



Regular Meeting Agenda
Library, Culture, and Arts Commission

Paul Lake - Commissioner
Norma Bussing - Commissioner
Daniel Redfield - Commissioner
Katie Khera - Commissioner
Brigitte Crawford - Commissioner
Bob Benich - Commissioner
Poonam Chabra - Commissioner

Tuesday, September 4, 2018 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADOPTION OF THE AGENDA

REPORTS

1. **COUNTY LIBRARY REPORT**
2. **MORGAN HILL LIBRARY REPORT**
3. **FRIENDS OF THE MORGAN HILL LIBRARY REPORT**
4. **MORGAN HILL HISTORICAL SOCIETY REPORT**
5. **CITY OF MORGAN HILL UPDATE REPORT**

BUSINESS

6. **APPROVE THE AUGUST 7, 2018 MEETING MINUTES**

Recommendation:

Approve Minutes.

7. **UPDATE OF LIBRARY EXPANSION PROJECT**

Recommendation:

Receive presentation on the Library Expansion Project value engineering design and provide input on new concept design.

8. **COMMISSION WORK PLAN**

Recommendation:

Provide updates on Work Plan items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

COMMUNICATIONS

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

September 2018
Commission Report
Nancy Howe, County Librarian

Summer Success Stories



With a lofty goal of registering over 25,000 readers and reading 100,000 books as a community, SCCLD far exceeded expectations. There were 32,132 children, teens and adults who participated in Reading Takes you Everywhere. Not only did we achieve more than a 30% increase over 2017 in the number of participants, we also saw a huge jump in those completing the reading challenge from 8% to 30%. Our focus on preventing “Summer Slide” has achieved real results.

What was equally exciting, as a community we read almost 179,000 books! In June/July, children’s circulation of books increased by 7% and adult and teens by 5% year over year! We also saw an increase of 47% in adult/teen audiobooks and a 71% increase in children’s audiobooks.

It was a system-wide success with increased registration and engaging programs for all ages. We are so proud of our staff for driving the program and our community for accepting our challenge, reading over 179,000 books this summer!

SCCLD was busy not only feeding our community’s mind, but also feeding hungry children through Lunch at the Library. Only 1 in 6 children who receive a free or subsidized lunch during the school year has access to this meal during the summer months. Lunch at the Library provides a healthy meal along with fun, educational activities for children and their caregivers. Our program was a big success with committed staff, volunteers and very happy families who benefitted. In our second year, we were able to serve hot lunches at Morgan Hill,



Photo blurred to provide privacy

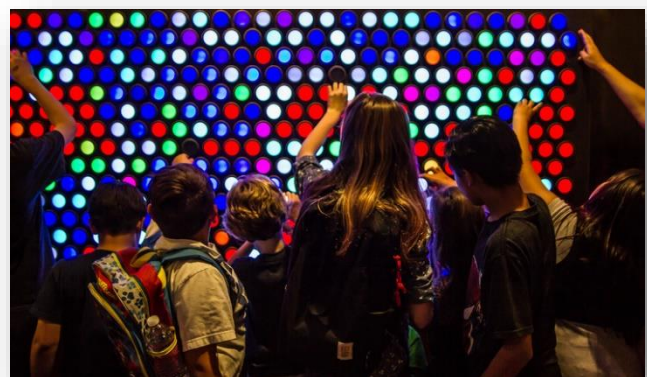
feed 250% more children through the Bookmobile working with Gwinn Elementary School in San Martin, and Gilroy's Lunch at the Library was top notch with teen volunteers providing assistance, energy and a positive role model for the younger kids. A very special thank you to the Santa Clara County Library District Foundation for funding the teen volunteers. In addition, through our

partnerships with the YMCA and Second Harvest, we were also able to not only feed the kids, but provide much needed food to their accompanying parents and guardians. Finally, through our new summer reading partnership with the SF 49ers, those kids who enjoyed Lunch at the Library were treated to a special visit by Sourdough Sam from the 49ers.

We served 5,388 meals this summer as opposed to 4,039 last year. This is just another example of how SCCLD is changing lives and helping to build a stronger community.

Everbright Lights Up Milpitas Library

SCCLD has installed an Everbright wall display at the Milpitas Library. The high tech, interactive light wall is both educational and entertaining, inviting families to create images by adjusting each dial to whatever color they choose. With 476 dials on the 4 foot by 7.83-foot panel, the number of designs that can be created is unlimited.



This new community interactive wall allows our patrons to create designs in every color of the rainbow- plus every hue in-between. Everbright promotes fun, learning and imagination,

allowing our patrons to discover their creative side. It is also an excellent educational tool for young children taking their first steps, involving touching and manipulating objects with hands, seeing changes of color, and beginning to form patterns. The connection between the hand, eyes and the brain is critical to early literacy.

Everbright creates its bright light displays with multiple RGB LED pixels that can rotate endlessly in either direction, changing color and hue as the dials rotate. It is easy to use by all ages. SCCLD's Everbright will be on display for 6-8 weeks at Milpitas Library before rotating to another one of our libraries.

The Everbright was designed by Dr. Alan Rorie of Oakland-based Hero Designs. Previously, Dr. Rorie was a neuroscience researcher at Stanford University and a postdoctoral fellow at The Exploratorium Teacher Institute. He used these experiences to design the Everbright to be engaging and educational incorporating STEAM attributes.

Bringing Consumer Health to the Library

SCCLD is encouraging the local community to sign up and meet with a public health registered dietitian nutritionist this September.

Living in the Silicon Valley can be tough, rewarding, interesting, challenging but above all—busy. We live busy lives and with so many fad diets and conflicting reports on various types of food, SCCLD is taking some of the mystery away by offering one on one appointments with a registered dietician nutritionist. Each of our community libraries are offering six personalized 20-minute appointments with the dietician to help our patrons identify a healthy, individualized meal plan. The nutritionist will offer advice and knowledge about eating habits, nutrition, meal plans, and will be open to all other questions brought forward.



Family Concert Series—Jose-Luis Orozco

Kick off Hispanic Heritage Month (September 15-October 15) with a bilingual celebration of music! Join us as educator and longtime children's author Jose-Luis Orozco brings his love of Latin American culture to our libraries through his music and stories. Come sing, dance, and maybe learn a few new words in a second language. The concerts are for all ages.

- Gilroy Library- Saturday, September 15, 11am-11:45am, Community Room
- Los Altos Library- Saturday, September 15, 3pm-4pm, Community Room
- Cupertino Library- Monday, September 17, 10:15am-11am, Community Room
- Milpitas Library- Monday, September 17, 7pm-8pm, Auditorium
- Saratoga Library- Tuesday, September 18, 10:30am-11am, Community Room
- Campbell Library- Wednesday, September 19, 10:30am-11am, Community Room
- Morgan Hill Library- Wednesday, September 19, 3:30pm-4:15pm, Program Room

Campbell City Council Approves Bond Measure for November Ballot



Measure O was placed on the November ballot by the Campbell City Council. If the measure is approved by 2/3 vote, the City would be authorized to issue up to \$50M in general obligation bonds to be spent on improvements to the police and library facilities, including:

- A new, accessible police operations building that would remain operational during a disaster, would utilize up-to-date crime fighting technology, and be able to adapt to future needs;
- An energy-efficient library that meets earthquake and fire codes, with space for

collaboration, senior reading, after-school homework programs, children's story times and children's collection, summer reading programs, and public access computer and computer lab, ensuring ADA accessibility throughout the library for senior and disabled residents.

Library Trends:

This month, in recognition of Hispanic Heritage Month, Welcoming Week and celebrating what makes Silicon Valley so rich in culture and diversity, we are providing an important local resource with the latest snapshot of the Silicon Valley. The Silicon Valley Indicators website is a project of the [Silicon Valley Institute for Regional Studies](#), housed within [Joint Venture Silicon Valley](#) providing valuable local statistical information.

Hispanic Heritage Month (September 15-Oct 15) and Welcoming Week (Sep 14-23) are important events occurring in September. Hispanic Heritage Month recognizes the contributions made and the important presence of Hispanic and Latino Americans to the United States as we celebrate their heritage and culture. SCCLD has planned a host of various programs for all ages ranging from family concerts, documentaries, crafts and more. Welcoming Week is an annual series of events for communities to bring together immigrants, refugees, and native-born residents in an effort to raise awareness of the benefits of welcoming everyone. SCCLD will be hosting free and confidential appointments for patrons to meet with accredited lawyers and professionals to provide guidance around various immigration issues.

SILICON VALLEY INDICATORS

Presented by the Silicon Valley Institute for Regional Studies

[SKIP TO CONTENT](#)

To search, type and hit enter

Snapshot of the Region

Silicon Valley Population Clock

3,106,443

As of Fri Aug 31 2018 11:32:11 GMT-0700 (Pacific Daylight Time)

Components of Population Change

One birth every **17 minutes**

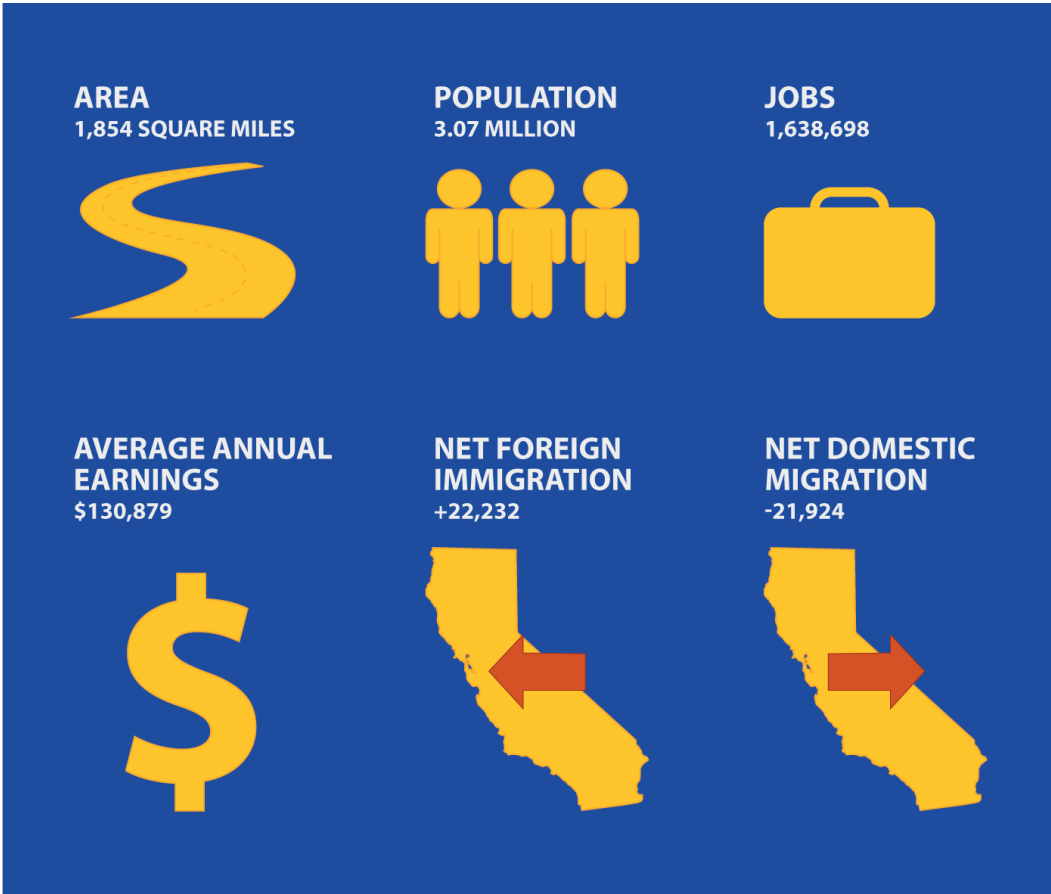
One death every **35 minutes**

Gain one international immigrant every **24 minutes**

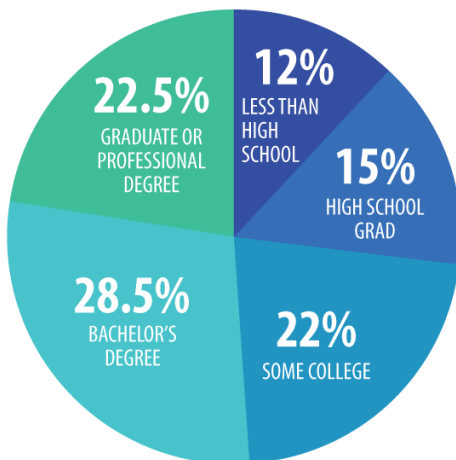
Lose one domestic migrant every **24 hours**

Net gain of one person every **26 minutes** (or 56 people per day)

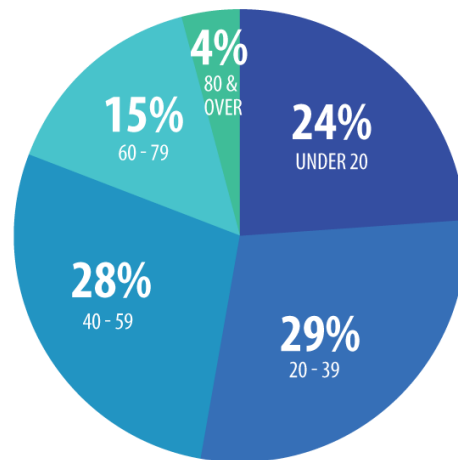
Based on California Department of Finance January 2017 population data for Fremont, Newark, Union City, and Scotts Valley, and July 2017 population data for Santa Clara and San Mateo Counties. Estimated using the most recent growth rates available. Estimates for births, deaths, and migration are based on July data for San Mateo and Santa Clara Counties only.

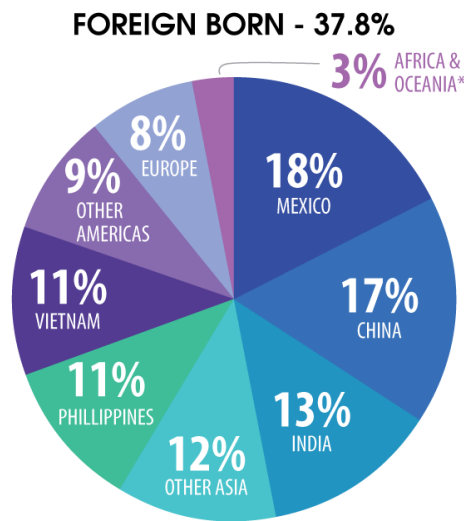
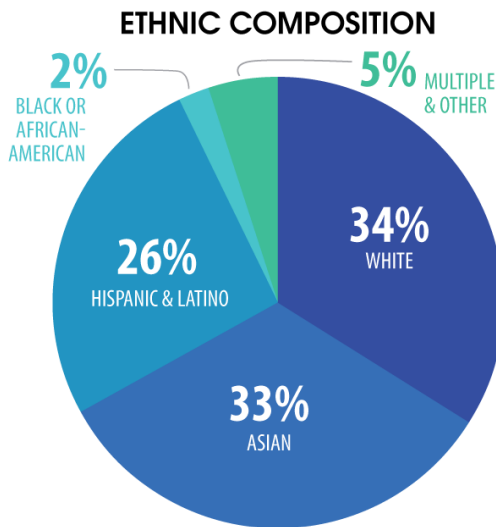


ADULT EDUCATIONAL ATTAINMENT



AGE DISTRIBUTION





*Oceania includes American Samoa, Australia, Cook Islands, Fiji, French Polynesia, Guam, Kiribati, Marshall Islands, Federated States of Micronesia, Nauru, New Caledonia, New Zealand, Northern Mariana Islands, Palau, Papua New Guinea, Samoa, Solomon Islands, Tonga, Tuvalu, Vanuatu, Wallis and Futuna.

Note: Area, Population, Jobs, and Average Annual Earnings figures are based on the city-defined Silicon Valley region; whereas Net Foreign Immigration and Domestic Migration, Adult Educational Attainment, Age Distribution, Ethnic Composition, and Foreign Born figures are based on Santa Clara and San Mateo County data only. Percentages may not add up to 100% due to rounding.

Library, Culture, and Arts Commission Report, Sept 4, 2018
Heather Geddes, Community Librarian

July Statistical Highlights	2018	2017
Total Circulation	54,851	55,603
Adult/Teen Circulation	30,035	30,547
Children's Circulation	24,816	25,056
Total # of Programs	80	91
Total # of Attendees	4266	4075
New Borrowers Registered	228	192
Gate Count	21,378	26,485

Library News

Orion Dam joined the library's staff as a Library Assistant. Orion will be responsible for outreach events, Lego in the Library, and helping our patrons at the reference and account desks.



The library is planning a series of special events for Hispanic Heritage month, which runs September 15 to October 16.

Bilingual Family Storytime - Saturdays at 10:15 a.m.

Mariachi Los Toritos Concert – Tuesday, September 11th 6:30p.m.

Loteria Game Night - Wednesday, September 12th 6:30-7:30 p.m.

Family Concert with Jose-Luis Orozco - Wednesday, September 19th at 3:30 p.m.

DIY Club for Teens & Tweens: Pan Dulce Charms - Wednesday, September 19th 6:30-7:30 p.m.

Bilingual Family Storytime Craft - Saturday, September 22nd at 10:15 a.m.

Dia de Muertos Family Crafts - Wednesday, October 17th 4:00-5:00 p.m.



August Highlights

The month kicked off with Larry Boushey leading 43 patrons on a musical odyssey with an outdoor concert exploring jazz, rock and flamenco with the guitar.

The library successfully hosted our first Human Library event, which was organized by our high school intern Alexis Munson. Eleven members of the public volunteered to speak and 44 people attended the program. The event was very succesful with everyone engaged in meaningful conversation as they shared personal stories of facing adversity.



Yoga was a highlight this summer with various classes for adults, teens and children. Over 200 participants had an opportunity to learn, exercise and meditate. Classes for adults/teens are continuing in September and classes for children are continuing throughout the fall.

Morgan Hill Library Events Calendar

September 2018

2

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 •Bilingual Storytime in English & Spanish (famil 10:15 a.m.
2	3 Library Closed  LABOR DAY	4 •First Tuesday Knit-In 6:30 p.m. •After Dinner Book Club: <i>The Sixth Extinction</i> 7:30 p.m.	5 •Arts & Crafts Buffet 3:30-5:00 p.m.	6 •Toddler Storytime (18m-3y) 10:15 a.m. •Preschool Storytime (3-5y) 11:00 a.m. •ESL Conversation Club 4:00 p.m. •Yoga for Teens & Adults 4:30 p.m.*	7 •Tiny Tot Jamboree (1-2y) 11:00 a.m. •Itty Bitty Jamboree (0-12m) 11:45 a.m. •YogaKids 4:00 p.m	8 •Bilingual Storytime in English & Spanish (famil 10:15 a.m. •Free Practice SAT I or ACT Exam 12:15 p.m.
9	10 •LEGO Club 4:00 p.m. •Zumba! 5:30 p.m. •Make It Monday: Acorn Art 7:00 p.m.* •Drought Tolerant Plants 7:00 p.m.	11 •Mariachi Los Toritos Performance 7:00 p.m.	12 •Reading Buddies 3:00, 3:20, 3:40, 4:00 p.m.* •Lotería Game Night Game: 6:30-7:00 p.m. Craft: 7:00-7:30 p.m.	13 •Toddler Storytime (18m-3y) 10:15 a.m. •Preschool Storytime (3-5y) 11:00 a.m. •ESL Conversation Club 4:00 p.m. •Yoga for Teens & Adults 4:30 p.m.	14 •Tiny Tot Jamboree (1-2y) 11:00 a.m. •Itty Bitty Jamboree (0-12m) 11:45 a.m. •Coding for Kids: Create Mobile Apps & Games 4:30 p.m.*	15 •Bilingual Storytime in English & Spanish (famil 10:15 a.m. •Results Seminar for Practice SAT I /ACT 2:00 p.m.
16	17 •LEGO Club 4:00 p.m. •Zumba! 5:30 p.m. •Free 1-on-1 Appt. with a Nutritionist 7:00-9:00 p.m. •Let's Talk Cannabis 7:00 p.m.	18 •Library Ukulele Society of Morgan Hill 5:00 p.m. •Virtual Lawyers in the Library 6:30 p.m.	19 •Family Concert with José-Luis Orozco 3:30 p.m. •DIY Club for Teen & Tweens: Pan Dulce Charms 6:30-7:30 p.m.*	20 •Toddler Storytime (18m-3y) 10:15 a.m. •Preschool Storytime (3-5y) 11:00 a.m. •ESL Conversation Club 4:00 p.m. •Yoga for Teens & Adults 4:30 p.m.*	21 •Tiny Tot Jamboree (1-2y) 11:00 a.m. •Itty Bitty Jamboree (0-12m) 11:45 a.m. •YogaKids 4:00 p.m	22 •Bilingual Storytime in English & Spanish (famil 10:15 a.m.
23 30	24 •LEGO Club 4:00 p.m. •Zumba! 5:30 p.m. •Guitar Concert 7:00 p.m.	25 •Let's Talk Cannabis: What Teens Need to Know 7:00 p.m.	26 	27 •Toddler Storytime (18m-3y) 10:15 a.m. •Preschool Storytime (3-5y) 11:00 a.m. •ESL Conversation Club 4:00 p.m. •Yoga for Teens & Adults 4:30 p.m.*	28 •Tiny Tot Jamboree (1-2y) 11:00 a.m. •Itty Bitty Jamboree (0-12m) 11:45 a.m.	29 •Bilingual Storytime in English & Spanish (famil 10:15 a.m.

Communication: Morgan Hill Library Report (REPORTS)

***Registration required for marked events.** All programs are FREE and open to the public. Thank you to the Friends of the Morgan Hill Library for sponsoring many of our programs!



@ MorganHillLibrary
Follow us on Facebook!



Packet Pg. 13



September Program Spotlight

Visit our online events calendar at www.sccl.org to view a complete list of descriptions.



Fri 9/7 & 9/21 4:00 p.m.: YogaKids - Join us for yoga classes designed specifically for kids every 1st and 3rd Friday of the month September—December! Along with yoga, each themed class is accompanied by other elements such as music, games, language, math, art, and storytelling. Classes are taught by Nancy Lloyd, a certified YogaKids teacher.

- For kids ages 5-10 years old
- Bring your own mat or use ours
- Comfortable clothing recommended
- Parents welcome to participate!

***Sat 9/8 12:15 p.m.: Free Practice SAT I or ACT Exam** - Do you know where you stand on standardized tests scales? Do you know whether your strength lies in the SAT or ACT? Are your test scores ready to be sent to colleges? If you answered "No" or "Maybe" to any of these questions, register to take a FREE SAT or ACT! Administered tests will be real exams from a previous year. Your test will be graded by a trained professional and your score will be reported to you. Just bring: a pencil and a graphing calculator. Presented by Flex College Prep.

Mon 9/10 7:00 p.m.: Drought Tolerant Trees, Shrubs and Perennials - Now is the time to put permanent plants into your landscape! Create a beautiful yard while conserving water. Many low water use plants not only add color, fragrance and texture to your garden, but also create a healthy habitat for beneficial insects, bees, butterflies, and birds. Learn how to grow and care for them. Presented by UCCE Master Gardener Joan Cloutier.

Library Hours

Monday, Tuesday, Wednesday:
1pm-9pm

Thursday, Friday, Saturday:
10am-6pm

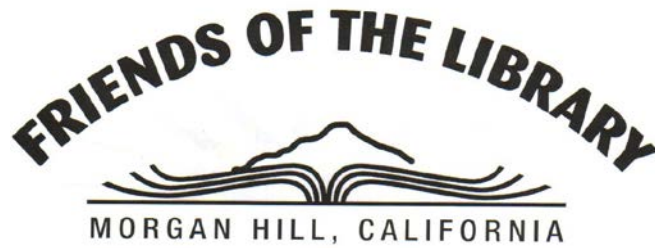
Lobby Service Only

Monday, Tuesday, Wednesday
12pm-1pm

Wed 9/12 6:30 p.m. Lotería Night - Celebrate National Hispanic Heritage month by joining us for a game of Lotería followed by a fun and simple craft! We'll have prizes and lots of fun. The game is played in Spanish, but you don't need to be fluent to play - it's bingo with pictures! Free!

Mon 9/17 7:00 p.m. & Tues 9/25 7:00 p.m.: Let's Talk Cannabis - Join us for a free educational seminar about cannabis. Cannabis is fully legal in California. What does that mean? What is cannabis? What are the benefits and how does it affect the body? Morgan Hill resident, Malisha Kumar, invites you to join her and learn about cannabis, its history and why, here in California, it is now legal.

*Space is limited, register online or at the information desk to save a spot!



Report to the Library, Culture and Arts Commission

September 4, 2018

Teresa Stephenson, President

Friends Activities

- One day at the sorting room



Upcoming events:

- September 11 – Mariachi Los Toritos
- October 6 - Fall Big Book Sale
- December 11 – Four Shillings Short Christmas concert

Morgan Hill Historical Society - What's been going on . . .?

Library Exhibits – First Thurs of each month.



Pop-up exhibits for Aug. and Sept. at the MH Library features the Michael Muscato sketches on display at the Morgan Hill House

Renovations at Villa Mira Monte



The stained glass windows on the second story of the Morgan Hill House have been removed and taken to be reset, fortifications on the northern wall have been completed including molding and roof work will begin shortly.

Annual Community Picnic at VMM



Community Picnic was held at VMM on Aug 12th. Face painting, petting zoo, games and crafts for the children. Of particular interest was a game that helped describe the Pony Express system with children delivering the mail to Coyote, Madrone, Morgan Hill and Gilroy. Fun time was had by all.

Currently on Exhibit – Michael Muscato Sketches of Morgan Hill



Michael Muscato sketches are currently on display in the Hiram Morgan Hill House until Oct. 20th. Prints of the sketches are on sale for \$10. Ea. Or 14 prints for \$100.00.

COMING UP

September 8th – Annual FOUNDER'S DINNER held at the Community Cultural Center.

Now – Oct. 20th – Michael Muscato sketches on display at VMM.

Sept. 29th– 30th – Taste of Morgan Hill – MHHS booth is NW corner Monterey and First St.

KD 9/4/18

DRAFT



Meeting Minutes Library, Culture, and Arts Commission

Paul Lake - Commissioner
Norma Bussing - Commissioner
Daniel Redfield - Commissioner
Katie Khera - Commissioner
Brigitte Crawford - Commissioner
Bob Benich - Commissioner
Poonam Chabra - Commissioner

Tuesday, August 7, 2018 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Paul Lake	Commissioner	Present	
Norma Bussing	Commissioner	Present	
Daniel Redfield	Commissioner	Absent	
Katie Khera	Commissioner	Present	
Brigitte Crawford	Commissioner	Present	
Bob Benich	Commissioner	Present	
Poonam Chabra	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

Minutes Acceptance: Minutes of Aug 7, 2018 7:00 PM (BUSINESS)

PUBLIC COMMENT

None

ADOPTION OF THE AGENDA

Motion Lake, Second Khera, 6-0

REPORTS

1. COUNTY LIBRARY REPORT

Report provided by Nancy Howe, County Librarian.

2. MORGAN HILL LIBRARY REPORT

Report provided by Saralyn Otter, Children's Librarian Supervisor.

3. FRIENDS OF THE MORGAN HILL LIBRARY REPORT

Report provided by Teresa Stephenson, Friends President.

4. MORGAN HILL HISTORICAL SOCIETY REPORT

Report provided by Kathy Devine, Museum Director.

5. CITY OF MORGAN HILL UPDATE REPORT

Report provided by Chris Ghione, Community Services Director.

BUSINESS

6. APPROVE THE JULY 17, 2018 MEETING MINUTES

Recommendation:

Approve Minutes.

Approve minutes.

RESULT:	ACCEPTED [4 TO 0]
MOVER:	Bob Benich, Commissioner
SECONDER:	Katie Khera, Commissioner
AYES:	Bussing, Khera, Benich, Chabra
ABSTAIN:	Lake, Crawford
ABSENT:	Redfield

7. LEADERSHIP MORGAN HILL ART PROJECT UPDATE

Recommendation:

Review proposal for one replacement utility box art concept from Leadership Morgan Hill.

Recommend approval of alternate design by Danielle Derome to replace the art proposed by Patty Curtis and to change the associated words of encouragement from "inspire others" to "inspire change".

RESULT:	ADOPTED [4 TO 0]
MOVER:	Brigitte Crawford, Commissioner
SECONDER:	Katie Khera, Commissioner
AYES:	Lake, Bussing, Khera, Crawford
ABSTAIN:	Benich
ABSENT:	Redfield
RECUSED:	Chabra

8. COMMISSION WORK PLAN

Recommendation:

Provide updates on Work Plan items.

Commission provided updates on the work plan items.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

COMMUNICATIONS



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: September 4, 2018

PREPARED BY: Chris Ghione, Community Services Director

APPROVED BY: Chris Ghione, Community Services Director

UPDATE OF LIBRARY EXPANSION PROJECT

RECOMMENDATION(S)

Receive presentation on the Library Expansion Project value engineering design and provide input on new concept design.

REPORT NARRATIVE:

The Morgan Hill Public Library was completed in August 2007. In 2014, the Friends of the Library commissioned a space needs study to evaluate the current floor plan and a future expansion plan to meet both the current and future needs of the Library. The findings from the space needs study produced an initial conceptual design for the Library Expansion Project.

In August 2016, the City Council awarded a consulting services agreement with Weston Miles Architects (WMA) to further develop the concept design, and to provide design and construction plans for the Library Expansion Project. WMA met on several occasions with representatives from the Santa Clara County Library, other Library stakeholders, and City staff to develop a concept plan for this project.

In April, 2017, City staff and WMA shared the concept plans for the Library Expansion Project with the Library and Cultural Arts Commission (LCAC) and City Council. The recommendations from LCAC were submitted to City Council for approval to proceed with design and construction documents for this project.

The project plans and specifications were completed in April 2018 and the project was advertised for bidding in May 2018. The scope of work for this project includes the following:

- Base Bid - 5,392-square foot addition to the northwest corner (New Children's area and Program Room) along with site work.
- Add Alternate #1 – 1042-square foot addition to the new lobby.
- Add Alternate #2 – Front entry exterior footings and front entry overhang area.
- Add Alternate #3 – Remodeling of existing flex service area and circulation desk.
- Add Alternate #4 – Storm drain retention system.

The bid opening was held on July 17, 2018 and the base bids received are listed below.

	Base Bid	Add Alternate #1	Add Alternate #2	Add Alternate #3	Add Alternate #4
Kent Construction	\$5,526,682	\$667,961	\$67,475	\$139,525	\$64,856
Avila Construction Company	\$5,581,611	\$804,836	\$120,000	\$210,000	\$65,000
Tombleson Incorporated	\$5,932,500	\$962,000	\$63,000	\$250,000	\$50,000

The apparent low bidder, Kent Construction, is approximately \$3,666,499 above the engineer's estimate of \$2,800,000 (includes add alternates). Due to insufficient funds allocated for this project, the project bids were rejected.

Over the past month, staff, Library representatives, and Weston Miles collaborated to value engineer the Library Expansion Project to meet project budget.

The updated project scope includes a 2,793 square foot expansion and includes the following:

Program Room

- 1,500 square foot open space plus:
 - Counter and sink
 - Storage areas
 - Projector and AV setup
 - Door to main library area
 - Double sliding door to new Children's Activity Area

Children's Activity Area

- 923 square feet plus:
 - Book stacks
 - Double Sliding Door to new Program Room

PRIOR COMMISSION ACTIONS:

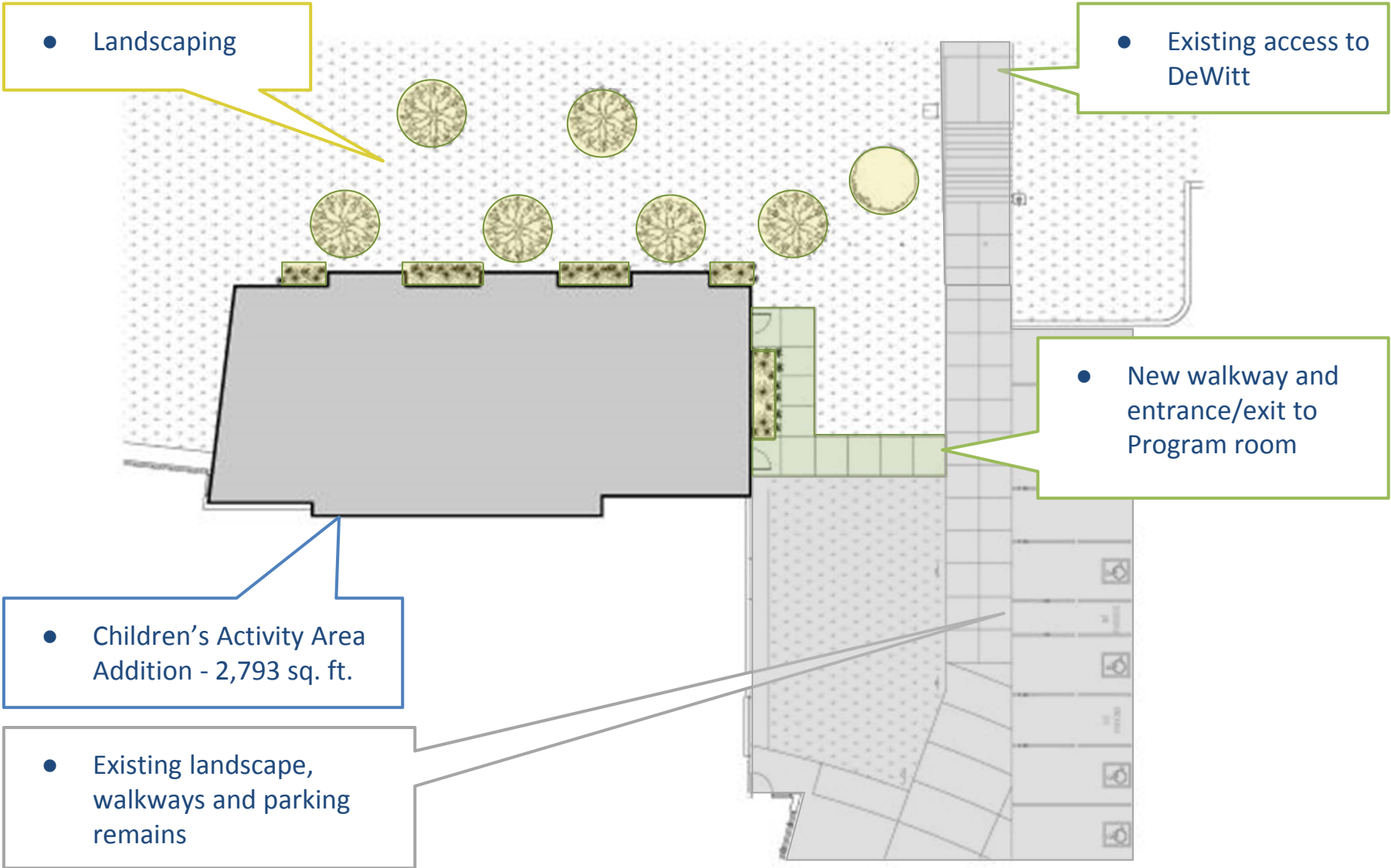
April 4, 2017 – Library Expansion Concept Design Review

FISCAL AND RESOURCE IMPACT:

There is no direct fiscal impact related to the recommended Commission action.

LINKS/ATTACHMENTS:

1. Updated Library Expansion 8-30-18
2. Library Presentation



PROPOSED SITE DESIGN - CHILDREN'S
ACTIVITY ADDITION ONLY

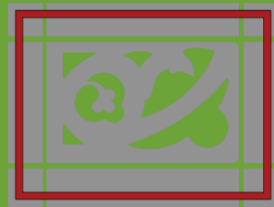


LIBRARY EXPANSION PROJECT UPDATE



LIBRARY EXPANSION UPDATE

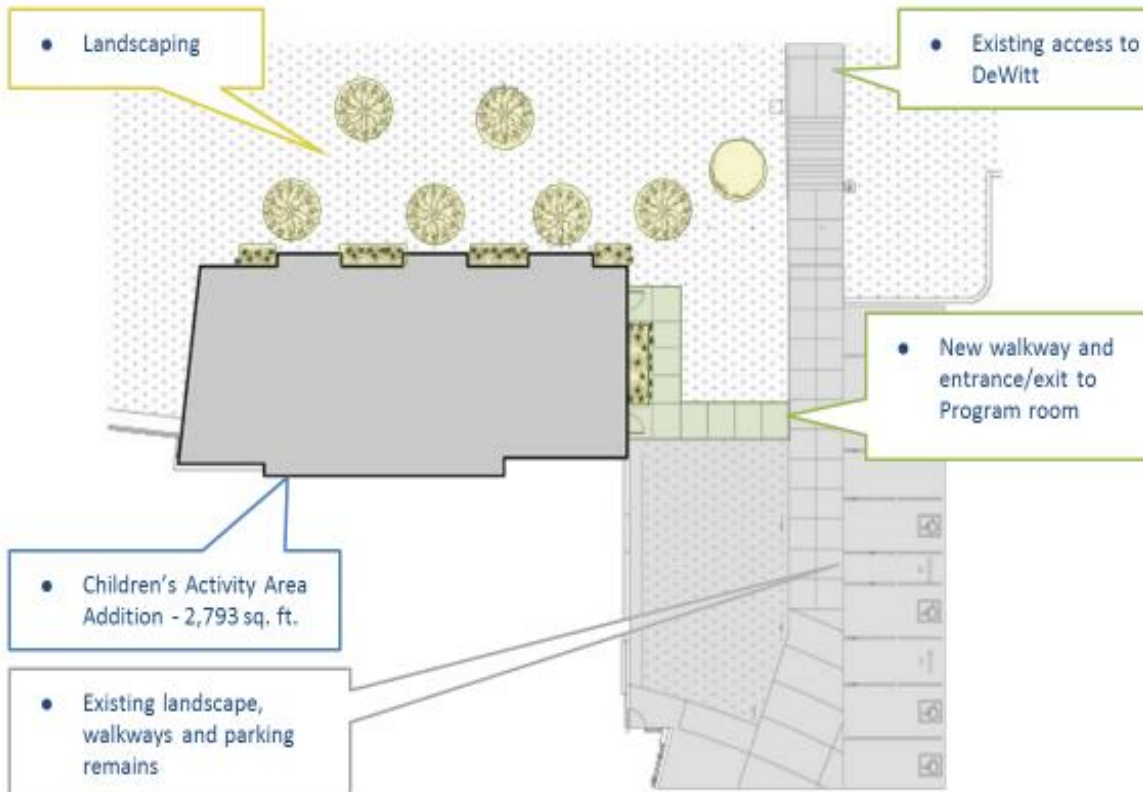
- Project bid opening held on July 17, 2018.
- Low Bidder was over 3.6 million over project budget.
- Value Engineering



WESTON MILES
ARCHITECTS



CITY OF MORGAN HILL



PROPOSED SITE DESIGN - CHILDREN'S
ACTIVITY ADDITION ONLY

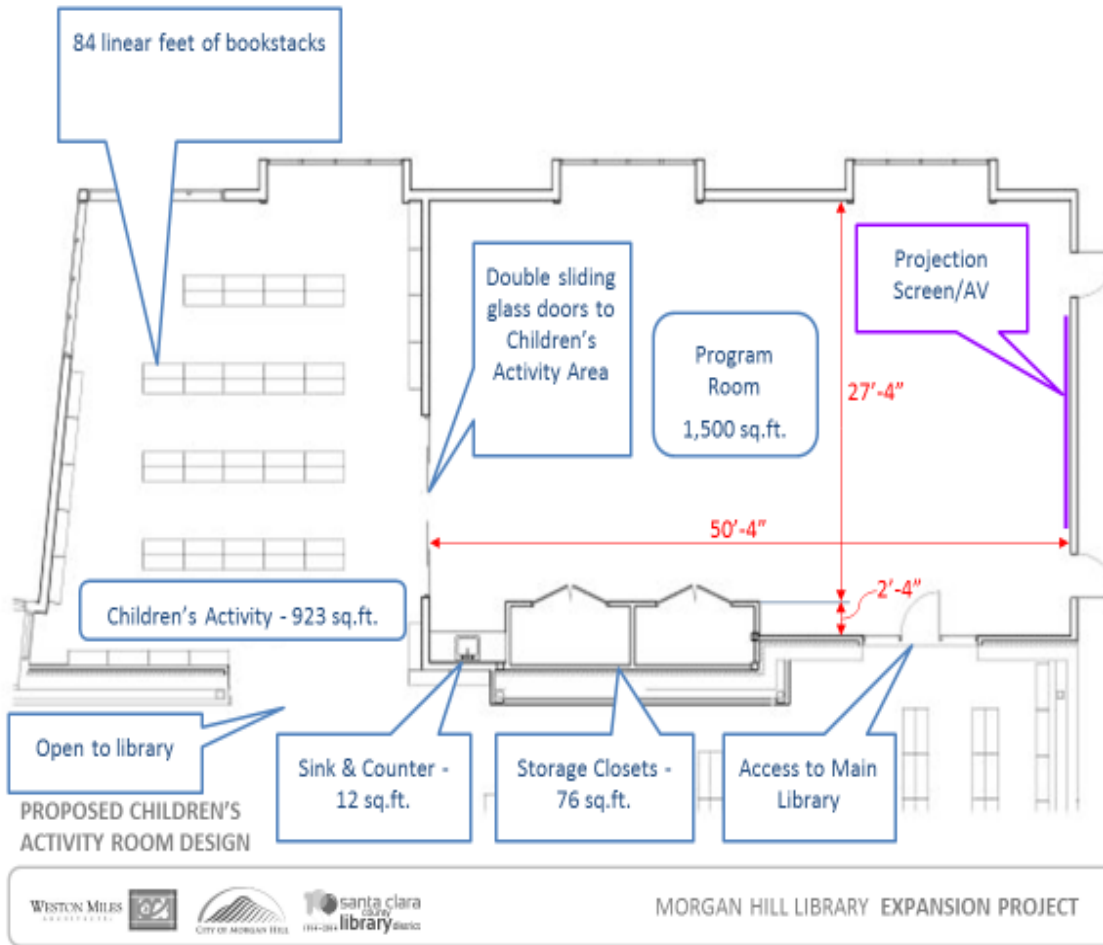


PROPOSED CHILDREN'S
ACTIVITY ROOM DESIGN

WESTON MILLS
ARCHITECTS



MORGAN HILL LIBRARY EXPANSION PROJECT





LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: September 4, 2018

PREPARED BY: Chris Ghione, Community Services Director
APPROVED BY: Chris Ghione, Community Services Director

COMMISSION WORK PLAN

RECOMMENDATION(S)

Provide updates on Work Plan items.

REPORT NARRATIVE:

The Commission Work Plan was approved by the City Council on July 18, 2018. Commissioners may use this opportunity to provide updates on items on the Work Plan.

LINKS/ATTACHMENTS:

1. LCAC 2018-2019 Workplan Draft 7.17.18

Library, Culture & Arts Commission
FY 2018-19 Work Plan
City Council Approved: 7.18.18

Overall Mission: To assist the City Council in accomplishing its goals by fostering an environment conducive to and supportive of the arts, culture, and life-long learning in Morgan Hill, working with existing community groups to promote resources, and facilitate partnerships.

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Community Outreach	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness Community Engagement and Messaging	CS Director (minimal) CS Coordinator (minimal) Program Administrator (minimal)	(1) Participate with other groups to support community outreach and support arts and culture in the community (including Valle del Sur, El Toro Arts, SV Creates) (Chabra/Bussing) (2) Explore development of a calendar relating to library, culture and arts events (Khera) (3) Review opportunities to fund local public access cable television (Benich)
Permanent and Proposed Public Art	Supporting our Youth, Seniors and Entire Community Preserving Our Cultural Heritage	CS Director (minimal) CS Supervisor (minimal) CS Coordinator (minimal) Maintenance Coordinator (minimal)	(1) Partner with local Artists to display their work. Review the possibility of implementing a utility box art program or other programs (doors, walls, etc.) (Bussing/Khera) (2) Form subcommittees as needed to support specific art requests that come forward (All) (3) Review opportunities for funding public art and performing arts in the future (Redfield) (4) Review art inventory and maintenance per Commission Policy (Benich) (5) Explore the options and feasibility of creating an artist registry (Bussing/Chabra)

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Art and Culture Events	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	CS Director (minimal) CS Coordinator (minimal) CS Supervisor (minimal)	(1) Facilitate the Art a la Carte event and look to include incorporate culture and music into the event (Lake is the lead/all members will support) (2) Explore opportunity to partner with artists on a children's art show (Khera/Chabra) (3) Explore partnership opportunities for the City supporting performing arts with South Valley Civic Theater (Lake/Khera)
Library Outreach and Support	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	Library Staff (moderate) Senior Project Manager (significant)	(1) Support Library outreach, including possible pop-up locations (Chabra/Lake) (2) Coordinate Commissioner's Corner in Library to provide book recommendations (Khera) (3) Support the Library Expansion Project (All) (a) Provide specific project support as requested by Library (Benich) (4) Participate in annual Library Commissioners Forum (All) (5) Support incorporation of Children's art into the Library (Lake/Chabra)
Support of Historical Resources	Preserving our Cultural Heritage	CS Director (moderate) CS Srvs Coordinator (moderate)	(1) Coordinate with the Morgan Hill Historical Society to support of Villa Mira Monte partnership (Bussing/Crawford)

Staff Resources Required:

0-50 hours: Minimal; 51-100 hours: Moderate; 100+ hours: Significant