



Regular Meeting Agenda

Library, Culture, and Arts Commission

Poonam Chabra - Chair
Suman Ganapathy - Vice Chair
Jake Thompson - Commissioner
Paul Lake - Commissioner
Katie Khera - Commissioner
Emily Borchers - Commissioner
Patrice Lyn - Commissioner

Tuesday, January 5, 2021 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

MEETING INFORMATION

In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. We will address the Order in the following ways:

Members of the public may NOT physically attend meetings at the Morgan Hill City Council Chamber.

The Library, Culture, and Arts Commission meeting will be live-streamed on Channel 17 and on the City's website. Those members of the public wishing to participate remotely may do so via the electronic meeting at: <https://bit.ly/LCACMeeting> or by calling in to: (669) 900-9128, then enter the meeting id: 874 0656 4997

Public comment for Library, Culture, and Arts Commission meetings will be accepted via email to chris.ghione@morganhill.ca.gov. Members of the public participating in the electronic meeting wishing to speak may do so during public comment.

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADOPTION OF THE AGENDA

REPORTS

1. **COUNTY LIBRARY REPORT - JENNIFER WEEKS, COUNTYLIBRARIAN**
2. **MORGAN HILL LIBRARY REPORT - HEATHER GEDDES, COMMUNITY LIBRARIAN**
3. **FRIENDS OF THE MORGAN HILL LIBRARY REPORT - VICKI READER, FRIENDS PRESIDENT**
4. **MORGAN HILL HISTORICAL SOCIETY REPORT - KATTHY SULLIVAN, BOARD MEMBER**
5. **CITY OF MORGAN HILL REPORT (VERBAL) - CHRIS GHIONE, PUBLIC SERVICES DIRECTOR**

BUSINESS

6. **APPROVE THE DECEMBER 1, 2020 MEETING MINUTES**

Recommendation:

Approve Minutes.

7. Request for Fundraising Support for Steve Tate Library Signage

8. Commissioner Discussion on Utility Box Art

9. **WORK PLAN UPDATES**

Recommendation:

Commissioners to provide updates on Work Plan items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

January 2021
Library Stakeholder Report
Jennifer Weeks, County Librarian

SCCLD Goes Fine Free in 2021

SCCLD is happy to announce the elimination of late fines for all SCCLD materials, including books, magazines, music, and movies. While we haven't charged late fines for children's materials for years, the new change covers materials for all ages. Fine Free goes into effect on January 1, 2021 to kick off the new year.

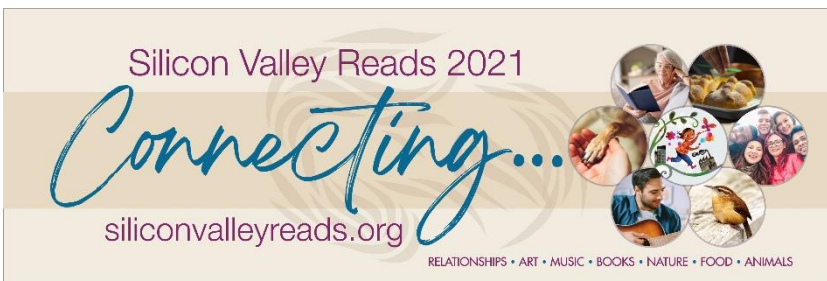
Existing late fines will also be forgiven, so patrons can start the year with a clean slate. Fees for lost items will remain, and the processing fees have been reduced for most items from \$10 to \$5. Please visit the [website](#) for details.



SCCLD also recently launched the new [auto-renewal](#) feature. This automatically extends due dates on eligible physical materials from SCCLD. There are a few requirements for eligibility, including more available copies than holds, and not reaching the maximum number of five renewals. Patrons will receive notifications with each successful auto-renewal.

These two changes will greatly benefit all patrons. We know late fines do not affect everyone equally. Especially in tough economic times, public libraries are more critical than ever. These changes help to reduce barriers to our communities and meet one of our core values, providing access to the library and library services.

Silicon Valley Reads 2021



Silicon Valley Reads 2021 includes a selection of six feature books centered on this theme of "Connecting" – the universal human ability to build resilience by looking for people, places and things that provide comfort and joy during tough times. Each book approaches the concept of connecting from a

different vantage point such as nature, music, food, animals, books and relationships. We hope that through these books, everyone can find a connection and enhance their sense of well-being.



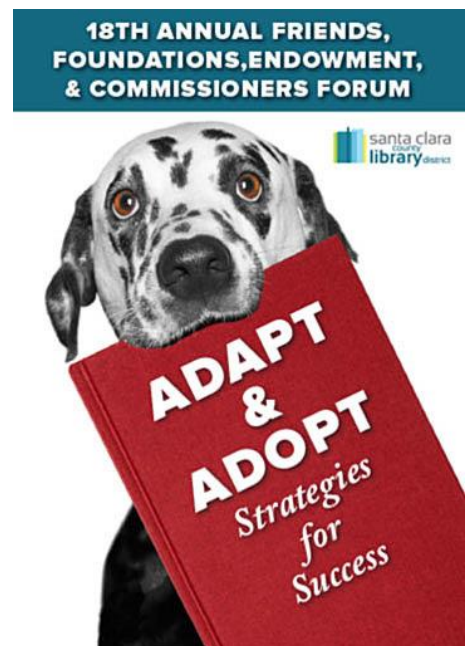
There are a wide range of virtual events for all ages planned including author talks, book groups, films, special guest presenters, student classroom virtual visits, and more.

The **virtual kickoff event is Thursday, January 28** featuring a panel of speakers around the theme of Togetherness, moderated by Sal Pizzaro, Journalist with Mercury News. Visit www.siliconvalleyreads.org for more information.

18th Annual Friends, Foundations, Endowment & Commissioners Forum

Join us on Saturday, February 6 from 9am-10:30am for the 2021 Library Forum. This year's theme is Adapt & Adopt: Strategies for Success and our event will be held virtually via Zoom. You will have the opportunity to learn how SCCLD has adapted to the changing environment due to COVID-19 and adopted many new ways to deliver library services.

You won't want to miss our special guest speaker- Carol Novello, author of *Mutual Rescue*, Board Alumni Ambassador and former President of Humane Society Silicon Valley. Get cozy with your two or four-legged family members and enjoy. Participation link will be sent to those who RSVP. Online invitations have been sent. If you have not received an invitation, please contact Tracy Ellenberger at tellenberger@sccl.org. *By invitation only*



If you have pictures of yourself with your four-legged family members you are willing to share with us for the Forum slideshow, please email one photo to tellenberger@sccl.org.

Joint Powers Authority Board meeting

Our next JPA meeting will be held on Thursday, January 28, 2021 at 12pm.

Changes in January 2021

Congratulations to Deputy County Librarian Chris Brown, who has been appointed as the new Library Commissioner with the Chicago Public Library and will be leaving SCCLD January 15, 2021. Chris has been involved with delivering many innovative programs and services. The list includes passport services, expanding public service hours, adding the Headspace app, and being a key contributor of the award-winning Rise Up program in South County. We want to thank Chris for his many contributions to the District and wish him good luck in his new role. Library Services Manager Steve Fitzgerald will step in as Interim Deputy County Librarian as we begin a search in January to permanently fill this important role.

STAR LIBRARY 2020



For the 13th year in a row, Santa Clara County Library District has made the list of Star Libraries and is ranked among the Top 10 Libraries in the Nation in our expenditure category of \$30M+ by LJ Index of Public Library Service. SCCLD has been awarded Four Stars and in the new [2020 report](#), we are ranked #6 overall in our expenditure category, moving up from 7th place in 2019, and leading the 4 star pack with an average of 7.58 library visits per capita.

It is through the support of our patrons, staff, and stakeholders that we are able to achieve success. Thank you for your continued support!

SCCLD County Librarian Report

January 2021

SCCLD Goes Fine Free in January

- SCCLD is eliminating late fines for all SCCLD materials, including books, magazines, music, and movies.
- Fine Free covers materials for all ages and goes into effect on January 1, 2021.
 - SCCLD has not charged late fines for children's material for years.
- Existing late fines will also be forgiven
- Fees for lost items will remain
 - Processing fees have been reduced for most items from \$10 to \$5.

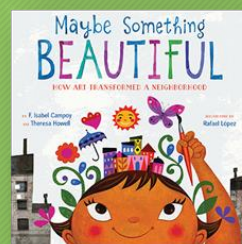
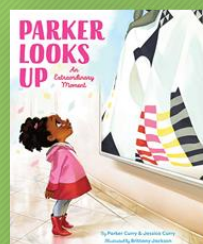
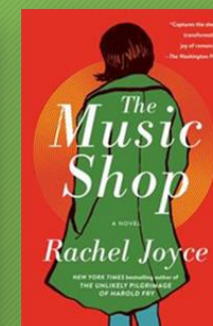
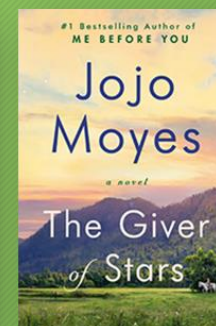
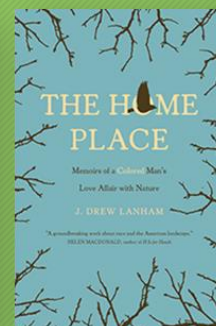
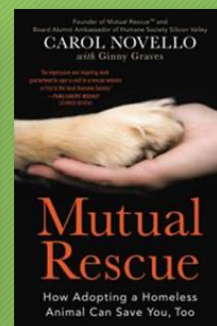
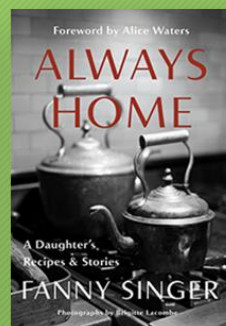
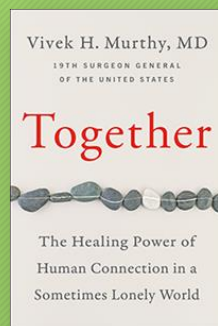


Silicon Valley Reads 2021



Theme: Connecting

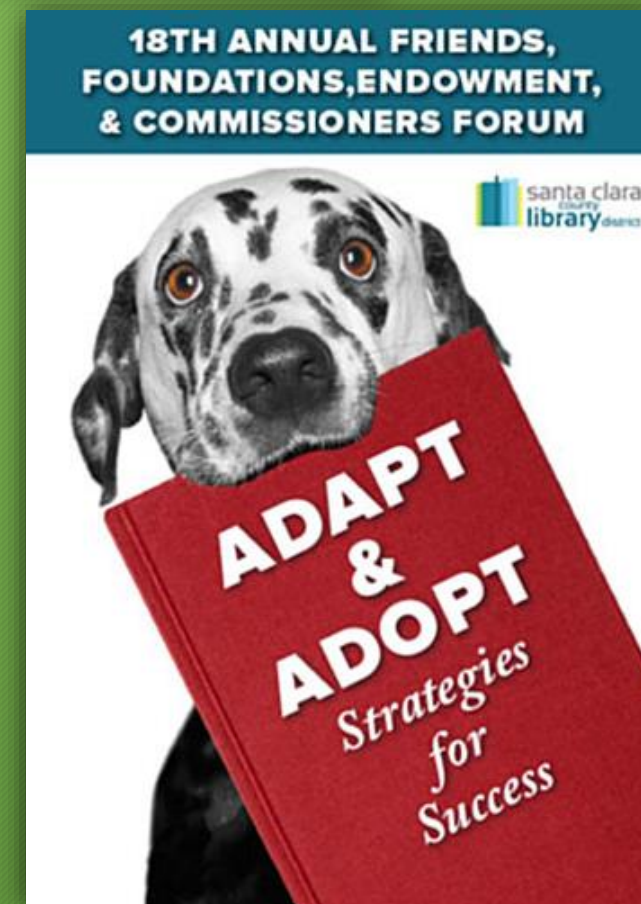
- Each featured title approaches “connecting” from a different vantage point including nature, music, food, animals, books and relationships



Kickoff Event January 28, 2021
www.siliconvalleyreads.org

SCCLD Forum 2021

- Adapt & Adopt: Strategies for Success
- Virtual event via Zoom
- Saturday, February 6 from 9am-10:30am
- Special guest speaker- Carol Novello, author of *Mutual Rescue*, Board Alumni Ambassador and former President of Humane Society Silicon Valley
- Participation link will be sent to those who RSVP. Online invitations have been sent.
- Contact Tracy Ellenberger at tellenberger@sccl.org with questions
- *By invitation only*



2020 America's Star Libraries

- SCCLD's 13th year as a Star Library by LJ Index of Public Library Service
- Ranked among the Top 10 Libraries in the Nation in our expenditure category of \$30M+
- Four Star Library in the [2020 report](#)
- Ranked #6 overall in our expenditure category



Save the Date

Joint Powers Authority
Board Meeting

- Thursday, Jan 28, 2021 at 12pm

SVR Kickoff Event

- Thursday, Jan 28, 2021 at TBD

18th Annual Friends,
Foundations,
Endowment, and
Commissioners Forum

- Saturday, Feb 6, 2021 at 9am

January 2021

MORGAN HILL LIBRARY

Wow: Look What Happened in December

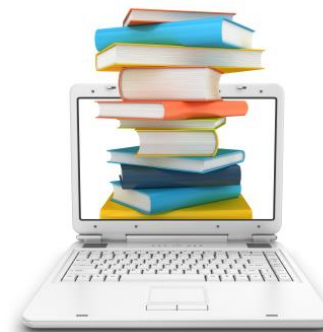
Engaging with Patrons in Unique Ways



Librarian Picks



Virtual Outreach



"thank you for making shelter in place enjoyable- escaping through books helped immensely" Instagram patron

Statistics

Programs: 53 (district wide)

Attendance: 3431

All Nov. Checkouts: 25,608

Nov. In-Person Checkouts: 15,432

Borrowers: 1970

Holds Retrieved: 16,500

New November Cards: 109

Meals Served: 4000

Ebooks
55% circ.
increase



Coming in January

Tues Jan 5th 10am

Virtual Yoga for Adults

Tues Jan 5th 4pm

Kid's Art Club Cut Paper Silhouettes

Mon Jan 11th 6pm

Virtual Adult Trivia Night

Tues Jan 12th 4pm

STEAM Club Marshmallow Tower

Sat Jan 23rd 6pm

Virtual Film Discussion: Digital Disconnect – Fake News, Privacy and Democracy



Imagination Mobile



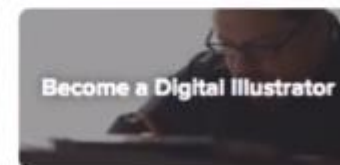
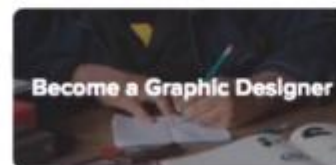
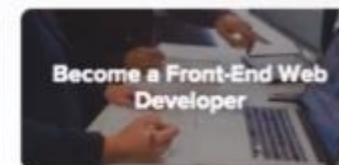
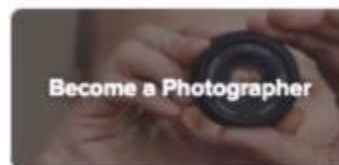
Did you know?

You can learn computer & business skills with Lynda.com

Lynda.com is an online learning platform with courses in business, software, technology, and creative skills.

Popular courses include,

- ❖ Managing Stress for Positive Change
- ❖ JavaScript Essential Training
- ❖ Photoshop 2021 Essential Training
- ❖ Illustrator 2020
- ❖ Help Yourself: Tech Tips
- ❖ WordPress Essential Training
- ❖ Introduction to Graphic Design
- ❖ Camera Movement for Video Productions



DRAFT



Meeting Minutes Library, Culture, and Arts Commission

Poonam Chabra - Chair
Suman Ganapathy - Vice Chair
Jake Thompson - Commissioner
Paul Lake - Commissioner
Katie Khera - Commissioner
Emily Borchers - Commissioner
Patrice Lyn - Commissioner

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CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
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Minutes Acceptance: Minutes of Dec 1, 2020 7:00 PM (BUSINESS)

Poonam Chabra	Chair	Present	
Suman Ganapathy	Vice Chair	Present	
Jake Thompson	Commissioner	Present	
Paul Lake	Commissioner	Present	
Katie Khera	Commissioner	Present	
Emily Borchers	Commissioner	Present	
Patrice Lyn	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None

ADOPTION OF THE AGENDA

Motion Ganapathy, Second Lyn, Adopted 7-0

REPORTS

1. COUNTY LIBRARY REPORT - JENNIFER WEEKS, COUNTY LIBRARIAN

Provided by Diana Roche, Director of Communication and Marketing.

2. MORGAN HILL LIBRARY REPORT - HEATHER GEDDES, COMMUNITY LIBRARIAN

Provided by Heather Geddes

3. FRIENDS OF THE MORGAN HILL LIBRARY REPORT - VICKY READER, PRESIDENT

No Report

4. MORGAN HILL HISTORICAL SOCIETY REPORT - KATHY SULLIVAN, DIRECTOR

Provided by Kathy Sullivan

5. CITY OF MORGAN HILL REPORT (VERBAL) - CHRIS GHIONE, PUBLIC SERVICES DIRECTOR

Provided by Chris Ghione

BUSINESS

6. APPROVE THE OCTOBER 6, 2020 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Katie Khera, Commissioner
SECONDER:	Paul Lake, Commissioner
AYES:	Chabra, Ganapathy, Thompson, Lake, Khera, Borchers, Lyn

7. DISCUSSION ON POPPY JASPER ART

Discussed next steps on Poppy Jasper Art.

8. WORK PLAN UPDATES

Recommendation:

Commissioners to provide updates on Work Plan items.

Commissioners provided updates on Work Plan progress.

RESULT:	ACCEPTED
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ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

Utility Box Art Program Discussion

ADJOURNMENT



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: January 5, 2021

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

WORK PLAN UPDATES

RECOMMENDATION(S)

Commissioners to provide updates on Work Plan items.

EPORT NARRATIVE:

This item is intended to allow commissioners to discuss progress on the items outlined within the Fiscal Year 2020/21 Work Plan. The Work Plan was approved by the City Council on November 4, 2020.

LINKS/ATTACHMENTS:

1. LCAC 2020-2021 Workplan Final

Library, Culture & Arts Commission
FY 2020-2021 Work Plan
 Approved by City Council 11.4.20

Overall Mission: To assist the City Council in accomplishing its goals by fostering an environment conducive to and supportive of the arts, culture, and life-long learning in Morgan Hill, working with existing community groups to promote resources, and facilitate partnerships.

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Community Outreach	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness Community Engagement and Messaging	PS Director (minimal) CS Supervisor (Moderate)	(1) Participate with other groups to support community outreach and support arts and culture in the community (including Valle del Sur, El Toro Arts, SV Creates, Poppy Jasper Film Festival, Morgan Hill Diwali Festival, Coyote Creek Music Festival, Morgan Hill Art School, DTA Wine Art and Music Stroll, SJMA Let's Look at Art, Movimiento de Arte y Cultura Latino Americana) (All) (2) Explore development of a calendar relating to library, culture and arts events (Khera/Thompson) (3) Explore opportunities for art programming in conjunction with the new Morgan Hill Magical Bridge Playground. (Khera/Thompson/Chabra) (4) Review City Commission website for opportunities for improvement and explore use of social media for promotion of Commission initiatives (Khera//Chabra/Borchers) (5) Explore opportunities for youth engagement in the arts (Khera) (6) Develop outreach program to the Latinx community through art programming (Lake/Lyn) (7) Develop open art studio program (physical or virtual) (Lake/Ganapathy/Borchers/Lyn)
Art and Culture Events	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	PS Director (minimal) CS Coordinator (minimal) CS Supervisor (minimal)	(1) Facilitate the Art a la Carte event (Lake/Chabra are the leads/all members will support) (2) Explore opportunity to partner with artists on a children's art show (Khera/Chabra) (3) Evaluate the opportunity to create an international festival utilizing entertainment and food from various cultures (All)

Attachment: LCAC 2020-2021 Workplan Final (2965 : Work Plan Updates)

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Permanent and Proposed Public Art	Supporting our Youth, Seniors and Entire Community Preserving Our Cultural Heritage	PS Director (minimal) Maintenance Coordinator (minimal)	(1) Partner with local Artists to display their work. Review the possibility of implementing a utility box art program or other programs (doors, walls, etc.) (Ganapathy/Thompson/Chabra/Borchers/Lyn) (2) Form subcommittees as needed to support specific art requests that come forward (All) (3) Review art inventory and complete updates to historical items list (Borchers/Lyn) (4) Explore the options and feasibility of creating an artist registry (Ganapathy//Khera/Borchers/Lyn) (5) Develop google map of existing public art (Borchers)
Library Outreach and Support	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	Library Staff (moderate)	(1) Support Library outreach and advocacy as needed (All) (2) Coordinate Commissioner's Corner in Library to provide book recommendations (Khera/Ganapathy/Lyn) (3) Participate in annual Library Commissioners Forum (All) (4) Support incorporation of Children's art into the Library (Lake/Chabra/Lyn) (5) Explore other opportunities for Library art contests in other media (examples: poetry, photography, literature) (Ganapathy/Borchers/Lyn)
Support of Historical Resources	Preserving our Cultural Heritage	PS Director (minimal)	(1) Explore opportunities for the Commission to support the Morgan Hill Historical Society partnership (Ganapathy/Lyn) (2) Support outreach and advocacy for the Historical Society as needed (All)

Staff Resources Required:

0-30 hours: Minimal; 31-60 hours: Moderate; 60+ hours: Significant