds are open daily from 8:00am – 8:00pm for summer hours. We ask all visitors to adhere to COVID-19 protocols. Friday open hours are still on hold. Rental requests are being accepted.

EVENT PLANNING – Find details on our website as they become available.

- October 2, 2:00 – 5:00pm: Mariachi Youth Competition and Picnic at VMM.
- October 30 & 31, 10:00am – 3:00pm: Dia De Los Muertos Altars will be setup outdoors at VMM for community visits and offerings.
- November 5, 6 & 7: Holiday Boutique canceled due to COVID.
- December 11, 3:30 – 5:00pm: In a partnership with the Santa Clara County Library District, a virtual screening of the 2021 “*Stories from the Past*” documentary.

COMMUNICATIONS & SOCIAL MEDIA

- The winter issue of *gmhTODAY* features VMM on the cover and includes a story on MHHS 50-years of community service. Also, an article on Beth Wyman, former Morgan Hill Mayor, adjunct professor of history at San Jose State – and a champion of saving Morgan Hill landmarks. Available soon, check out the online version, the link on our website or local businesses that carry issues.
- Check out our BLOGS at <https://www.morganhillhistoricalsociety.org/blog>. A new blog will be posted this week on Hispanic Heritage Month.
- If you are not on the distribution list for our weekly E-newsletters, please provide your email address to ksullivan@morganhillhistoricalsociety.com.

17860 Monterey Road
P.O. Box 1258, Morgan Hill, CA 95038-1258
408-779-5755 | Tax ID: 94-2562450
www.morganhillhistoricalsociety.org

VMM OPEN HOUSE:

On Saturday, September 11, an open house was held for the community to help celebrate the Society's 50th Anniversary. Several speakers provided talks on local history and the No Name Quarter, with local member Peter Anderson, provided musical entertainment throughout the day.

FILM PROJECTS

History Makers: The September 12th MH Community Playhouse debut went very well. Rave reviews were received from the attendees. The 60-minute film will be posted to our website in early October and plans will be made for in-person showings after the first of the year. A grant from a generous South Valley family made this and two future films possible. Our deepest appreciation goes to the talented Robin Shepherd, writer, director and producer, and Nils Meyers of 152 West Productions, the cinematographer and film editor.

Stories from the Past: Work now focuses on this film for a scheduled virtual viewing in conjunction with the Santa Clara County Library District on December 11th. This film is made possible through the County of Santa Clara Historic Grant Program. It is the 8th film in this series and it will continue to focus on stories about long-term residents who have helped shape our community

BLACK HISTORY PROJECT

The MHHS MarCom Committee has taken this project under its wings to assist with network building and planning for outcomes that will be used in media productions, programs and included in our archives. Commissioner, Patrice Lyn serves as project chair. Reach her at blackhistoryproject@morganhillhistoricalsociety.com.

COVID IMPACTS CONTINUE

As is true for most businesses and nonprofits, COVID is still significantly impacting our funding and programs. Our most popular and profitable fundraising events, the Holiday Boutique and Teas, have been canceled. Attendance for events that we have held has been considerably lower than expected. Many of our members have expressed not wanting to attend events in closed spaces until it is much safer to do so. It will take time and considerable effort to recover from this pandemic.



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: October 5, 2021

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

WORK PLAN UPDATES

RECOMMENDATION(S)

Commissioners to provide updates on Work Plan items.

REPORT NARRATIVE:

The Commission develops its Work Plan annually each fiscal year. The Commission Fiscal Year 2021-22 Work Plan was approved by the City Council on August 4, 2021. Commissioners may use this item to discuss progress and updates relating to Work Plan items.

LINKS/ATTACHMENTS:

1. LCAC 2021-2022 Workplan Final 9.7.21

Library, Culture & Arts Commission

FY 2021-2022 Work Plan

Approved by the City Council on August 4, 2021 Updated on September 7, 2021

Overall Mission: To assist the City Council in accomplishing its goals by fostering an environment conducive to and supportive of the arts, culture, and life-long learning in Morgan Hill, working with existing community groups to promote resources, and facilitate partnerships.

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Community Outreach	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness Community Engagement and Messaging	PS Director (minimal) CS Supervisor (moderate)	(1) Participate with other groups to support community outreach and support arts and culture in the community (including Valle del Sur, El Toro Arts, SV Creates, Poppy Jasper Film Festival, Morgan Hill Diwali Festival, Coyote Creek Music Festival, Morgan Hill Art School, DTA Wine Art and Music Stroll, SJMA Let's Look at Art, Movimiento de Arte y Cultura Latino Americana) (All) (2) Explore development of a calendar relating to library, culture and arts events and/or development of a publication plan for upcoming events. (Khera/Borchers) (3) Explore opportunities for art programming in conjunction with the new Morgan Hill Magical Bridge Playground. (Khera/Chabra/Santiago) (4) Review City Commission website for opportunities for improvement and explore use of social media for promotion of Commission initiatives (Chabra/Borchers/Ganapathy) (5) Develop outreach program to the Latinx community through art programming (Lake/Lyn) (6) Develop open art studio program (physical or virtual) (Lake/Ganapathy/Borchers) (7) Create a Morgan Hill coloring book in partnership with local artists (Santiago/Ganapathy)
Art and Culture Events	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	PS Director (minimal) CS Coordinator (minimal) CS Supervisor (minimal)	(1) Facilitate the Art a la Carte event (Lake/Chabra are the leads/all members will support) (2) Partner with artists on a children's art show with the Taste of Morgan Hill or International Celebration (Khera/Chabra) (3) Evaluate the opportunity to create an international festival utilizing entertainment and food from various cultures (All)

Attachment: LCAC 2021-2022 Workplan Final 9.7.21 (3189 : Work Plan Updates)

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Permanent and Proposed Public Art	Supporting our Youth, Seniors and Entire Community Preserving Our Cultural Heritage	PS Director (minimal) Maintenance Coordinator (minimal)	(1) Implementing a utility box art program (Ganapathy/Chabra/Borchers/Lyn) (2) Celebration/unveiling of Poppy Jasper Art (Ganapathy/Khera) (3) Celebration/unveiling of Never Forgotten Sculpture (Lyn/Santiago/Lake) (4) Form subcommittees as needed to support specific art requests that come forward (All) (5) Review art inventory and complete updates to historical items list (Borchers/Lyn) (6) Creating an artist registry (Khera/Borchers/Lyn) (7) Develop google map of existing public art (Borchers) (8) Develop and recommend a plan for the use of Public Arts Funds (All) (9) Explore public art related to a homelessness outreach mural (Santiago)
Library Outreach and Support	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	Library Staff (moderate)	(1) Support Library outreach and advocacy as needed (All) (2) Coordinate Commissioner's Corner in Library to provide book recommendations (Khera/Ganapathy/Lyn) (3) Participate in annual Library Commissioners Forum (All) (4) Support incorporation of Children's art into the Library (Lake/Chabra/Lyn) (5) Explore other opportunities for Library art contests in other media (examples: poetry, photography, literature) (Ganapathy/Borchers/Lyn)
Support of Historical Resources	Preserving our Cultural Heritage	PS Director (minimal)	(1) Explore opportunities for the Commission to support the Morgan Hill Historical Society partnership, including supporting the Black History the Project (Ganapathy/Lyn) (2) Support outreach and advocacy for the Historical Society as needed (All)

Staff Resources Required:

0-30 hours: Minimal; 31-60 hours: Moderate; 60+ hours: Significant