



Regular Meeting Agenda
Library, Culture, and Arts Commission

Paul Lake - Commissioner
Katie Khera - Chairman
Brigitte Crawford - Vice Chairman
Bob Benich - Commissioner
Poonam Chabra - Commissioner
Jake Thompson - Commissioner
Suman Ganapathy - Commissioner

Tuesday, July 2, 2019 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADOPTION OF THE AGENDA

REPORTS

1. COUNTY LIBRARY REPORT - NANCY HOWE, COUNTY LIBRARIAN
2. MORGAN HILL LIBRARY REPORT - HEATHER GEDDES, COMMUNITY LIBRARIAN
3. FRIENDS OF THE MORGAN HILL LIBRARY REPORT - TERESA STEPHENSON, FRIENDS PRESIDENT
4. MORGAN HILL HISTORICAL SOCIETY REPORT - KATHY DEVINE, MUSEUM DIRECTOR
5. CITY OF MORGAN HILL REPORT (VERBAL) - CHRIS GHIONE, PUBLIC SERVICES DIRECTOR

BUSINESS

6. APPROVE THE JUNE 4, 2019 MEETING MINUTES

Recommendation:

Approve Minutes.

7. LIBRARY BEHAVIOR POLICY

Recommendation:

Provide feedback to library staff on the behavior policy.

8. WORK PLAN UPDATES

Recommendation:

Commissioners to provide updates on Work Plan items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email cityclerk@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email cityclerk@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

July 2019
Commission Report
Nancy Howe, County Librarian

Act 2: 50,000 Books Read and Climbing!



Act 2 of our [2019 Summer Reading Program](https://www.sccl.org/summer2019) "It's Showtime at the Library" is full of fun, action and reading adventures for all ages.

To encourage participation, we are offering district-wide programs from June-August including the following:

FAMILIES: Bilingual ensemble group **Cascada de Flores**, known for bringing Mexican songs and traditions to life, will visit each of our community libraries.

Los Altos Library
Saturday, July 13
11:00am

Gilroy Library
Wednesday, July 17
3:00pm

Milpitas Library
Wednesday, July 31
7:00pm

Morgan Hill Library
Saturday, July 13
3:00pm

Saratoga Library
Wednesday, July 24
7:00pm

Bookmobile at Gwinn School
Tuesday, July 16
11:00am

Campbell Library
Wednesday, July 31
3:00pm

ADULTS: *Mercury News* columnist and Antiques Advisor, **Steven Wayne Yvaska** will be at each library, giving informal appraisals to people who bring in one treasured item.

Gilroy Library
Saturday, July 6
2:00pm-4:00pm

Cupertino Library
Saturday, August 3
1:00pm-3:00pm

Campbell Library
Monday, August 19
6:30pm-8:30pm

TEENS: Milpitas Library is hosting a [Teen Battle of the Bands](https://www.sccl.org/battleofthebands) on Saturday, July 27 from 2:00pm-5:00pm. We have many talented, young musicians who have applied and will be battling it out in front of live audience. A judging panel, professional sound equipment and an afternoon of good, loud fun will be available. www.sccl.org/battleofthebands



In June, [San Francisco 49er Offensive Tackle Mike McGlinchey entertained families](#) with a special storytime at the Milpitas Library and mascot, Sourdough Sam delighted kids and their caregivers with a visit to Lunch at the Library in San Martin and Gilroy Library.

Lunch at the Library: Morgan Hill and Gilroy Libraries will serve lunch every day from 12 pm - 1 pm for kids 2 to 18 yrs old. Our Bookmobile staff will bring lunch and programming to San Martin Gwinn Elementary



School from 11 am - 1 pm on Tuesdays and Thursdays, starting June 11.

Each of our libraries are also hosting their own events for all ages. You can find them in our [Calendar of Events](#).

Customer Satisfaction Survey- Update



Every three years, SCCLD conducts a customer satisfaction survey to hear directly from our patrons and collect valuable, actionable information. The 2019 Patron Satisfaction Survey more than doubled the responses from 2016 for a total of 7,154 respondents.

As you know, we serve a very diverse community (37% of our population are foreign-born), and in 2019 we intentionally set a goal of increasing engagement with patrons whose primary language is other than English to be more reflective of our

population. This year, 25% of respondents reporting their primary language is a language other than English.

There were 6,633 online surveys submitted and 521 paper surveys to provide the opportunity for all patrons to participate regardless of access to a computer.

Community Library Response: *Note that these numbers do not add up to the total number of respondents as not all respondents completed this question

Bookmobile	103	Campbell	892
Cupertino	1,418	Gilroy	525
Los Altos	756	Woodland	265
Milpitas	1,129	Morgan Hill	555
Saratoga	870		

The 2019 survey is being conducted in three parts:

1. Two patron focus groups (May)
2. Customer Satisfaction Survey (May-June 15)
3. Data Tracker (Jul-Aug)

Final results will be shared in October/November.

Calling all Makers



For the first time ever, the Maker Faire is coming to South County! Gilroy Mini Maker Faire will take place at the Gilroy Library on July 13th, from 11 am – 3 pm. From engineers to artists, scientists, and crafters, [Maker Faire](#) is a venue for "makers" to show hobbies, experiments and projects.

There are approximately 20 makers scheduled for the day including the Walt Disney Family Museum who will come out to do an art activity, then turn that art into short movies using their multiplane cameras. Other makers include a 12-year-old

LEGO engineer who will teach participants how to build LEGO candy dispensers and

Cupertinker Newark Space Group will highlight their inMoove Humanoid robot comedy show (built by a teenager) and interactive trees and hill climbing robots.

Gilroy Library is also providing demonstrations of tools and resources that are part of the Gilroy Library Makerspace programming, including 3D printers, Dremel Laser Cutters and Silhouette Cameo.

Visitors can make their own creations through a number of activities for people of all ages, including squishy circuits for kids to soldering and woodburning for adults. There will also be two food trucks on hand, so participants can make an afternoon of the event. The event is free and open to the public. More information about the Mini Maker Faire at gilroy.makerfaire.com.

Access to Welcoming Spaces: Behavior Policy Update

SCCLD libraries are open 7 days/week and incredibly popular, seeing over 10,000 visits each day. To ensure that each patron benefits from Library District access—in a non-judgmental, safe, and welcoming environment—the library utilizes a standards of behavior policy. This policy supports consistent and equitable standards, and, while SCCLD never takes suspending library use lightly, the policy ensures the suspension process is a fair one. Through the engagement and input from each library commission, we ensure our public's access to welcoming spaces. This policy is being updated and we seek your input prior to it being presented to the Library District's Joint Powers Authority board for review in October.

Joint Powers Authority Board Meeting Summary

On Thursday, June 27, the JPA Library Board held the quarterly meeting. The FY2019-20 Library budget was adopted and the ten-year capital maintenance plan was approved. In addition, the board authorized the county library to execute an agreement with the City of Cupertino for use of the Community Hall in FY2019-20. Finally, the JPA board ratified the 2019 Nominating Committee members including Chair Mike Wasserman, Vice Chair Courtenay Corrigan and board member, Lynette Lee Eng.

The next JPA Board meeting will be held on Thursday, October 24, 2019 at 1:30pm at the Santa Clara County Library District Services and Support Center, 1370 Dell Ave, Campbell, CA 95008.

Library, Culture, and Arts Commission Report, July 2, 2019
Heather Geddes, Community Librarian

May Statistics	2019	2018
Total Circulation	56,435	51,185
Adult/Teen Circulation	31,519	27,820
Children's Circulation	24,916	23,365
Gate Count	22,945	21,012
Lending Unit Circ.	209	
May Sunday Patrons	1,306	

May Patron Engagement	2019	2018
Total # of Programs	96	81
Total # of Attendees	3,019	2,601
New Borrowers Registered	141	238
Outreach Events	10	6
Outreach Attendees	312	312

Library News

Morgan Hill Summer Reading at a Glance

949 kids enrolled
 312 Teens & Adults enrolled
 665 books logged & read
 30 programs completed with 1500+ patrons attending



Building Expansion Update

The city of Morgan Hill is preparing to open our project up to bids this month; city council will make the final decision in regards to selecting a bid in September.

Did You Know?

The Library is all about connecting everyone with the right book. Both in the library and online, we have the following tools available to help you.

- Graded reading lists curated by our librarians for children in 1st-8th grades
- NextReads, which provides great book suggestions by email! Sign up for a newsletter and receive customized emails recommending books on the topic of your choice.
- Novelist Plus, a resource for those seeking new fiction and non-fiction titles, including lists of award winners and discussion guides for book clubs. Find title, author and series read-a-likes for your favorite books!
- In person reader's advisory from your local Morgan Hill librarians.

June Highlights

Summer is always an incredibly busy time at the Morgan Hill Library as we strive to provide fun, educational pro social activities for children, teens and adults. Our Lunch in the Library program is going strong with 1,722 meals served to children and families. In addition to getting a healthy meal, children have been making use of our giant toys and big blue blocks to get creative and exercise.

Each June our Thursday Story Times turns into June Jams, filled with music and learning. We've had 505 kids and parents rock out with us this month.





The GoGoBiblio has been visiting us and we've had it out at the Summer Schools and Galvan park, signing kids up for library cards and the Summer Reading Club. We've engaged over 500 children in summer reading through these efforts.

Our art programs have also been incredibly popular in June with children working towards creating a collaborative art piece, which will be displayed in the library.



Upcoming Library Events

Monday - Friday 12:00-1:00pm until August 2nd: Lunch at the Library - FREE Summer meal for kids ages 0-18 years old and their grown-up! Meals are funded by the YMCA and Second Harvest. Friday lunch is served in the City Council Chambers Building

***Mon 7/1 7:00pm: Make It Monday** - Join us for an evening of DIY fun! All supplies are free and provided. Registration required. Make it Monday is intended for adults but children are welcome to attend with adult supervision.
July's Craft - Firework Tea Towels

Weds 7/3 6:00pm: Guitar Club for Teens - Do you play guitar? Learning to play guitar? Bring your guitar and join the jam session! Acoustic, electric, and classical guitars are all welcome!

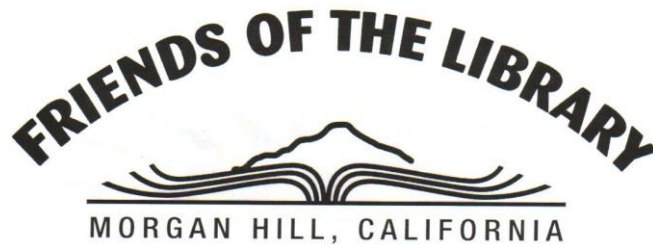
Wed 7/17, 24, 31 6:30pm: Teen Maker Space - All teens are invited to join us for an evening of free DIY fun! All craft supplies are provided free.

Tues 7/9, 23, 30 7:00pm: Summer Square Dance Class - Come and learn a new skill, get some exercise and have fun with the whole family at our Summer Square Dance Classes! This form of dancing has been around for decades and is tons of fun. You will learn the basic steps and get to practice with a certified Square Dance Caller. Free, no registration required. Wear comfortable shoes. Ages 13+ only.

Wed 7/17 3:00pm: Family Science Challenge - Design, build, and explore with the Tech Museum! Space is limited.

Mon 7/15 7:00pm: Live at the Library "The Wizard of Oz" - Join us for a free evening of theater featuring the South Valley Civic Theatre as they perform excerpts from "The Wizard of Oz," the classic tale of Dorothy and her journey through Oz as she tries to find her way home.

Tues 7/23 - Fri 7/26 3:00pm: LEGO Camp for Kids - Go beyond the basic build instructions and get innovative with LEGOs. Creations will be displayed in the library! For kids entering 2nd - 8th grade.



Report to the Library, Culture and Arts Commission

July 2, 2019

Teresa Stephenson, President

Friends Activities

Summer Book Sale – June 1st

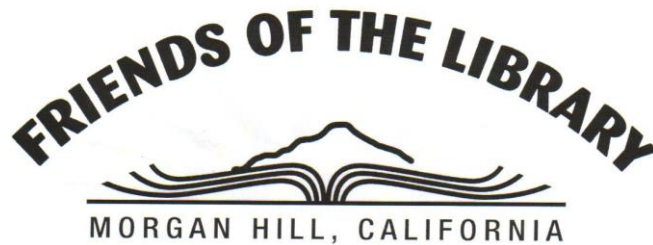
As usual, we had hard workers for the day of the sale: selling books, tidying, bringing boxes to the sort room, helping customers, and cleaning up. Besides our own volunteers we had 6 Key Club students from Sobrato High School who helped with the clean-up. It was quite warm at the end of the day and the volunteers cleaning up had a quite a work-out. They filled 6 melon crates with left-over materials for Goodwill. There were a total of 26 volunteers who worked 78 hours to make this sale a success.

All that hard work netted \$2,054 for the day. Membership renewals and sales represented \$170 of that total.

Upcoming events:

The next scheduled book sale is on October 5th. There may be special book sales as needed.

Looking forward to a successful library expansion bid and construction.



Report to the Library, Culture and Arts Commission

July 2, 2019

Teresa Stephenson, President

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Looking forward to a successful library expansion bid and construction.

DRAFT



Meeting Minutes Library, Culture, and Arts Commission

Paul Lake - Commissioner
Katie Khera - Chairman
Brigitte Crawford - Vice Chairman
Bob Benich - Commissioner
Poonam Chabra - Commissioner
Jake Thompson - Commissioner
Suman Ganapathy - Commissioner

Tuesday, June 4, 2019 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Paul Lake	Commissioner	Absent	
Katie Khera	Chairman	Present	
Brigitte Crawford	Vice Chairman	Absent	
Bob Benich	Commissioner	Present	
Poonam Chabra	Commissioner	Present	
Jake Thompson	Commissioner	Present	
Suman Ganapathy	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

Minutes Acceptance: Minutes of Jun 4, 2019 7:00 PM (BUSINESS)

PUBLIC COMMENT

None

ADOPTION OF THE AGENDA

Motion Gnapathy, Second Benich, Approved 5-0

REPORTS

1. MORGAN HILL LIBRARY REPORT - HEATHER GEDDES, COMMUNITY LIBRARIAN

Presented by Geddes

2. COUNTY LIBRARY REPORT - NANCY HOWE, COUNTY LIBRARIAN

Presented by Jennifer Weeks, Library Services Manager

3. FRIENDS OF THE MORGAN HILL LIBRARY REPORT - TERESA STEPHENSON, FRIENDS PRESIDENT

No Report

4. MORGAN HILL HISTORICAL SOCIETY REPORT - KATHY DEVINE, MUSEUM DIRECTOR

No Report

5. CITY OF MORGAN HILL REPORT (VERBAL) - CHRIS GHIONE, PUBLIC SERVICES DIRECTOR

Presented by Chris Ghione

BUSINESS

6. APPROVE THE MAY 7, 2019 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Benich, Commissioner
SECONDER:	Poonam Chabra, Commissioner
AYES:	Khera, Benich, Chabra, Thompson, Ganapathy
ABSENT:	Lake, Crawford

7. PROVIDE FEEDBACK ON PRIVATE ART INSTALLATION

Recommendation:

Provide comments and feedback on private art proposal relating to new development.

Provided artist with feedback.

RESULT:	ACCEPTED
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8. TEMPORARY ART EXHIBIT APPOINTMENTS

Recommendation:

That the Commission:

- 1) Appoint one Commissioner to the Temporary Art Exhibits Panel to advise and coordinate temporary art exhibits at City Facilities; and
- 2) Appoint a representative from a local arts group to serve on the Temporary Art Exhibits Panel.

Appoint Suman Ganapathy and Lina Velasquez to the Temporary Art Exhibit Panel.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Benich, Commissioner
SECONDER:	Poonam Chabra, Commissioner
AYES:	Khera, Benich, Chabra, Thompson, Ganapathy
ABSENT:	Lake, Crawford

9. DRAFT WORK PLAN APPROVAL

Recommendation:

Approve Draft Work Plan for 2019/20 Fiscal Year for review by the City Council.

Approved with minor amendments.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Katie Khera, Chairman
SECONDER:	Poonam Chabra, Commissioner
AYES:	Khera, Benich, Chabra, Thompson, Ganapathy
ABSENT:	Lake, Crawford

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: July 2, 2019

PREPARED BY: Heather Geddes, Community Librarian
APPROVED BY: Chris Ghione, Public Services Director

LIBRARY BEHAVIOR POLICY

RECOMMENDATION(S)

Provide feedback to library staff on the behavior policy.

REPORT NARRATIVE:

The Santa Clara County Library District has a behavior policy which ensures all patrons can benefit from Library District access in a non-judgmental, safe, and welcoming learning environment. The behavior policy helps the library to provide direction for library staff and patrons in regards to what behaviors are not allowed at the library. The library's management team has reviewed and updated this policy for 2019. This report is being provided to inform the commission about the behavior policy that will be presented to the JPA board for approval and to seek feedback from the LCAC commissioners.

LINKS/ATTACHMENTS:

1. 13.02 Behavior Policy Final



Number: 13.02

Page: 1 of 3

Date: 6/5/2019

Replaces: 1/3/2018

SANTA CLARA COUNTY LIBRARY DISTRICT POLICY AND PROCEDURE MANUAL

SUBJECT: Behavior Policy

To ensure that each person can benefit from Library District access—in a non-judgmental, safe, and welcoming learning environment—the following behaviors are prohibited:

- Assaulting, harassing, stalking, staring, or threatening the public or staff, including photographing or recording without consent
- Bathing, laundering, or other inappropriate uses of the restroom
- Blocking or monopolizing library access to entrances, seating, or walkways with body or personal property, including cords, skateboards, strollers, or other transportation items not for accessibility purposes; these must be parked outside or in a designated area; oversized personal belongings are generally not allowed and include extra-large suitcases or large bags
- Disrupting use of the library through activity, inappropriate language, leaving a mess, snoring, solicitation, or volume
- Drinking or eating at computers, in study rooms, or having food with pervasive odor
- Entering staff area without permission
- Hygiene issues or pervasive odor, which is a nuisance to the public or staff, including personal property such as bedding
- Illegal activity based on federal, state, or local law, including damaging or theft of library property
- Intoxication, drinking alcohol, or smoking, including electronic smoking
- Not following the Internet Policy
- Not wearing shirt or shoes
- Pets and non-service animals (as defined by the ADA); leashed emotional support animals allowed at discretion of library management
- Unattended children; unaccompanied adults in the children or teen area may be asked to leave

Persons failing to follow the Library District's policies may be asked to leave or be suspended from using the library. Refusing to leave may result in the Library contacting law enforcement. Suspension length will be determined by library management, and will be based on the severity of the behavior. Suspended persons may appeal their suspension within seven days of the delivered suspension by writing the County Librarian or Deputy County Librarian at 1370 Dell Avenue, Campbell, CA 95008.

Form:

Next update: 1/20

Index Term:

Reference: adopted by JPA on June 5, 2014

Policy Author:
Deputy County Librarian

Attachment: 13.02 Behavior Policy Final (2376 : Library Behavior Policy)



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: July 2, 2019

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

WORK PLAN UPDATES

RECOMMENDATION(S)

Commissioners to provide updates on Work Plan items.

REPORT NARRATIVE:

This item is intended to allow commissioners to discuss progress on the items outlined within the Fiscal Year 2018/19 Work Plan. The Work Plan was approved by the City Council on June 26, 2019. The City Council added that they hoped the Commission would continue a focus on the Historical Society Partnership.

LINKS/ATTACHMENTS:

1. LCAC 2019-2020 Workplan Final

Library, Culture & Arts Commission

FY 2019-20 Work Plan**Approved by City Council on June 26, 2019**

Overall Mission: To assist the City Council in accomplishing its goals by fostering an environment conducive to and supportive of the arts, culture, and life-long learning in Morgan Hill, working with existing community groups to promote resources, and facilitate partnerships.

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Community Outreach	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness Community Engagement and Messaging	PS Director (minimal) CS Supervisor (Moderate) Recreation Manager (minimal)	(1) Participate with other groups to support community outreach and support arts and culture in the community (including Valle del Sur, El Toro Arts, SV Creates, Poppy Jasper Film Festival, Morgan Hill Diwali Festival) (All) (2) Explore development of a calendar relating to library, culture and arts events (Khera/Thompson) (3) Review opportunities to fund local public access cable television (Benich) (4) Explore opportunities for art programming in conjunction with the new Morgan Hill Magical Bridge Playground. (Khera/Thompson/Chabra) (5) Review City Commission website for opportunities for improvement and explore use of social media for promotion of Commission initiatives (Khera/Ganapathy/Chabra) (6) Explore opportunities for youth engagement in the arts (Khera)
Permanent and Proposed Public Art	Supporting our Youth, Seniors and Entire Community Preserving Our Cultural Heritage	PS Director (minimal) CS Supervisor (minimal) CS Coordinator (minimal) Maintenance Coordinator (minimal)	(1) Partner with local Artists to display their work. Review the possibility of implementing a utility box art program or other programs (doors, walls, etc.) (Ganapathy/Thompson) (2) Form subcommittees as needed to support specific art requests that come forward (All) (3) Explore opportunities for developing a Commission Budget to fund arts and culture (Khera/Thompson) (4) Review art inventory and complete updates to historical items list (Benich) (5) Explore the options and feasibility of creating an artist registry (Ganapathy/Chabra)

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Art and Culture Events	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	PS Director (minimal) CS Coordinator (minimal) CS Supervisor (minimal)	(1) Facilitate the Art a la Carte event (Benich is the lead/all members will support) (2) Explore opportunity to partner with artists on a children's art show (Khera/Chabra) (3) Evaluate the opportunity to create an international festival utilizing entertainment and food from various cultures (Chabra/Ganapathy)
Library Outreach and Support	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	Library Staff (moderate) Senior Project Manager (moderate)	(1) Support Library outreach and advocacy as needed (All) (2) Coordinate Commissioner's Corner in Library to provide book recommendations (Khera) (3) Participate in annual Library Commissioners Forum (All) (4) Support incorporation of Children's art into the Library (Lake/Chabra) (5) Explore other opportunities for Library art contests in other media (examples: poetry, photography, literature) (Ganapathy)
Support of Historical Resources	Preserving our Cultural Heritage	PS Director (minimal) CS Supervisor (minimal)	(1) Explore opportunities for the Commission to support the Morgan Hill Historical Society partnership (Ganapathy/Crawford) (2) Support outreach and advocacy for the Historical Society as needed (All)

Staff Resources Required:

0-50 hours: Minimal; 51-100 hours: Moderate; 100+ hours: Significant