



Regular Meeting Agenda
Library, Culture, and Arts Commission

Paul Lake - Commissioner
Katie Khera - Commissioner
Brigitte Crawford - Commissioner
Bob Benich - Commissioner
Poonam Chabra - Commissioner
Jake Thompson - Commissioner
Suman Ganapthy - Commissioner

Tuesday, April 2, 2019 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

OUTGOING COMMISSIONER RECOGNITION

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

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ADOPTION OF THE AGENDA

REPORTS

1. **COUNTY LIBRARY REPORT - NANCY HOWE, COUNTY LIBRARIAN**
2. **MORGAN HILL LIBRARY REPORT - HEATHER GEDDES, COMMUNITY LIBRARIAN**
3. **FRIENDS OF THE MORGAN HILL LIBRARY - TERESA STEPHENSON, FRIENDS PRESIDENT**
4. **MORGAN HILL HISTORICAL SOCIETY REPORT - KATHY DEVINE, MUSEUM DIRECTOR**
5. **CITY OF MORGAN HILL REPORT - CHRIS GHIONE, PUBLIC SERVICES DIRECTOR (VERBAL REPORT)**

BUSINESS

6. SELECTION OF CHAIR AND VICE CHAIR

Recommendation:

Select Chair and Vice Chair.

7. APPROVE THE MARCH 5, 2019 MEETING MINUTES

Recommendation:

Approve Minutes.

8. COMMISSION WORK PLAN

Recommendation:

1. Provide updates on Work Plan items.
2. The Commission may also wish to begin discussion on the FY 2019-20 Work Plan Development.

9. ART A LA CARTE PLANNING

Recommendation:

Discuss Art a la Carte planning.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

FOLLOWING ADJOURNMENT WILL BE A TOUR OF LIBRARY ART CONTEST

NOTICE

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The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

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Library, Culture, and Arts Commission Report, April 2, 2019
Heather Geddes, Community Librarian

	2019	2018
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Adult/Teen Circulation	30,866	26,080
Children's Circulation	24,646	22,256
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Lending Unit Jan/Feb Circ.	299	0
February Sunday Patrons	1413	0

January Patron Engagement	2019	2018
Total # of Programs	80	65
Total # of Attendees	3,019	2,198
New Borrowers Registered	135	256
Outreach Events	5	5
Outreach Attendees	87	149

Library News

The LCAC hosted its 2nd annual art contest in conjunction with The Friends of the Library in March, 60 youth submitted entries. Each entry we received was a unique and creative art work piece. The art is on display in the library this month. Four finalists were selected in the following Age Categories,

Age 5-7 - Riley Lawler

Age 8-10 – Miriam Shem-To & Sean Colin Diep

Age 11-13 – Turyn Tsuji



The Morgan Hill library will be participating in the 2019 Morgan Hill Business Expo April 11, 3-7pm at Live Oak High School. Drop on by our booth and to learn about the many exciting free services the library has to offer Morgan Hill residents.

Did You Know?

The library district is supporting technology programming in our community libraries with sets of Technology Kits that librarians can use in programs. Kits include 3D Printers, Cubelets, VR sets, Ozobots and various other robotics and coding devices. Each kits contains multiple devices, providing members of the public an opportunity to share in hands-on experiential learning and play. In March, Morgan Hill will be making use of the Ozobots, Oculus Go VR sets, Cubelets and Kevla Planks.



March Highlights

The library sprang into Spring this March with a series of fun, engaging programs for children. We celebrated children's author Dav Pilkey with a special Pilkey party, featuring activities inspired by Dog Man, Captain Underpants and Ricky Ricotta. 125 Children and families attended the party.



SCCLD hosts a family concert series each year to help children learn and get ready to read. In March, 71 children and parents sang and danced along to Lucky Diaz and the Family Jam Band.

Each month the Master Gardeners' host a gardening program for the public, this past month 56 patrons learned how to successfully grow tomatoes in Morgan Hill. Another 92 patrons participated in our Wishing Tree Program, placing their wishes, hopes and dreams for 2019 on our Wishing Tree.

Upcoming Library Events

Friday 4/5 3:30pm: Chess Club for Kids - Learn how to play chess or practice your skills with other players! For children & teens 8-18 years old and their grown-up. No registration required; chess boards & pieces are provided.

Monday 4/8 7:00pm: Barbershop Quartet Concert with the Peninsulaires - Join us for a free a capella (non-instrumental) music concert featuring The Peninsulaires: Silicon Valley's Barbershop Chorus. This unique, lively style of singing will be fun for the whole family to experience, featuring classic pop songs that are easy to sing along with.

***Tuesday 4/9 6:30pm: Healthy Living: Shopping on a Budget** - Eating healthy doesn't have to be time consuming and expensive. In this class you will learn tips to help you save money while eating healthier and how to prepare a meal for a family of 4 for \$10!

Thursday 4/11 3:00pm: Duct Tape Extravaganza - Come and see what you can make with Duct Tape! From bow ties to wallets, you can do all kinds of things! All supplies are free and provided... while they last!

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Recommendation:

Select Chair and Vice Chair.

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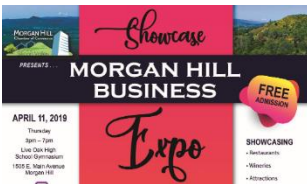
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LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: April 2, 2019

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

SELECTION OF CHAIR AND VICE CHAIR

RECOMMENDATION(S)

Select Chair and Vice Chair.

REPORT NARRATIVE:

City Council Policy dictates the order of selection of Chair and Vice Chair for City Commissions. Should a commissioner not wish to serve as Chair or Vice Chair, that individual could pass on his or her “turn” to serve in these roles. The current order per Council Policy to serve as Chair and Vice-Chair is:

1. Commissioner Khera – Appointed May 2017
2. Commissioner Crawford - Appointed June 2017
3. Commissioner Benich - Appointed February 2018
4. Commissioner Chabra - Appointed June 2018 (Eligible for Vice Chair Only)
5. Commissioner Thompson – Appointed in March 2019 (Eligible for Vice Chair Only)
Commissioner Ganapthy – Appointed in March 2019 (Eligible for Vice Chair Only)
6. Commissioner Lake – Appointed April 2014 (Previously served as Chair)

LINKS/ATTACHMENTS:

1. Council Policy-96-02 - Commission Selection of Chair and Vice Chair

CITY OF MORGAN HILL

CITY COUNCIL POLICIES AND PROCEDURES

CP 96-02

SUBJECT: POLICY REGARDING TERM AND SELECTION OF CHAIR AND VICE CHAIR OF CITY BOARDS AND COMMISSIONS

DATE: APRIL 17, 1996

REVISION DATE: DECEMBER 15, 1999, REVIEWED JUNE 27, 2007; AMENDED APRIL 16, 2008

ORIGINATING DEPT: CITY CLERK

In order to provide an efficient method for the selection of Chair and Vice-Chair from the members of the Boards and Commissions, it shall be the policy of the City Council of Morgan Hill to have these officers serve a one (1) year term beginning the first regular meeting date when the Boards and Commissions reorganize; following City Council appointments. A rotation system shall be followed in the selection of the Chair and Vice-Chair. The member who has served the longest on the Board or Commission without serving as Chair during the previous four (4) years shall be selected for the position of Chair. The member second in seniority who has not yet served during the previous four (4) years as Chair shall become Vice-Chair. If the member selected as Vice-Chair is on the Board or Commission at the time the next Chair is selected he/she shall become Chair.

Prior to selection as Chair, a Board or Commission member must serve a minimum of twelve (12) months on the Board or Commission. Each member's seniority shall begin upon the effective date of that member's appointment to the Board or Commission. If two (2) or more members have equal seniority, the Board or Commission shall make the selection. In the event a member otherwise eligible for selection declines the position, the member next in seniority shall be selected. A Board or Commission member will be eligible to serve another term as Chair and Vice Chair provided at least four (4) years have transpired since having previously served as Chair or Vice Chair respectively. Such period may be reduced by one year increments if no other Board or Commission member is eligible to serve due to a recent appointment or because a member otherwise eligible for selection declines the position. If two or more members are eligible to serve another term as Chair, the member who has served the longest on the Board or Commission since having previously served as Chair shall be first in seniority to serve another term as Chair and Vice Chair.

This policy shall remain in effect until modified by the City Council.

APPROVED: _____

STEVE TATE, MAYOR

Communication: Friends of the Morgan Hill Library - Teresa Stephenson, Friends President (REPORTS)

DRAFT



Meeting Minutes Library, Culture, and Arts Commission

Paul Lake - Commissioner
Norma Bussing - Commissioner
Daniel Redfield - Commissioner
Katie Khera - Commissioner
Brigitte Crawford - Commissioner
Bob Benich - Commissioner
Poonam Chabra - Commissioner

Tuesday, March 5, 2019 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Paul Lake	Commissioner	Absent	
Norma Bussing	Commissioner	Absent	
Daniel Redfield	Commissioner	Absent	
Katie Khera	Commissioner	Present	
Brigitte Crawford	Commissioner	Present	
Bob Benich	Commissioner	Present	
Poonam Chabra	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Teresa Stephenson invited the Commissioners to the Loki the owl unveiling on March 18th at 1pm, on the trail near the Centennial Recreation Center.

ADOPTION OF THE AGENDA

Motion to Adopt Chabra, Second Benich, Approved 4-0.

REPORTS

1. COUNTY LIBRARY REPORT - NANCY HOWE

Received report from Deputy County Librarian Chris Brown

2. MORGAN HILL LIBRARY REPORT - HEATHER GEDDES

Received report.

3. FRIENDS OF THE MORGAN HILL LIBRARY REPORT - TERESA STEPHENSON

Received report.

4. MORGAN HILL HISTORICAL SOCIETY REPORT - KATHY DEVINE

Received report.

5. CITY OF MORGAN HILL REPORT (VERBAL) - CHRIS GHIONE

Received report.

BUSINESS

6. APPROVE THE FEBRUARY 5, 2019 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Benich, Commissioner
SECONDER:	Poonam Chabra, Commissioner
AYES:	Khera, Crawford, Benich, Chabra
ABSENT:	Lake, Bussing, Redfield

7. PEACE POLE ART PROPOSAL

Recommendation:

Recommend approval of the updated design for the Peace Pole Project for installation at the Civic Center.

Approve the updated design for the Peace Pole Project for installation at the Civic Center with specific City input to be included for the different and appropriate languages.

Appointed Commissioner Benich as Liaison to the project.

Prior to approving the Commission first voted to table the item (3-1), then voted to reopen the item (3-1).

RESULT: ADOPTED AS AMENDED [UNANIMOUS]
MOVER: Brigitte Crawford, Commissioner
SECONDER: Bob Benich, Commissioner
AYES: Khera, Crawford, Benich, Chabra
ABSENT: Lake, Bussing, Redfield

8. RECOMMENDATIONS TO ADD AND REMOVE SELECTED ITEMS FROM THE CITY PUBLIC ART INVENTORY

Recommendation:

Recommend changes to public art inventory to be approved by the City Council.

Approve the updated art inventory for approval by the City Council.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Benich, Commissioner
SECONDER: Poonam Chabra, Commissioner
AYES: Khera, Crawford, Benich, Chabra
ABSENT: Lake, Bussing, Redfield

9. ART A LA CARTE PLANNING

Recommendation:

Discuss Art a la Carte planning.

Discussed Art a la Carte event planning.

10. COMMISSION WORK PLAN

Recommendation:

Provide updates on Work Plan items.

Discussed work plan items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: April 2, 2019

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

COMMISSION WORK PLAN

RECOMMENDATION(S)

1. Provide updates on Work Plan items.
2. The Commission may also wish to begin discussion on the FY 2019-20 Work Plan Development.

REPORT NARRATIVE:

The Commission Work Plan was approved by the City Council on July 18, 2018. Commissioners may use this opportunity to provide updates on items on the Work Plan.

LINKS/ATTACHMENTS:

1. LCAC 2018-2019 Workplan Final7.17.18

Library, Culture & Arts Commission
FY 2018-19 Work Plan
City Council Approved: 7.18.18

Overall Mission: To assist the City Council in accomplishing its goals by fostering an environment conducive to and supportive of the arts, culture, and life-long learning in Morgan Hill, working with existing community groups to promote resources, and facilitate partnerships.

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Community Outreach	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness Community Engagement and Messaging	CS Director (minimal) CS Coordinator (minimal) Program Administrator (minimal)	(1) Participate with other groups to support community outreach and support arts and culture in the community (including Valle del Sur, El Toro Arts, SV Creates, Poppy Jasper Film Festival, Morgan Hill Diwali Festival) (Chabra/Bussing) (2) Explore development of a calendar relating to library, culture and arts events (Khera) (3) Review opportunities to fund local public access cable television (Benich)
Permanent and Proposed Public Art	Supporting our Youth, Seniors and Entire Community Preserving Our Cultural Heritage	CS Director (minimal) CS Supervisor (minimal) CS Coordinator (minimal) Maintenance Coordinator (minimal)	(1) Partner with local Artists to display their work. Review the possibility of implementing a utility box art program or other programs (doors, walls, etc.) (Bussing/Khera) (2) Form subcommittees as needed to support specific art requests that come forward (All) (3) Review opportunities for funding public art and performing arts in the future (Redfield) (4) Review art inventory and maintenance per Commission Policy (Benich) (5) Explore the options and feasibility of creating an artist registry (Bussing/Chabra/Khera)

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Art and Culture Events	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	CS Director (minimal) CS Coordinator (minimal) CS Supervisor (minimal)	(1) Facilitate the Art a la Carte event and look to include incorporate culture and music into the event (Lake is the lead/all members will support) (2) Explore opportunity to partner with artists on a children's art show (Khera/Chabra) (3) Explore partnership opportunities for the City supporting performing arts with South Valley Civic Theater (Lake/Khera)
Library Outreach and Support	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	Library Staff (moderate) Senior Project Manager (significant)	(1) Support Library outreach, including possible pop-up locations (Chabra/Lake) (2) Coordinate Commissioner's Corner in Library to provide book recommendations (Khera) (3) Support the Library Expansion Project (All) (a) Provide specific project support as requested by Library (Benich) (4) Participate in annual Library Commissioners Forum (All) (5) Support incorporation of Children's art into the Library (Lake/Chabra)
Support of Historical Resources	Preserving our Cultural Heritage	CS Director (moderate) CS Srvs Coordinator (moderate)	(1) Coordinate with the Morgan Hill Historical Society to support of Villa Mira Monte partnership (Bussing/Crawford)

Staff Resources Required:

0-50 hours: Minimal; 51-100 hours: Moderate; 100+ hours: Significant



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: April 2, 2019

PREPARED BY: Chris Ghione, Public Services Director
APPROVED BY: Chris Ghione, Public Services Director

ART A LA CARTE PLANNING

RECOMMENDATION(S)

Discuss Art a la Carte planning.

REPORT NARRATIVE:

This item can be used for Commissioners to discuss Art a la Carte Planning.

MORGAN HILL HISTORICAL SOCIETY – WHAT HAPPENED IN MARCH 2019

- The History Conversation at the Morgan Hill House held on March 2, was given by Alan Leventhal and covered the topic of the Native Americans in and around the Morgan Hill area. He talked to a full house and recounted the results of several archeological digs, the work done on preserving the Chitactac site, located off of Watsonville Road, and the continual struggle the Amah Mutsun endure in their efforts to be recognized as the native peoples of this local.
- An official presentation of the grant for \$800 from the Morgan Hill La Fleur Garden Club was made to MHHS at the last Board Meeting, large check and everything. Locating the native plants has begun, as well as the preparation of the soil and the blessing of the ground from the Amah Mutsun tribe. Several Master Gardeners from AAUW and the Morgan Hill Community Garden group have volunteered to help us throughout the project. Volunteers interested in helping with the project can contact MHHS through Info@morganhillhistoricalsociety.com
- In honor of Women's History Month (March) an exhibit of art from Morgan Hill Women Artists is on display in the Hiram Morgan Hill House. The exhibit will remain on display until April 22. Interest in the exhibit has sparked a proposed project with MH AAUW for next year (2020). AAUW will provide a speaker for next year's March Conversation, and posters detailing the Women's movement in California as well as additional art works by local women artists, will be presented.
- Currently on display within the Morgan Hill Museum is an exhibit about prune growing in and around Morgan Hill. Prune crates, a prune bagging stand, and photos of the old Sunsweet packing house are on display. We even have a 1953 video chronicling "A Year in the Life of a Prune". The exhibit will remain up until May 31.

COMING UP

- March 8 – April 22 Exhibit on Prune growing in Morgan Hill and San Martin, at the Morgan Hill Museum.
- April 6 History Conversation at the Morgan Hill
- April 13 Historic Downtown Walking Tour
- April 24 MHHS Membership Meeting, VMM, 6PM– LCAC commissioners are welcome, come and meet our new board directors.
- April 27 Art a la Carte – MHHS will participate
- May 4 Spring Children's Tea
- June 22 Prohibition Party
- July 20 Youth Mariachi Competition *NEW*



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: April 2, 2019

PREPARED BY: Chris Ghione, Public Services Director
APPROVED BY: Chris Ghione, Public Services Director

SELECTION OF CHAIR AND VICE CHAIR

RECOMMENDATION(S)

Select Chair and Vice Chair.

REPORT NARRATIVE:

City Council Policy dictates the order of selection of Chair and Vice Chair for City Commissions. Should a commissioner not wish to serve as Chair or Vice Chair, that individual could pass on his or her “turn” to serve in these roles. The current order per Council Policy to serve as Chair and Vice-Chair is:

1. Commissioner Khera – Appointed May 2017
2. Commissioner Crawford - Appointed June 2017
3. Commissioner Benich - Appointed February 2018
4. Commissioner Chabra - Appointed June 2018 (Eligible for Vice Chair Only)
5. Commissioner Thompson – Appointed in March 2019 (Eligible for Vice Chair Only)
Commissioner Ganapthy – Appointed in March 2019 (Eligible for Vice Chair Only)
6. Commissioner Lake – Appointed April 2014 (Previously served as Chair)

LINKS/ATTACHMENTS:

1. Council Policy-96-02 - Commission Selection of Chair and Vice Chair

CITY OF MORGAN HILL

CITY COUNCIL POLICIES AND PROCEDURES

CP 96-02

SUBJECT: POLICY REGARDING TERM AND SELECTION OF CHAIR AND VICE CHAIR OF CITY BOARDS AND COMMISSIONS

DATE: APRIL 17, 1996

REVISION DATE: DECEMBER 15, 1999, REVIEWED JUNE 27, 2007; AMENDED APRIL 16, 2008

ORIGINATING DEPT: CITY CLERK

In order to provide an efficient method for the selection of Chair and Vice-Chair from the members of the Boards and Commissions, it shall be the policy of the City Council of Morgan Hill to have these officers serve a one (1) year term beginning the first regular meeting date when the Boards and Commissions reorganize; following City Council appointments. A rotation system shall be followed in the selection of the Chair and Vice-Chair. The member who has served the longest on the Board or Commission without serving as Chair during the previous four (4) years shall be selected for the position of Chair. The member second in seniority who has not yet served during the previous four (4) years as Chair shall become Vice-Chair. If the member selected as Vice-Chair is on the Board or Commission at the time the next Chair is selected he/she shall become Chair.

Prior to selection as Chair, a Board or Commission member must serve a minimum of twelve (12) months on the Board or Commission. Each member's seniority shall begin upon the effective date of that member's appointment to the Board or Commission. If two (2) or more members have equal seniority, the Board or Commission shall make the selection. In the event a member otherwise eligible for selection declines the position, the member next in seniority shall be selected. A Board or Commission member will be eligible to serve another term as Chair and Vice Chair provided at least four (4) years have transpired since having previously served as Chair or Vice Chair respectively. Such period may be reduced by one year increments if no other Board or Commission member is eligible to serve due to a recent appointment or because a member otherwise eligible for selection declines the position. If two or more members are eligible to serve another term as Chair, the member who has served the longest on the Board or Commission since having previously served as Chair shall be first in seniority to serve another term as Chair and Vice Chair.

This policy shall remain in effect until modified by the City Council.

APPROVED: _____

STEVE TATE, MAYOR

Attachment: Council Policy-96-02 - Commission Selection of Chair and Vice Chair (2260 : 2017 Chair Selection)

DRAFT



Meeting Minutes Library, Culture, and Arts Commission

Paul Lake - Commissioner
Norma Bussing - Commissioner
Daniel Redfield - Commissioner
Katie Khera - Commissioner
Brigitte Crawford - Commissioner
Bob Benich - Commissioner
Poonam Chabra - Commissioner

Tuesday, March 5, 2019 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Paul Lake	Commissioner	Absent	
Norma Bussing	Commissioner	Absent	
Daniel Redfield	Commissioner	Absent	
Katie Khera	Commissioner	Present	
Brigitte Crawford	Commissioner	Present	
Bob Benich	Commissioner	Present	
Poonam Chabra	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

Minutes Acceptance: Minutes of Mar 5, 2019 7:00 PM (BUSINESS)

PUBLIC COMMENT

Teresa Stephenson invited the Commissioners to the Loki the owl unveiling on March 18th at 1pm, on the trail near the Centennial Recreation Center.

ADOPTION OF THE AGENDA

Motion to Adopt Chabra, Second Benich, Approved 4-0.

REPORTS

1. COUNTY LIBRARY REPORT - NANCY HOWE

Received report from Deputy County Librarian Chris Brown

2. MORGAN HILL LIBRARY REPORT - HEATHER GEDDES

Received report.

3. FRIENDS OF THE MORGAN HILL LIBRARY REPORT - TERESA STEPHENSON

Received report.

4. MORGAN HILL HISTORICAL SOCIETY REPORT - KATHY DEVINE

Received report.

5. CITY OF MORGAN HILL REPORT (VERBAL) - CHRIS GHIONE

Received report.

BUSINESS

6. APPROVE THE FEBRUARY 5, 2019 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Benich, Commissioner
SECONDER:	Poonam Chabra, Commissioner
AYES:	Khera, Crawford, Benich, Chabra
ABSENT:	Lake, Bussing, Redfield

7. PEACE POLE ART PROPOSAL

Recommendation:

Recommend approval of the updated design for the Peace Pole Project for installation at the Civic Center.

Approve the updated design for the Peace Pole Project for installation at the Civic Center with specific City input to be included for the different and appropriate languages.

Appointed Commissioner Benich as Liaison to the project.

Prior to approving the Commission first voted to table the item (3-1), then voted to reopen the item (3-1).

RESULT: ADOPTED AS AMENDED [UNANIMOUS]
MOVER: Brigitte Crawford, Commissioner
SECONDER: Bob Benich, Commissioner
AYES: Khera, Crawford, Benich, Chabra
ABSENT: Lake, Bussing, Redfield

8. RECOMMENDATIONS TO ADD AND REMOVE SELECTED ITEMS FROM THE CITY PUBLIC ART INVENTORY

Recommendation:

Recommend changes to public art inventory to be approved by the City Council.

Approve the updated art inventory for approval by the City Council.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Benich, Commissioner
SECONDER: Poonam Chabra, Commissioner
AYES: Khera, Crawford, Benich, Chabra
ABSENT: Lake, Bussing, Redfield

9. ART A LA CARTE PLANNING

Recommendation:

Discuss Art a la Carte planning.

Discussed Art a la Carte event planning.

10. COMMISSION WORK PLAN

Recommendation:

Provide updates on Work Plan items.

Discussed work plan items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: April 2, 2019

PREPARED BY: Chris Ghione, Public Services Director

APPROVED BY: Chris Ghione, Public Services Director

COMMISSION WORK PLAN

RECOMMENDATION(S)

1. Provide updates on Work Plan items.
2. The Commission may also wish to begin discussion on the FY 2019-20 Work Plan Development.

REPORT NARRATIVE:

The Commission Work Plan was approved by the City Council on July 18, 2018. Commissioners may use this opportunity to provide updates on items on the Work Plan.

LINKS/ATTACHMENTS:

1. LCAC 2018-2019 Workplan Final7.17.18

Library, Culture & Arts Commission
FY 2018-19 Work Plan
City Council Approved: 7.18.18

Overall Mission: To assist the City Council in accomplishing its goals by fostering an environment conducive to and supportive of the arts, culture, and life-long learning in Morgan Hill, working with existing community groups to promote resources, and facilitate partnerships.

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Community Outreach	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness Community Engagement and Messaging	CS Director (minimal) CS Coordinator (minimal) Program Administrator (minimal)	(1) Participate with other groups to support community outreach and support arts and culture in the community (including Valle del Sur, El Toro Arts, SV Creates, Poppy Jasper Film Festival, Morgan Hill Diwali Festival) (Chabra/Bussing) (2) Explore development of a calendar relating to library, culture and arts events (Khera) (3) Review opportunities to fund local public access cable television (Benich)
Permanent and Proposed Public Art	Supporting our Youth, Seniors and Entire Community Preserving Our Cultural Heritage	CS Director (minimal) CS Supervisor (minimal) CS Coordinator (minimal) Maintenance Coordinator (minimal)	(1) Partner with local Artists to display their work. Review the possibility of implementing a utility box art program or other programs (doors, walls, etc.) (Bussing/Khera) (2) Form subcommittees as needed to support specific art requests that come forward (All) (3) Review opportunities for funding public art and performing arts in the future (Redfield) (4) Review art inventory and maintenance per Commission Policy (Benich) (5) Explore the options and feasibility of creating an artist registry (Bussing/Chabra/Khera)

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Art and Culture Events	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	CS Director (minimal) CS Coordinator (minimal) CS Supervisor (minimal)	(1) Facilitate the Art a la Carte event and look to include incorporate culture and music into the event (Lake is the lead/all members will support) (2) Explore opportunity to partner with artists on a children's art show (Khera/Chabra) (3) Explore partnership opportunities for the City supporting performing arts with South Valley Civic Theater (Lake/Khera)
Library Outreach and Support	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	Library Staff (moderate) Senior Project Manager (significant)	(1) Support Library outreach, including possible pop-up locations (Chabra/Lake) (2) Coordinate Commissioner's Corner in Library to provide book recommendations (Khera) (3) Support the Library Expansion Project (All) (a) Provide specific project support as requested by Library (Benich) (4) Participate in annual Library Commissioners Forum (All) (5) Support incorporation of Children's art into the Library (Lake/Chabra)
Support of Historical Resources	Preserving our Cultural Heritage	CS Director (moderate) CS Srvs Coordinator (moderate)	(1) Coordinate with the Morgan Hill Historical Society to support of Villa Mira Monte partnership (Bussing/Crawford)

Staff Resources Required:

0-50 hours: Minimal; 51-100 hours: Moderate; 100+ hours: Significant



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: April 2, 2019

PREPARED BY: Chris Ghione, Public Services Director
APPROVED BY: Chris Ghione, Public Services Director

ART A LA CARTE PLANNING

RECOMMENDATION(S)

Discuss Art a la Carte planning.

REPORT NARRATIVE:

This item can be used for Commissioners to discuss Art a la Carte Planning.

LINKS/ATTACHMENTS:

1. LCAC-ALA-Plans-03-21-2019

LCAC : Art A La Carte Planning – Saturday - April 27 - 2019 [Confirmed]

Event: Saturday, April 27, 2019 Time: 11 am – 2 pm [confirmed from 8 am to 5 pm]

Flag Ceremony: Morgan Hill Scout pack 700 - the flag presentation at 11:00 am to start [Confirmed]

Themes: **We are one - Love comes in every color**

Community Center will be open from 7am [Paul and ?]

Organizers: Morgan Hill Library, Culture, and Arts Commission

Norma Bussing, Poonam Chabra, Chris Ghione, Brigitte Crawford, Katie Khera, Paul Lake, Lori Paul, Daniel Redfield

Jose Garcia - Event Coordinator, City of Morgan Hill, Community and Cultural Center
17000 Monterey Road, Morgan Hill, CA 95037, 408-782-0008
Mariah Plaza

Event Day at Community Center LCAC Lead(s): **Paul, ?**

Task List – **EVENT DAY ITEMS**

- Get Banners, Set up Banners, Return Banners
- Work with pre-event volunteers to setup
- Work with post-event volunteers to clean up
- Get and deliver refreshments for volunteers
- Set up Audio and make contact with MC (Poonam) to make test it is working okay. **New Audio system in place.**
- Place booth numbers with flags in ground according to booth map layout
- Apron boxes – deliver, Aprons – collect and return boxes
- Tape Event maps on 1 table near the parking lot, no need for second table, have copies of flyers
- Supplies: Paper Bags, Rope, Water Cooler, scissors scotch tape
- Reserve Community Center, Conference room, Chairs, Audio equipment, Tables [**confirmed**]
- Pre-event meeting with City Staff to go over event layout, table arrangement, parking lot, audio, tents, chairs [confirmed – 70 chairs and 5 tables reserved, aprons, banners, located in Poppy Japer office]
- 2018 Event insurance [**We have event insurance from the city of Morgan Hill**]

Parking Lot Participants LCAC Lead(s): **Daniel**

Food Truck #1: Paddy Wagon - <http://www.paddywagonsliders.com/> - Calvin Nguyen Cell: 408.398.8739

Food Truck #2: The Rolling Doughs - Dan Nguyen 408-712-6104

CalFire - 'jim.crawford@fire.ca.gov' Chief Jim Crawford 408-472-1601 or Jim Galassi 408-722-8507

Police Car: Morgan Hill Police - 'carlos.guerrero@morganhill.ca.gov' - d 669-253-4973

- Parking cones for food truck parking
- Reserve parking with cones for vendors to unload

Additional items:

- Beverage/vendors required
- Boy Scouts can do fundraising selling water
- Sarah Romero fundraising idea – Chris to have family representative come by LCAC commission meeting

Stage Participants/Performers LCAC Lead(s): **Norma, Bob**

Task List

- Program – (Completed)
- **MC – Poonam – Confirmed Participants below**
- Cub Scout Pack 700 Opening Flag Ceremony
- National Anthem solo by Meghana Khera (daughter of Katie Khera)
- Music As Language music group
- South Valley Dance Arts Ukrainian dance group
- Lisa Baretta's after school student band
- Indian Association of South County "Bollywood" dance group
- Michelle Moyer's Music In Motion group
- Grupo Folklorico de San Martin dance group (Esmeralda Morales)
-

Vendor/Sponsor Outreach LCAC Lead(s): **Katie, Poonam**

Task List; Katie has set a goal for us to get 24 booths.

- Build Partner Event Booth Map with Sponsor thank you list on the back – TBD
- Prepare and Print Vendor and Sponsor booth map, include Program – TBD
- Pet Group Insurance, being worked on by 4H (TBD)
- Prepare list of potential vendors and sponsors (TBD)
- Vendor and Sponsor ANNOUNCEMENT Outreach information email and engagement, with APPLICATION, asking for RSVP, with deadline and application form in January (TBD)
- FOLLOW-UP in February, March and April [TBD]
- Update and maintain Sponsor and vendor mailing list [TBD]
- Secure sponsors on behalf of El Toro Culture and Arts [TBD]
- Secure funds for booth partner who require assistance [TBD]
- Confirm booth partners by end of April 13 [TBD]

Marketing LCAC Lead(s): **Brigitte, Norma, Katie**

Task List

- **Save the Date has already been placed in Winter/Spring Recreation Activity Guide (thanks Chris and Nichole! + Posted in Summer 2019 Recreation Activity Guide)**
- Distribute flyers in town and schools at beginning of April (TBD)
- Katie plans to create a Facebook event page for the Art Ala Carte
- Market to downtown stores and on city emails, newsletters, bulletins (TBD)
- Morgan Hill times - Brigitte been in contact with Marty Cheek and he is figuring out a date to feature our event in their Non-profit article section. (TBD)
- Susan Brazelton has agreed to photograph the event again this year, and has marked it on her calendar. Norma will confirm with her. (TBD)
- Media Outreach – short and Long media press releases – for press and **Morgan Hill Recreational calendar** (TBD)
- Prepare Flyers (TBD)