



Regular Meeting Agenda
Library, Culture, and Arts Commission

Katie Khera - Chair
Brigitte Crawford - Vice-Chair
Bob Benich - Commissioner
Jake Thompson - Commissioner
Paul Lake - Commissioner
Poonam Chabra - Commissioner
Suman Ganapathy - Commissioner

Tuesday, January 7, 2020 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADOPTION OF THE AGENDA

REPORTS

1. **COUNTY LIBRARY REPORT - NANCY HOWE**
2. **MORGAN HILL LIBRARY REPORT - HEATHER GEDDES**
3. **FRIENDS OF THE MORGAN HILL LIBRARY REPORT - TERESA STEPHENSON**
4. **MORGAN HILL HISTORICAL SOCIETY REPORT - KATHY DEVINE**
5. **CITY OF MORGAN HILL UPDATE (VERBAL) - CHRIS GHIONE**

BUSINESS

6. **APPROVE THE NOVEMBER 5, 2019 MEETING MINUTES**

Recommendation:

Approve Minutes.

7. **REPORT FROM THE COYOTE CREEK MUSIC FESTIVAL**
8. **OPEN ART STUDIO DISCUSSION - CINDY BLANTON**
9. **LCAC COMMISSIONER TERMS**

Recommendation:

1. Receive follow-up information on Library, Culture and Arts Commission term duration; and
2. Provide any other feedback on term duration relating to the Library, Culture and Arts Commission.

10. **RECOMMEND APPROVAL OF ACQUISITION OF POPPY JASPER ART**

Recommendation:

1. Receive update on Poppy Jasper Art Project from Commissioner Benich; and
2. Recommend approval and acceptance of future Poppy Jasper Art by the City Council.

11. **ART A LA CARTE PLANNING**

12. **WORK PLAN UPDATES**

Recommendation:

Commissioners to provide updates on Work Plan items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

January 2020
Commission Report
Nancy Howe, County Librarian

The New Website Goes LIVE on Jan 6



On January 6, SCCLD will officially launch the brand new, completely redesigned website to kick off 2020. We are also taking this opportunity to update our URL to scclld.org to align with Santa Clara County Library District (SCCLD). You will automatically be redirected to our new website from sccl.org as of Jan 6.

In addition to the completely new design, we've added brand new features including our online digital library card registration. Library District residents can [register online](#) and immediately receive a library eCard account to access the entire online library. We've custom designed this platform to allow all household members to be able to receive their own eCard accounts in a single registration transaction. To our knowledge, we are the only public library to offer this unique and convenient feature.

The new top navigation will encourage visitors to the website to discover the many resources and services the library has to offer including:

- **Feature Titles:** Discover great books, music, movies, world collections, magazines and games based on your interests.
- **[Online Library 24/7:](#)** Access eBooks & Audiobooks, eMagazines & News, eMovies & Music, and Online Research Services.
- **Learn 24/7:** Get help with your studies from a free tutor as well as classes and tutorials on a vast number of subjects (hobbies, scholarly, and professional).
- **[Events:](#)** Fill your calendar with our libraries' exciting free programs for all ages.

- [Kids & Families](#): One-stop shopping for your family library needs including books, online services, events, early learning services, homework help, online tutors, and more.
- [Teens](#): Offers a variety of materials, services and activities for ages 13-18, including homework help, book recommendations, contests, polls, college and career, and more.
- [Services](#): Access your library account information, computer services, book-a-meeting-room, passport services, and resources on a variety of subjects: adult literacy, smart investing, English as a Second Language, genealogy, and more.
- [Connect](#): Contact us, make a suggestion, check out our newsroom and blog posts, volunteer, apply for a job, or follow us on social media.

Want a brief [tour of the homepage](#) or learn about some of the key new features? We've created a series of short video tutorials, complete with closed captioning for you to explore!

The January newsletter will be sent on January 6 to coincide with the new website launch. If you are not currently receiving our monthly newsletter, you can register to receive it on our new website through the CONNECT tab under Newsroom. Be sure to visit the official website at scclld.org on January 6 and we welcome all feedback at webmaster@scclld.org.

Silicon Valley Reads 2020 Kicks Off on January 23

Silicon Valley Reads is a premier annual literary event that engages residents of all ages to read, discuss and engage around a theme relevant to the Bay Area. This year's theme is [Women: Making it Happen](#), marking the centennial anniversary of women's suffrage in the United States.

From the tenacious individuals who worked hard to get women the right to vote, to the women and girls in the 21st Century breaking gender barriers to excel in all areas of life, this year's featured titles include remarkable stories from Julian Guthrie, author of [Alpha Girls](#), and Catherine Chung, author of [The Tenth Muse](#).

A special event kickoff is scheduled for Thursday, January 23 at 7:30pm at De Anza College's Visual & Performing Arts Center in Cupertino. Author Julian Guthrie and the four women featured in [Alpha Girls](#) – Mary Jane Elmore, Theresia Gouw, Sonja Perkins and Magdalena Yesil, will participate in a panel discussion moderated by *Mercury News* columnist Sal Pizarro.

Alpha Girls is the untold story of pioneering women in Silicon Valley venture capital. Described as "Hidden Figures" meets "The Social Network," *Alpha Girls* is the story of the real unicorns of Silicon Valley -- the women who bucked the system and found ways to survive and thrive in this high-stakes, male-dominated world. The book explores the rise of such companies as



Facebook, Tesla, Oracle, Trulia, Imperva, F5 Networks, Acme Packet, ForeScout, Salesforce and more – all through the eyes of trailblazing "alpha girls" of Silicon Valley who helped build these companies. The book is being adapted for a television series by Academy Award-winning producer Cathy Schulman and TriStar.

Doors open at 6:45 pm. No tickets or reservations are required for this free event, and seating is on a first come, first served basis. There is free parking in Lot A starting at 5 pm. The campus bookstore will sell copies of the book before and after the program, with Guthrie and the "Alphas" available for autographs afterwards.

The adjacent Euphrat Museum of Art will be open 6:30-7:30 p.m. and during the book signing for free viewing of the exhibit "Women Pathmakers." "Women Pathmakers" honors women whose courage and creativity helped change the world. Those featured include pioneer mathematicians, the first computer programmer, Nobel Prize winning scientists, civil rights activists, artists and musicians. Other artworks are inspired by the movement for women's voting rights, displaced immigrant populations and the impacts on women and girls, and the invisible labor of women of color.

Learn more about the Silicon Valley Reads events at scclld.org/svr/.

Two Concert Series for Patrons of All Ages- Asheba and Black Cedar Trio

Santa Clara County Library District will introduce two concert series in January and February to entertain and delight our patrons.



For our children and families, Caribbean style storyteller, **Asheba**, is the featured musician for the Family Concert Series. He specializes in Calypso, the musical and folkloric oral tradition of his native Trinidad. The focus of his music is hope and happiness, which you can hear in his original works as well as his covers of classics such as "Itsy Bitsy Spider" and "You Are My Sunshine."

MORGAN HILL LIBRARY
Thurs., Jan. 30 at 10:30 am
Program Room

MILPITAS LIBRARY
Tue., Feb. 4 at 10:30 am
Community Room

SARATOGA LIBRARY
Sat., Feb. 1 at 11:30 am
Community Room

CAMPBELL LIBRARY

Wed., Feb. 5 at 10:30 am
Lower Level Community Room

GILROY LIBRARY

Sat., Feb. 1 at 3 pm
Community Room

LOS ALTOS LIBRARY

Tue., Feb. 11 at 10:15 & 11 am
Orchard Room

CUPERTINO LIBRARY

Mon., Feb. 3 at 10:30 am
Community Hall

CHANDLER TRIPP SCHOOL (BOOKMOBILE)

Wed., Feb. 12 at 10:30 am
780 Thornton Way, San Jose

Black Cedar Trio is a three-piece ensemble dedicated to music for flute, cello and guitar. They recreate classic and commissioned compositions that work for this unique combination. Their performances have been described as “deeply personal” with “perfect synchronization of subtle rhythms and phrases.”



SARATOGA LIBRARY

Sat., Feb. 8 at 3 pm
Community Room

LOS ALTOS LIBRARY

Wed., Feb. 26 at 6:30 pm
Orchard Room

MORGAN HILL LIBRARY

Mon., Feb. 24 at 7 pm
Program Room

Helping Homebound Library Users

New policy provides greater access for seniors, people with limited mobility

The Santa Clara County Library District (SCCLD) is making it easier for homebound County library district residents to receive items they want from the Library. Those who find themselves confined at home for three or more months, for whatever reason, can now designate a person to pick up items for them at their local library or the SCCLD Bookmobile.



This new policy provides convenience and ensures that our patrons can obtain books, movies and other items with more ease and potentially, greater frequency as the designated borrower can pick up

and deliver materials for the homebound patron. Currently, library staff delivers items requested by registered homebound patrons approximately once a month and will continue to deliver items to those registered homebound patrons without a designated borrower.

While a small program with just under 100 participants currently, homebound services are important to the non-ambulatory seniors, persons with disabilities, and otherwise incapacitated individuals who rely on them. Homebound persons can specify a Designated Borrower by filling out an [application](#) on SCCLD's new website.

"These great measures will help people whose lack of mobility would otherwise limit their access to library materials," said County Supervisor and Library Joint Powers Authority Board Chairman Mike Wasserman. "Once again, SCCLD is working hard to make library services more convenient and accessible for all patrons."

Upcoming JPA Finance Committee and JPA Board Meetings

[JPA Finance Committee:](#)

When: Wed., Jan 8 @ 2:00pm

Where: Santa Clara County Library District Services and Support Center
1370 Dell Ave, Campbell, CA 95008

[JPA Board Meeting:](#)

When: Thur., Jan 23 @ 12:00pm

Where: Santa Clara County Library District Services and Support Center
1370 Dell Ave, Campbell, CA 95008

Multiple Library Upgrades Coming in 2020

Looking ahead in 2020, we have Library upgrades on the horizon for three of our libraries including Cupertino, Campbell and Morgan Hill.



Cupertino: The City of Cupertino approved adding a two-floor addition to the Cupertino Library providing a dedicated Program Room on the second floor and expanding the children's area and story room on the first floor.

Campbell: The City of Campbell is moving forward with their planning for voter approved Measure O to build a new Campbell Police Station and fully renovated Campbell Library. The next meeting to discuss Measure O is on Jan 21, 7:30pm at the Campbell City Council Meeting.



Morgan Hill: The Morgan Hill Library expansion is already underway with a 2,500 square foot addition that will expand the children's area and add a second community room to the library. The projected completion date is Summer 2020

17th Annual Friends, Foundations, Endowment & Commissioners Forum

**17th ANNUAL FRIENDS, FOUNDATIONS,
ENDOWMENT & COMMISSIONERS FORUM**



Saturday, February 1, 2020
8:30 a.m. - 12:30 p.m.
 Includes Lunch

Santa Clara County Library District
 Services and Support Center
 1370 Dell Avenue
 Campbell, CA 95008

RSVP to Cynthia Rios Garcia
 at (408) 293-2326 x3090



We hope you will join us for the 17th Annual Friends, Foundations, Endowment & Commissioners Forum! If you have not [RSVP'd to the invitation](#), please respond by January 24.

This annual event is a great way to learn more about the Library District and an opportunity to meet other library supporters throughout the district.

Our featured keynote:

LISTENING TO OUR PATRONS

Special Guest Presenter Theo Leenman, PhD | Research Consultant
 HARDER+COMPANY COMMUNITY RESEARCH

In Summer 2019, Santa Clara County Library District conducted an extensive Patron Satisfaction Survey to hear directly from our patrons what they like, don't like and would change about the library. This survey is conducted every three years and past survey results have led to changes in open hours, improvements in services and more.

Learn about the latest study and findings, essential knowledge for future priorities and planning strategies.

We hope that you will be able to join us for this annual event where we share our updates from the library, bring in a thoughtful keynote speaker and celebrate what makes the Library so special—you.

Distinguished Author Series was a Success!

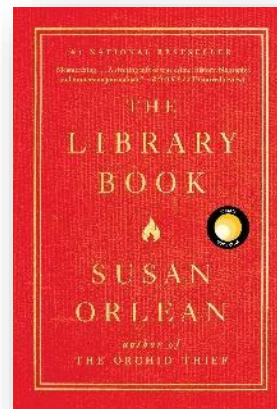
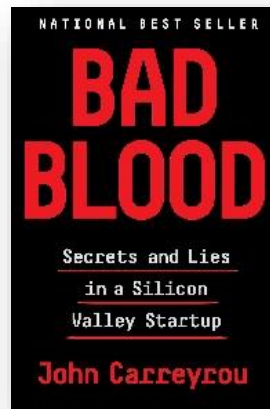
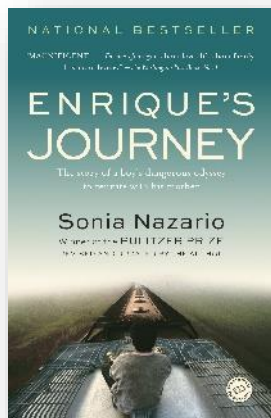
In 2019, we piloted our Distinguished Author Series with three prominent, award-winning authors. With close to 1,000 attendees, overwhelming positive feedback and requests from our patrons to continue the series, the Distinguished Author Series was a proven success.

In case you missed some of the authors, you can [view a 5 minute video clip](https://bit.ly/35ivxTr) from each of the author talks at <https://bit.ly/35ivxTr>



**DISTINGUISHED
AUTHOR SERIES**

SANTA CLARA COUNTY
LIBRARY DISTRICT



Library, Culture, and Arts Commission Report, January 7, 2020
Heather Geddes, Community Librarian

November Statistics	2019	2018
Total Circulation	53,537	52,082
Adult/Teen Circulation	27,888	28,196
Children's Circulation	25,469	18,893
Gate Count	19,672	19,033
Sunday Patrons	1,509	

Dec. Patron Engagement	2019	2018
Total # of Programs	69	66
Total # of Attendees	3,193	2,947
New Borrowers Registered	1,746	169
Outreach Events	1	2
Outreach Attendees	35	45

Library News

The slab has been poured for the building and framing will start in January. We are on schedule to complete the project early summer of 2020.

The library has received a \$10,000 grant from the state to revitalize an underutilized space in the library. We will be purchasing new furnishings that are mobile and flexible in the children's area. We are creating a welcoming entrance into our new space, highlighting recommended grade level literature, and creating a new graphic novel zone. This project will be completed by May 31st.



December Highlights



The library hosted a holiday jazz concert and Acapella group which together was attended by 180 patrons. Our children's department hosted a series of events designed to engage with children over the holiday break. Our winter magic show was enjoyed by 179 patrons, craftapalooza attracted 118, and the holiday puppet shows saw 328 patrons. 2019 ended on a high note with 296 children and parents coming in to our Noon Year's Eve celebration on December 31st.



Did You Know?

Are you planning to start off the New Year by challenging yourself to learn a new skill? If so, the library is here to help you. We have resources for learning languages, arts & crafts, business, computer skills, and so much more!

Creativebug: Art & Craft classes – Enjoy unlimited access to over 1,000 online art and craft classes. Topics include art & design, sewing, quilting, paper, knitting, crochet, food & home, jewelry, holiday & party, and classes for kids.

Rosetta Stone: Immersion language learning for 30 languages, including English (ESL)!

Lynda.com: An online learning platform with courses in business, software, technology, and creative skills.

Universal Class: 500+ online free courses in business, history, math, office skills, test prep., science and the arts.

Treehouse: Online video and interactive learning platform that teaches coding and web development skills.

Upcoming Events

Wednesday 1/8 6:30pm: Introduction to Adobe Photoshop - Learn the basics of selecting, cutting, and arranging images. Make fantasy photos a reality, change colors, make a statement, and make the impossible look real.

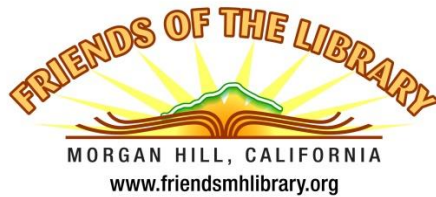
***Monday 1/13 7:00pm: Make it Monday** - Join us for an evening of DIY fun! All supplies are free and provided. Registration required. Make it Monday is intended for adults but children are welcome to attend with adult supervision. January's Craft - vintage book page pears

Tuesday 1/14 7:00pm: Author Visit- Erica Layne - Imagine living with less clutter. Erica Layne is a resident of Morgan Hill and author of *The Minimalist Way: Strategies to Declutter Your Life and Make Room for Joy*. The book is described as a guidebook to help you refocus and find peace through a minimalist mindset.

Saturday 1/18 3:00pm: Lion Dancers - Celebrate Lunar New Year with a lively performance by the Far East Lion Dancers. Performance is only 15 minutes so don't be late! A craft for kids will be available afterwards.

Tuesday 1/28 7:00pm: AAUW Speaker Series - The Forgotten Women of Middle Earth by David Bratman - Come for a discussion of the surprising proto-feminism themes present in popular works by J. R. R. Tolkien, as described by David Bratman, co-editor of *Tolkien Studies: An Annual Scholarly Review*.

Thursday 1/30 10:30am: Asheba – For our children and families, Caribbean style storyteller, Asheba, is the featured musician for our Family Concert Series in January. He specializes in Calypso, the musical and folkloric oral tradition of his native Trinidad.



Report to the Library, Culture and Arts Commission

January 7, 2020

Vicky Reader, FMHL President

Updates

12/10/19 Annual Membership Meeting followed by Friends-sponsored program

- 2020 Officers elected – President, Vicky Reader; Vice President, Ric Smith; Secretary, Kim Ewertz; Treasurer, Sherrie Wren
- Teresa Stephenson and Ric Smith continuing to serve as FMHL liaison for facilities/space changes involving Bookstore
- Resounding Achord Caroling - ~60 attendees, including families

Budget approval meeting scheduled 01/27/20

- Year-end financials in process, have been tracking to \$49.6K budget
- Some reserves in place for upcoming renovation-related expense
- Other 2020 focus areas being prioritized

DRAFT



Meeting Minutes Library, Culture, and Arts Commission

Katie Khera - Chair
Brigitte Crawford - Vice-Chair
Bob Benich - Commissioner
Jake Thompson - Commissioner
Paul Lake - Commissioner
Poonam Chabra - Commissioner
Suman Ganapathy - Commissioner

Tuesday, November 5, 2019 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Katie Khera	Chair	Present	
Brigitte Crawford	Vice-Chair	Absent	
Bob Benich	Commissioner	Present	
Jake Thompson	Commissioner	Present	
Paul Lake	Commissioner	Present	
Poonam Chabra	Commissioner	Present	
Suman Ganapathy	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

Minutes Acceptance: Minutes of Nov 5, 2019 7:00 PM (BUSINESS)

PUBLIC COMMENT

Comments by Cindy Blanten regarding Open Artist Studios.

Comments by Kyle Jones regarding the Coyote Music Festival

ADOPTION OF THE AGENDA

Motion Benich, Second Lake, Approved 6-0

REPORTS

1. COUNTY HILL LIBRARY REPORT - NANCY HOWE, COUNTY LIBRARIAN

Report provided by Chris Brown, Deputy County Librarian

2. MORGAN HILL LIBRARY REPORT - HEATHER GEDDES, COMMUNITY LIBRARIAN

Report provided.

3. FRIENDS OF THE MORGAN HILL LIBRARY REPORT - TERESA STEPHENSON, FRIENDS PRESIDENT

Report provided.

4. MORGAN HILL HISTORICAL SOCIETY REPORT - KATHY DEVINE, MUSEUM DIRECTOR

Report provided.

5. CITY OF MORGAN HILL UPDATE (VERBAL) - CHRIS GHIONE, PUBLIC SERVICES DIRECTOR

Report provided.

BUSINESS

6. APPROVE THE OCTOBER 1, 2019 MEETING MINUTES

Recommendation:

Approve Minutes.

Accepted with amendment proposed by Commissioner Benich noting followup discussed on Item 8.

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	Bob Benich, Commissioner
SECONDER:	Poonam Chabra, Commissioner
AYES:	Khera, Benich, Thompson, Lake, Chabra, Ganapathy
ABSENT:	Crawford

7. PROVIDE FEEDBACK ON PRIVATE ART INSTALLATION

Recommendation:

Provide comments and feedback on private art proposal relating to new development.

Item will return at December meeting for further comment.

RESULT: ACCEPTED

8. PUBLIC ART MAINTENANCE UPDATE

Recommendation:

Receive informational report on public art maintenance

RESULT: ACCEPTED

9. TARA ROMERO SCULPTURE FUNDRAISING UPDATE

Recommendation:

Discuss the fundraising efforts for the Tara Romero Sculpture "Never Forgotten".

Commissioners discussed final fundraising efforts.

RESULT: ACCEPTED

10. UTILITY BOX ART PHASE 2 UPDATE

Commission received an update from the subcommittee on the Utility Box Art Program.

11. NEW POPPY JASPER ART SCULPTURE

Commissioner Benich will work with City staff to prepare Council acceptance and final plans for fundraising. Item to return to the Commission in December.

12. WORK PLAN UPDATES

Recommendation:

Commissioners to provide updates on Work Plan items.

Commissioners discussed work plan items.

RESULT: ACCEPTED

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: January 7, 2020

PREPARED BY: Chris Ghione, Public Services Director
APPROVED BY: Chris Ghione, Public Services Director

LCAC COMMISSIONER TERMS

RECOMMENDATION(S)

1. Receive follow-up information on Library, Culture and Arts Commission term duration; and
2. Provide any other feedback on term duration relating to the Library, Culture and Arts Commission.

REPORT NARRATIVE:

Multiple Commissioners had requested to discuss the term length for Commissioners serving the on Library, Culture and Arts Commission. This discussion stemmed from the term for the LCAC Commissions being only two years, while terms for the Planning Commission and Parks and Recreation Commission being four years.

At the September LCAC meeting, Commissioners requested clarification on requirements for term length and if there could be flexibility. Terms for the LCAC are determined by the Council. The LCAC, unlike the other Commissions, does not have a defined term length in the Municipal Code and that could allow for flexibility. The two-year terms for the LCAC Commissioners were established with a municipal code update in 2006. This updated eliminated the 4-year term language. At that time the terms were reduced to two years at the request of the Commissioners serving at that time. The belief by many Commissioners, at that time, was the shorter terms would help in the recruitment of new Commissioners.

At the September meeting, the Commission voted to recommend a transition to four-year terms. Staff believes this transition could be accomplished if approved by the Council through the following changes.

- Terms currently expiring in 2020 would be filled with two-year terms to 2022.
- Terms expiring in 2021 will be filled for three-year term to 2024
- Terms expiring in 2022 will be filled for four-year terms to 2026
- Terms expiring in 2024 will be filled for four-year terms to 2028
- Future terms would all be 4-year terms

LINKS/ATTACHMENTS:

1. 1 Chapt 2.28 Muni code LCAC

Chapter 2.68 - LIBRARY, CULTURE AND ARTS COMMISSION

Sections:

2.68.010 Created.

2.68.020 Membership--Terms of office.

2.68.030 Powers and duties.

2.68.010 Created.

There is established a new commission which is entitled the "library, culture and arts commission" to serve in an advisory capacity to the city council.

(Ord. 1778 N.S. § 9 (part), 2006: Ord. 1374 N.S. § 1 (part), 1998)

2.68.020 Membership--Terms of office.

The commission shall consist of seven members. Members shall not be officials or employees of the city, county library employees nor paid members of any organization receiving financial support from the city for library and art services.

(Ord. 1778 N.S. § 9 (part), 2006: Ord. 1559 N.S. § 1, 2002: Ord. 1407 N.S. § 5, 1998; Ord. 1382 N.S. § 1, 1998; Ord. 1374 N.S. § 1 (part), 1998)

2.68.030 Powers and duties.

The powers and functions of the commission shall be as follows:

- A. To act in an advisory capacity to the city council in all matters pertaining to library, culture and arts in the community;
- B. To serve as a liaison between the city and the Santa Clara County library;
- C. To consult with private community groups supportive of library, culture and art programs and serve as a liaison between such groups and the city;
- D. To provide advice and recommendations regarding the adequacy of existing library facilities and operations;
- E. To look for opportunities for participation of artists and performers in city-sponsored activities, and ways to encourage community involvement in the arts;
- F. To work cooperatively with city boards and commissions and other public and private organizations in creating and promoting art and cultural programs and activities within the city;
- G. To coordinate and strengthen existing organizations in the arts and develop cooperation with regional organizations;
- H. To make recommendations to the city council regarding the funding of community art projects, including the search for private and public grants, and regarding the disbursement of revenues consistent with the needs of the community;
- I. To review and make recommendations to the city council upon all works of art to be acquired by the city, either by purchase, gift or otherwise, and exterior works of art installed in the city on public property;
- J. To recommend to the city council the adoption of such ordinances or policies as it may deem necessary for the administration and preservation of the arts and cultural development of the city;
- K. To perform such other tasks as may be expressly requested of it by the city council;
- L. To conduct such other hearings as are necessary and in accordance with its own rules and regulations for the transaction of its business, or rules for conduct; and
- M. To report its decisions and recommendations relating to the above matters, in writing to the city council.

(Ord. 1778 N.S. § 9 (part), 2006: Ord. 1374 N.S. § 1 (part), 1998)



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT MEETING DATE: January 7, 2020

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

RECOMMEND APPROVAL OF ACQUISITION OF POPPY JASPER ART

RECOMMENDATION(S)

1. Receive update on Poppy Jasper Art Project from Commissioner Benich; and
2. Recommend approval and acceptance of future Poppy Jasper Art by the City Council.

REPORT NARRATIVE:

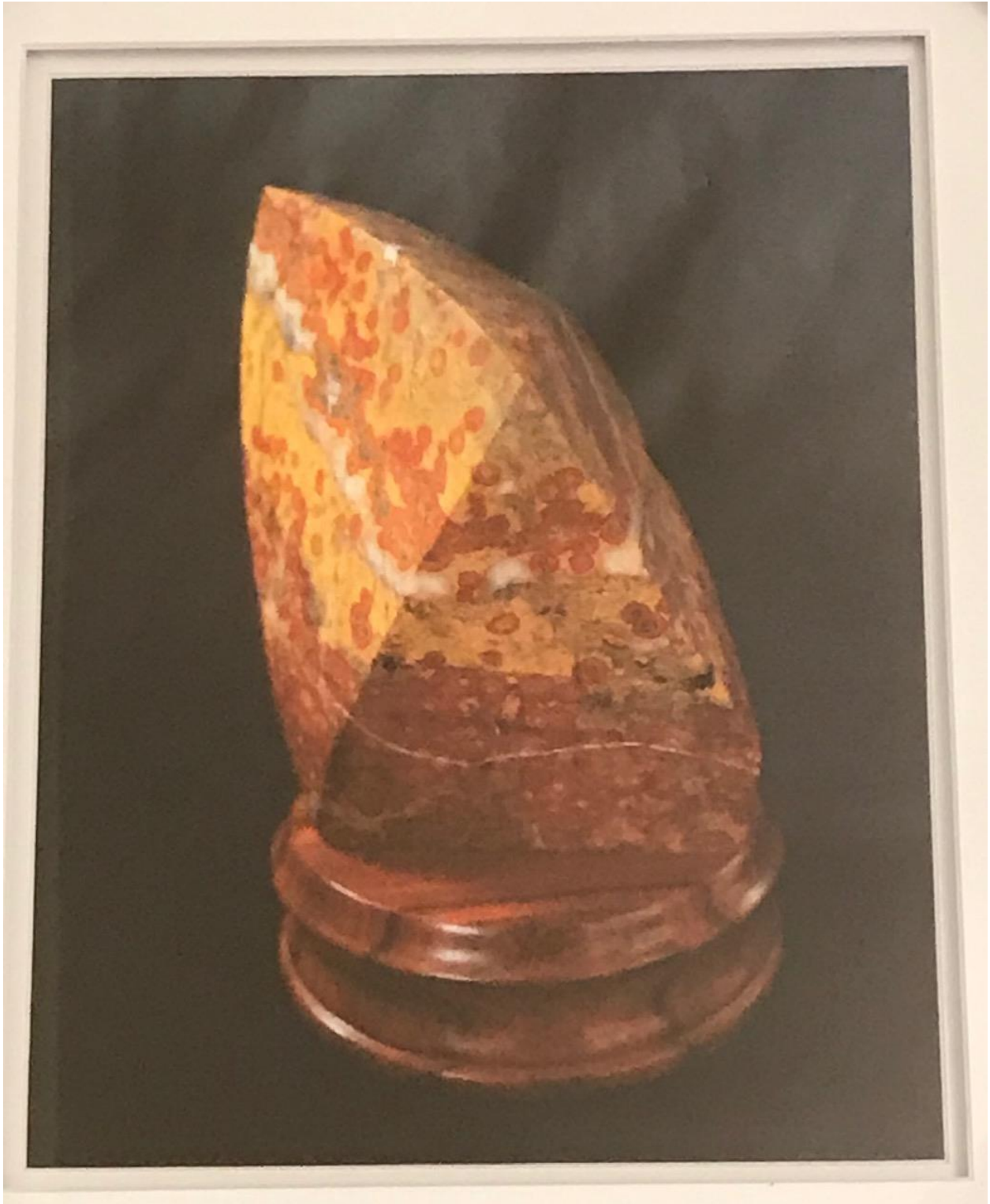
Led by Commissioner Benich, the Commission has identified the acquisition of a new Poppy Jasper art sculpture as a project for 2020. The piece is approximately 11 inches tall and 6 inches wide. The City can obtain the art piece from local artist, Louis Latronica, who has agreed to sell this art piece for the sum of \$5,000.

The Commission intends to raise funds and has partnered with the non-profit organization of the Morgan Hill Art School (MHAS) to work on this fundraising. MHAS is a registered non-profit organization and, as such, is eligible to engage in non-profit fund raising activities. MHAS will be the sponsor of a raffle to raise funds for the purchase of this new Poppy Jasper art sculpture. Louis Latronica has further agreed to donate two large framed photographs of this sculpture for use in a fundraising effort to purchase the sculpture.

The City's has a formally policy for obtaining artwork as outlined in the attached document. This process is not completely consistent with the Commission itself leading an effort to acquire art and therefore the Commission may recommend that the Council approve the acceptance of the proposed artwork along with the Commission's work to fundraise for its purchase.

LINKS/ATTACHMENTS:

1. Poppy Jasper Image
2. Poppy Jasper Flyer
3. Approved LCAC Policy _Citys Permanent Art Collection



Attachment: Poppy Jasper Image (2614 : Recommend approval of Acquisition of Poppy Jasper Art)

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POPPY JASPER SCULPTURE ACQUISITION RAFFLE

PRIZES: 1 FRAMED
PHOTOGRAPH
1 CANVAS PHOTO
PRINT

SCULPTURE BY
LOCAL ARTIST :
LOUIS LATRONIKA



RAFFLE TICKETS
\$10 EACH
ONLY 300 TICKETS
FOR EACH PRIZE!

DRAWING
MAY 2, 2020 @
ART-A-LA-CARTE

HELP PRESERVE MORHAN HILL'S CULTURE BY
PURCHASING A TICKET TODAY

VISIT MORGAN-HILL.CA.GOV FOR MORE INFORMATION
& TO PURCAHSE TICKETS

CITY OF MORGAN HILL LIBRARY, CULTURE AND ARTS COMMISSION POLICIES AND PROCEDURES

LCAC-08-04

SUBJECT: CITY'S PERMANENT ART COLLECTION

APPROVED BY CITY COUNCIL DATE: October 16, 2008

The Library, Culture and Arts Commission will review and make recommendations to the City Council regarding all works of art to be acquired by the City, either by purchase, gift or otherwise, and exterior works of art installed in the City on public property.

A. Definition of Permanent Public Art

Permanent public art is that which is installed for one year or more in open and freely accessible areas designated as a public area, lobbies and public assembly areas of City property, or on non-City property if the work is installed or financed, either wholly or in part, with City funds or grants procured by the City..

B. Acquisition Policy – It is the policy of the City to encourage art in public places and to act as the conduit for the purpose of administration of a public art policy.

Acquisition Procedures:

1. All acquisitions as recommended by LCAC shall require review and approval by the City Council.
2. All acquisitions, whether purchased by or gifted to the City, shall require a contract addressing the terms of the acquisition; installation, instructions for maintenance; the manner in which work may be deaccessioned; and copyright, reproduction, and resale issues.
3. Funding for the maintenance must be determined prior to the acquisition.
4. The value of the work shall be agreed upon between the artist and the City.
5. Complete records shall be made and maintained by the staff representative to the Library, Culture and Arts Commission (LCAC) or other City staff as assigned by the Recreation and Community Services Director.

C. Review Policy – It is the policy of the City that all proposed acquisitions or gifts will be reviewed by a committee and that specific criteria be used in the approval process.

Review Procedures:

1. The review committee shall be made up of a member of the LCAC selected by the LCAC, a member of the community-at-large with expertise in public art selected by the LCAC, and a member of the City Staff selected by the City.

2. All submissions shall include a rendition of the work, a written description of the work including dimensions and material, proposed placement, a maintenance plan, and an estimated value.
3. The review criteria shall include:
 - a. quality of work
 - b. experience and abilities of the artist
 - c. style and nature
 - d. permanence and technical feasibility
 - e. budget
 - f. diversity
 - g. benefit
 - h. placement & public accessibility
 - i. ongoing maintenance requirements
 - j. public safety and liability
 - k. permanence
 - l. aesthetics/enhance surroundings
4. A recommendation will be made by the review committee to the LCAC who will, in turn, make a recommendation to the City Council.

D. Installation Policy – It is the policy of the City to install works of public art in areas in which they will provide the greatest benefit to the community.

Installation Procedures:

1. When determining the site of installation, the following criteria will be considered:
 - a. public safety
 - b. visibility
 - c. lighting
 - d. traffic patterns
 - e. function of the facility/site
 - f. relationship of the proposed work to pre-existing works on the site
 - g. future development plans for the area
 - h. landscape design
 - i. environmental assessment
 - j. public accessibility
 - k. appropriateness of the physical characteristics of the site
 - l. relationship to the social and cultural identity of the immediate community
2. Installation costs will be the responsibility of the artist or donating party unless otherwise stipulated in the contract.
3. Each artwork shall be identified by a plaque stating the artist's name, artwork title, and the date the artwork was dedicated. The cost and installation of the plaque shall be the responsibility of the artist or donating party unless otherwise stipulated in the contract.

E. Maintenance Policy – It is the policy of the City to keep works of public art in their intended condition through inspection (cursory inspection by City staff and annual inspection by the LCAC) and required maintenance.

Maintenance Procedures:

1. Before public art is accepted by the City there shall be a plan for its maintenance requirements and for the funding thereof.
2. Written instructions from the artist or donor for the proper care and maintenance of each work are required.
3. City staff will perform a cursory inspection of installed works as part of the regular and customary maintenance of the site.
4. LCAC will perform an annual inspection and inventory prior to the end of each fiscal year of all works and provide a written report of findings at a regularly scheduled LCAC meeting. LCAC will advise the City Council on any maintenance issues.

- F. Deaccession Policy** – It is the policy of the City to maintain its’ permanent collection of public art in good condition and in keeping with the historical and cultural values of the community and will deaccession the work if the values are no longer met or if it is determined that maintenance costs are not feasible.

Deaccession Procedures:

1. An agreement regarding the manner in which the work may be deaccessioned shall accompany all acquisitions.
1. Physical evaluations may take place annually by the LCAC and a written report will be prepared by the LCAC and be submitted to Council for every work in the City’s collection.
2. The following criteria will be used when determining deaccession of a work of art:
 - a. if the City cannot properly care for or store the work
 - b. if the aesthetic or the historical/cultural value of the work is no longer evident
 - c. if the work demonstrates faults in design or workmanship
 - d. if the condition of the artwork requires repair or restoration in excess of the value or in excess of the funds allotted in the acquisition contract or available from the City.
3. The City shall dispose of all deaccessioned works in accordance with the terms specified in the acquisition contract or, if no terms are specified, by sale, trade, transfer or destruction. Ethical standards will apply.
4. Any and all monies raised from deaccession will be added to the Community Culture & Art Fund and in keeping with the California Resale Royalties Act.

This policy shall remain in effect until modified or revoked by the City Council.



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: January 7, 2020

PREPARED BY: Chris Ghione, Public Services Director
APPROVED BY: Chris Ghione, Public Services Director

WORK PLAN UPDATES

RECOMMENDATION(S)

Commissioners to provide updates on Work Plan items.

REPORT NARRATIVE:

This item is intended to allow commissioners to discuss progress on the items outlined within the Fiscal Year 2019/20 Work Plan. The Work Plan was approved by the City Council on June 26, 2019. The City Council added that they hoped the Commission would continue a focus on the Historical Society Partnership.

LINKS/ATTACHMENTS:

1. LCAC 2019-2020 Workplan Final 11.5.19

Library, Culture & Arts Commission

FY 2019-20 Work Plan**Approved by City Council on June 26, 2019 (Assignments updated by the Commission on November 5, 2019)**

Overall Mission: To assist the City Council in accomplishing its goals by fostering an environment conducive to and supportive of the arts, culture, and life-long learning in Morgan Hill, working with existing community groups to promote resources, and facilitate partnerships.

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Community Outreach	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness Community Engagement and Messaging	PS Director (minimal) CS Supervisor (Moderate) Recreation Manager (minimal)	(1) Participate with other groups to support community outreach and support arts and culture in the community (including Valle del Sur, El Toro Arts, SV Creates, Poppy Jasper Film Festival, Morgan Hill Diwali Festival, Coyote Creek Music Festival, Morgan Hill Art School) (All) (2) Explore development of a calendar relating to library, culture and arts events (Khera/Thompson) (3) Review opportunities to fund local public access cable television (Benich) (4) Explore opportunities for art programming in conjunction with the new Morgan Hill Magical Bridge Playground. (Khera/Thompson/Chabra) (5) Review City Commission website for opportunities for improvement and explore use of social media for promotion of Commission initiatives (Khera/Ganapathy/Chabra) (6) Explore opportunities for youth engagement in the arts (Khera)
Permanent and Proposed Public Art	Supporting our Youth, Seniors and Entire Community Preserving Our Cultural Heritage	PS Director (minimal) CS Supervisor (minimal) CS Coordinator (minimal) Maintenance Coordinator (minimal)	(1) Partner with local Artists to display their work. Review the possibility of implementing a utility box art program or other programs (doors, walls, etc.) (Ganapathy/Thompson/Chabra) (2) Form subcommittees as needed to support specific art requests that come forward (All) (3) Explore opportunities for developing a Commission Budget to fund arts and culture (Khera/Thompson) (4) Review art inventory and complete updates to historical items list (Benich) (5) Explore the options and feasibility of creating an artist registry (Ganapathy/Chabra/Khera)

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Art and Culture Events	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	PS Director (minimal) CS Coordinator (minimal) CS Supervisor (minimal)	(1) Facilitate the Art a la Carte event (Benich is the lead/all members will support) (2) Explore opportunity to partner with artists on a children's art show (Khera/Chabra) (3) Evaluate the opportunity to create an international festival utilizing entertainment and food from various cultures (Chabra/Ganapathy/Thompson)
Library Outreach and Support	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	Library Staff (moderate) Senior Project Manager (moderate)	(1) Support Library outreach and advocacy as needed (All) (2) Coordinate Commissioner's Corner in Library to provide book recommendations (Khera) (3) Participate in annual Library Commissioners Forum (All) (4) Support incorporation of Children's art into the Library (Lake/Chabra) (5) Explore other opportunities for Library art contests in other media (examples: poetry, photography, literature) (Ganapathy)
Support of Historical Resources	Preserving our Cultural Heritage	PS Director (minimal) CS Supervisor (minimal)	(1) Explore opportunities for the Commission to support the Morgan Hill Historical Society partnership (Ganapathy/Crawford) (2) Support outreach and advocacy for the Historical Society as needed (All)

Staff Resources Required:

0-50 hours: Minimal; 51-100 hours: Moderate; 100+ hours: Significant