



Regular Meeting Agenda
Library, Culture, and Arts Commission

Paul Lake - Commissioner
Norma Bussing - Commissioner
Maria Antunes - Commissioner
Lori Paul - Commissioner
Daniel Redfield - Commissioner
Tim Hennessey - Commissioner
Katie Khera - Commissioner

Tuesday, June 6, 2017 7:00 PM

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADOPTION OF THE AGENDA

REPORTS

1. **COUNTY LIBRARY REPORT**
2. **MORGAN HILL LIBRARY REPORT**
3. **CITY OF MORGAN HILL REPORT**
4. **FRIENDS OF THE MORGAN HILL LIBRARY REPORT**

BUSINESS

5. **APPROVE THE APRIL 4, 2017 MEETING MINUTES**

Recommendation:

Approve Minutes.

6. **APPROVE THE MAY 2, 2017 MEETING MINUTES**

Recommendation:

Approve Minutes.

7. **SELECTION OF VICE CHAIR**

Recommendation:

Select Vice Chair.

8. **LIBRARY ACTION PLAN PRESENTATION**

9. **SOUTH VALLEY CIVIC THEATRE REPORT**

Recommendation:

Accept Report

10. **POTENTIAL ART PROJECTS DISCUSSION**

11. **TEMPORARY ART EXHIBIT APPOINTMENTS**

Recommendation:

That the Commission:

- 1) Appoint one Commissioner to the Temporary Art Exhibits Panel to work with on coordination of temporary art exhibits at City Facilities; and
- 2) Appoint a representative from a local arts group to serve on the Temporary Art Exhibits Panel.

12. **LCAC FY 2017/18 WORK PLAN DEVELOPMENT**

Recommendation:

Finalize Fiscal Year 2017/18 Work Plan.

13. JULY MEETING OPTIONS

Recommendation:

That the Commission cancel or reschedule the regular meeting scheduled for July 4.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

COMMUNICATIONS

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so by during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.



Sustainable Morgan Hill Vision

Morgan Hill is a socially responsible, environmentally conscious, and economically sound community that embraces inclusiveness with participation by all.

CITY COUNCIL ONGOING PRIORITIES

Enhancing Public Safety · Protecting the Environment · Maintaining Fiscal Responsibility ·
Supporting Our Youth, Seniors, and Entire Community · Fostering a Positive Organizational Culture ·
Preserving and Cultivating Public Trust · Preserving Our Cultural Heritage

2017 STRATEGIC PRIORITIES

High Speed Rail

Inclusiveness

Infrastructure

Regional Initiatives

Telecommunications

2017 STRATEGIC PRIORITIES:



High Speed Rail

The City of Morgan Hill will directly advocate for our community's needs through our communications, discussions, and decisions. We will continue to engage the community, the High Speed Rail Authority, our state and federal legislators, and other regional agencies to mitigate negative impacts and convey our position that the High Speed Rail Authority should only use the existing Highway 101 right-of-way to avoid all impacts to residents, schools, and businesses. Should the Authority decide the 101 right-of-way is not feasible, we will strongly advocate for the route with the least impact on Morgan Hill.



Inclusiveness

We will celebrate the diversity, history, and culture of our community. Through City Council workshops, community meetings, and researching successes in other communities, the City will listen to and collaborate with the community to define how inclusiveness will be further woven into our community's fabric and to increase public participation. The City's communications, services, public spaces, and projects will embrace all community members as partners, advancing our vision of being a socially responsible community.



Infrastructure

The City will review its streets, parks, and public facilities infrastructure needs initially by updating its 2014 infrastructure study to quantify the funding gap. We will identify potential funding options as ongoing revenue is insufficient to fund our vital community assets at a sustainable level without significantly impacting existing service levels that our community has come to expect. Morgan Hill will actively work with the Valley Transportation Agency, the County, and the State to secure funding for the Santa Teresa extension and road maintenance. We will continue to work closely with our community to inform them of the needs and engage them to find an affordable and sustainable solution.



Regional Initiatives

City Council and staff will focus on influencing regional decisions that benefit Morgan Hill. This regional involvement will include, but not be limited to, partnering with the League of California Cities, Valley Transportation Authority, Santa Clara Valley Water District, Cities Association of Santa Clara County, the City of Gilroy, Santa Clara County, Morgan Hill Unified School District, the Local Agency Formation Commission, the Open Space Authority, and Silicon Valley Clean Energy to advance projects that further Sustainable Morgan Hill.



Telecommunications

The City will collaborate with the private sector to explore ways to provide fast, reliable access and wireless connectivity for residents and businesses. The 2016 Telecommunications Infrastructure and Economic Development Blueprint reports will be the foundation for continuing discussions with broadband providers, public utilities, and other infrastructure service providers in developing an implementation plan for growing our telecommunications infrastructure. The plan will be used to signal Morgan Hill's support for business expansion.



June 2017
Commission Report
Nancy Howe, County Librarian

Summer Reading



Reading by Design, the 2017 summer reading and learning program, kicked off June 1st at all SCCLD libraries.

Promoting the love of reading, creativity and scientific discovery, *Reading by Design* encourages everyone to discover their creative side as they incorporate reading into their lives. Reading is succeeding for all ages, and most especially for young people who need to keep reading skills sharp. Research shows that by reading at least 5 books, students can avoid the learning loss known as the “summer slide” and start school in the fall ready to learn.

Sign up online or at the library for Reading by Design, then complete new activities and read 5 books. Adults and Teens get a tote for signing up, and kids who read at least 5 books this summer receive a free museum pass to either the Discovery Museum (ages 1-9) or The Tech Museum (ages 10-12) and a book prize! Libraries will also feature bi-weekly drawings for cool prizes like movie tickets or treat coupons.

SCCLD is partnering with VTA as well so look out for the summer message at VTA stations and on vehicles. In 2016, almost 24,000 adults, teens and kids participated in summer reading – a 25% increase over the last year. *Reading by Design* offers hundreds of events throughout the county to engage even more of our residents in summer reading success.

Lunch at the Library

This summer SCCLD will be hosting Lunch at the Library programs in 3 locations in South County to serve the children in our county when they need it most. Summer is a time when many supports are missing for youth. Without the academics, free lunch and opportunities to play outside that students get throughout the school year, many of our youth lose important skills.

SCCLD libraries want to support children and their families in a safe and positive environment. This year, in addition to our excellent summer reading program *Reading by Design* that promotes reading and literacy for all ages, Gilroy and Morgan Hill Libraries and our Bookmobile service in collaboration with the San Martin Lion's Club will have Lunch at the Library programs all summer. SCCLD is partnering with YMCA to provide a free lunch and educational activities for children ages 0-18. These positive differences in children's **summer learning experiences** during their elementary school years can ultimately **impact** whether they earn a high school diploma and continue to college.

SCCLD Bookmobile in partnership with the San Martin Lion's Club

San Martin Lion's Club 12415 Murphy Avenue, San Martin

Tuesdays and Thursdays June 20 – August 10, 2017 10:30am – 12:30pm

Morgan Hill Library

Monday through Saturday June 12 - August 16, 2017 12:00pm - 1:00pm

Gilroy Library

Monday through Friday June 19 – July 28, 2017 12:30pm - 1:30pm

Leading with Technology at Your Library

In March 2017, SCCLD's eight libraries began installing 500 new computers, replacing slower, less powerful full-service and catalog computers. Featuring faster processors, larger screens and equipped with Blu-ray disc players, the new computer systems offer some of the most popular software available and provide three different browsers instead of one.

With this massive computer upgrade, the Library created a superior user experience worthy of Silicon Valley. We provide a state-of-the-art experience for students who rely on free library computer sessions as well as to engineers who don't have home access to such a variety of software.

Applications such as Adobe Photoshop, Adobe Illustrator, Adobe InDesign and Adobe Animate (for creative design) are among the more than 20 new software packages now available. Patrons can also utilize Microsoft Visual Studio (for programming), WinWay Resume Deluxe, Ultimate Phonics (adult literacy educational lessons), and Camtasia (for creating online tutorials and videos) for free. From photography projects, filmmaking, and software programming to creating animations, designing websites and more, the opportunity to learn, build or develop innovative creations has never been greater.

Three-hour free Adobe Photoshop training classes will be offered at all library locations. The classes will be taught by Master Adobe Instructor Josh Samos who won his first photography contest at age 11. He has been teaching photoshop for two decades. Online registration is being offered through our website.

Charging Stations

For your convenience the Library now offers courtesy charging stations at each library location. Keep your mobile devices charged at all time. A power strip and charging station all in one, these charging stations feature six interchangeable retractable cables, two USB ports and two international AC wall outlets. These universal multi-device charging station work with any Apple, Android, Samsung, Blackberry and thousands of other devices.

Library, Culture, and Arts Commission Report, June 6, 2017
Heather Geddes, Community Librarian

April Statistical Highlights	2017	2016
Total Circulation	53,626	57,453
Adult/Teen Circulation	28,681	31,162
Children's Circulation	24,945	26,291
Total # of Programs	63	77
Total # of Attendees	2431	3188
New Borrowers Registered	193	189
Gate Count	23,226	24,915

Library news

In June the library will be launching the Odilo ebook platform which offers eBooks in Spanish for children, teens and adults. Odilo features Spanish titles from hundreds of publishers to serve the needs of the Spanish speaking community, with hundreds of popular and bestselling titles.

In May the library launched an online subscription to Science AAAS (American Association for the Advancement of Science), one of the oldest scientific journals in publication today. Founded in 1880 using seed money from Thomas Edison, Science AAAS publishes research across the sciences. This resource offers patrons access to the latest scientific research, advances, and discoveries.

May Highlights

In partnership with the Tech Museum, Morgan Hill library offered a 4-part Bilingual Family Math & Engineering program. 135 Participants leveraged the engineering design process to brainstorm, collaborate, design and build their way to creative solutions. Design challenges allowed students to get an intuitive sense of mathematics, practice creative strategies for solving problems and develop the innovative thinking skills they will need for math and career success in the 21st century.

May Outreach

Library participated in the El Toro Spring Festival, Immigrant Celebration, Barrett Open House, and Voices Open house.

Upcoming June Events

Wednesday, June 7th, 12:00—3:00pm: Adobe Photoshop Free Introduction

All that's required is a willingness to learn (and a library card). Learn the basics of selecting and cutting images out, then pasting them into new places. Remove blemishes and garbage from photos. Make fantasy photos a reality, change colors, and make a statement.

Wednesday, June 7th, 6:00—8:00pm: Introduction to iPad Digital Art

Learn how to use the latest art apps developed for the iPad and iPhone to create your own, original piece of digital art. Whether you've never touched an iPad before or drawn a picture, design a beautiful, unique keepsake to take home. Spots are limited and registration is required. Participants can bring their own iPad or one can be provided. Ages 18+ only.

Saturday, June 10th 10:00am – 4:00pm: Friends of the Library Book Sale

Tuesday, June 13th, 3:00-4:00pm: International Candy Tasting for Teens

Enjoy some sweet treats from around the world and try to guess their country of origin! *Program may be changed or cancelled due to pending food permit*

Wednesday, June 14th, 7:00-8:30pm: Design Your Perfect Cup of Coffee

Explore the history of coffee, where our coffee comes from and how that affects the coffee experience. Learn different methods of making expert coffee, and taste three very high-end coffees from around the world. Spots are limited and registration is required. For ages 18+ only.

Monday, June 26, 7:00-8:00pm: Jazz Night

Stay cool on a hot summer night and listen to some of the great jazz standards performed live by local musicians.

Friday, June 30, 3:00-4:00pm: Touch-a-Truck

Check out some cool vehicles like a fire truck, ambulance and police car. Vehicles are subject to change.

STEM CAMPS FOR CHILDREN

Lego Build, Monday June 19, 3:00 -5:00pm

Design and build with LEGOS! For children K-6th grade.

Tech Challenge, Tuesday June 20, 3:00 – 4:30pm

Participate in a fun challenge "No Batteries Allowed," created by the Tech Museum of Innovation. For children entering 1st-6th grade.

Amusement Park Science, Weds June 21, 3:00 – 4:00pm

Explore the science behind your favorite amusement park rides with hands-on activities from the Children's Discovery Museum. Recommended for children k-6th grade.

City Box Build, Thursday June 22, 3:00 – 4:30pm

Help design and build a city out of boxes in the ultimate city box build! For children entering 1st-6th grade.

TEEN MAKER CAMPS

Tech Museum, Tuesday June 27, 3:00 – 5:00pm

Participants will create devices that are purely mechanical and will use an alternative to battery power. For ages 12 & up. Registration required.

Chain Reactions, Wednesday June 28, 3:00 – 5:00pm

Explore Chain Reactions in day 2 of our Teen Maker Camp! For ages 12 & up. Registration required.

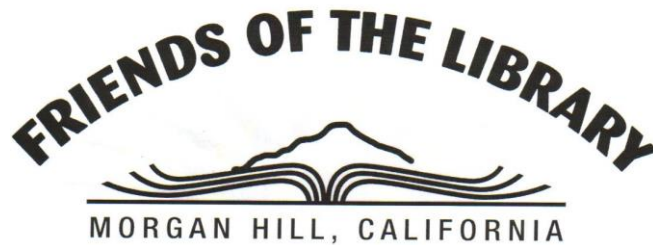
Slime Day, Thursday June 29, 3:00 – 5:00pm

Make some fun slime and take it home! All supplies provided. Ages 12 & up. Registration required.

Stop Motion Animation Workshop

Fri June 30, 3:00 – 5:00pm

Learn the art of stop motion animation and make your own movie in this 3-hour workshop. For ages 12 to 18. Registration required.



Report to the Library, Culture and Arts Commission

June 6, 2017

Teresa Stephenson, President

Friends Activities

- June 3rd – Speakers Forum with Novella Carpenter, author of *Farm City* and *Gone Feral*

Upcoming events:

- June 10th – Summer Book Sale
- Save the Date! July 22 1 - 4 pm 10th Birthday Party for the Library
 - Music, Magic and Refreshments
 - Ceremonial Groundbreaking for library expansion project

DRAFT



Meeting Minutes Library, Culture, and Arts Commission

Paul Lake - Commissioner
Norma Bussing - Commissioner
Maria Antunes - Commissioner
Linda Vrabel - Commissioner
Lori Paul - Commissioner
Daniel Redfield - Commissioner
Tim Hennessey - Commissioner

Tuesday, April 4, 2017 7:00 PM

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Paul Lake	Commissioner	Present	
Norma Bussing	Commissioner	Present	
Maria Antunes	Commissioner	Present	
Linda Vrabel	Commissioner	Present	
Lori Paul	Commissioner	Present	
Daniel Redfield	Commissioner	Absent	
Tim Hennessey	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

Minutes Acceptance: Minutes of Apr 4, 2017 7:00 PM (BUSINESS)

PUBLIC COMMENT

No Public Comment.

ADOPTION OF THE AGENDA

Motion Hennessey

Adjust Agenda to include Commissioner Hennessey and Note Minute Approval for March 2017 Minutes

Second Vrabel

Passes 6-0

REPORTS

1. COUNTY LIBRARY REPORT

By Deputy County Librarian

2. MORGAN HILL LIBRARY REPORT

By Community Librarian

3. FRIENDS OF THE MORGAN HILL LIBRARY REPORT

No Report

4. CITY OF MORGAN HILL UPDATE

By Community Services Director

BUSINESS

5. 1114 : MARCH 2017 MINUTES

Recommendation:

Approve March 7, 2016 Meeting Minutes.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Hennessey, Commissioner
SECONDER:	Lori Paul, Commissioner
AYES:	Lake, Bussing, Antunes, Vrabel, Paul, Hennessey
ABSENT:	Redfield

6. SELECTION OF CHAIR AND VICE CHAIR

Recommendation:

Select Chair and Vice Chair.

Motion to Appoint Commissioner Lake as Chair and Commissioner Vrabel as Vice Chair.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Paul Lake, Commissioner
SECONDER:	Tim Hennessey, Commissioner
AYES:	Lake, Bussing, Antunes, Vrabel, Paul, Hennessey
ABSENT:	Redfield

7. DOWNTOWN PARKS ARTWORK CALL FOR ARTISTS

Recommendation:

Provide staff feedback on the Call for Artists for the artwork to be installed in the Downtown Parks Project.

Received comments from Commission on updates to the Call for artists.

8. REVIEW 2017 LCAC WORK PLAN

Recommendation:

Review 2017 Work Plan.

Commissioners tabled discussion on Work Plan to May meeting.

9. LIBRARY EXPANSION CONCEPT DESIGN REVIEW

Recommendation:

The Commission review and provide comments on the Library Expansion Project conceptual design.

Commissioners provided input on the concept designs, including thoughts on lighting, roofing and solar.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

LIBRARY TOUR

Commissioners will tour the Library and return to the Council Chamber for meeting adjournment. The public is welcome to attend the tour.

ADJOURNMENT

8:55pm

DRAFT



Meeting Minutes Library, Culture, and Arts Commission

Paul Lake - Commissioner
Norma Bussing - Commissioner
Maria Antunes - Commissioner
Linda Vrabel - Commissioner
Lori Paul - Commissioner
Daniel Redfield - Commissioner
Tim Hennessey - Commissioner

Tuesday, May 2, 2017 7:00 PM

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

Attendee Name	Title	Status	Arrived
Paul Lake	Commissioner	Present	
Norma Bussing	Commissioner	Present	
Maria Antunes	Commissioner	Present	
Linda Vrabel	Commissioner	Absent	
Lori Paul	Commissioner	Present	
Daniel Redfield	Commissioner	Present	
Tim Hennessey	Commissioner	Present	

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

Minutes Acceptance: Minutes of May 2, 2017 7:00 PM (BUSINESS)

PUBLIC COMMENT

ADOPTION OF THE AGENDA

Motion Bussing, Second Paul, 6-0

REPORTS

1. COUNTY LIBRARY REPORT

By County Librarian

2. FRIENDS OF THE MORGAN HILL LIBRARY REPORT

By Community Librarian

3. CITY OF MORGAN HILL UPDATE

By Friends President

4. MORGAN HILL LIBRARY REPORT

By Community Services Director

BUSINESS

5. ART A LA CARTE DEBRIEF

Commissioners debriefed on the prior Art a la Carte event.

6. PUBLIC ART MAINTENANCE UPDATE

Recommendation:

Receive informational report on public art maintenance

Received Report

Public Comment by Doug Muirhead regarding coordination on Graffiti Abatement Officer's cleaning of art.

7. DOWNTOWN PARKS ART SELECTION PANEL

Recommendation:

Select commission members to serve on art review panels for downtown parks artwork.

Received Report.

Will select as part of work plan.

8. LCAC WORK PLAN DEVELOPMENT FOR FISCAL YEAR 2017/18

Recommendation:

Develop Fiscal Year 2017/18 Work Plan draft.

Provided staff specific direction on components of draft work plan to be brought back at June meeting.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

8:10pm

Minutes Acceptance: Minutes of May 2, 2017 7:00 PM (BUSINESS)



CITY OF MORGAN HILL

LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: June 6, 2017

PREPARED BY: Chris Ghione, Community Services Director

APPROVED BY: Chris Ghione, Community Services Director

SELECTION OF VICE CHAIR

RECOMMENDATION(S)

Select Vice Chair.

REPORT NARRATIVE:

City Council Policy dictates the order of selection of Chair and Vice Chair for City Commissions. Should a commissioner not wish to serve as Chair or Vice Chair, that individual could pass on his or her “turn” to serve in these roles. Commissioner Vrabel was recently appointed to Vice Chair and following her appointment resigned from the Commission. The Commission will need to appoint an new Vice Chair. The current order per Council Policy to serve as Vice-Chair is:

1. Commissioner Paul - Appointed in 4/2016
2. Commissioner Antunes - Appointed in 3/2017
Commissioner Bussing - Appointed in 3/2017
Commissioner Redfield - Appointed in 3/2017
3. Commissioner Hennessey – Previously served as Chair

LINKS/ATTACHMENTS:

1. Council Policy-96-02 - Commission Selection of Chair and Vice Chair

CITY OF MORGAN HILL

CITY COUNCIL POLICIES AND PROCEDURES

CP 96-02

SUBJECT: POLICY REGARDING TERM AND SELECTION OF CHAIR AND VICE CHAIR OF CITY BOARDS AND COMMISSIONS

DATE: APRIL 17, 1996

REVISION DATE: DECEMBER 15, 1999, REVIEWED JUNE 27, 2007; AMENDED APRIL 16, 2008

ORIGINATING DEPT: CITY CLERK

In order to provide an efficient method for the selection of Chair and Vice-Chair from the members of the Boards and Commissions, it shall be the policy of the City Council of Morgan Hill to have these officers serve a one (1) year term beginning the first regular meeting date when the Boards and Commissions reorganize; following City Council appointments. A rotation system shall be followed in the selection of the Chair and Vice-Chair. The member who has served the longest on the Board or Commission without serving as Chair during the previous four (4) years shall be selected for the position of Chair. The member second in seniority who has not yet served during the previous four (4) years as Chair shall become Vice-Chair. If the member selected as Vice-Chair is on the Board or Commission at the time the next Chair is selected he/she shall become Chair.

Prior to selection as Chair, a Board or Commission member must serve a minimum of twelve (12) months on the Board or Commission. Each member's seniority shall begin upon the effective date of that member's appointment to the Board or Commission. If two (2) or more members have equal seniority, the Board or Commission shall make the selection. In the event a member otherwise eligible for selection declines the position, the member next in seniority shall be selected. A Board or Commission member will be eligible to serve another term as Chair and Vice Chair provided at least four (4) years have transpired since having previously served as Chair or Vice Chair respectively. Such period may be reduced by one year increments if no other Board or Commission member is eligible to serve due to a recent appointment or because a member otherwise eligible for selection declines the position. If two or more members are eligible to serve another term as Chair, the member who has served the longest on the Board or Commission since having previously served as Chair shall be first in seniority to serve another term as Chair and Vice Chair.

This policy shall remain in effect until modified by the City Council.

APPROVED: _____

STEVE TATE, MAYOR

Attachment: Council Policy-96-02 - Commission Selection of Chair and Vice Chair (1264 : Vice Chair Selection)



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: June 6, 2017

PREPARED BY: Jennie Tucker, Community Services Supervisor
APPROVED BY: Chris Ghione, Community Services Director

SOUTH VALLEY CIVIC THEATRE REPORT

RECOMMENDATION(S)

Accept Report

REPORT NARRATIVE

South Valley Civic Theatre (SVCT) has provided theatrical entertainment to the Morgan Hill Community since 1969. In December 2002 SVCT began a long-term lease at the Community Playhouse for the purpose of their ongoing theatrical performances and has been designated as the “Home Company” since 2002. This has been a positive and mutually beneficial arrangement for both the City and SVCT. Additionally, this arrangement has benefited the community by providing a long-term home for SVCT.

This past year SVCT presented five shows including a children’s production, a teen production, a family musical, an adult comedy, and an adult musical. It is estimated that approximately 7500 patrons have been in attendance throughout this last year.

SVCT is constantly striving to “raise the bar” regarding the quality of the productions that they offer the Morgan Hill community. This last year, their shows have been varied in demographic appeal, topic, music, and presentation style. They have presented shows ranging from the fantasy underworld of King Triton (Little Mermaid Jr.) to the housetop chimneys of mid-twentieth-century London (Mary Poppins). The playhouse stage has boasted traditional one-piece sets and multi-level and multi-piece, moving sets. Cabling has been employed to give their audiences the illusion of fish floating and chimney sweeps dancing on the ceiling. For the second consecutive year, two of SVCT’s shows had performances geared toward individuals with special needs (the children production of Little Mermaid Jr. and the teen show Footloose).

South Valley Civic Theatre supports other charitable organizations within the community and has a core mission to provide an opportunity for people to express themselves on-stage to live audiences. They are always broadening their scope to serve the community in new and unique ways.

SVCT will be present at the meeting to make a verbal presentation.

LINKS/ATTACHMENTS:



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: June 6, 2017

PREPARED BY: Chris Ghione, Community Services Director

APPROVED BY: Chris Ghione, Community Services Director

TEMPORARY ART EXHIBIT APPOINTMENTS

RECOMMENDATION(S)

That the Commission:

- 1) Appoint one Commissioner to the Temporary Art Exhibits Panel to work with on coordination of temporary art exhibits at City Facilities; and
- 2) Appoint a representative from a local arts group to serve on the Temporary Art Exhibits Panel.

REPORT NARRATIVE:

The Library, Culture and Arts Commission's Council approved policy on temporary art exhibits requires that a commissioner serve on a review panel made up of one commissioner, a City staff member and a representative from a local arts group.

The Commission makes this appointment each year in June. For the last year former Commissioner Vrabel served in this role. The assigned commissioner would be responsible for working with the designated City staff person on this coordination. Amy Whelan has represented the El Toro Arts Foundation as the local arts group representative and has expressed willingness to continue in this role. It is recommended that Commission appoint her to serve in this capacity.

Currently there are rotating temporary art exhibits at both the Community and Cultural Center and the Centennial Recreation Center.

LINKS/ATTACHMENTS:

1. Temporary Art Exhibits Policy

CITY OF MORGAN HILL LIBRARY, CULTURE AND ARTS COMMISSION POLICIES AND PROCEDURES

LCAC-08-03

SUBJECT: TEMPORARY ART EXHIBITS AT CITY FACILITIES

APPROVED BY CITY COUNCIL DATE: October 16, 2008

In an effort to promote art by providing opportunities for local artists to display their work, the City encourages the use of City facilities for temporary art exhibits.

A. Definition of Temporary Public Art

Temporary public art is that which is displayed for two weeks and less than one year in open and freely accessible areas designated as a public area, lobbies and public assembly areas of City property, or on non-City property if the work is installed or financed, either wholly or in part, with City funds or grants procured by the City.

B. Art Exhibit Panel

The Art Exhibit Panel (AEP) shall be made up of a member of the Library, Culture and Arts Commission (LCAC), a member of a community art organization, and a City staff member. The LCAC member and the community art organization member shall be selected by the LCAC and reviewed annually. The City staff member shall be designated by the City Manager.

C. Exhibit Scheduling

An annual art exhibit schedule will be established by the AEP. Exhibits will be scheduled for approximately six (6) to eight (8) weeks. The exhibit schedule, or the duration of a particular exhibit, may be changed at the discretion of the AEP. In the event that there are more requests for exhibit space than can be accommodated in the exhibit calendar, a wait list will be established. Priority will be given to Exhibitors/Artists who have not exhibited before and to Morgan Hill residents.

D. Exhibit Selection Criteria

1. Individual or Group Proposals: individuals may submit a proposal for a one-person exhibit or two or more artists may submit a proposal for a group show. Collaborative exhibits are encouraged.
2. Open Competition: All artists are welcome to propose works that meet the exhibition criteria. Exhibitions by students are encouraged.
3. Exhibit-specific criteria may be established by the AEP for a particular exhibit.

E. Art Selection Criteria

All artists interested in exhibiting must have the artwork approved by the AEP. The decision of the AEP is final. The AEP will jury all proposed artwork using the following criteria:

1. Artist must submit photographs of the art they wish to exhibit.
2. Artistic integrity and a high quality of aesthetic experience will be the primary considerations in the selection of art for exhibits.
4. Artwork exhibited shall be suitable for display to a diverse audience that includes facility customers, employees, and the general public of all ages.

5. Artwork exhibited shall be suitable in scale, materials, and form for its surroundings.
6. Artwork exhibited shall not pose a threat to public safety.

F. Installation and Removal

1. Installation and removal of art work will be the responsibility of the Exhibitor/Artist.
2. Art exhibit installation guidelines for the specific City facility will be provided to the Exhibitor/Artist prior to the installation of artwork. These guidelines will be followed by the Exhibitor/Artist.
3. Date and time of installation and removal will be determined by the AEP and agreed upon by the Exhibitor/Artist.
4. Exhibitor/Artist must provide printed or typed identifying labels approximately 3x5 that include the name of the artist, the name of the artwork, and the medium. If the art is for sale, the price may also be included on the label.
5. The AEP makes no representation to and assumes no liability for the suitability of the frame for the art work, the method or means of framing, or the appropriateness of the framing for hanging or extended display.

G. Exhibitor/Artist Responsibilities

1. All exhibitors will sign an Art Exhibition Agreement that includes the exhibition site, term of the exhibit, declared value of all exhibited work, promotional responsibilities, sales commissions, installation and removal requirements, waiver of liability, and indemnification before installation can begin.
2. Exhibiting artists will be asked to submit a written artist biography to the assigned City staff member of the AEP six (6) weeks prior to the exhibit date. This information may be used by the City for publicity purposes.
3. Exhibits are not intended as a means for commercial sales. However, if the artist provides a price list and contact information with the exhibiting facility, staff will attempt to provide that information to interested parties upon request. Should a sale of art result from an exhibit at a City facility, the Exhibitor/Artist will be charged a 10% commission which will be deposited in the Community Culture & Art Fund.
4. Exhibitors/Artists are encouraged to promote their exhibit through the use of printed materials and an artist reception at the hosting facility. Exhibitors/artists assume all responsibility, including financial, for the self-promotion of their exhibit. All advertising must be approved by the City staff member of the AEP.
5. Exhibitors/Artists will have the primary responsibility for the installation and removal of their respective exhibit/artwork.

H. AEP Responsibilities

In addition to those responsibilities listed above, the AEP will:

1. Promote the art exhibits in general and may promote specific art exhibits in City publications and website when possible.
2. Schedule an artist's reception, if requested, at the hosting facility. The City will provide space at the facility at no cost to the Exhibitor/Artist.
3. Assist with the installation and removal of artwork whenever possible.

This policy shall remain in effect until modified or revoked by the City Council.



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: June 6, 2017

PREPARED BY: Chris Ghione, Community Services Director

APPROVED BY: Chris Ghione, Community Services Director

LCAC FY 2017/18 WORK PLAN DEVELOPMENT

RECOMMENDATION(S)

Finalize Fiscal Year 2017/18 Work Plan.

REPORT NARRATIVE:

Each year the Library, Culture and Arts Commission develops a Work Plan that is submitted to the City Council for approval. The Commission discussed the Fiscal Year 2017-18 Work Plan at its May meeting. City staff took notes on the Commission's discussion and has prepared a draft Work Plan for Commission Review (Attachment 1).

In preparation for the development of the Work Plan the Commission met with the Mayor to review the Council's updated Priorities. Each commission work plan item meets at least one of the Council's Priorities.

If finalized at this meeting the Commission's proposed Work Plan would be submitted for review by the City Council on June 21.

LINKS/ATTACHMENTS:

1. LCAC 2017-2018 Workplan Draft

Library, Culture & Arts Commission
FY 2017-18 Work Plan
City Council Approved: Draft

Overall Mission: To assist the City Council in accomplishing its goals by fostering an environment conducive to and supportive of the arts, culture, and life-long learning in Morgan Hill, working with existing community groups to promote resources, and facilitate partnerships.

Project Area	City Council Goal Supported	Start Date	Complete Date	Staff Resources Required	Specific Task / Commissioners Assigned
Liaison with City Departments, Other Community Groups, MH Citizens	Supporting our Youth, Seniors and Entire Community Inclusiveness	July 1	June 30	CS Director (minimal)	(1) Participate with other groups to support community outreach and support arts and culture in the community (including Valle del Sur, El Toro Arts) (Paul)
Permanent and Proposed Public Art	Supporting our Youth, Seniors and Entire Community Preserving Our Cultural Heritage	July 1	June 30	CS Director (minimal) Com Svcs Supervisor (minimal) CS Svcs Coordinator (minimal)	(1) Partner with local Artists to display their work. Review the possibility of implementing a utility box art program or other programs (doors, walls, etc.) (Vrabel/Williams/Clark) (2) Form subcommittees as needed to support special art requests that come forward (All) (3) Review opportunities for funding Public Art and Performing Arts in the Future (Paul) (4) Support the Downtown Art Project Selection. (Antunes/Bussing) (5) Develop Tarantula branding and promotion. (Hennessey/Paul/Antunes)
Art and Culture Events	Supporting our Youth, Seniors and Entire Community Inclusiveness	July 1	June 30	CS Director (minimal) CS Svcs Coordinator (minimal)	(1) Facilitate the Art a la Carte event and look to incorporate culture and music into the event. (Lake/Hennessey) (2) Research opportunities for posting of youth art in different areas within the City (Lake/Vrabel)

Attachment: LCAC 2017-2018 Workplan Draft (1266 : LCAC FY 2017/18 Work Plan Development)

Project Area	City Council Goal Supported	Start Date	Complete Date	Staff Resources Required	Specific Task / Commissioners Assigned
Library Outreach and Support	Supporting our Youth, Seniors and Entire Community Inclusiveness	July 1	June 30	Library Staff (moderate) Senior Project Manager (significant)	(1) Support Library Outreach (Lake/Paul) (2) Support Commissioner's Corner in Library to provide book recommendations (All) (3) Support the Library Expansion Project (a) Coordinate with Friends of Library on Library Development (Hennessey/Paul) (b) Coordinate on Library Expansion with a special focus on youth technology (Redfield) (c) Participate in the Library design process making recommendations to the City Council (All) (4) Participate in annual Library Commissioners For (All) (5) Support incorporation of Children's art into the Library (Lake/Paul) (6) Support the "Lunch at the Library Summer Progi (_____)
Support Integration of Historical Resources into Commission Area of Support	Preserving our Cultural Heritage	July 1	June 30	CS Director (moderate) CS Srvs Coordinator (moderate)	(1) Coordinate with the Morgan Hill Historical Socie to define LCAC support of Villa Mira Monte operations. (_____)

Staff Resources Required:

0-50 hours: Minimal; 51-100 hours: Moderate; 100+ hours: Significant



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: June 6, 2017

PREPARED BY: Chris Ghione, Community Services Director

APPROVED BY: Chris Ghione, Community Services Director

JULY MEETING OPTIONS

RECOMMENDATION(S)

That the Commission cancel or reschedule the regular meeting scheduled for July 4.

REPORT NARRATIVE:

The next regular Commission meeting is scheduled for July 4, which is a holiday. The Commission may choose to reschedule the meeting or cancel it. Due to other regular commission meetings on Tuesdays, other Tuesdays are not available in the Council Chambers. The Commission could choose to move the meeting to any other day of the week the first two weeks in July.

LINKS/ATTACHMENTS: