



Regular Meeting Agenda
Library, Culture, and Arts Commission

Paul Lake - Commissioner
Katie Khera - Chairman
Brigitte Crawford - Vice Chairman
Bob Benich - Commissioner
Poonam Chabra - Commissioner
Jake Thompson - Commissioner
Suman Ganapathy - Commissioner

Tuesday, August 6, 2019 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADOPTION OF THE AGENDA

REPORTS

1. COUNTY LIBRARY REPORT - NANCY HOWE, COUNTY LIBRARIAN
2. MORGAN HILL LIBRARY REPORT - HEATHER GEDDES, COMMUNITY LIBRARIAN
3. FRIENDS OF THE MORGAN HILL LIBRARY REPORT - TERESA STEPHENSON, FRIENDS PRESIDENT
4. MORGAN HILL HISTORICAL SOCIETY REPORT - KATHY DEVINE, MUSEUM DIRECTOR
5. CITY OF MORGAN HILL UPDATE (VERBAL) - CHRIS GHIONE, PUBLIC SERVICES DIRECTOR

BUSINESS

6. APPROVE THE JULY 2, 2019 MEETING MINUTES

Recommendation:

Approve Minutes.

7. WORK PLAN UPDATES

Recommendation:

Commissioners to provide updates on Work Plan items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

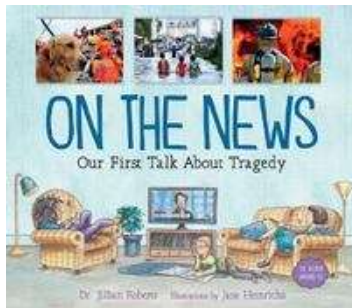


August 2019
Commission Report
Nancy Howe, County Librarian

Tragedy in Gilroy



Like everyone who is part of the greater Gilroy community, the Library District is heartbroken about the senseless loss of life that took place at the Gilroy Garlic Festival on Sunday, July 28. The Gilroy Library stayed open regular hours providing a calm community space. I want to thank our south county staff who shared timely information on local crisis services. They focused on what libraries do best: serve as welcoming trusted community hubs for learning and connection.



When sad things happen in and around our world, it can be very hard to explain to children. Our librarians prepared a booklist containing titles about coping and resiliency to share with little ones. [Coping and Resiliency Books for Children](#)

SCCLD to Host Bystander Intervention Trainings



What would you do if you saw someone being harassed or discriminated against?

SCCLD is hosting two free Bystander Intervention Training sessions in August, to coincide with Muslim Appreciation and Awareness Month. The Council of American Islamic Relations – San Francisco Bay Area office (CAIR-SFBA)

will share with participants specific de-escalation techniques to defuse potentially tense situations in which individuals are being harassed. Participants will practice different scenarios to help build confidence for intervening in real-life conflicts.

The first training session will be at Milpitas Library on Thursday, August 22 from 7-8:30 pm. The second will be at Gilroy Library on Saturday, August 31 from 3-4:30 pm.

What is a typical day at the library?



Happy Birds



Reading Buddies



Battle Of The Bands

Every day we welcome 10,000 visitors and 30,000 items are borrowed. Beyond these numbers, SCCLD Libraries are places of learning this summer is so many ways. Sure you can study, take an online course or get the latest book, but Saturday July 27 was not just a typical day at a library.

Kicking off the day at Milpitas Library was the Happy Birds show. Over 300 people enjoyed these very talented parrots and cockatoos that can sing, ride bicycles and skateboards, open cans of soda and much, much more! It was interesting to learn how strong a parrot's beak is and hear how they can mimicry.

The library is still a great place to read a good book, and that is exactly what kids were doing...alongside their furry friends. Reading Buddies pairs young readers with companion animals who are great listeners. Sharing a story helps kids build skills and confidence at this wonderful library program. And for those who wanted to grab a few keepers, the Friends of Milpitas Library book sale was also in full swing.

In the afternoon, the library was filled with music from the Battle of the Bands hosted by our teen librarians. A lively and appreciative audience of over 300 watched six local bands play both cover and original music numbers while a panel of judges scored each group based on their stage presentation, synchronization, time management, song quality, stage management, and originality. The winners received cash prizes, and the opportunity to be professionally recorded by Skyline Entertainment.

Lunches and Summer Interns



This year SCCLD offered three programs in south county that featured not only free nutritious meals for youth and their families, but also fun activities and shows every weekday! It was a time for filling tummies and minds.

Making this all possible were the amazing SCCLD Interns. These seven teens applied this past spring and were selected to work at Lunch at the Library in Gilroy and Morgan Hill Libraries and the Bookmobile program at San Martin Gwinn. Each day they worked as part of the library team to serve meals, keep statistics, facilitate set up, clean up, and most importantly welcome people into the library, offering a smile alongside the yummy food.

The interns learned important skills on food safety handling, how to develop reports and data plus lots about customer service. This program truly helped youth gain expertise and support our community in learning and healthy living. Thanks to a grant from the California State Library, each intern will receive a cash stipend and gift card for all their hard work.

What we heard...

Patron, age 42 with kids age 16, 14, 12, and 8.

"The lunch program is perfect. Somedays it's our only food."

Patron, age 41 with kids ages 4 and 6 years old.

"They are awesome and they're much better than the sugary foods my kids eat at home."

Patron, age 42 with kids ages 7 and 5.

"We are so thrilled with it! The girls look forward to it everyday!"

Patron, age 37 with kids ages 9 and 5

"We appreciate this program so much. There are many of us who truly need it."

Trend Report

Purchasing e-books for the library just got harder. SCCLD is experiencing record-breaking borrowing of e-books by our patrons. In 2018-2019, ematerial circulation increased 76% over the prior year. SCCLD commits the financial resources to purchase sufficient copies to meet patron interest and demand. But sometimes, as you'll see in the article below, the public library cannot buy the e-books at any price. Macmillan Publishing just announced another hurdle for the public library lending model for e-books.

ALA Statement on New Macmillan Library Lending Model July 25, 2019



On July 25, Macmillan Publishers announced a new library ebook lending model. In response, the American Library Association's [Public Policy and Advocacy Office released the following statement](#): *The American Library Association (ALA) denounces the new library ebook lending model announced today by Macmillan Publishers. Under the new model, a library may purchase one copy upon release of a new title in ebook format, after which the publisher will impose an eight-week embargo on additional copies of that title sold to libraries.*

"Macmillan Publishers' new model for library ebook lending will make it difficult for libraries to fulfill our central mission: ensuring access to information for all," said ALA President Wanda Kay Brown. "Limiting access to new titles for libraries means limiting access for patrons most dependent on libraries.

"When a library serving many thousands has only a single copy of a new title in ebook format, it's the library—not the publisher—that feels the heat. It's the local library that's perceived as being unresponsive to community needs.

"Macmillan's new policy is unacceptable," said Brown. "ALA urges Macmillan to cancel the embargo." The new Macmillan ebook lending model is an expansion of an [existing policy that went into effect in July 2018](#), when the company, without warning, issued a four-month embargo applying solely to titles from the company's Tor imprint. At the time, ALA stated that the delay would hurt readers, authors, and libraries.

Since last fall, [Hachette Book Group](#) and Penguin Random House have eliminated "perpetual access" for libraries and replaced it with a two-year access model. [Simon & Schuster](#) changed from a one-year to two-year access model. While reevaluating their business models, none of these firms implemented an embargo—deciding that equitable access to information through libraries is also in their business interest. HarperCollins continues with its 26-loan model. Macmillan now stands alone in its embargo policy among the largest Big Five publishers.

Macmillan will decrease its price to \$30 for the single initial copy of an ebook. Unlike other Big Five publishers, this copy of Macmillan titles come with perpetual access. After the embargo period, additional copies will be available for \$60 per copy for two years of access.

"This new embargo is the latest evidence of a troubling trend in the publishing industry," said Brown. "ALA is developing a strategy to address this trend in the long term. Following the model of ALA's former Digital Content Working Group, this advocacy effort will extend several years, not several months, and will not be limited to one company in the publishing ecosystem. ALA will push harder and explore all possible avenues to ensure that libraries can do our jobs of providing access to information for all, without arbitrary limitations that undermine libraries' abilities to serve their communities. "In the short term, ALA calls on library customers of Macmillan Publishers to tell CEO John Sargent they object to the publishing company's new policy."

For more Association news and statements on ebook lending model changes, visit ala.org/news/press-releases.

Library, Culture, and Arts Commission Report, August 6, 2019
Heather Geddes, Community Librarian

June Statistics	2019	2018
Total Circulation	57,345	55,016
Adult/Teen Circulation	31,805	30,117
Children's Circulation	25,540	24,899
Gate Count	23,825	22,924
July Sunday Patrons	1231	

July Patron Engagement	2019	2018
Total # of Programs	83	80
Total # of Attendees	4988	4266
New Borrowers Registered	221	238
Outreach Events	2	2
Outreach Attendees	1613	1178

Library News

Morgan Hill Summer Reading at a Glance:

876 kids enrolled
 391 Teens & Adults enrolled
 1598 books logged & read
 199 completed



August is Muslim American Appreciation and Awareness month, visit the library to view our display and borrow a book highlighting the contributions of Muslim Americans to American society. Then in mid-September we will be displaying materials highlighting Hispanic Americans for Hispanic Heritage month.

Did You Know?

As kids head back to school the library has the resources to help them succeed!

Brainfuse HelpNow – Provides homework and writing assistance, live online tutoring, and test prep services. Tutors are available Monday – Sunday 1pm-11pm in English and Spanish.

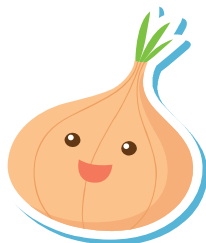
ABCmouse – an online learning resource for children ages 2-8, designed to help them build a strong educational foundation in readiness for school.

ScholasticGo – a series of online encyclopedias, dictionaries, maps and videos. This resource includes databases like Amazing Animals, America the Beautiful, Lands and Peoples, and The New Book of Popular Science.

At the Morgan Hill Library students have access to over 15,000 non-fiction books, encyclopedias, Playaway Learning Tablets, and our Healthy Snack program (resumes in September).

July Highlights

Our Lunch in the Library program was incredibly busy in July, serving between 100-150 people at each program. We served over 4000 healthy meals this summer.





Happy Birds was our busiest July program with 189 children enjoying the antics of performing parrots.

Our Lego Camp Series was attended by 214 kids who had an opportunity to make Lego bracelets, do a city build, and create dioramas.



Our children's librarians also partnered with the YMCA Summer Camp this year to involve the students in our summer reading program, resulting in 48 YMCA campers reading 5+ books this summer.



Our most popular program for adults this month was a jazz concert with 52 people attending. With our "Showtime" theme at the library this summer, patrons also had an opportunity to learn square dancing, take art classes, and enjoy live theater.

The Library participated in Morgan Hill's 4th of July Parade where 80,000 community members saw our GoGoBiblio! We also engaged with 141 children and families at the city's Summer Fun in the Park event.



Upcoming Library Events

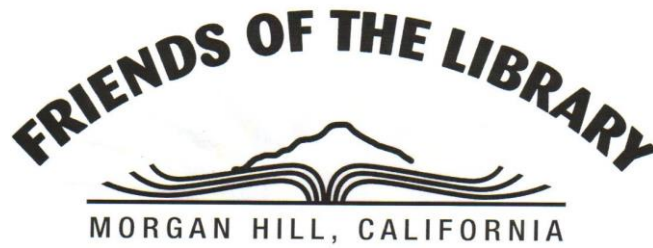
Sunday 8/18 2:00: Tabletop Gaming Club for Teens - Join us for a game of Dungeons & Dragons, as well as other tabletop games. Free, teen players only, no registration needed!

Wed 8/7 3:30pm: Teen Game Day - Drop in and de-stress at our Teen Game Day! We'll have our Oculus Rift, HTC Vive, and Nintendo Switch with Super Smash Bros. and a variety of card and board games. FREE! For teens 13+ No registration required.

***Mon 8/12 7:00pm: Make It Monday** - Join us for an evening of DIY fun! All supplies are free and provided. Registration required. Make it Monday is intended for adults but children are welcome to attend with adult supervision. July's Craft - Seashell Wind Chimes

Tues 8/13 7:00pm: Summer Square Dance Class - Come and learn a new skill, get some exercise and have fun with the whole family at our Summer Square Dance Classes! This form of dancing has been around for decades and is tons of fun. Ages 13+ only.

Weds 8/28 7:00pm: To Climb a Gold Mountain - A free film screening and conversation with director Alex Azmi. This film tells the stories of four women of Asian descent who lived in America from the 1850s to the present day. Each woman's story represents a distinct theme of struggle and triumph.



Report to the Library, Culture and Arts Commission

July 2, 2019

Teresa Stephenson, President

Upcoming events:



midsummer

Media Madness

Overstock Sale

Saturday, August 10, 2019

10 am - 2 pm

DVDs (ex-library) 50 ¢

CDs \$1

Books on CD (ex-library) \$1

Friends Activities

No special activities this month

The next scheduled big book sale is on October 5th.

Still looking forward to a successful library expansion bid and construction.

MORGAN HILL HISTORICAL SOCIETY – WHAT HAPPENED IN JULY 2019

- The Morgan Hill Historical Society held their annual Community Picnic at Villa Mira Monte on **July 20th**. A new addition this year was the Youth Mariachi Competition (K-12). We had three different bands compete. All participants received a small trophy and t-shirt. The picnic was rounded out by a Vintage firetruck, children's games, a food tent hosted by the MH Kiwanis and wine sold by Mann Cellars and Paradise Valley. W.E.R.C. also had several birds on display. Photos taken by the Morgan Hill Photography Club can be viewed via Shutterfly.
- **July 24th** the society held their annual "Thank You BBQ" for their members, sponsors and volunteers. Tri-tip, chicken and vegetarian pizza- yummy!
- **July** brought in additional plants (Deer Grass) to the native garden at Villa Mira Monte. The Soap Root is dormant and is looking a little weak. Larger (older) specimens of Soap Root will be coming soon.
- The History Conversation at the Morgan Hill House was held this last Saturday, **Aug. 3**. It was given by Mike Monroe about a treasured early Morgan Hill resident, Charles Kellogg. Mike discussed Kellogg's land and houses in the eastern Morgan Hill foothills, what is happening with that land now, and a few tales about the Charles Kellogg "Travel Log".

Coming up

- **July 6 – Aug 10** Morgan Hill Photography Club – photography exhibition titled "*Vintage*" will conclude this week.
- **Aug 10** Historic Downtown Walking tour – begins at 10am on 3rd street in front of Coffee Guys.
- **Sept. 7** - The 50th Founders Dinner will be held at the CCC from 5:30 – 8:30. Go to www.morganhillhistoricalsociety.com for more details.
- **Nov. 1-3** – Holiday Boutique at Villa Mira Monte.
- **Dec. 6 & 7** - Holiday Teas at Villa Mira Monte.

DRAFT



Meeting Minutes Library, Culture, and Arts Commission

Paul Lake - *Commissioner*
Katie Khera - *Chairman*
Brigitte Crawford - *Vice Chairman*
Bob Benich - *Commissioner*
Poonam Chabra - *Commissioner*
Jake Thompson - *Commissioner*
Suman Ganapathy - *Commissioner*

Tuesday, July 2, 2019 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Paul Lake	Commissioner	Present	
Katie Khera	Chairman	Present	
Brigitte Crawford	Vice Chairman	Present	
Bob Benich	Commissioner	Absent	
Poonam Chabra	Commissioner	Absent	
Jake Thompson	Commissioner	Absent	
Suman Ganapathy	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Minutes Acceptance: Minutes of Jul 2, 2019 7:00 PM (BUSINESS)

ADOPTION OF THE AGENDA

Motion Lake, Second Ganapathy, Approved 4-0.

REPORTS

1. COUNTY LIBRARY REPORT - NANCY HOWE, COUNTY LIBRARIAN

Report provided by Chris Brown, Deputy County Librarian.

2. MORGAN HILL LIBRARY REPORT - HEATHER GEDDES, COMMUNITY LIBRARIAN

Report provided.

3. FRIENDS OF THE MORGAN HILL LIBRARY REPORT - TERESA STEPHENSON, FRIENDS PRESIDENT

Report provided.

4. MORGAN HILL HISTORICAL SOCIETY REPORT - KATHY DEVINE, MUSEUM DIRECTOR

Report provided.

5. CITY OF MORGAN HILL REPORT (VERBAL) - CHRIS GHIONE, PUBLIC SERVICES DIRECTOR

Report provided by Jennie Tucker, Recreation Manager.

BUSINESS

6. APPROVE THE JUNE 4, 2019 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Paul Lake, Commissioner
SECONDER:	Brigitte Crawford, Vice Chairman
AYES:	Lake, Khera, Crawford, Ganapathy
ABSENT:	Benich, Chabra, Thompson

7. LIBRARY BEHAVIOR POLICY

Recommendation:

Provide feedback to library staff on the behavior policy.

Public Comment by Doug Muirhead.

RESULT:	ACCEPTED
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8. WORK PLAN UPDATES

Recommendation:

Commissioners to provide updates on Work Plan items.

Minutes Acceptance: Minutes of Jul 2, 2019 7:00 PM (BUSINESS)

RESULT: ACCEPTED

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: August 6, 2019

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

WORK PLAN UPDATES

RECOMMENDATION(S)

Commissioners to provide updates on Work Plan items.

REPORT NARRATIVE:

This item is intended to allow commissioners to discuss progress on the items outlined within the Fiscal Year 2019/20 Work Plan. The Work Plan was approved by the City Council on June 26, 2019. The City Council added that they hoped the Commission would continue a focus on the Historical Society Partnership.

LINKS/ATTACHMENTS:

1. LCAC 2019-2020 Workplan Final

Library, Culture & Arts Commission

FY 2019-20 Work Plan**Approved by City Council on June 26, 2019**

Overall Mission: To assist the City Council in accomplishing its goals by fostering an environment conducive to and supportive of the arts, culture, and life-long learning in Morgan Hill, working with existing community groups to promote resources, and facilitate partnerships.

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Community Outreach	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness Community Engagement and Messaging	PS Director (minimal) CS Supervisor (Moderate) Recreation Manager (minimal)	(1) Participate with other groups to support community outreach and support arts and culture in the community (including Valle del Sur, El Toro Arts, SV Creates, Poppy Jasper Film Festival, Morgan Hill Diwali Festival) (All) (2) Explore development of a calendar relating to library, culture and arts events (Khera/Thompson) (3) Review opportunities to fund local public access cable television (Benich) (4) Explore opportunities for art programming in conjunction with the new Morgan Hill Magical Bridge Playground. (Khera/Thompson/Chabra) (5) Review City Commission website for opportunities for improvement and explore use of social media for promotion of Commission initiatives (Khera/Ganapathy/Chabra) (6) Explore opportunities for youth engagement in the arts (Khera)
Permanent and Proposed Public Art	Supporting our Youth, Seniors and Entire Community Preserving Our Cultural Heritage	PS Director (minimal) CS Supervisor (minimal) CS Coordinator (minimal) Maintenance Coordinator (minimal)	(1) Partner with local Artists to display their work. Review the possibility of implementing a utility box art program or other programs (doors, walls, etc.) (Ganapathy/Thompson) (2) Form subcommittees as needed to support specific art requests that come forward (All) (3) Explore opportunities for developing a Commission Budget to fund arts and culture (Khera/Thompson) (4) Review art inventory and complete updates to historical items list (Benich) (5) Explore the options and feasibility of creating an artist registry (Ganapathy/Chabra)

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Art and Culture Events	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	PS Director (minimal) CS Coordinator (minimal) CS Supervisor (minimal)	(1) Facilitate the Art a la Carte event (Benich is the lead/all members will support) (2) Explore opportunity to partner with artists on a children's art show (Khera/Chabra) (3) Evaluate the opportunity to create an international festival utilizing entertainment and food from various cultures (Chabra/Ganapathy)
Library Outreach and Support	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	Library Staff (moderate) Senior Project Manager (moderate)	(1) Support Library outreach and advocacy as needed (All) (2) Coordinate Commissioner's Corner in Library to provide book recommendations (Khera) (3) Participate in annual Library Commissioners Forum (All) (4) Support incorporation of Children's art into the Library (Lake/Chabra) (5) Explore other opportunities for Library art contests in other media (examples: poetry, photography, literature) (Ganapathy)
Support of Historical Resources	Preserving our Cultural Heritage	PS Director (minimal) CS Supervisor (minimal)	(1) Explore opportunities for the Commission to support the Morgan Hill Historical Society partnership (Ganapathy/Crawford) (2) Support outreach and advocacy for the Historical Society as needed (All)

Staff Resources Required:

0-50 hours: Minimal; 51-100 hours: Moderate; 100+ hours: Significant