CITY OF MORGAN HILL

Regular Meeting Agenda

Library, Culture, and Arts Commission

Paul Lake - Commissioner
Norma Bussing - Commissioner
Daniel Redfield - Commissioner
Katie Khera - Commissioner
Brigitte Crawford - Commissioner
Bob Benich - Commissioner
Poonam Chabra - Commissioner

Tuesday, July 17, 2018 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the City Council concerning any item within the Morgan Hill City Council's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADOPTION OF THE AGENDA

REPORTS

1. **COUNTY LIBRARY REPORT**
2. **MORGAN HILL LIBRARY REPORT**
3. **FRIENDS OF THE MORGAN HILL LIBRARY REPORT**
4. **MORGAN HILL HISTORICAL SOCIETY REPORT**
5. **CITY OF MORGAN HILL REPORT**

BUSINESS

6. **APPROVE THE MAY 1, 2018 MEETING MINUTES**

   Recommendation:

   Approve Minutes.

7. **WORK PLAN FINALIZATION**

   Recommendation:

   Finalize Draft Fiscal Year 2018-19 Work Plan for submission to the City Council.

8. **TEMPORARY ART EXHIBIT APPOINTMENTS**

   Recommendation:

   Appoint one Commissioner to the Temporary Art Exhibits Panel to work with on coordination of temporary art exhibits at City Facilities.

9. **TARA ROMERO FUNDRAISING UPDATE**

   Recommendation:

   Discuss the fundraising efforts for the Tara Romero Sculpture "Never Forgotten."

10. **LEADERSHIP MORGAN HILL ART PROJECT UPDATE**

    Recommendation:

    Review Leadership Morgan Hill Utility Box Art Proposals.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

COMMUNICATIONS

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

santa clara county library district

July 2018
Commission Report
Nancy Howe, County Librarian

Say Hello to Go Go Biblio

Take a bookmobile, make it electric, then shrink it down to adorable size and you have the new Go Go Biblio. Santa Clara County Library District will have four Go Go Biblio mini mobile libraries arriving in late July. They are 'fun sized' electric vehicles designed to bring the library out to farmer's markets, events, schools, senior centers, recreation centers and so much more. Because they are electric vehicles filled with books, movies, music and more, we like to say they're Powered by Imagination.

Cupertino, Los Altos/Woodland and Saratoga will have their own Go Go Biblios thanks to funding provided by the Friends of the Cupertino Library, Los Altos Library Endowment and Friends of the Saratoga Libraries respectively. A fourth vehicle will be available to rotate between the other libraries. This is a great opportunity for SCCLD to take advantage of outreach opportunities within the community.

When you see one in your neighborhood, at the library or at a local event, be sure to come by and say "Hello Go Go Biblio!"

Summer Reading - Mid Point Check in

We're halfway through Summer Reading with almost 20,000 enrolled (3/4 of our goal) and over 33,000 books logged to date (1/3 of our community reading goal of 100,000 books). With one more month to go, and most patrons logging their books toward the end of the program, we're confident we're on track to meet our Summer Reading goals.

There's still time to participate if you haven't yet registered or logged your books. Register, read at least 5 books and log them for a chance to win prizes from the SF 49ers, Tech Museum, Gilroy Gardens, Happy Hollow & Zoo, Monster Jam, Bounce-a-Rama and more. Remember, all reading is good reading!

Library Ballot Measures Under Discussion

Campbell Library and Los Altos Library could be in for a renovation and/or new library if their City Councils vote to put a measure on the November ballot. Campbell City Manager, working with Godbe Research, conducted a survey in March 2018 gauging resident support to update the Campbell Library and Police Department. Based on the survey results, City Council is discussing a $50 million bond measure for this purpose. The details are still under discussion as to what would be included and the split between the two facilities. The next City Council meeting where it will be discussed will be held Tue, July 17.

The North County Library Association has established a Library Renovation Task Force with representatives from NCLA, LALE, Friends of the Los Altos Library and the Los Altos City Manager in support of a new Los Altos Library. They have updated the 2008 needs assessment report, as well as worked with Group 4 to identify the space requirements and estimated cost. A survey was developed in cooperation with Godbe research and the Los Altos City Manager to test resident support for a 40,000 sq ft new Los Altos Library. The survey, which went into the market the week of June 25, will test multiple funding levels including $35 million, $45 million and $55 million as well as support for a parcel tax or a bond measure. The results will be shared with the Library Renovation Task Force on July 11 and based on the results, a measure could be proposed to the Los Altos City Council to go onto the November 2018 ballot.

ESL Classes Coming in August

Did you know that 37% of Santa Clara County's population are foreign born? We live in a diverse county, rich in various cultures. In support of our community, starting in August, we will offer free adult English as a Second Language (ESL) classes at Milpitas and Gilroy Libraries on weeknights. Classes will be offered on Mondays and Wednesdays, from August 6 to December 19. The Milpitas Library class will start at 6pm and end at 8pm, while the Gilroy Library will take place from 6:30 until 8:30 pm.

ESL instruction can help patrons improve their listening, speaking, pronunciation, reading, and writing skills at home and at work. The ESL classes are designed to help patrons increase their vocabulary, learn common English phrases, learn about American culture, and meet new people. Sign ups will be taken at the Milpitas and Gilroy reference desks.

Library Trends:

San Diego Public Library is the first California library system to eliminate overdue library fees. It has been an ongoing discussion amongst many library systems nationwide with more and more libraries interested in doing away with overdue fees. The big questions include: Are overdue fines necessary? Do they modify behavior to encourage patrons to return their materials on time? Do the benefits of having overdue fees outweigh the drawbacks? San Diego Public Library and the San Diego City Council made the decision to eliminate overdue library fees for all ages with the change effective as of July 1, 2018.

santa clara county library district

Wave goodbye to overdue fees at the San Diego Public Library

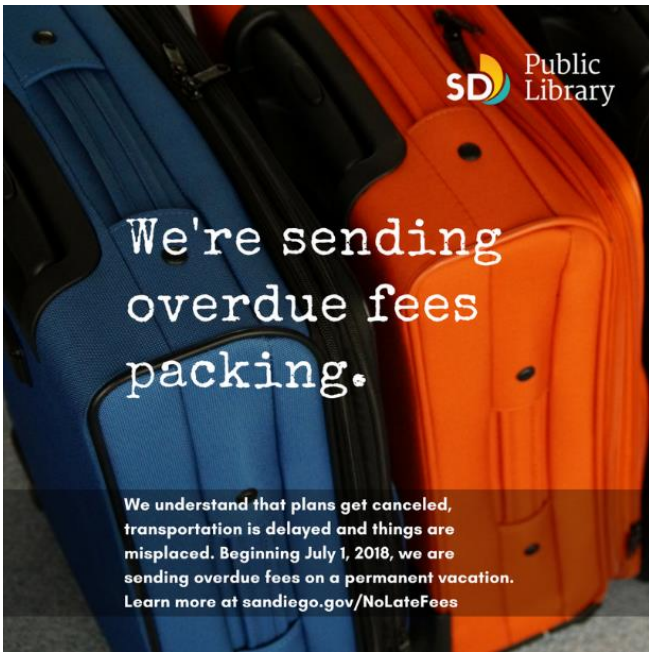
Posted: Jun 29, 2018 9:35 AM PDTUpdated: Jun 29, 2018 11:50 AM PDT

SAN DIEGO (NEWS 8) - Good news for people who constantly return library books late.

Beginning July 1st, the San Diego Public Library will no longer charge a daily fee for items returned past their due date. The new policy will allow staff to use its time and resources much more efficiently.

The library collects $675,000 in fees each year, but spends over $1 million to collect them.

The library expects the new policy to improve access to low-income communities where, according to an analysis by the City of San Diego, over 40% of library cardholders can't check out materials because of late fees.



The new Library Fine Policy is as follows:
- 1 day after the item is due, materials are considered late. If you have an overdue item, your library card will be blocked and you will not be able to check-out any additional items. You are still able to use the library and renew other materials you have checked out.

- 7 days after the item is due, the library will send you an email alerting you that your library materials are overdue and must be returned or renewed.

- 14 days after the item is due, the library will email you a second reminder to return or renew your items.

- 30 days after the item is due, the library will consider the items lost and email you an invoice for the cost of the overdue item, applicable service fees, and your library card will be barred, preventing you from renewing or checking out items.

- 60 days after the item is due, the debt will be transferred to the City Treasurer. Your library card will be barred until the library is notified by the City Treasurer that the fine has been paid.

Library, Culture, and Arts Commission Report, July 17, 2018
Heather Geddes, Community Librarian

June Statistical Highlights	2018	2017
Total Circulation	55,016	55,893
Adult/Teen Circulation	30,117	30,022
Children's Circulation	24,899	25,871
Total # of Programs	83	84
Total # of Attendees	4702	4296
New Borrowers Registered	273	246
Gate Count	22,934	26,485
Outreach Events	26	9
Outreach Attendees	1014	998

Library News

The bid deadline for the library's expansion project was extended, bids from contractors were due today 7/17 at 2:30pm. We are still hoping to begin the project early this fall.

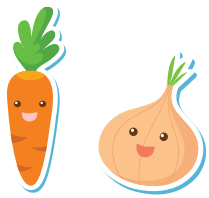
The library is planning to host a Human Library event Thursday August 9th, 6:30-8pm. This event is an opportunity for community members to "check out" a real person, rather than a book, and learn more about that person's story and life experiences. The hope is that through face-to-face conversations people can gain empathy and understanding for someone whose life experiences may be different than their own.

June Highlights

The library hosted an employee appreciation event in June, experssing our appreciation for the amazing work done by our team to provide services to Morgan Hill. Jeff Grubb, our Supervising Librarian of Adult & Teen Services, was recognized for 15 years of service and Gail Dominguez, Extra Help Page, was recognized for 5 years of service. Jeff Binchus was recognized as Morgan Hill's employee of the year for the work he has done with volunteers, Pages, Lunch in the Library, and the district wide staff day.

Summer Reading Programs for adults and children have been very busy. Our Touch-A-Truck program had 451 participants who got a close up look at the library bookmobile, a firetruck, police car, and construction vehicles. Our cultural programs were also big hits with 108 people attending our Irish Step Dance program and 145 people attending our Loteria & Mariachi evening.

Lunch at the Library is going strong with 1962 meals served to children and parents in the month of June. Library staff have also been promoting physical fitness through the use of giant outdoor games.



DRAFT

CITY OF MORGAN HILL

Meeting Minutes
Library, Culture, and Arts Commission

Paul Lake	-	*Commissioner*
Norma Bussing	-	*Commissioner*
Maria Antunes	-	*Commissioner*
Daniel Redfield	-	*Commissioner*
Katie Khera	-	*Commissioner*
Brigitte Crawford	-	*Commissioner*
Bob Benich	-	*Commissioner*

Tuesday, May 1, 2018 7:00 pm

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Paul Lake	Commissioner	Present	
Norma Bussing	Commissioner	Present	
Maria Antunes	Commissioner	Absent	
Daniel Redfield	Commissioner	Present	
Katie Khera	Commissioner	Present	
Brigitte Crawford	Commissioner	Absent	
Bob Benich	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None.

ADOPTION OF THE AGENDA

Motion Redfield, Second Lake, Vote 5-0.

REPORTS

1. COUNTY LIBRARY REPORT

Report by Finance and Administrative Services Director

2. MORGAN HILL LIBRARY REPORT

Report provided by Community Librarian.

3. FRIENDS OF THE MORGAN HILL LIBRARY REPORT

Report provided by President.

4. MORGAN HILL HISTORICAL SOCIETY REPORT

Report provided by Museum Director.

5. CITY OF MORGAN HILL UPDATE

Report provided by Community Services Director.

BUSINESS

6. APPROVE THE APRIL 3, 2018 MEETING MINUTES

Recommendation:

Approve Minutes.

Motion to approve minutes as corrected, by Commissioner Benich.

RESULT:	**ACCEPTED AS AMENDED [4 TO 0]**
MOVER:	Katie Khera, Commissioner
SECONDER:	Paul Lake, Commissioner
AYES:	Lake, Bussing, Redfield, Khera
ABSTAIN:	Benich
ABSENT:	Antunes, Crawford

7. SV CREATES PRESENTATION

Recommendation:

Receive presentation from SV Creates.

Received Report from Alexandra Urbanski.

8. WORK PLAN UPDATES AND DEVELOPMENT

Recommendation:

Work on development of 2018-19 Work Plan.

Provided direction on draft Work Plan.

9. TARA ROMERO FUNDRAISING UPDATE

Recommendation:

Discuss the fundraising efforts for the Tara Romero Sculpture "Never Forgotten."

Received update.

10. ART A LA CARTE DEBRIEF

Recommendation:

Debrief on Art a la Carte event.

Discussed the event, including the following debrief items:
- Book April 29, 2019 (look at date, but put on hold for now with the CCC)
- Many youth went from the Youth Triathlon at the Aquatics Center to the event.
- We need a drink truck for next year.
- Open Mic time was an idea.
- Need to work on sound system improvements.
- No second welcome table needed for next year.
- Maybe provide tables for vendors next year (pros and cons to this)
- Commission should look to track number of attendees better next year. Possibly use clickers.
- Establish a Facebook event.
- Develop a sponsor banner.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

CITY OF MORGAN HILL

LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT
MEETING DATE: July 17, 2018

PREPARED BY: Chris Ghione, Community Services Director
APPROVED BY: Chris Ghione, Community Services Director

WORK PLAN FINALIZATION

RECOMMENDATION(S)
Finalize Draft Fiscal Year 2018-19 Work Plan for submission to the City Council.

REPORT NARRATIVE:
The Commission develops a Work Plan each fiscal year (July-June). In May, the Commission gave direction on updating the Library, Culture and Arts Commission Work Plan for Fiscal Year 2018/19. A draft Work Plan is included for review and finalization.

If approved by the Commission, the plan will be forwarded for review by the City Council on July 18, 2018. It is recommended that at least one Commissioner attend the Council meeting to respond to questions on the Work Plan, should the Council have any.

LINKS/ATTACHMENTS:
1. LCAC 2018-2019 Workplan Draft

Library, Culture & Arts Commission

FY 2018-19 Work Plan

City Council Approved: DRAFT

Overall Mission: To assist the City Council in accomplishing its goals by fostering an environment conducive to and supportive of the arts, culture, and life-long learning in Morgan Hill, working with existing community groups to promote resources, and facilitate partnerships.

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Community Outreach	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness Community Engagement and Messaging	CS Director (minimal) CS Coordinator (minimal) Program Administrator (minimal)	(1) Participate with other groups to support community outreach and support arts and culture in the community (including Valle del Sur, El Toro Arts, SV Creates) (Paul/Bussing) (2) Explore development of a calendar relating to library, culture, arts events (Khera) (3) Review opportunities to fund local public access cable television (Benich)
Permanent and Proposed Public Art	Supporting our Youth, Seniors and Entire Community Preserving Our Cultural Heritage	CS Director (minimal) CS Supervisor (minimal) CS Coordinator (minimal) Maintenance Coordinator (minimal)	(1) Partner with local Artists to display their work. Review the possibility of implementing a utility box art program or other programs (doors, walls, etc.) (Bussing/Khera) (2) Form subcommittees as needed to support specific art requests that come forward (All) (3) Review opportunities for funding Public Art and Performing Arts in the Future (Paul) (4) Support the Bike Rack Artwork selection. (Crawford/Bussing) (5) Develop Tarantula branding and promotion. (Crawford/Paul/Khera) (6) Review art inventory and maintenance per Commission Policy. (Benich) (7) Explore the options and feasibility of creating an artist registry (_____)

Attachment: LCAC 2018-2019 Workplan Draft (1828 : Work Plan Finalization)

Project Area	City Council Goal Supported	Staff Resources Required	Specific Task / Commissioners Assigned
Art and Culture Events	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	CS Director (minimal) CS Coordinator (minimal) CS Supervisor (minimal)	(1) Facilitate the Art a la Carte event and look to include incorporate culture and music into the event. (Lake is the lead/all members will support) (2) Explore opportunity to partner with artists on a children's art show. (Paul) (3) Explore partnership opportunities for the City supporting performing arts with South Valley Civic Theater. (Lake/Khera)
Library Outreach and Support	Supporting our Youth, Seniors and Entire Community Enhancing Diversity and Inclusiveness	Library Staff (moderate) Senior Project Manager (significant)	(1) Support Library Outreach, including possible pop-up locations (Lake/Paul) (2) Coordinate Commissioner's Corner in Library to provide book recommendations (Khera) (3) Support the Library Expansion Project (a) Continue to support Library Expansion as needed by the Library (_____) (c) Participate in the Library design process making recommendations to the City Council (All) (4) Participate in annual Library Commissioners Forum (All) (5) Support incorporation of Children's art into the Library (Lake/Paul)
Support of Historical Resources	Preserving our Cultural Heritage	CS Director (moderate) CS Srvs Coordinator (moderate)	(1) Coordinate with the Morgan Hill Historical Society to define LCAC support of Villa Mira Monte partnership. (Bussing/Crawford)

Staff Resources Required:
0-50 hours: Minimal; 51-100 hours: Moderate; 100+ hours: Significant

Attachment: LCAC 2018-2019 Workplan Draft (1828 : Work Plan Finalization)

CITY OF MORGAN HILL

LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT
MEETING DATE: July 17, 2018

PREPARED BY: Chris Ghione, Community Services Director
APPROVED BY: Chris Ghione, Community Services Director

TEMPORARY ART EXHIBIT APPOINTMENTS

RECOMMENDATION(S)
Appoint one Commissioner to the Temporary Art Exhibits Panel to work with on coordination of temporary art exhibits at City Facilities.

REPORT NARRATIVE:
The Library, Culture and Arts Commission's Council approved policy on temporary art exhibits requires that a commissioner serve on a review panel made up of one commissioner, a City staff member and a representative from a local arts group. Currently there are rotating temporary art exhibits at both the Community and Cultural Center and the Centennial Recreation Center.

The Commission makes this appointment each year in June. For the last year Commissioner Bussing served in this role. In past years, Amy Whelan, as a representative of the El Toro Arts Foundation has coordinated all the exhibits. Amy has recently let City staff know she will no longer be able to continue on in this role. Since Amy took on the majority of the work associated with the program, the Commission now has two options:

1) Have a volunteer from the Commission take on the work formerly done by Amy Whelan in a volunteer capacity. Since the work will require training, this option will only be beneficial if the volunteer commits to the effort for 3-5 years.

2) City staff will take on coordinating the exhibits with input from the selected Commissioner serving on the committee.

At the previous Library, Culture and Arts Commission Meeting, commissioners had requested additional information on option 1. Amy Whelan has provided detailed information via email (Attachment 1) but is unable to attend a meeting in person.

The committee is currently lacking a representative from a local arts organization, and when a volunteer comes forward, a recommendation of appointment for that role will be brought to the Commission. It is recommended that Commissioners actively look for an representative to fill this role.

LINKS/ATTACHMENTS:

1. Temporary Art Exhibits Policy
2. Amy Whelan Emails
3. Artist Agreement 2018

CITY OF MORGAN HILL
LIBRARY, CULTURE AND ARTS COMMISSION
POLICIES AND PROCEDURES

LCAC-08-03

SUBJECT: **TEMPORARY ART EXHIBITS AT CITY FACILITIES**

APPROVED BY CITY COUNCIL DATE: **October 16, 2008**

In an effort to promote art by providing opportunities for local artists to display their work, the City encourages the use of City facilities for temporary art exhibits.

A. Definition of Temporary Public Art

Temporary public art is that which is displayed for two weeks and less than one year in open and freely accessible areas designated as a public area, lobbies and public assembly areas of City property, or on non-City property if the work is installed or financed, either wholly or in part, with City funds or grants procured by the City.

B. Art Exhibit Panel

The Art Exhibit Panel (AEP) shall be made up of a member of the Library, Culture and Arts Commission (LCAC), a member of a community art organization, and a City staff member. The LCAC member and the community art organization member shall be selected by the LCAC and reviewed annually. The City staff member shall be designated by the City Manager.

C. Exhibit Scheduling

An annual art exhibit schedule will be established by the AEP. Exhibits will be scheduled for approximately six (6) to eight (8) weeks. The exhibit schedule, or the duration of a particular exhibit, may be changed at the discretion of the AEP. In the event that there are more requests for exhibit space than can be accommodated in the exhibit calendar, a wait list will be established. Priority will be given to Exhibitors/Artists who have not exhibited before and to Morgan Hill residents.

D. Exhibit Selection Criteria

1. Individual or Group Proposals: individuals may submit a proposal for a one-person exhibit or two or more artists may submit a proposal for a group show. Collaborative exhibits are encouraged.
2. Open Competition: All artists are welcome to propose works that meet the exhibition criteria. Exhibitions by students are encouraged.
3. Exhibit-specific criteria may be established by the AEP for a particular exhibit.

E. Art Selection Criteria

All artists interested in exhibiting must have the artwork approved by the AEP. The decision of the AEP is final. The AEP will jury all proposed artwork using the following criteria:

1. Artist must submit photographs of the art they wish to exhibit.
2. Artistic integrity and a high quality of aesthetic experience will be the primary considerations in the selection of art for exhibits.
4. Artwork exhibited shall be suitable for display to a diverse audience that includes facility customers, employees, and the general public of all ages.

Attachment: Temporary Art Exhibits Policy (1851 : Temporary Art Exhibit Appointments)

5. Artwork exhibited shall be suitable in scale, materials, and form for its surroundings.
6. Artwork exhibited shall not pose a threat to public safety.

F. Installation and Removal

1. Installation and removal of art work will be the responsibility of the Exhibitor/Artist.
2. Art exhibit installation guidelines for the specific City facility will be provided to the Exhibitor/Artist prior to the installation of artwork. These guidelines will be followed by the Exhbitor/Artist.
3. Date and time of installation and removal will be determined by the AEP and agreed upon by the Exhibitor/Artist.
4. Exhibitor/Artist must provide printed or typed identifying labels approximately 3x5 that include the name of the artist, the name of the artwork, and the medium. If the art is for sale, the price may also be included on the label.
5. The AEP makes no representation to and assumes no liability for the suitability of the frame for the art work, the method or means of framing, or the appropriateness of the framing for hanging or extended display.

G. Exhibitor/Artist Responsibilities

1. All exhibitors will sign an Art Exhibition Agreement that includes the exhibition site, term of the exhibit, declared value of all exhibited work, promotional responsibilities, sales commissions, installation and removal requirements, waiver of liability, and indemnification before installation can begin.
2. Exhibiting artists will be asked to submit a written artist biography to the assigned City staff member of the AEP six (6) weeks prior to the exhibit date. This information may be used by the City for publicity purposes.
3. Exhibits are not intended as a means for commercial sales. However, if the artist provides a price list and contact information with the exhibiting facility, staff will attempt to provide that information to interested parties upon request. Should a sale of art result from an exhibit at a City facility, the Exhibitor/Artist will be charged a 10% commission which will be deposited in the Community Culture & Art Fund.
4. Exhibitors/Artists are encouraged to promote their exhibit through the use of printed materials and an artist reception at the hosting facility. Exhibitors/artists assume all responsibility, including financial, for the self-promotion of their exhibit. All advertising must be approved by the City staff member of the AEP.
5. Exhibitors/Artists will have the primary responsibility for the installation and removal of their respective exhibit/artwork.

H. AEP Responsibilities

In addition to those responsibilities listed above, the AEP will:

1. Promote the art exhibits in general and may promote specific art exhibits in City publications and website when possible.
2. Schedule an artist's reception, if requested, at the hosting facility. The City will provide space at the facility at no cost to the Exhibitor/Artist.
3. Assist with the installation and removal of artwork whenever possible.

This policy shall remain in effect until modified or revoked by the City Council.

Attachment: Temporary Art Exhibits Policy (1851 : Temporary Art Exhibit Appointments)

From: Chris Ghione
To: Chris Ghione
Subject: FW: Art Exhibits
Date: Monday, July 2, 2018 12:44:42 PM

Hi Everyone – the process is pretty straight forward:

1. CCC usually tells me when the rec guide printing deadline is, I work within that time frame;
2. In Aug I reach out to all the artists from the past three years (contacts off the excel calendars) via email with a "save the date" about the formal "call for artists" scheduled date. Email sample attached. I send out a save the date notice so that everyone has time to prepare to be around and respond quickly when the call for artists goes out. By telling everyone of the formal call for artist date, it gives everyone a more equal chance to respond because the CCC in particular usually fills up within the same day. If a group's rep is out on vacation, or something, the whole group misses out. By sending the save the date, it gives everyone time to get a person in place if the contacts need to change by the time I send out the call for artists. CRC takes longer to fill, more on that later. I make a point to go back three years because some artists may not get a time slot one year, need to take a year off, etc., but are interested in showing again.
3. A week after the save the date I send out the formal call for artists via email, sample attached. The email makes it clear that it is a first come first serve response requirement. I stick to that for everyone. For example, a group like VDS, as large as it is, knows to have someone on hand on the day the call for artists goes out. They get their first choice because they know to respond so quickly, not because I hold any spaces. When someone has asked for space ahead of the call for artist date, I politely decline and let them know that they have to respond to the group notice. They may not like it, but they get it. I strongly recommend you use this same wording in both emails. It has evolved over the years to now cover all typical questions and make the booking process for the person handling it as streamlined as possible. The text includes general info for new artists, as well as reminder info for returning groups, who may have new officers in charge of the booking process.
4. You should expect several responses in one day and the responses should be clear, which means they follow the instructions that were given in the call for artist email. The time stamp on the email responses matters, that is what I go by. Within about a week I have the draft calendar done, send it over to the CCC and CRC. The exact dates in the calendar are not yet set, just the general month. We work on date specifics once the general months are worked out. After all the responses, CCC may have one month open, usually January. CRC takes more effort to fill, I usually send out another call for artists as a reminder about the open slots. CRC slots are generally longer because fewer groups/people request the building. The glass cases at the CCC have also been tough to fill this past year. I think it is worthwhile to do a more public call for artists for the cases specifically to find new people. If the cases are empty I usually end up finding at least someone to fill in for a few months at a time.
5. If there are any holes in the calendar, another reminder is simply sent out again.
6. I do try to have a couple new artists per building per year, some years that is easier to do than others.

Let me know of any questions, thanks - Amy

Attachment: Amy Whelan Emails (1851 : Temporary Art Exhibit Appointments)

From: Amy Whelan MHCF <amy.whelan@morganhillcf.org>
Sent: Tuesday, August 29, 2017 10:44 AM
To: amy.whelan@morganhillcf.org
Subject: Save The Date! Sept 8 Exhibit Booking Space 2018, CCC and CRC

Dear Morgan Hill & Community Artists:

On Friday, Sept 8, in the morning I will send out an email to the arts community opening up the booking for free exhibit space at the Morgan Hill Community and Cultural Center (CCC) and the Centennial Recreation Center (CRC) in 2018. I am letting you know ahead of time when the booking will open so everyone has a fair chance at the space available. Because the space fills so quickly, some groups/individuals are shut out simply because they miss the email by a day or two. It is always first come first serve and demand is high, especially for the CCC.

Please wait until the Sept 8 booking email to let me know about the 2018 dates you are interested in filling. The Sept 8 email will specify the available time slots from which to choose, plus other general info about exhibits. The spaces I am booking are the CCC walls, the CCC glass cases, and CRC walls. I will make all the 2018 bookings on a first come, first serve basis ***after*** the Sept 8 email is sent out. Thanks for your patience and understanding. I am happy to see so much interest in displaying our local artists and hope we can accommodate as many artists as possible. Thanks – Amy

Amy Whelan

From: Amy Whelan MHCF <amy.whelan@morganhillcf.org>
Sent: Friday, September 8, 2017 6:32 AM
To: pres@morganhillphotographyclub.org; Susan Brazelton <brzltn@garlic.com>; 'Ramona Fusco' <fuscofarm@verizon.net>; lsaiki@aol.com; Wiseguyart@aol.com; 'Karen Hegglin' <karenhegglin@verizon.net>; 'KAREN HEGGLIN' <karensartzone@gmail.com>; 'sheri chakamian' <sherichakamian@yahoo.com>; 'Georgesse Gomez' <georgesse_gomez@sbcglobal.net>; 'Sergio Perez' <sperez620@yahoo.com>; 'Trude Janssen' <trudejanssen@hotmail.com>; 'Melanie Nazareth' <mnazareth555@gmail.com>; 'Pamala Meador' <pamala@duovu.com>; 'Janie Knopf' <janieknopf1620@gmail.com>; 'Martin Nunez' <m8nunez@gmail.com>; albertmunozphotography@gmail.com; bboatting@yahoo.com; 'Mitsi's Combined Email' <mitsishine77@gmail.com>; 'Noella Vigeant' <noellavigeant@gmail.com>; hillermh@wildblue.net; 'J and P Irwin' <clanirwin@hotmail.com>; 'Krossleach' <krossleach@aol.com>; 'Kuehn, Jerri' <creationsjk@earthlink.net>; 'Cherie Knopf' <cknopf@us.ibm.com>; 'Irene Irene Art' <pgsstudiomail@gmail.com>; 'Wendy Toda' <wlewtoda@gmail.com>; 'Karen Garnett' <kgarne@yahoo.com>; 'Jim McDonald' <mcdonaldj@mhusd.org>; macb@garlic.com; murv@murv.com; 'Judy Little' <judy@murv.com>
Subject: Free Exhibit Space 2018 Morgan Hill CCC, CRC

Attachment: Amy Whelan Emails (1851 : Temporary Art Exhibit Appointments)

Dear Artists:

I am reaching out to local artists who wish to showcase their works in **two Morgan Hill locations in 2018**: both the Morgan Hill Community and Cultural Center (CCC) and the Centennial Recreation Center's Senior Center (CRC). Please read through the email in its (long) entirety so the process for requesting space in multiple locations is clear. Let me know of any questions.

Most of you already know that space goes very quickly and is filled on a first-come, first-serve basis, with the number of interested artists growing every year. I have included everyone I know of, clubs, groups, individuals, and am reaching out to you because you have either exhibited in the past or have expressed general interest in the opportunity for 2018. Time slots below are estimations, at this point. For now I have set up slots that are approximately 4 weeks, but that will change based on demand results and sometimes changing schedules for both buildings. There are some times during the year when the buildings are either closed or already booked for a standing obligation of some other sort. Those types of activities will affect time slot install and removal dates. Please be patient while those types of details are confirmed and worked into the final schedule, particularly for time slots at the end of the year.

Attached is the form that any exhibiting artist will completed when any show is installed in the building. You can prepare it ahead of time and turn it in to the building staff on the day of your installation.

Please list your choices as "First Choice", "Second Choice", and "Third Choice" to help head off inevitable multiple requests for the same time slots or locations. Only respond to me instead of "reply all." Please note, free exhibit space in Morgan Hill is limited and we would like to give opportunities to as many artists as possible; therefore, please don't request multiple first choice time slots in both locations to start with. Once the first round of requests is filled, if there are extra time slots, I will reach out to the group again to fill remaining gaps. My goal is to have a preliminary schedule in about a week to 10 days. The time slots below are very general and will be honed to specific dates as the process unfolds over the next couple months. It is a jigsaw schedule, but it is always a priority is to give a chance to both new and returning exhibitors, large and small groups, and individuals. If you do not have enough works to fill the entire building, we can work to pair you with artists or host your exhibit at a time when the building has less space to offer because of another activity it has scheduled.

If you are a new exhibitor or a returning exhibitor who is changing the style/look of what you have shown in the past, a sample of what you would like to exhibit is needed before final confirmation of your requested time slot. Exhibit space is free. The CCC can hold up to about 70 frames, depending on size of the works. The space in the Senior Center is smaller, but I am not certain of the square footage wall space. It holds about half that many pieces, depending on sizes.

In exchange for free exhibit space, each artist is asked to give 10 percent of any sales generated from your exhibit to the Morgan Hill Community Foundation (MHCF), the umbrella group that organizes the annual exhibits under its arts committee, El Toro Culture and Arts. The MHCF is a nonprofit that

Attachment: Amy Whelan Emails (1851 : Temporary Art Exhibit Appointments)

supports Morgan Hill through a variety of grants, programs, and projects. That 10 percent will be kept within the MHCF's arts & culture budget, and be used to support art needs/projects in Morgan Hill, including repair/maintenance costs for existing public art. This is a reoccurring policy that you may recall.

I have also added glass tower cases for 3-D art at the Community & Cultural Center. There are two of them with four shelves approximately 18"x18". The cases include lighting and locks. Some groups use wall space, but not the glass cases. That makes it possible for a group/person to request case space only, but only on months when the wall exhibitors turn down use of the cases. Please use the list below and fill in your requested time slots for each location and let me know if you plan on using both cases and wall space. Thanks for your patience! Good luck - Amy

2018
CCC January Walls –

CCC January Glass Cases –

Senior Center January Walls –

CCC February Walls –

CCC February Glass Cases –

Senior Center February Walls –

CCC March Walls –

CCC March Glass Cases –

Senior Center March Walls –

CCC April Walls –

CCC April Glass Cases –

Senior Center April Walls –

CCC May Walls –

CCC May Glass Cases –

Senior Center May Walls –

CCC June Walls –

Attachment: Amy Whelan Emails (1851 : Temporary Art Exhibit Appointments)

CCC June Glass Cases –

Senior Center June Walls –

CCC July Walls –

CCC July Glass Cases –

Senior Center July Walls –

CCC August Walls –

CCC August Glass Cases –

Senior Center August Walls –

CCC September Walls –

CCC September Glass Cases –

Senior Center September Walls –

CCC October Walls –

CCC October Glass Cases –

Senior Center October Walls –

CCC November Walls –

CCC Nov Glass Cases –

Senior Center November Walls –

CCC Dec Walls –

CCC Dec Glass Cases –

Senior Center December Walls –

Sincerely,

Amy Whelan

Attachment: Amy Whelan Emails (1851 : Temporary Art Exhibit Appointments)

CITY OF MORGAN HILL

ART EXHIBIT AGREEMENT 2018

THIS AGREEMENT is made this _____ day of _____, 2018 by the CITY OF MORGAN HILL, a municipal corporation, whose address is 17575 Peak Avenue, Morgan Hill, California, (CITY) and _____ (ARTIST/EXHIBITOR), whose address is _____.

AGREEMENT

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. Exhibit Site.

ARTIST/EXHIBITOR agrees to permit CITY to display ARTIST'S work described below at a public exhibition at the Morgan Hill Community and Cultural Center, located at 17000 Monterey Road, Morgan Hill, California or the Centennial Recreation Center, located at 171 West Edmundson Avenue, Morgan Hill, California.

2. Exhibit Term.

The Exhibit term shall begin on _____, 2_____ and last through _____, 2_____.

3. Work Exhibited.

ARTIST/EXHIBITOR agrees to exhibit _____ (total number) pieces of art work. Works are listed below by Title (collectively "Work(s)"). For each Work, the declared value shall be stated.

_____
_____
_____
_____
_____
_____
_____
_____

(*Please attach a supplemental list of additional works to this Agreement if necessary.)*

Attachment: Artist Agreement 2018 (1851 : Temporary Art Exhibit Appointments)

4. Installation and Removal.

ARTIST/EXHIBITOR is solely responsible for the installation and removal of all displayed Work(s) and agrees to follow the Artist Exhibit Guidelines, attached hereto as Exhibit A and incorporated herein by reference. ARTIST/EXHIBITOR agrees to install and remove the Work(s) on the Exhibit Term dates only, unless prior written agreement has been obtained from the CITY.

5. Non-Liability of City.

5.1 The Work(s) will be displayed in areas which are open to the public and the CITY makes no representation as to security provided, monitoring or safekeeping of the Work(s). ARTIST/EXHIBITOR agrees that should any damage, defacement, vandalism, theft, or other loss to the Work(s) occur during the term of this Agreement, the CITY will not cover such damage or loss or compensate the ARTIST/EXHIBITOR in any way.

5.2 ARTIST/EXHIBITOR agrees that CITY shall not be responsible for any liability for bodily injury, property damage or personal injury to any person attributable to either the display of the Work(s) or the installation and removal of the Work(s). No official or employee of CITY shall be personally liable for any default or liability under this Agreement. ARTIST/EXHIBITOR HEREBY WAIVES ALL CLAIMS AGAINST THE CITY.

5.3 Indemnification: ARTIST/EXHIBITOR agrees to protect, defend and hold harmless CITY and elective or appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorney's fees, for injury or death of any person, or damage to ARTIST/ EXHIBITOR property or interference with use of property, arising out of, or in any way connected with performance of Agreement by ARTIST/EXHIBITOR, ARTIST/ EXHIBITOR's agents, officers, employees, subcontractors, or independent contractors hired by ARTIST/ EXHIBITOR. The only exception to ARTIST/ EXHIBITOR's responsibility to protect, defend, and hold harmless CITY, is due to the gross negligence or willful misconduct of CITY. This hold harmless agreement shall apply to all liability regardless whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by ARTIST/EXHIBITOR.

6. Modification.

This Agreement constitutes the entire agreement between the parties and supercedes any previous agreements, oral or written. This Agreement may be modified or provisions waived only by subsequent mutual written agreement executed by CITY and ARTIST/EXHIBITOR.

Attachment: Artist Agreement 2018 (1851 : Temporary Art Exhibit Appointments)

7. California Law.

This Agreement shall be construed in accordance with the laws of the State of California. Any action commenced about this Agreement shall be filed in the Santa Clara County Superior Court.

8. Interpretation.

This Agreement shall be interpreted as though prepared by both parties.

9. Preservation of Agreement.

Should any provision of this Agreement be found invalid or unenforceable, the decision shall affect on the provision interpreted, and all remaining provisions shall remain enforceable.

IN WITNESS THEREOF, these parties have executed this Agreement on the day and year shown below.

CITY OF MORGAN HILL	**ARTIST/EXHIBITOR**
By: _____ (signature)	By: _____ (signature)
By: _____ (title)	By: _____ (print name)
Date: _____	Date: _____

Exhibitor/Artist Contact Information:

Home Phone _____

Cell Phone _____

E-mail Address _____

ART REMOVAL:

By: _____ (exhibitor/artist signature)

By: _____ (print name)

Date: _____

Staff Initials:_____

Attachment: Artist Agreement 2018 (1851 : Temporary Art Exhibit Appointments)

CITY OF MORGAN HILL

LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT
MEETING DATE: July 17, 2018

PREPARED BY: Chris Ghione, Community Services Director
APPROVED BY: Chris Ghione, Community Services Director

TARA ROMERO FUNDRAISING UPDATE

RECOMMENDATION(S)
Discuss the fundraising efforts for the Tara Romero Sculpture "Never Forgotten."

REPORT NARRATIVE:
On February 8, 2018, LCAC approved the recommendation to assist the Romero Family with the final fundraising efforts for the sculpture. This item is provided to allow commissioners and staff to discuss the status of the fundraising effort. Informational links are available below to updated information:

Go Fund Me Page
https://www.gofundme.com/tara-romero-memorial-sculpture

Facebook Page
https://www.facebook.com/mhcommunitycenter/posts/2392430230782601

City Commission Website

https://www.morgan-hill.ca.gov/566/Library-Culture-Arts-Commission

City Press Release

https://www.morgan-hill.ca.gov/1587/Press-Releases

The sub-committee working on this project will discuss additional fundraising ideas with the full Commission at the meeting.

CITY OF MORGAN HILL

LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT
MEETING DATE: July 17, 2018

PREPARED BY: Chris Ghione, Community Services Director
APPROVED BY: Chris Ghione, Community Services Director

LEADERSHIP MORGAN HILL ART PROJECT UPDATE

RECOMMENDATION(S)
Review Leadership Morgan Hill Utility Box Art Proposals.

REPORT NARRATIVE:
The 2018 Class of Leadership Morgan Hill has reached out to the City looking to coordinate their annual class project. The Class has proposed to fundraise for and ultimately coordinate the painting of ten utility box locations throughout the City. The project is subject to the City policies on public art installation. A final proposal for the artwork is now proposed for review by the Library, Culture, and Arts Commission and is scheduled for review by the City Council on July 25.

The Commission and Council have previously approved the project concept, utility box locations, and inspirational quotes for the project. The quotes are used in conjunction with the artwork on each of the utility boxes outlined in Attachment 1.

The Library, Culture, and Arts Commission appointed Commissioner Bussing to formally work with Leadership Morgan Hill and City staff on the project. City staff have also been in contact with the leadership group on the project. After meeting last week Commissioner Bussing provided several recommendations to the Leadership Class in preparation for the review by the Commission (Attachment 2). In addition, to the comments provided by Commissioner Bussing City staff is also recommending caution with assigning artists to complete more than one box during the short one-month time period as it could impact the quality of the art.

The Leadership Class has selected artists for each of the ten locations. Each piece of artwork would need to be approved by the City. It is understood that the artwork proposals will likely need to be adjusted slightly when implemented on the utility boxes of various sizes. The initial attachment with the proposals is still under adjustment by the Leadership Class and updated proposals will be submitted as supplemental items prior to the Commission meeting.

LINKS/ATTACHMENTS:
1. Leadership Art Proposals
2. Commissioner Bussing Art Proposal Comments
3. Leadership Art Proposals Updated Proposal 7.17.18

LEADERSHIP MORGAN HILL

Class of 2018

Art and Inspiration—Leadership Morgan Hill Class of 2018

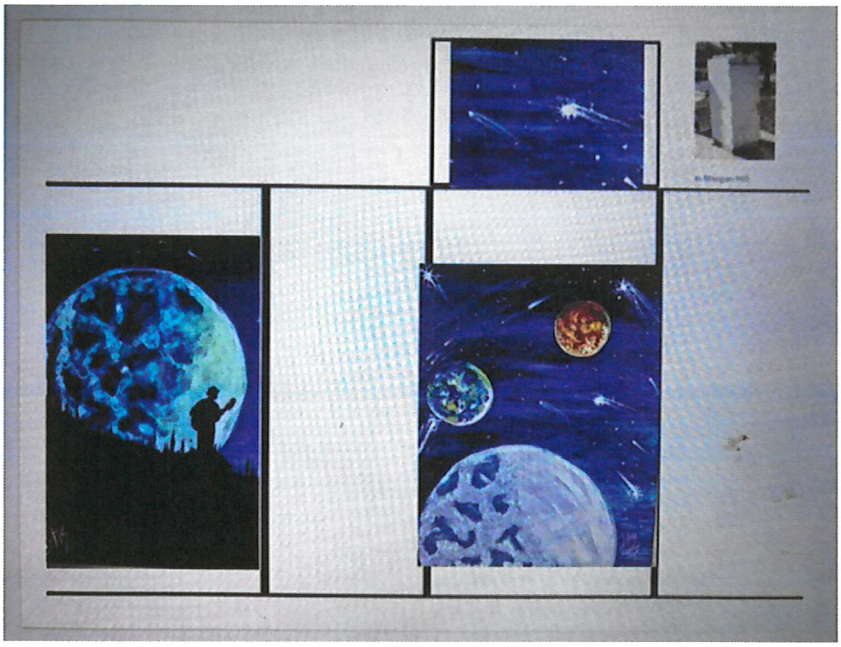
The Ten Selected Boxes (Unfixed version)

July 11, 2018

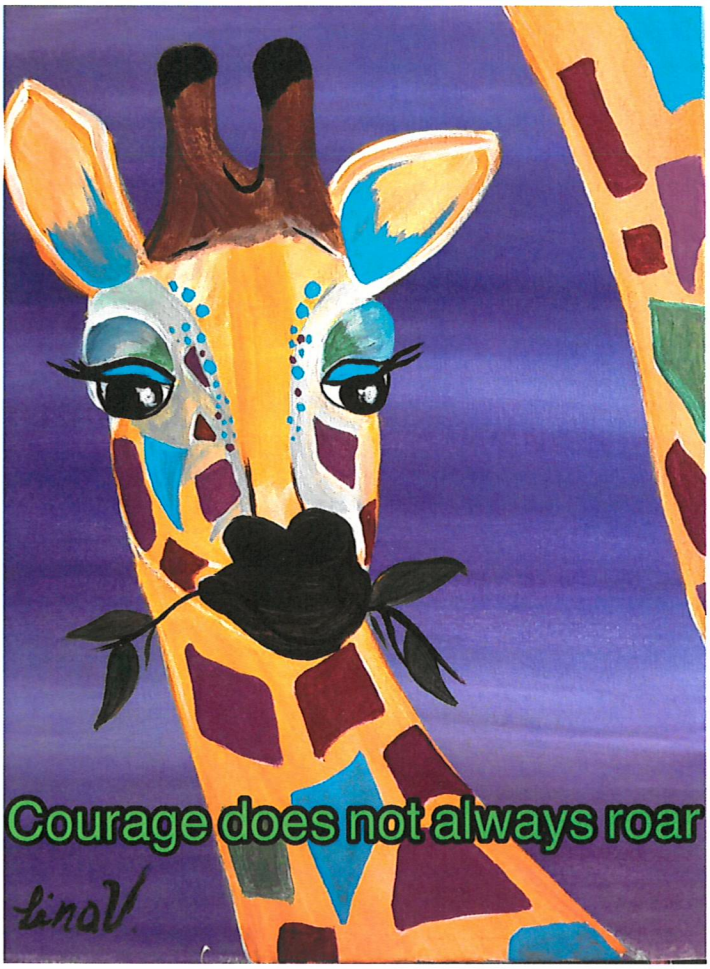
Attachment: Leadership Art Proposals (1867 : Leadership Morgan Hill Art Project Update)

1. Inspire Others

- Monterey and 4th (near the Methodist Church)
- Artist Patty Curtis
- 'Music, the universal language': The world is brought together by the arts. Inspire others to discover their inner artist...If you want something bad enough it can be yours. The sky is the limit.



Attachment: Leadership Art Proposals (1867 : Leadership Morgan Hill Art Project Update)



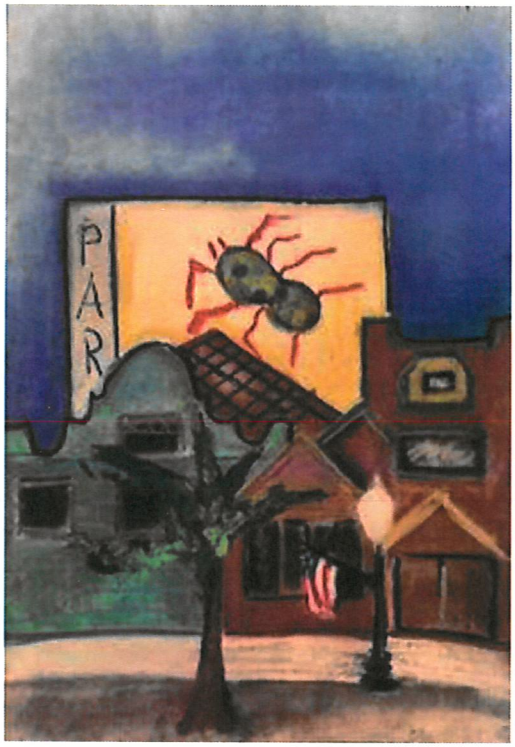
2. Courage does not always roar

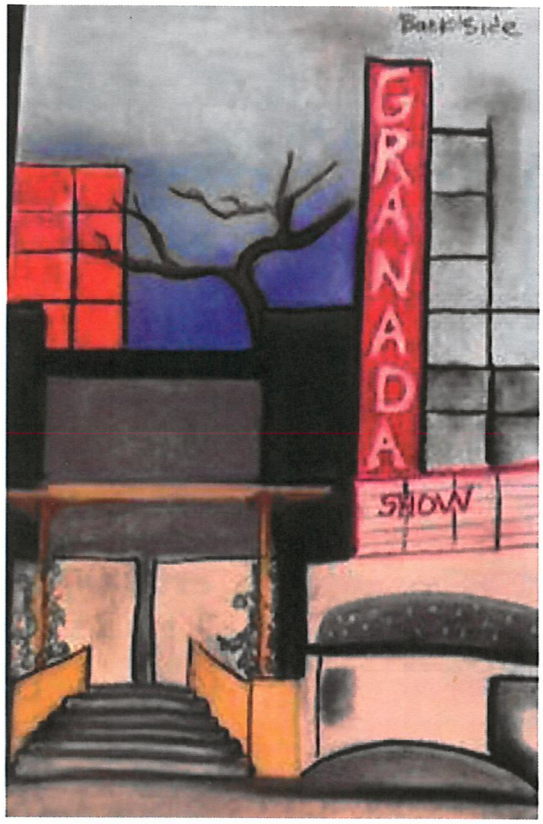
- Monterey St. / Main Street
- Artist Lina Velasquez
- {LMH interpretation—courage, represented by the king of the jungle can be gentle (can ask her to wrap the picture of the lion all around the box). The giraffe denotes gentleness even though a big and tall animal. Make picture proportionate to the box dimensions. }

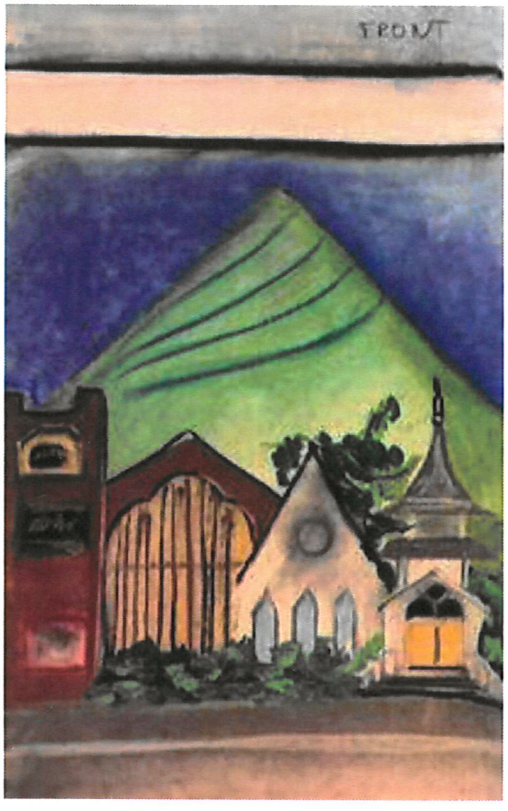
Attachment: Leadership Art Proposals (1867 : Leadership Morgan Hill Art Project Update)

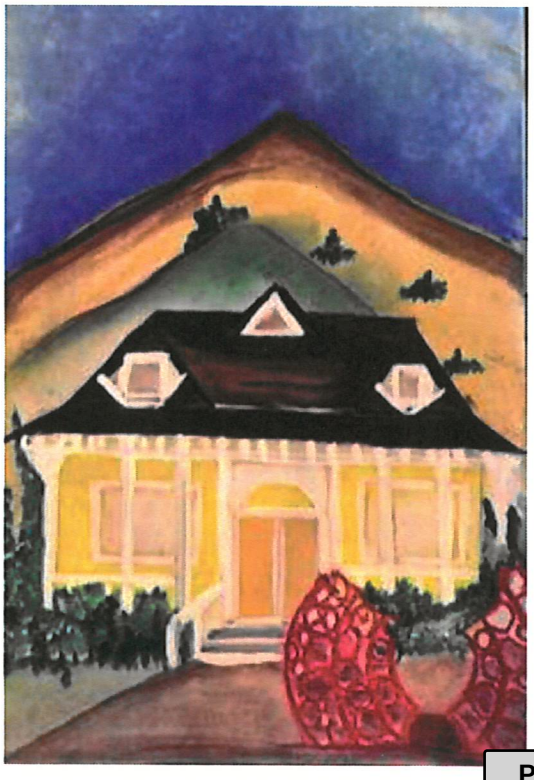
3. Welcome Home!

- Butterfield and Main (near Intero)
- Artist Lina Velasquez
- Info on art on next page—make pictures proportionate to the box dimensions









Attachment: Leadership Art Proposals (1867 : Leadership Morgan Hill Art Project Update)

Artwork Description

OUR CITY.

Title of Submission

Box Preference (If interested, refer to location map)

☐	INSPIRE OTHERS (Monterey & 4th)	☐	COURAGE DOES NOT ALWAYS ROAR (Monterey & Main)
☒	WELCOME HOME! (Main & Butterfield)	☐	BE YOUR OWN HERO (Railroad Park)
☐	NEVER GIVE UP. NOTHING IS IMPOSSIBLE. (Dunne & Peppertree)	☐	KINDNESS FIRST. WORDS MATTER. (Dunne near Nordstrom)
☐	LET NATURE SING (Dunne & Hill)	☐	VALUE TRUTH (Tennant & Vineyard)
☐	LOVE EVERYONE (Main & Calle Mazatan)	☐	WHAT YOU THINK YOU BECOME (Hale & Llagas)

LMH reserves the right to assign an alternate location based on availability

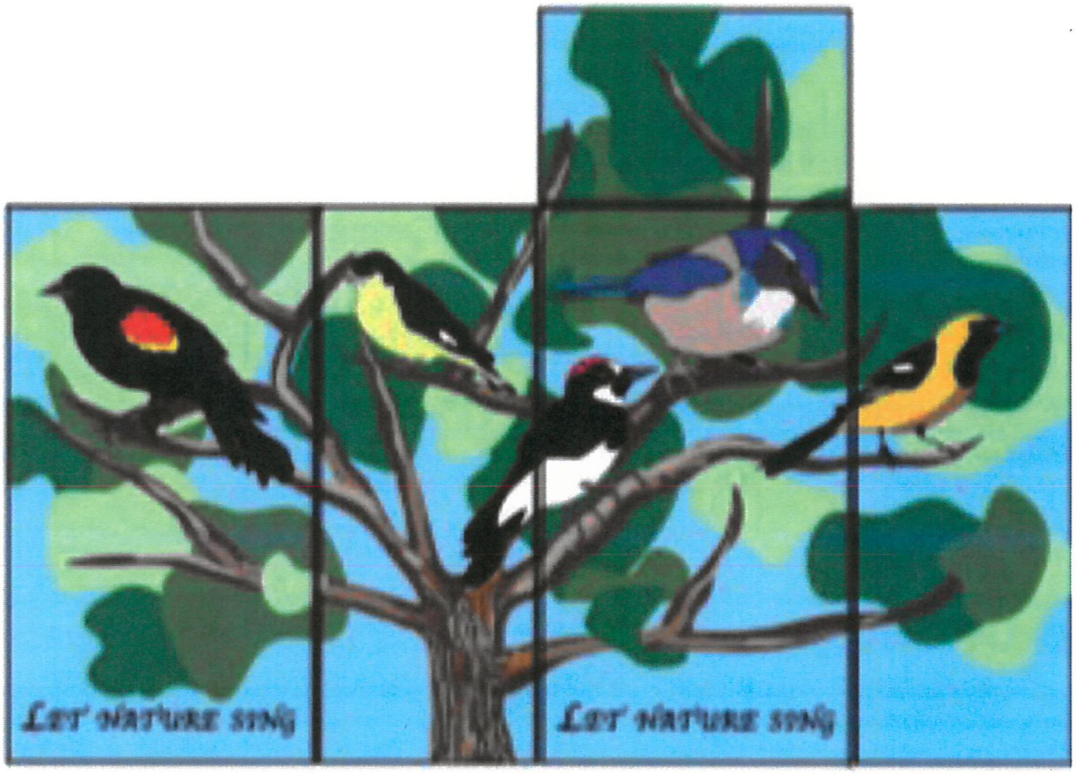
Design Description

Welcome Home: Picture of Morgan Hill it is our Home.
the sketch was made in pastels.
the painting on the utility box will have more details and high definition also color will be more brilliant and closer to the reality.
FRONT SIDE: the methodis church and part of the play house, in the background is the toro similar to the logo of the city of Morgan Hill.
SIDE FACING DEPOT: continue with the play house, follow by the Orange and the new parking lot and tarantula like background.
BACK SIDE: Morgan Hill is growing with modern contructions having a great contrast between the past-present and future it has the Granada, new food court and the puppy jasper at the parking lot 2°st.
SIDE FACE BUTTER FIELD: GOLDEN mountains in the back ground, the Hiram Morgan Hill house front of the house is the bike sculpture.
the TOP: will be sky.
the sky is open to paint butterflies, air plane etc.

Attachment: Leadership Art Proposals (1867 : Leadership Morgan Hill Art Project Update)

4. Let nature sing

- Hill and Dunne (Fire station)
- Artist Jann Griffiths (Birds and tree to be a lot more detailed. Box designed to be proportionate to dimensions.)

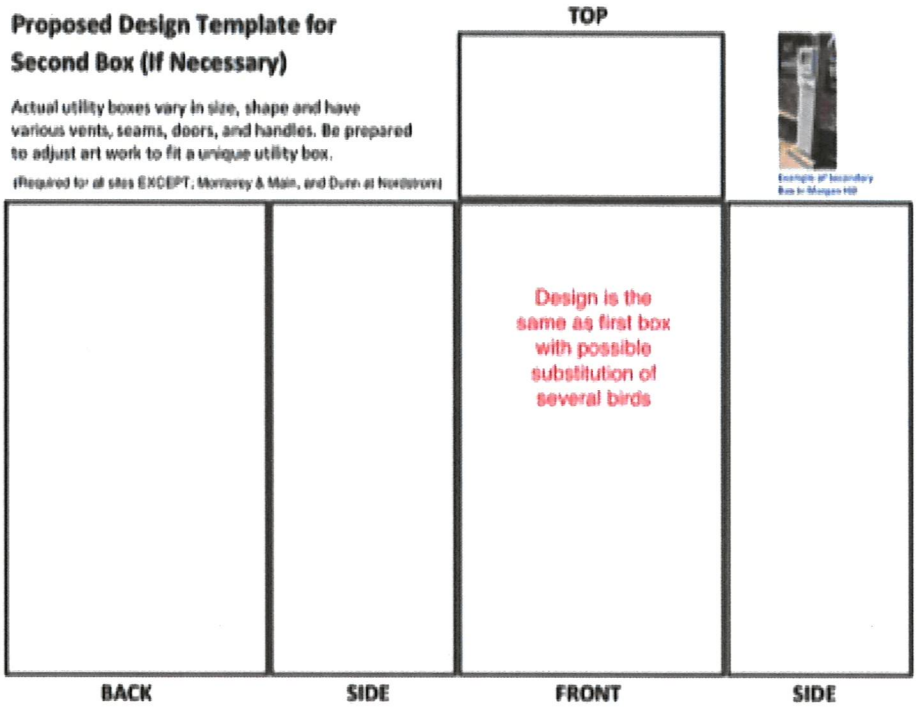


Proposed Design Template for Second Box (If Necessary)

Actual utility boxes vary in size, shape and have various vents, seams, doors, and handles. Be prepared to adjust art work to fit a unique utility box.

(Required for all sites EXCEPT, Monterey & Main, and Dunn at Nordstrom)

Example of boundary Box in Morgan Hill



Attachment: Leadership Art Proposals (1867 : Leadership Morgan Hill Art Project Update)

Artwork Description:
Let Nature Sing
Title of Submission

Box Preference (if interested, refer to location map):

☐	INSPIRE OTHERS (Monterey & C)	☐	COURAGE DOES NOT ALWAYS ROAR (Monterey & Main)
☐	WELCOME HOME! (Main & Butterfield)	☐	BE YOUR OWN HERO (Railroad Park)
☐	NEVER GIVE UP, NOTHING IS IMPOSSIBLE. (Dunne & Peppertree)	☐	KINDNESS FIRST, WORDS MATTER. (Dunne near Nordstrom)
☒	LET NATURE SING (Dunne & Hill)	☐	VALUE TRUTH (Tennant & Vineyard)
☐	LOVE EVERYONE (Main & Calle Mazatlan)	☐	WHAT YOU THINK YOU BECOME (Hale & Llagas)

(Art reserves the right to assign an alternate location based on availability)

Design Description:
The "Let Nature Sing" design depicts birds that nest in Coyote Valley and can be found in Morgan Hill. They include the:
- Red-Winged Blackbird
- Lesser Goldfinch
- Acorn Woodpecker
- California Scrub Jay
- Hooded Oriole

In the design they are shown perched in a tree.

Depending on how the design looks on the Utility box, and how the paint works, I'll add additional detail as needed.

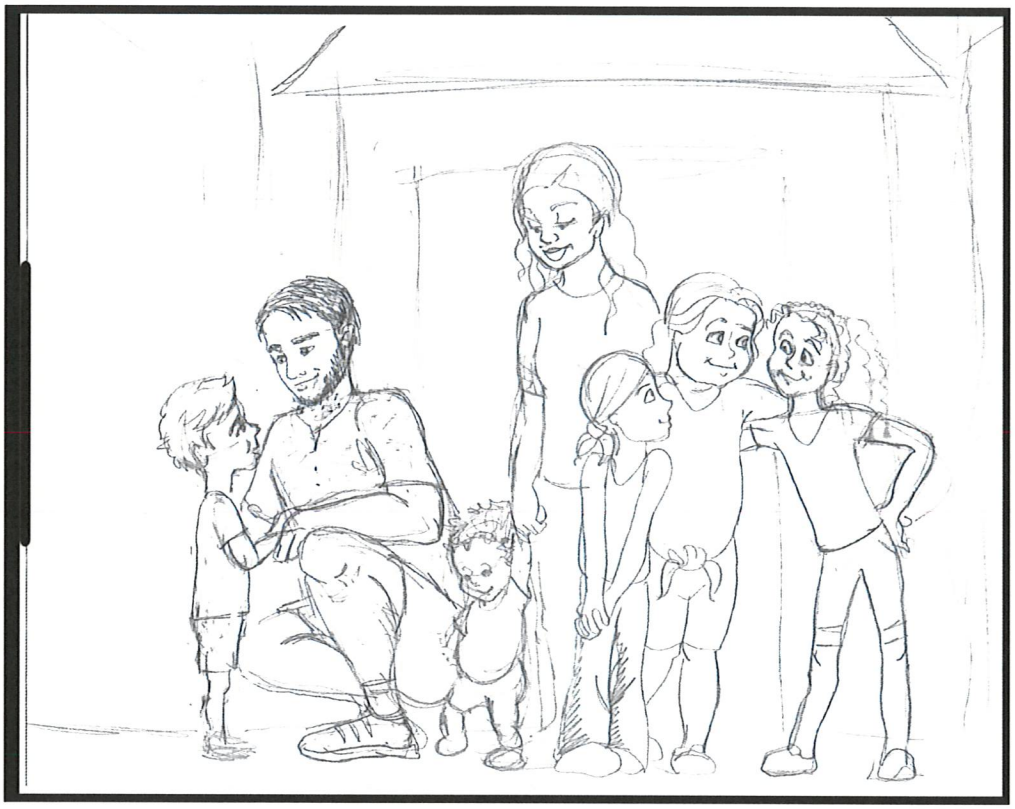
I plan to repeat the design on the second box perhaps with several different birds.

Samples of my work can be viewed at www.jvgriffiths.com

Attachment: Leadership Art Proposals (1867 : Leadership Morgan Hill Art Project Update)

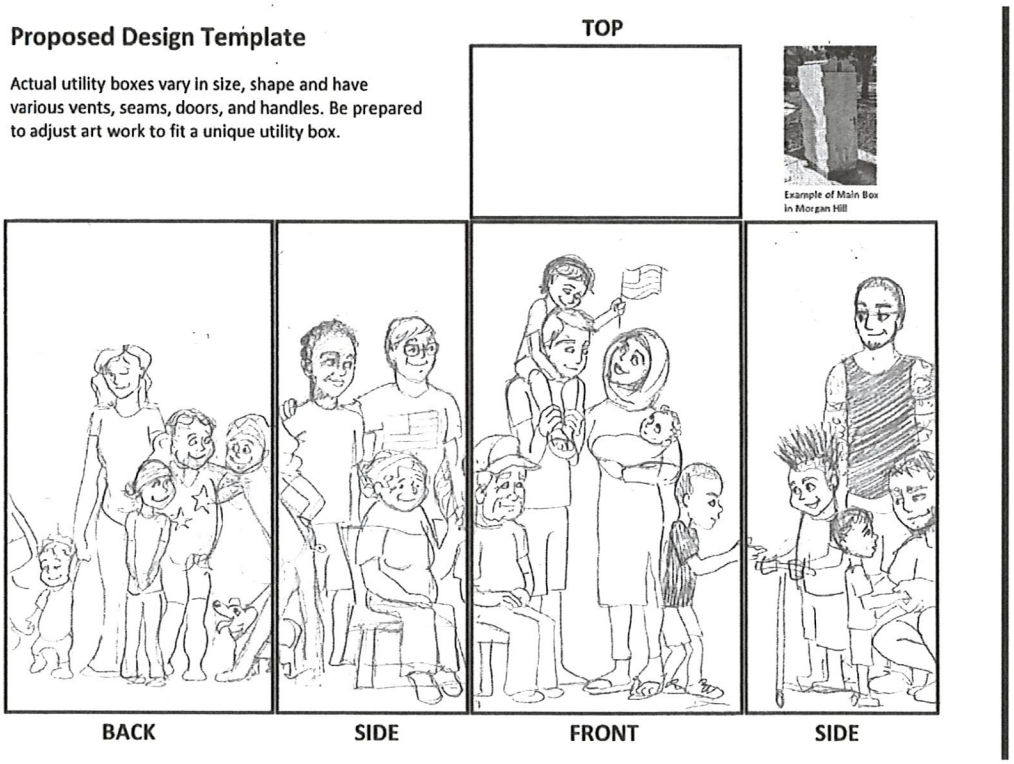
5. Love Everyone

- Main and Calle Mazatan (El Toro Elem)
- Artist Shawna Rodrigues (See Campbell Utility Box picture)
- Box designed to be proportionate to dimensions.)



Proposed Design Template

Actual utility boxes vary in size, shape and have various vents, seams, doors, and handles. Be prepared to adjust art work to fit a unique utility box.



Attachment: Leadership Art Proposals (1867 : Leadership Morgan Hill Art Project Update)

Artwork Description

Love Everyone

Title of Submission

Box Preference (If interested, refer to location map)

☐	**INSPIRE OTHERS** (Monterey & 4th)	☐	**COURAGE DOES NOT ALWAYS ROAR** (Monterey & Main)
☐	**WELCOME HOME!** (Main & Butterfield)	☐	**BE YOUR OWN HERO** (Railroad Park)
☐	**NEVER GIVE UP. NOTHING IS IMPOSSIBLE.** (Dunne & Peppertree)	☐	**KINDNESS FIRST. WORDS MATTER.** (Dunne near Nordstrom)
☐	**LET NATURE SING** (Dunne & Hill)	☐	**VALUE TRUTH** (Tennant & Vineyard)
☑	**LOVE EVERYONE** (Main & Calle Mazatan)	☐	**WHAT YOU THINK YOU BECOME** (Hale & Llagas)

LMH reserves the right to assign an alternate location based on availability

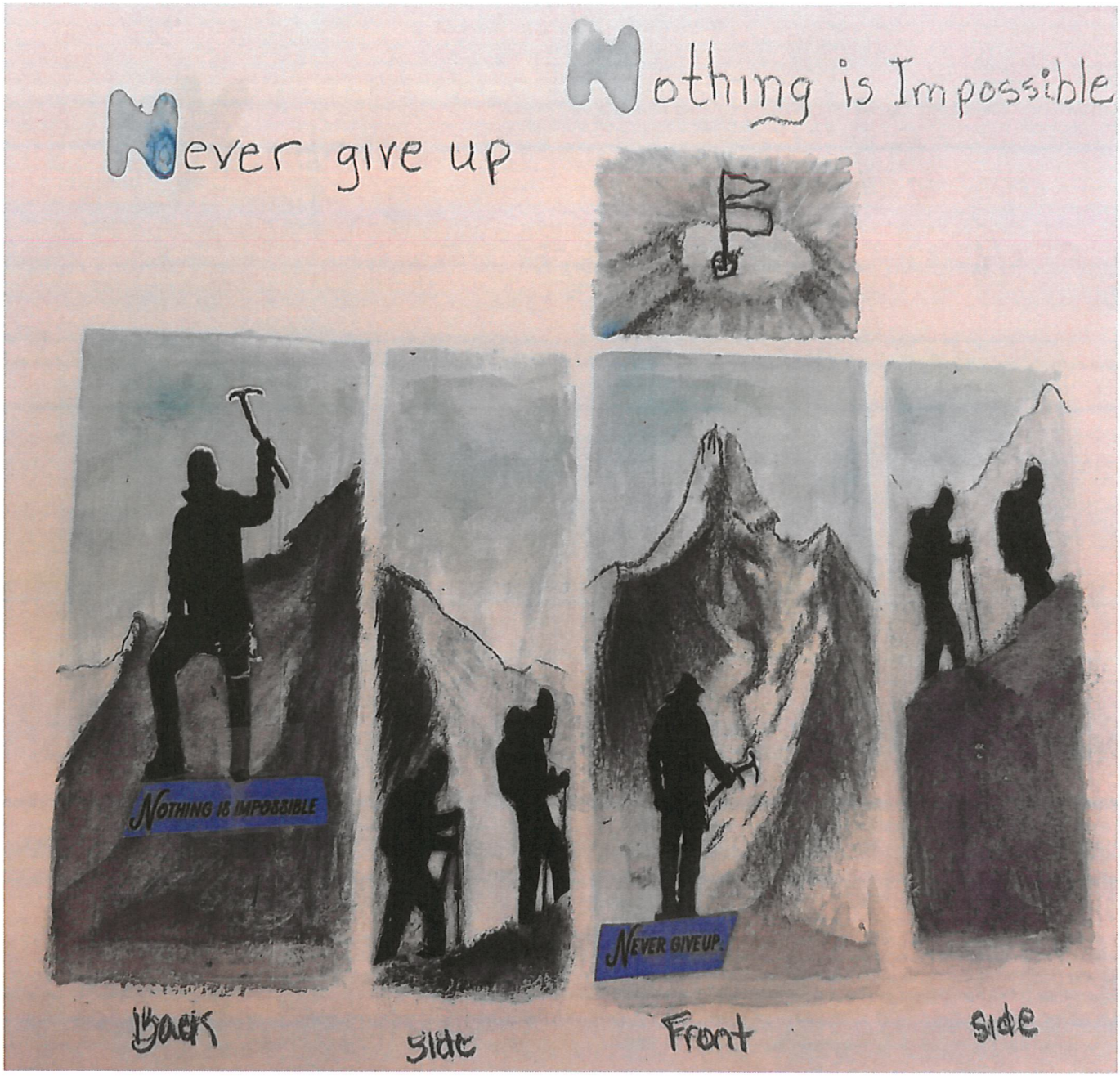
Design Description

My design for the box on Main near El Toro will be a representation of the diversity of our town.
The concept is that the viewer is looking at a crowd gathered to watch our own Morgan Hill July 4th Parade. You will see families and friends of all shapes, sizes, races, religions, and sexual orientations celebrating our country's heritage together. To me, loving everyone means accepting everyone, and I thought this concept captured the theme of the box. Some may also recognize some familiar faces, as I will be taking some of the people directly from El Toro yearbooks as well as pictures taken of the El Toro community and posted online.
The sketches I have provided are rough, but the final design will be clean, bright, colorful and defined.
I have not finished the sketch for the smaller box, but it will follow the same theme.
The "Love Everyone" text will be seen behind the people in 2 places on the signage of the stores.
I have much more work to do before I start the box, but hopefully this will give you an idea of where I am going.

Attachment: Leadership Art Proposals (1867 : Leadership Morgan Hill Art Project Update)

6. Never give up. Nothing is impossible.

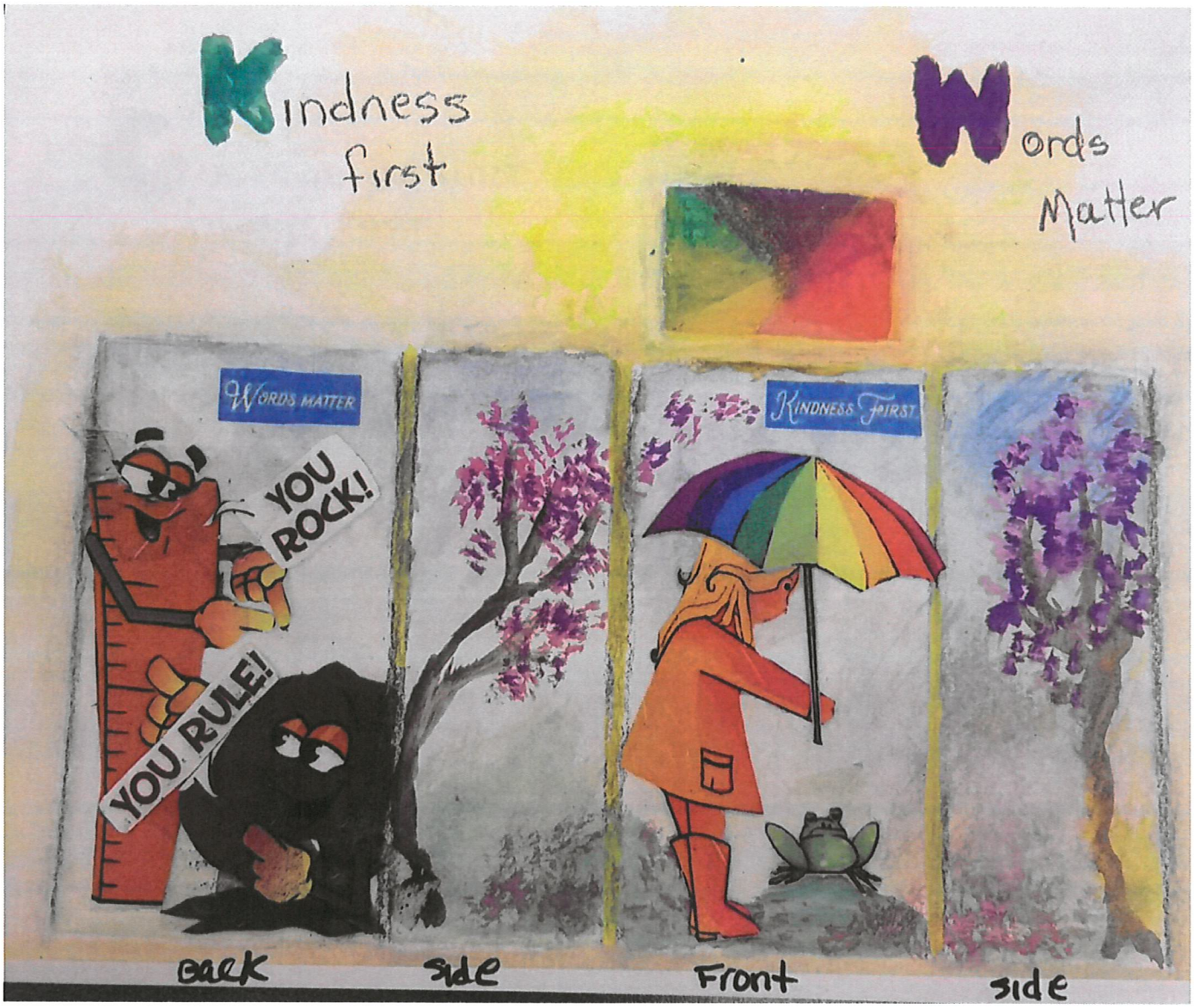
- Dunne and Peppertree (near Marbella Ct)
- Artist Teresa Anguiano
- Instead of Mt. Everest and the muted colours, it will be tweaked to a young and brightly coloured family attempting to climb El Toro on a sunny day. Greatly detailed.



Attachment: Leadership Art Proposals (1867 : Leadership Morgan Hill Art Project Update)

7. Kindness first. Words matter.

- Dunne and Peppertree (single traffic box near Nordstrom)
- Artist Teresa Anguiano
- The picture will be in great detail. Morgan Hill elements will be added (poppy jasper, mushrooms, tarantulas)



Attachment: Leadership Art Proposals (1867 : Leadership Morgan Hill Art Project Update)

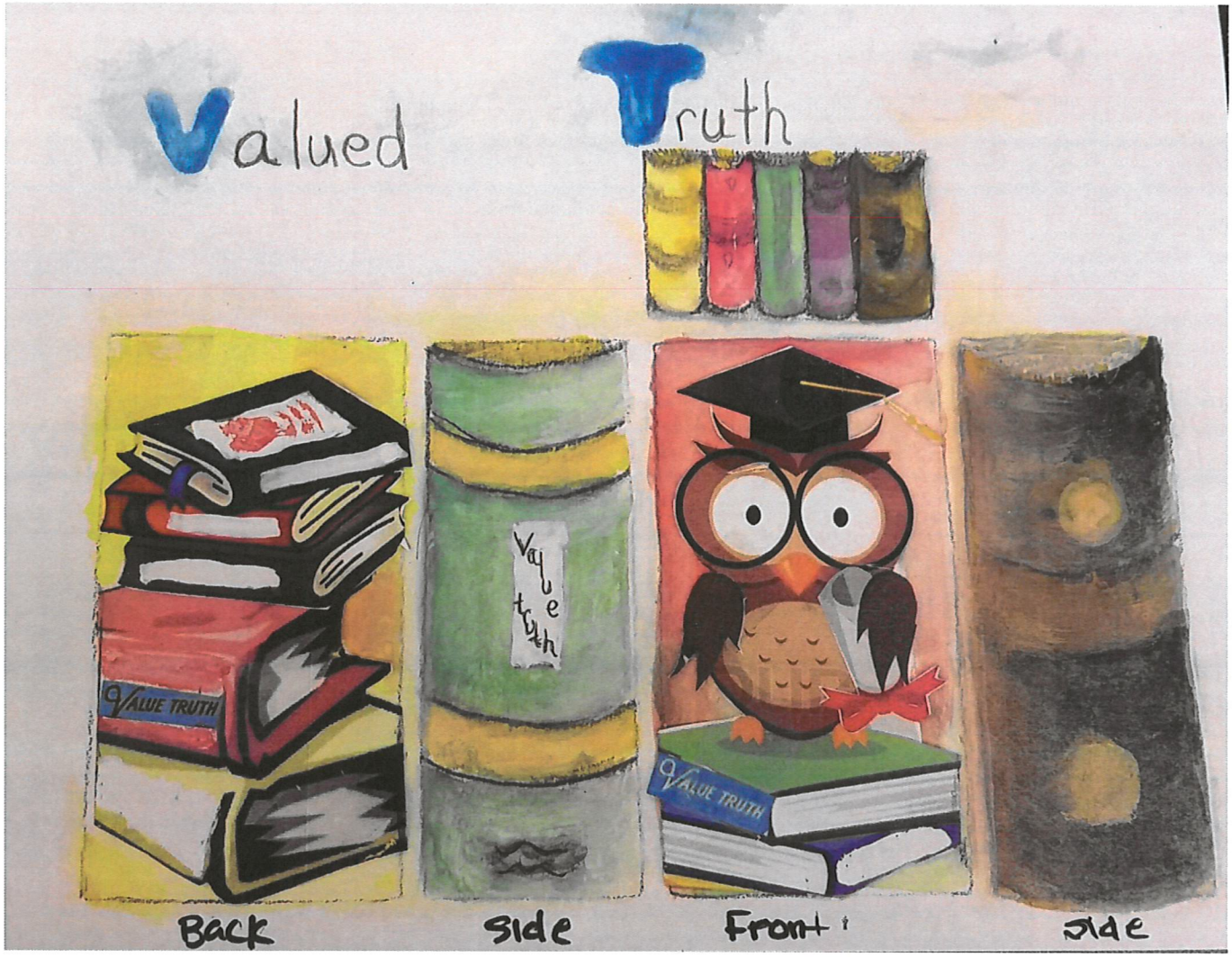
8. Be your own hero

- Inside the Railroad Park
- Artist Vanessa Davidson (see artist portfolio)
- A playful comic style painting. Bright colours and a scene that inspires strength and confidence.
- This will be changed: the dark silhouettes to be changed on the two identical boxes—one showing the female hero with colourful clothes in front, the other showing the male hero. Instead of the side with large letters, there will be pictures of a dog and a cat dressed as a superhero (to appeal to kids and also showcasing the sponsor—a vet clinic. (see artist portfolio pictures)

Attachment: Leadership Art Proposals (1867 : Leadership Morgan Hill Art Project Update)

9. Never stop learning (Value Truth)

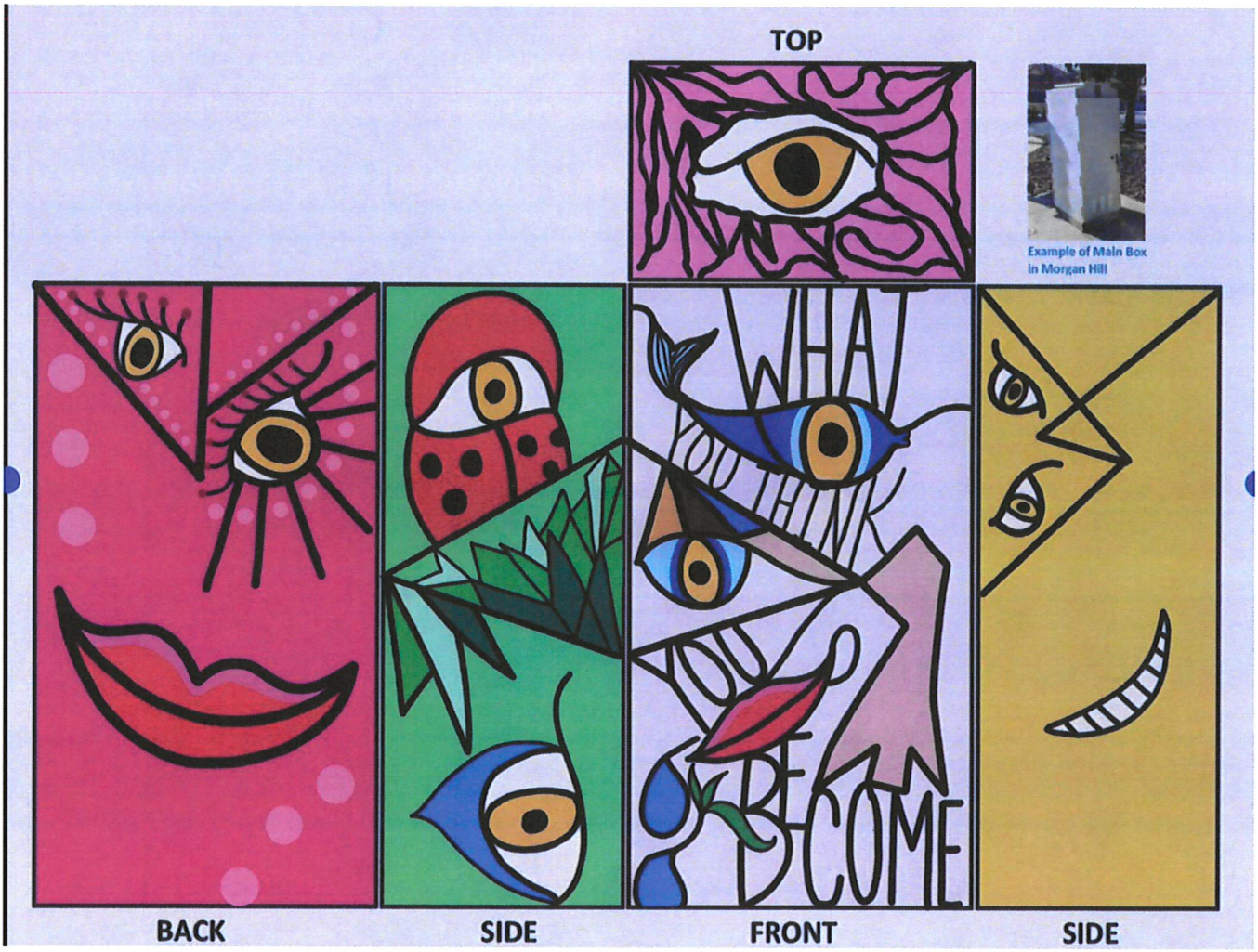
- Tennant/Vineyard Blvd (Monterey St)
- Artist Teresa Anguiano
- Changing the message (books names will be changed to reflect local names)



Attachment: Leadership Art Proposals (1867 : Leadership Morgan Hill Art Project Update)

10. What you think, you become

- Hale/Llagas: (Near a Buddhist temple and Stratford School)
- Artist Noah Chin (student) (see portfolio of finished work)
- Painting description: "I dove into the imagination of the mindand illustrated in a whimsical and dis-fromed style that represents the sheer displacement of what people think. Each panel represents different categories and traits in which a person could follow or think. The back side, e.g. shows com-passion, love and empathy.—all which a person can think and become. The eyes are displaced from the normal position to express the peer insights of looking inside one's mind to find traits and be-liefsto think and become. I will be adding many more elements to the picture due to the upcoming deadline requirements."



Attachment: Leadership Art Proposals (1867 : Leadership Morgan Hill Art Project Update)

July 11, 2018

MEMO TO: Suman Mitra Ganapathy
LEADERSHIP MORGAN HILL 2018
ART AND INSPIRATION PROJECT

CC: Edith Ramirez
Chris Ghione

FROM: Norma Bussing, LCAC

RE: Comments/Questions about Artist Entries

- Numbered 1 thru 10, with a stenciled inspirational "message" on each box.
- All boxes will be painted with automotive paint and covered with non-graffiti coating.
- Perhaps include a separate attachment page containing brief bios of all the artists?

1. Inspire Others. Artist Patty Curtis. Effective design. Is this the complete message, or is "Music, the universal language" included? On which side of the box will the stencil app ?

2. Courage Does Not Always Roar. Artist Lina Velasquez. Wonderful creatures! Believe the lion to be wrapped around 3 sides, with the giraffe to be featured on 1 prominent side??

3. Welcome Home! Artist Lina Velasquez. Believe the tarantula should be similar to the actu sculpture.And that the Bike Sculpture appearing in front of Villa Mira Monte will be confusin for location reasons. On which panel will the stencil appear?

4. Let Nature Sing Artist Jann Griffiths. This will make a most effective wrap-around, when birds/detail added.

5. Love Everyone. Artist Shawna Rodriguez. Charming and clever. Is the large one intended a wrap-around, if used? Or, should we consider the four-sided version, too?? What colors will palette be? Where will the stencil appear?

6. Never give up. Nothing is impossible. Artist Teresa Anguiano Gather subject would be cha d to a family climbing El Toro. Thus colors used would mimic the colorful landscape in this a

7. Kindness First, Words Matter. Artist Teresa Anguiano. Note indicates that Morgan Hill elen ts will be added. Believe submission should illustrate what they will be, and where placed in t overall design.

8. Be Your Own Hero. Artist Vanessa Davidson. Pictures of a dog and a cat are most appropri Considering the Sponsor is a veterinarian clinic! Will the revised artwork be ready for us to v?

9. Never Stop Learning (or?) (Value Truth). Artist Teresa Anguiano. Have you decided which o these would be used in the stencil, or both? Book theme is good.

10. What You Think, You Become. Artist Noah Chin. A most creative work, with fine use of colo Don't believe the artist needs to add many elements to this (his comment), as it is pretty we balanced as it is.

Attachment: Commissioner Bussing Art Proposal Comments (1867 : Leadership Morgan Hill Art Project Update)

Attachment: Commissioner Bussing Art Proposal Comments (1867 : Leadership Morgan Hill Art Project Update)

LEADERSHIP MORGAN HILL

Class of 2018

Attachment: Leadership Art Proposals Updated Proposal 7.17.18 (1867 : Leadership Morgan Hill Art Project Update)

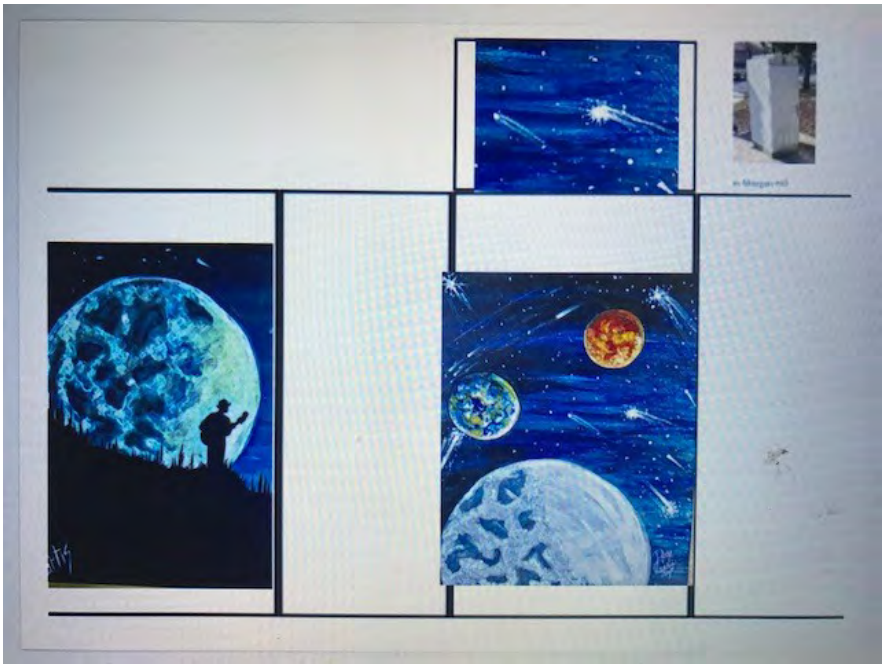
Art and Inspiration—Leadership Morgan Hill Class of 2018

The Ten Selected Boxes

July 17, 2018

1. Inspire Others

- **Monterey and 4th (near the Methodist Church)**
- **Artist Patty Curtis: (Early 2000, ran my own ArtSchool "Clubhouse" in MH. Art teacher PA Walshthe last 4 years, Art teacher at Morgan Hill ArtSchool. Winner of 'Wine Stroll Poster contest' lastyear', 3rd place winner Garlic Festival poster Con-test. Wine & Paint Party Teacher (2014-present).Singer in Fast Lane Band for 20 years. Designedposters for Downtown Association 2004-2013.**
- **Artist's description: Music, the universal lan-guage: The world is brought together by the arts.Inspire others to discover their inner artist...Ifyou want something bad enough it can be yours.The sky is the limit.**



Attachment: Leadership Art Proposals Updated Proposal 7.17.18 (1867 : Leadership Morgan Hill Art Project Update)

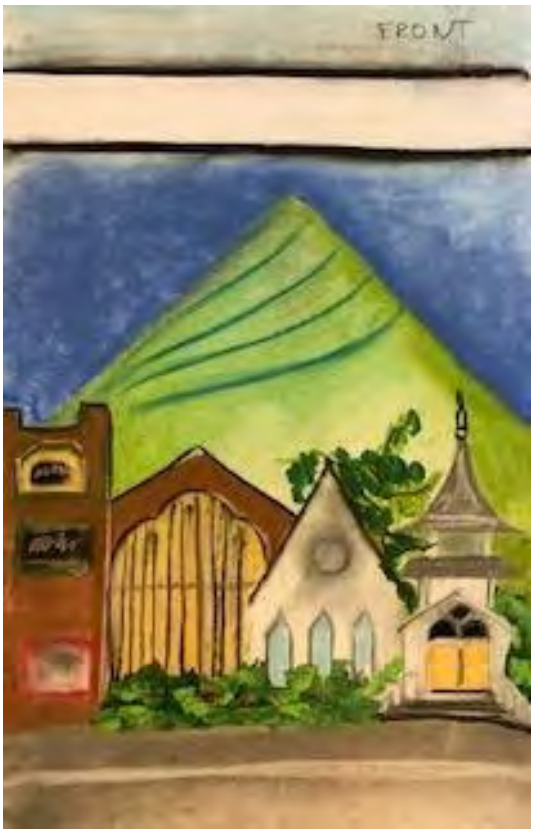
2. Courage does not always roar

- **Monterey St. / Main Street**
- **Artist Lina Velasquez**
- **{LMH interpretation—courage, represented by the king of the jungle can be gentle (can ask her to wrap the picture of the lion all around the box). The giraffe denotes gentleness even though a big and tall animal. Picture to be proportionate to the box dimensions. }**

Attachment: Leadership Art Proposals Updated Proposal 7.17.18 (1867 : Leadership Morgan Hill Art Project Update)

3. Welcome Home!

- **Butterfield and Main (near Intero)**
- **Artist Lina Velasquez**
- **Info on art on next page—Pictures will be proportionate to the box dimensions and more realistic. The bike sculpture will be moved to side showing downtown.**



Attachment: Leadership Art Proposals Updated Proposal 7.17.18 (1867 : Leadership Morgan Hill Art Project Update)

Artwork Description

OUR CITY

Title of Submission

Box Preference (If interested, refer to location map)

☐	**INSPIRE OTHERS** (Monterey & 4th)	☐	**COURAGE DOES NOT ALWAYS ROAR** (Monterey & Main)
☒	**WELCOME HOME!** (Main & Butterfield)	☐	**BE YOUR OWN HERO** (Railroad Park)
☐	**NEVER GIVE UP. NOTHING IS IMPOSSIBLE.** (Dunne & Peppertree)	☐	**KINDNESS FIRST. WORDS MATTER.** (Dunne near Nordstrom)
☐	**LET NATURE SING** (Dunne & Hill)	☐	**VALUE TRUTH** (Tennant & Vineyard)
☐	**LOVE EVERYONE** (Main & Calle Mazatan)	☐	**WHAT YOU THINK YOU BECOME** (Hale & Llagas)

LMH reserves the right to assign an alternate location based on availability

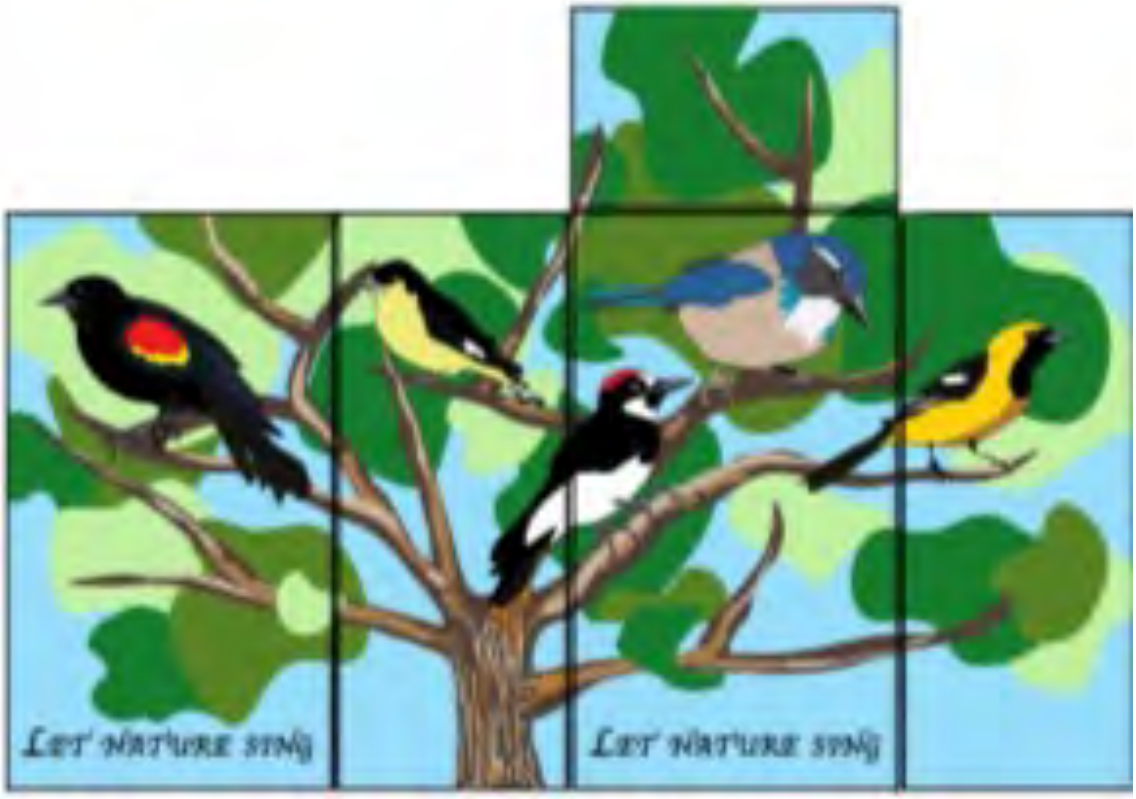
Design Description

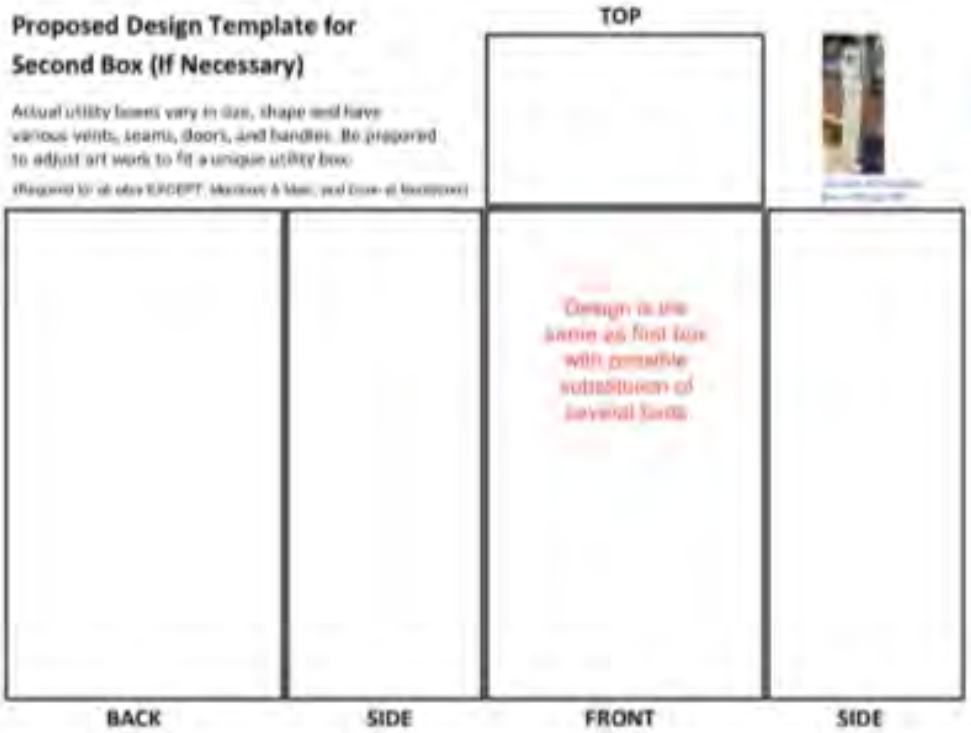
Welcome Home: Picture of Morgan Hill it is our Home.
the sketch was made in pastels. the painting on the utility box will have more details and high definition also color will be more brilliant and closer to the reality.
FRONT SIDE: the methodis church and part of the play house, in the background is the toro similar to the logo of the city of Morgan Hill.
SIDE FACING DEPOT: continue with the play house, follow by the Orange and the new parking lot and tarantula like background.
BACK SIDE: Morgan Hill is growing with modern contructions having a great contrast between the past-present and future it has the Granada, new food court and the puppy jasper at the parking lot 2°st.
SIDE FACE BUTTER FIELD: GOLDEN mountains in the back ground, the Hiram Morgan Hill house front of the house is the bike sculpture.
the TOP: will be sky.
the sky is open to paint butterflies, airplane etc.

Attachment: Leadership Art Proposals Updated Proposal 7.17.18 (1867 : Leadership Morgan Hill Art Project Update)

4. Let nature sing

- **Hill and Dunne (Fire station)**
- **Artist Jann Griffiths (Birds and tree to be a lot more detailed. Box designed to be proportionate to dimensions.)**
- **Website: http://www.jrgriffiths.com/**





Attachment: Leadership Art Proposals Updated Proposal 7.17.18 (1867 : Leadership Morgan Hill Art Project Update)

Art Project Name:
Let Nature Sing

File of Submission:

Box Preference (if requested, refer to location map)

	[illegible] (Monterey & 4th)		[illegible] (Monterey & Main)
	[illegible] (Main & Butterfield)		[illegible] (Railroad Park)
	[illegible] (Dunne & Peppertree)		[illegible] (Dunne near Nordstrom)
X	[illegible] (Dunne & Hill)		[illegible] (Tennant & Vineyard)
	[illegible] (Main & Cable Wayside)		[illegible] (Hale & Llagas)

[illegible] reserves the right to assign an alternate location based on availability

Design Description:

The "Let Nature Sing" design depicts birds that nest in Coyote Valley and can be found in Morgan Hill. They include:

- Red-Winged Blackbird
- Lesser Goldfinch
- Acorn Woodpecker
- California Scrub-jay
- Hooded Oriole

In the design they are shown perched in a tree.

Depending on how the design looks on the utility box, and how the paint works, I'll add additional detail as needed.

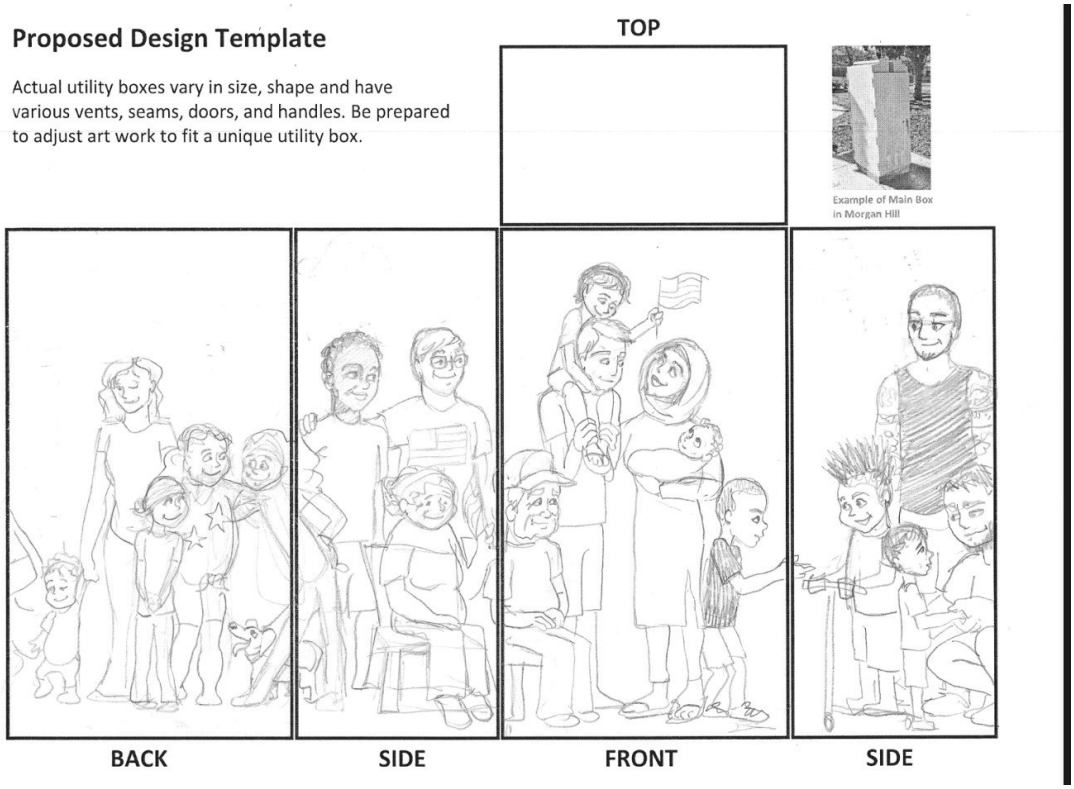
I plan to repeat the design on the second box perhaps with several different hues.

Samples of my work can be viewed at www.jvgriffith.com

Attachment: Leadership Art Proposals Updated Proposal 7.17.18 (1867 : Leadership Morgan Hill Art Project Update)

5. Love Everyone

- **Main and Calle Mazatan (El Toro Elem)**
- **Artist Shawna Gonzales (See portfolio)**
- **Box designed to be proportionate to dimensions.)**



Attachment: Leadership Art Proposals Updated Proposal 7.17.18 (1867 : Leadership Morgan Hill Art Project Update)

Shawna Gonzales' Portfolio

Attachment: Leadership Art Proposals Updated Proposal 7.17.18 (1867 : Leadership Morgan Hill Art Project Update)

Artwork Description

Love Everyone

Title of Submission

Box Preference (If interested, refer to location map)

☐	**INSPIRE OTHERS** (Monterey & 4th)	☐	**COURAGE DOES NOT ALWAYS ROAR** (Monterey & Main)
☐	**WELCOME HOME!** (Main & Butterfield)	☐	**BE YOUR OWN HERO** (Railroad Park)
☐	**NEVER GIVE UP. NOTHING IS IMPOSSIBLE.** (Dunne & Peppertree)	☐	**KINDNESS FIRST. WORDS MATTER.** (Dunne near Nordstrom)
☐	**LET NATURE SING** (Dunne & Hill)	☐	**VALUE TRUTH** (Tennant & Vineyard)
☑	**LOVE EVERYONE** (Main & Calle Mazatan)	☐	**WHAT YOU THINK YOU BECOME** (Hale & Llagas)

LMH reserves the right to assign an alternate location based on availability

Design Description

My design for the box on Main near El Toro will be a representation of the diversity of our town.
The concept is that the viewer is looking at a crowd gathered to watch our own Morgan Hill July 4th Parade. You will see families and friends of all shapes, sizes, races, religions, and sexual orientations celebrating our country's heritage together. To me, loving everyone means accepting everyone, and I thought this concept captured the theme of the box. Some may also recognize some familiar faces, as I will be taking some of the people directly from El Toro yearbooks as well as pictures taken of the El Toro community and posted online.
The sketches I have provided are rough, but the final design will be clean, bright, colorful and defined.
I have not finished the sketch for the smaller box, but it will follow the same theme.
The "Love Everyone" text will be seen behind the people in 2 places on the signage of the stores.
I have much more work to do before I start the box, but hopefully this will give you an idea of where I am going.

Attachment: Leadership Art Proposals Updated Proposal 7.17.18 (1867 : Leadership Morgan Hill Art Project Update)

6. Never give up. Nothing is impossible.

- **Dunne and Peppertree (near Marbella Ct)**
- **Artist Teresa Anguiano**
- **A young family attempting to climb El Toro on a sunny day. Will be greatly detailed on the box. Artist will use a photograph of El Toro to make a stencil for the artwork.**

Design 1

Attachment: Leadership Art Proposals Updated Proposal 7.17.18 (1867 : Leadership Morgan Hill Art Project Update)

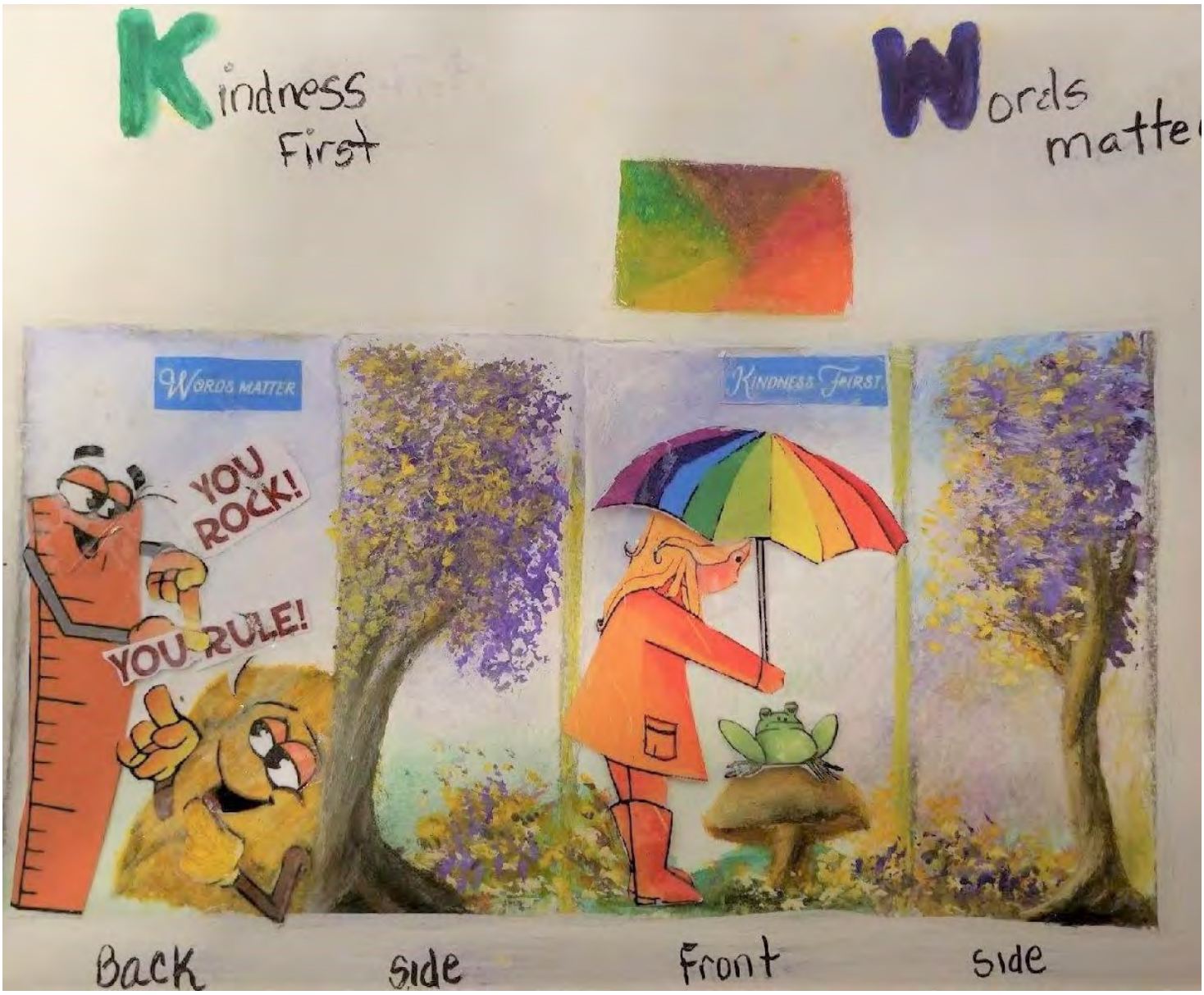
Design 2

Attachment: Leadership Art Proposals Updated Proposal 7.17.18 (1867 : Leadership Morgan Hill Art Project Update)

7. Kindness first. Words matter.

- **Dunne and Peppertree (single traffic box near Nordstrom)**
- **Artist Teresa Anguiano**
- **The picture will be in great detail. Morgan Hill elements added (mushrooms)**

Design 1



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Design 2

Artist's Statement: "...it's so exciting to see how my passion has evolved in the past 20 years and is now in display at St. Catherine's, Community Christian, Crossroads, Little Sonshine, Ardenwood church, private and public schools, as well as commercial business, Morgan Hill Bowl.

Art is the vehicle that helps express my creativity, but my passion and true joy are what brings my work to life. Just like every person, every project is unique right from the start. Uttimately, I believe God's hand works through mine. What a privilege!"

Attachment: Leadership Art Proposals Updated Proposal 7.17.18 (1867 : Leadership Morgan Hill Art Project Update)

8. Be your own hero

- **Inside the Railroad Park**
- **Artist Vanessa Davidson (see artist portfolio)**
- **A playful comic style painting. Bright colours and a scene that inspires strength and confidence.**
- **This will be changed: the dark silhouettes to be changed on the two identical boxes—one showing the female hero with colourful clothes in front, the other showing the male hero. Instead of the side with large letters, there will be pictures of a dog and a cat dressed as a superhero (to appeal to kids and also showcasing the sponsor—a vet clinic. (see artist portfolio pictures)**

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Vanessa's Portfolio

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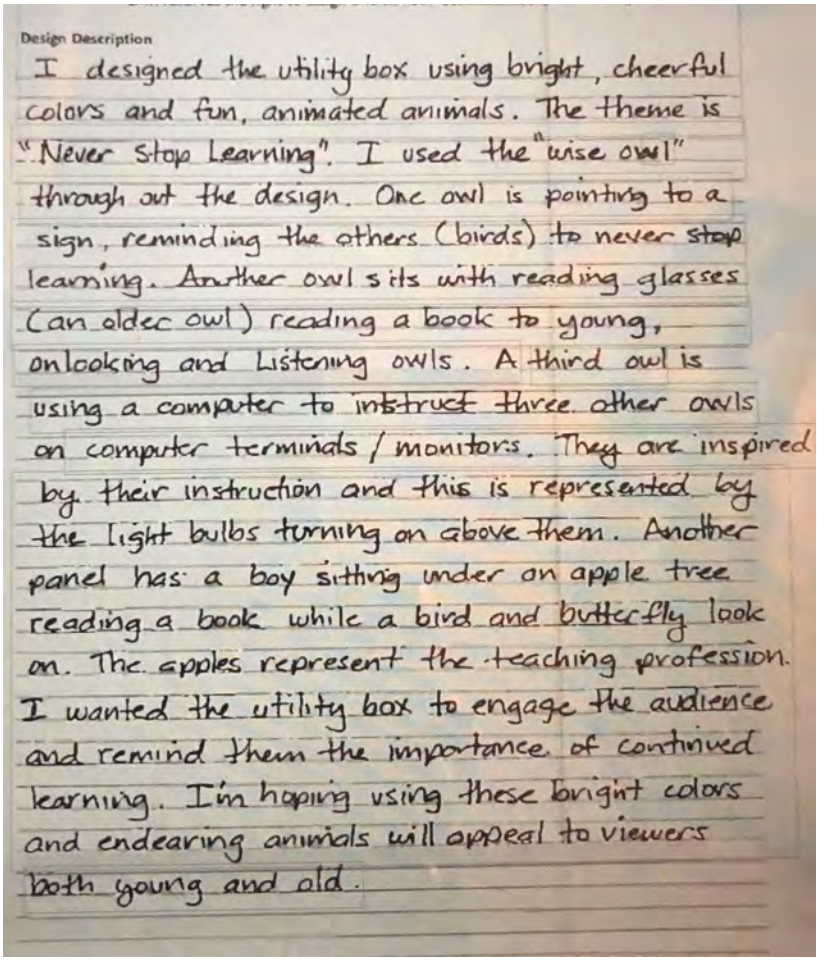

Design Description

I designed the utility box using bright, cheerful colors and fun, animated animals. The theme is "Never Stop Learning". I used the "wise owl" through out the design. One owl is pointing to a sign, reminding the others (birds) to never stop learning. Another owl sits with reading glasses (an older owl) reading a book to young, onlooking and Listening owls. A third owl is using a computer to instruct three other owls on computer terminals / monitors. They are inspired by their instruction and this is represented by the light bulbs turning on above them. Another panel has a boy sitting under an apple tree reading a book while a bird and butterfly look on. The apples represent the teaching profession. I wanted the utility box to engage the audience and remind them the importance of continued learning. I'm hoping using these bright colors and endearing animals will appeal to viewers both young and old.

9. Never Stop Learning

- **Tennant/Vineyard Blvd (Monterey St)**
- **Artist Pam Mossing**

Attachment: Leadership Art Proposals Updated Proposal 7.17.18 (1867 : Leadership Morgan Hill Art Project Update)

10. What you think, you become

- Hale/Llagas: (Near a Buddhist temple and Stratford School)
- Artist Noah Chin (student) (see portfolio of finished work)
- Painting description: "I dove into the imagination of the illustrated in a whimsical and disformed style that represents the sheer displacement of what people think. Each panel represents different categories and traits in which a person could follow or think. The back side, e.g. shows compassion, love and empathy — all which a person can think and become. The eyes are displaced from the normal position to express the peer insights of looking inside one's mind to find traits and beliefs to think and become. I will be adding many more elements to the picture due to the upcoming deadline requirements." He noticed that the backside would not be very visible thus, less detail on the back.

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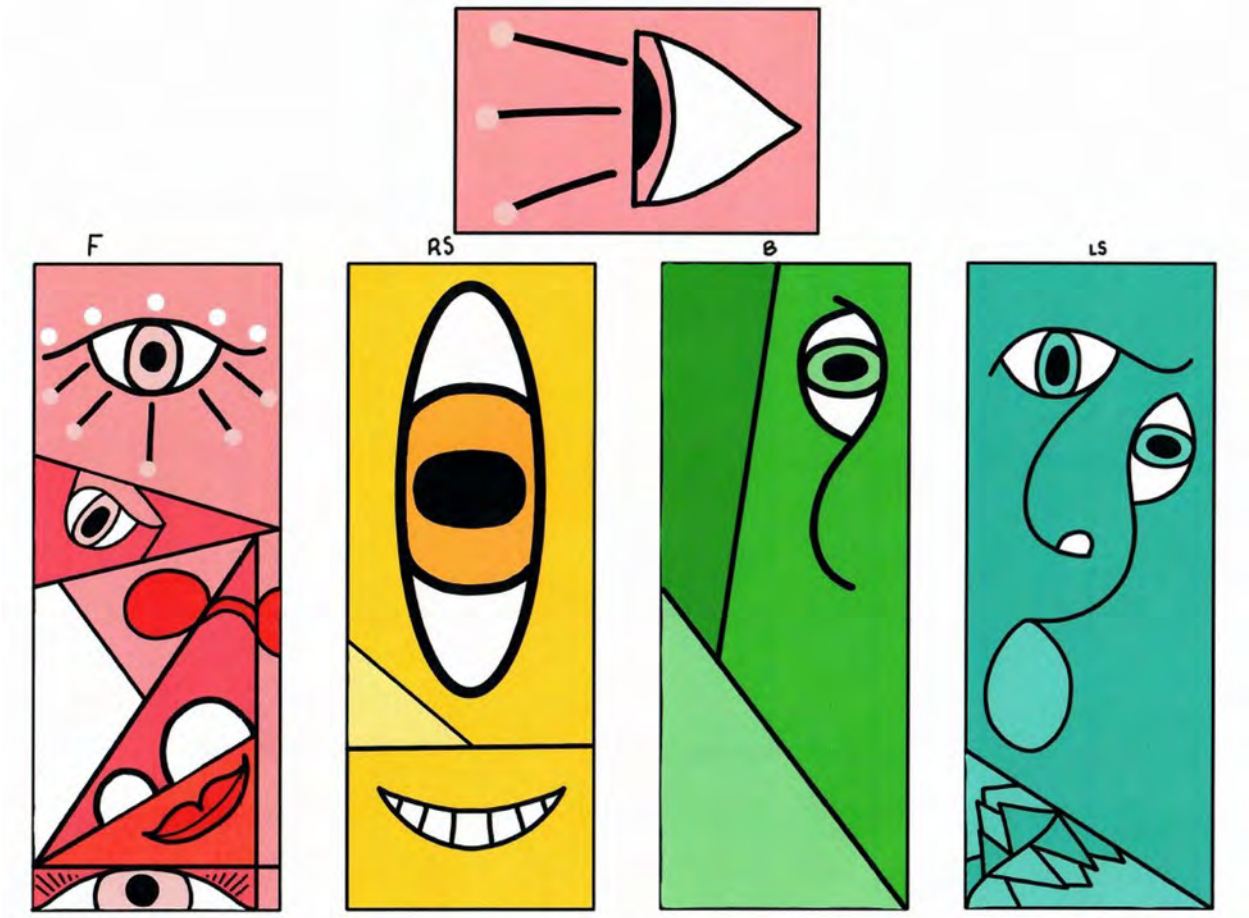

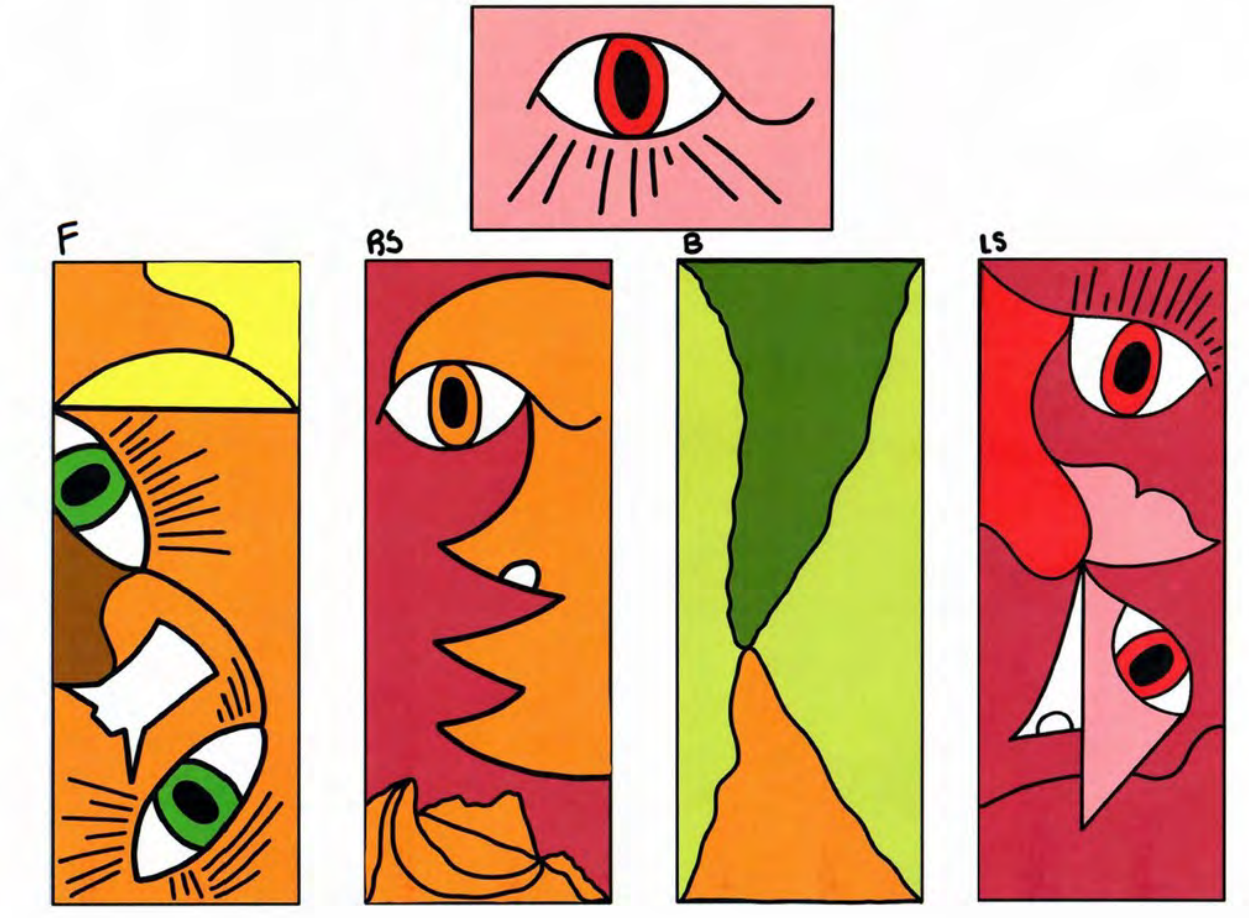

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Noah Chin—Portfolio

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