



Regular Meeting Agenda
Library, Culture, and Arts Commission

Paul Lake - Commissioner
Norma Bussing - Commissioner
Maria Antunes - Commissioner
Linda Vrabel - Commissioner
Lori Paul - Commissioner
Daniel Redfield - Commissioner
Tim Hennessey - Commissioner

Tuesday, May 2, 2017 7:00 PM

Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADOPTION OF THE AGENDA

REPORTS

1. **COUNTY LIBRARY REPORT**
2. **FRIENDS OF THE MORGAN HILL LIBRARY REPORT**
3. **CITY OF MORGAN HILL UPDATE**
4. **MORGAN HILL LIBRARY REPORT**

BUSINESS

5. **ART A LA CARTE DEBRIEF**
6. **PUBLIC ART MAINTENANCE UPDATE**

Recommendation:

Receive informational report on public art maintenance

7. **DOWNTOWN PARKS ART SELECTION PANEL**

Recommendation:

Select commission members to serve on art review panels for downtown parks artwork.

8. **LCAC WORK PLAN DEVELOPMENT FOR FISCAL YEAR 2017/18**

Recommendation:

Develop Fiscal Year 2017/18 Work Plan draft.

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so by during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.



Sustainable Morgan Hill Vision

Morgan Hill is a socially responsible, environmentally conscious, and economically sound community that embraces inclusiveness with participation by all.

CITY COUNCIL ONGOING PRIORITIES

Enhancing Public Safety · Protecting the Environment · Maintaining Fiscal Responsibility ·
Supporting Our Youth, Seniors, and Entire Community · Fostering a Positive Organizational Culture ·
Preserving and Cultivating Public Trust · Preserving Our Cultural Heritage

2017 STRATEGIC PRIORITIES

High Speed Rail

Inclusiveness

Infrastructure

Regional Initiatives

Telecommunications

2017 STRATEGIC PRIORITIES:



High Speed Rail

The City of Morgan Hill will directly advocate for our community's needs through our communications, discussions, and decisions. We will continue to engage the community, the High Speed Rail Authority, our state and federal legislators, and other regional agencies to mitigate negative impacts and convey our position that the High Speed Rail Authority should only use the existing Highway 101 right-of-way to avoid all impacts to residents, schools, and businesses. Should the Authority decide the 101 right-of-way is not feasible, we will strongly advocate for the route with the least impact on Morgan Hill.



Inclusiveness

We will celebrate the diversity, history, and culture of our community. Through City Council workshops, community meetings, and researching successes in other communities, the City will listen to and collaborate with the community to define how inclusiveness will be further woven into our community's fabric and to increase public participation. The City's communications, services, public spaces, and projects will embrace all community members as partners, advancing our vision of being a socially responsible community.



Infrastructure

The City will review its streets, parks, and public facilities infrastructure needs initially by updating its 2014 infrastructure study to quantify the funding gap. We will identify potential funding options as ongoing revenue is insufficient to fund our vital community assets at a sustainable level without significantly impacting existing service levels that our community has come to expect. Morgan Hill will actively work with the Valley Transportation Agency, the County, and the State to secure funding for the Santa Teresa extension and road maintenance. We will continue to work closely with our community to inform them of the needs and engage them to find an affordable and sustainable solution.



Regional Initiatives

City Council and staff will focus on influencing regional decisions that benefit Morgan Hill. This regional involvement will include, but not be limited to, partnering with the League of California Cities, Valley Transportation Authority, Santa Clara Valley Water District, Cities Association of Santa Clara County, the City of Gilroy, Santa Clara County, Morgan Hill Unified School District, the Local Agency Formation Commission, the Open Space Authority, and Silicon Valley Clean Energy to advance projects that further Sustainable Morgan Hill.



Telecommunications

The City will collaborate with the private sector to explore ways to provide fast, reliable access and wireless connectivity for residents and businesses. The 2016 Telecommunications Infrastructure and Economic Development Blueprint reports will be the foundation for continuing discussions with broadband providers, public utilities, and other infrastructure service providers in developing an implementation plan for growing our telecommunications infrastructure. The plan will be used to signal Morgan Hill's support for business expansion.

May 2017
 Commission Report
 Nancy Howe, County Librarian

Reading by Design 2017



Get ready to be inspired! The 2017 SCCLD Summer Reading program Reading by Design kicks off June 1st. There is something

for everyone with programs and resources at the library that explore the creativity of everyone who makes our world a more interesting, livable, accessible, and beautiful place.

Reading is succeeding in so many ways - students who read over the summer keep skills sharp while teens can find greater understanding and adults develop critical thinking skills and enhanced vocabulary. Reading by Design challenges everyone to read at least 5 books this summer. Adults and teens get a free tote for signing up and kids earn a free museum pass. This summer SCCLD will also be using PLA outcome surveys at several of our events to learn more about how the community benefits from programs at the library. The Public Library Association has developed key points and questions to help identify what is working best for our patrons.

SCCLD is partnering with VTA, The Tech Museum and The Children's Discovery Museum. Stay tuned for more information on all the exciting events happening this summer at the library.

Market Segmentation: Library Outreach

The Library District wants to see every life in your community transformed by learning and culture through the power of the library. To reach persons not currently benefitting from library service, the Library District completed a market segmentation study in 2016 to develop a deeper understanding about who we serve and what they value.

Based on what we have learned, the Library has developed outreach plans that we hope will increase the library's relevance and value. Part of these plans will be a renewed focus on outreach service where we hope to connect with non-library users and let them know about what library service matches their needs. Our Service Plans, which will be presented to commissions in May and June will aim to reach new audiences.

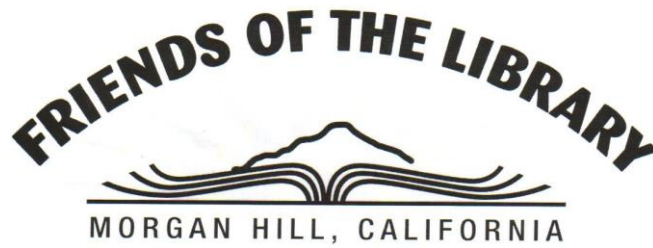
Mobile Circ

In order to facilitate outreach efforts, each library has received two mobile circ kits that include an iPad, Bluetooth scanner, and Bluetooth printer. The iPad has a library app that allows staff to quickly and easily issue library cards and check out library materials outside the library walls. Hopefully, you'll see your local library staff out and about at events in your community equipped with their mobile circ kits.

Virtual Reality Experience Project at Morgan Hill Library

We're pleased to announce that we were awarded the Virtual Reality Experience Project grant made available by the California State Library with the support of Facebook/Oculus.

We will pilot this innovative project at Morgan Hill Library before rolling it out to the remaining library locations within our district. This project will provide patrons that are not familiar with this new immersive technology a chance to get first-hand experience with virtual reality and related educational programs.



Report to the Library, Culture and Arts Commission

May 2, 2017

Teresa Stephenson, President

Friends Activities

- Art ala Carte – create pinwheels and thumbprint ants

Upcoming events:

- June 3rd – Speakers Forum with Novella Carpenter, author of ***Farm City*** and ***Gone Feral***
- June 10th – Summer Book Sale

Library, Culture, and Arts Commission Report, May 2nd, 2017
Heather Geddes, Community Librarian

March Statistical Highlights	2017	2016
Total Circulation	54,830	56,885
Adult/Teen Circulation	29,360	30,227
Children's Circulation	20,331	26,658
Total # of Programs	81	101
Total # of Attendees	2516	3145
New Borrowers Registered	239	215
Gate Count	24,403	28,210

Library news

Keep the momentum of knowledge learned throughout the school year going. This summer, three south county locations; Gilroy and Morgan Hill libraries and a special stop for SCCLD's Bookmobile, will participate in the Lunch and Learn Program – giving free lunches to children ages 0-18. By offering a safe and positive environment that provides not only a nutritional meal but also access to books, interactive learning resources and engaging educational activities throughout the summer, SCCLD, in partnership with local agencies including the Second Harvest Food Bank and the Silicon Valley YMCA, hopes to make a lasting impact on the summer learning experiences of local children, ultimately helping them start the next school year ready to learn. This program starts June 12th.



April Highlights

- Volunteers play an essential role at the library. In April the library hosted a volunteer appreciation event to thank all of our volunteers for their dedication. In 2016 volunteers contributed 5837 hours of time to the Morgan Hill library, thanks to their efforts the library is able to put on many high quality programs for adults and children. Volunteers work with the Friends, help our circulation department, and put on programs for the public.
- Each month the AAUW hosts a speaker at the library. In April over 60 people attended the AAUW's *Learn About the Life of an Artist* program and met five Morgan Hill artists. Speakers included Susan Brazelton, Jean Pinard, Jelveh Jaferian, Soniya Endres, and Renee Filice.



Upcoming May Events

Saturdays, May 6, 13, 20, 27, 12:00 – 1:30: Bilingual Family Math & Engineering

Join us for engaging STEAM activities where together families can have fun with math and engineering, while developing logical thinking, spatial reasoning, creative problem-solving and number sense! For families with children in grades K-5. Brought to you by The Tech Museum of Innovation.

Monday, May 8th, 7:00-8:00pm: Make it Monday

Join us for an evening of DIY fun! All supplies are free and provided. Registration required. Make it Monday is intended for adults but children are welcome to attend with adult supervision. May's craft: Ink Dyed Coasters

Friday, May 12th, 4:30-5:30pm: Parent & Child Mobile App Development & Programming Workshop

Join us for a parent-and-child programming class. We will use MIT App Inventor to make some cool android apps. App Inventor provides the fastest way for beginners of any age to start making apps. You will explore app development basics such as app components, behavior, user interface design, and how to use the phone's features such as the camera in an app. You will also learn how you can continue making apps at home after the workshop.

Monday, May 15th, 7:00-8:45pm: California Native Plant Society Talk

Did you know that the horticultural staff of the UC Davis Arboretum have identified 100 tough, reliable plants that have been tested in the Arboretum, are easy to grow, don't need a lot of water, have few problems with pests or diseases, and have outstanding qualities in the garden? Many of them are California native plants and support native birds and insects. Our speaker will discuss these "All-Star" native plants and describe their care and growing conditions. Presented by master Gardener Rebecca Schoenenberger..

Monday, May 22nd, 7:00-8:00pm Writing College Essays – How to Tell Your Best Story to Colleges that Want to Hear It

Many great students write average (even bad!) college essays -- essays about "life lesson learned from football" or "how my trip to Europe broadened my cultural horizons." Better tales are there for the writing. This workshop will show you what admissions officers really look for in great college essays and offers suggestions for finding and sharing your best stories. We'll even share the five most over-used topics you must avoid and give you tips on how to finish your essay long before application deadlines. Presented by Collegewise Director, Marisela Gomez.

Tuesday, May 23rd, 6:00-9:00pm AAUW Speakers Series: Women in Law

Join us for a talk with Laura Perry, Attorney and Gavilan College Trustee. Brought to you by the Morgan Hill branch of the American Association of University Women and the Morgan Hill Library.



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: May 2, 2017

PREPARED BY: Keri Russell, Maintenance Services Coordinator
APPROVED BY: Chris Ghione, Community Services Director

PUBLIC ART MAINTENANCE UPDATE

RECOMMENDATION(S)

Receive informational report on public art maintenance

REPORT NARRATIVE:

The City of Morgan Hill takes pride in its public art collection and recognizes the importance of this artwork to the community. The city is committed to the preventative maintenance of the public art collection. The goal of the preventative maintenance program is to stabilize the City's publicly owned artwork to ensure the citizens long term enjoyment. All of the bronze sculptures are now on a scheduled maintenance program getting waxed semi-annually and washed monthly (except during the rainy season). The Morgan Hill Masonic Temple has performed two waxing's of all but one of our bronze sculptures which occurred in November 2016 and March 2017. For safety purposes City Teammates perform the waxing of the Deer Family since it is located within the median and that also happened in November 2016 and March 2017. With the rainy season now behind us each sculpture will also be washed monthly by City Teammates. The next round of waxing will occur in September 2017.

Recent Highlights:

- In 2016, the City made repairs to the Bronze Liberty Sculpture in an area where someone tried to cut through the paw of the sculpture.
- The Waiting for the Train Sculpture is in need of replacement of its patina. As previously discussed with the Commission, there is not current funding for this. The Commission has discussed options for fundraising for this purpose with members of the community. The City will consider the funding of this project during the next two-year budget cycle, which would begin in July 2018.
- There has also been minor damage to occur to the Tarantula Sculpture from what appears to be a rock thrown it at it. Interim repairs have been made and a plan for a permanent repair are in the works.

The Library, Culture and Arts Commission supported the formal creation of an Arts Maintenance Program, which was funded by the City Council beginning in Fiscal Year 2016/17 on the annual maintenance of the Public Art Collection.

LINKS/ATTACHMENTS:

1. Public Art in MH Feb 2016 - Maintenance Requirements

Public Art in Morgan Hill

	A	B	E	F	I
1	Location	Title	Materials/Format	Hours	Maintenance Requirements
26	Civic Center	Tara Romero Bronze Sculpture	Bronze Sculpture	20	Bronze Care: Monthly Inspections/Cleaning. Annual Waxing.
27	Civic Center	Harmony Tree	Metal Sculpture	27	Maintenance to be determined.
32	CAL TRAIN	Waiting for the Train	Bronze Sculpture	81	Bronze Care: Monthly Inspections/Cleaning. Annual Waxing.
38	DOWNTOWN	Bunches of Grapes	Mosaic Tiles	12	Monthly wipe down.
39	DOWNTOWN	Wine Country Mosaic	Mosaic Tiles	12	Monthly wipe down.
40	DOWNTOWN	Family of Deer	Bronze Sculptures	28	Bronze Care: Monthly Inspections/Cleaning. Annual Waxing.
41	DOWNTOWN	Tarantula	Metal Construction	51	Per instructions.
42	DOWNTOWN	Poppy Jasper	Plastic Wall	96	Per instructions.
43	DOWNTOWN	Encompass	Powder Coated Metal	48	Cleaning/ repainting.
47	CRC	Liberty	Bronze Sculpture	20	Bronze Care: Monthly Inspections/Cleaning. Annual Waxing.
48	MH LIBRARY	Once Upon a Mushroom	Bronze Sculpture	20	Bronze Care: Monthly Inspections/Cleaning. Annual Waxing.
49	MH LIBRARY	Story Time	Lead Sculpture	20	Same is bronze care
50	MH LIBRARY	Knowledge is Power	Lead Sculpture	20	Same is bronze care
66			Total Work Hours	455	



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: May 2, 2017

PREPARED BY: Chris Ghione, Community Services Director

APPROVED BY: Chris Ghione, Community Services Director

DOWNTOWN PARKS ART SELECTION PANEL

RECOMMENDATION(S)

Select commission members to serve on art review panels for downtown parks artwork.

REPORT NARRATIVE:

On February 22, the City Council approved the Downtown Parks Project and included funding for Public Art in the following amounts:

- Bike Rack Art Contest - \$15,000
- Mural on Depot Street Park Sound Wall - \$20,000
- Sculpture or Other Art for the Downtown Creek park - \$15,000

City staff have developed a "Call for Artists" to identify and select artists to complete these art projects. The Library, Culture and Arts Commission approved this "Call for Artists" (Attachment 1). It is requested that the Commission select up to one member for each art area to be involved in artwork selection. It may be one member for each art area or a single commissioner may serve on the selection panel for two or all three areas.

The Parks and Recreation Commission selected two commissioners to support this panel at their last meeting.

LINKS/ATTACHMENTS:

1. Parks Art Program Description



Call for Artists

Morgan Hill Downtown Parks Project



The City of Morgan Hill, with support from the Library, Culture and Arts Commission and the Parks and Recreation Commission, is sponsoring a call for artists to submit proposals for the design, fabrication and installation of public art at the planned Downtown Parks. This project seeks to add new elements of distinctive public art to the new Downtown Park Space and provide an opportunity for the community to think creatively and imaginatively about public park spaces.

The Opportunity

The City of Morgan Hill has a budget of \$50,000 to create three art pieces within the City of Morgan Hill's new park facilities. Construction of the Park is expected to be completed in the November of 2017 and it is hoped that the art will be installed during the final phases of construction. The projects are outlined below with funding totals. The funding is intended to cover all project costs included design, fabrication and installation.

Artistic Bike Rack Competition	Train Depot Park Mural	Creek Park Wildlife Sculpture
Location: Depot Street Park Estimated Funding: \$15,000 Brief Description: This art piece will engage artists to turn an average park feature into a functional piece of public art.	Location: Depot Street Park Estimated Funding: \$20,000 Brief Description: This art piece will turn the sound wall separating the railroad tracks from the new park into something imaginative and fun. It will build upon the parks Train theme.	Location: Depot Street Park Estimated Funding: \$15,000 Brief Description: This proposed sculpture will add to the natural theme of this new park and build upon the City's past and current efforts to create a wildlife trail within the City.

Purpose of the Proposed Public Art

This Call seeks to commission art that enlivens and enhances the impact that the soon to be constructed parks have on the downtown community. Morgan Hill's Downtown Placemaking Investment Strategy strives to make the downtown the most walkable, bike friendly, urban, family oriented, and transit oriented neighborhood in the City. The downtown parks are considered a key element of this strategy. This call seeks artists who are enthusiastic about utilizing their own unique talent to enhance the park projects and downtown.

The Process

A selection panel made up of representatives from the Library, Culture and Arts Commission, the Parks and Recreation Commission, and the community will review proposal applications and select up to three finalists in each category. A separate selection panel will be established for each art piece. The full Library, Culture and Arts Commission will recommend the final artists to be selected for approval by the City Council. Additionally, the Artistic Bike Rack Competition will provide for an online survey ahead of review by the selection panel. An anticipated timeline is outlined below.

April 15, 2017	Call for Artists Distributed
	Website Updated / Promotion of Call Begins
June 30, 2017	Submissions Due
July 15, 2017	Artistic Bike Rack Proposals Posted for Online Survey
August 1, 2017	Online Survey Concludes
August 7-11, 2017	Selection Panel Review
September 5, 2017	LCAC Review
September 20, 2017	Council Selection
October/November	Mural Installation
September-December	Fabrication and Installation of Artistic Bike Rack and Wildlife Sculpture

In-Kind Support and Partnerships Encouraged to Leverage Public Art Funds

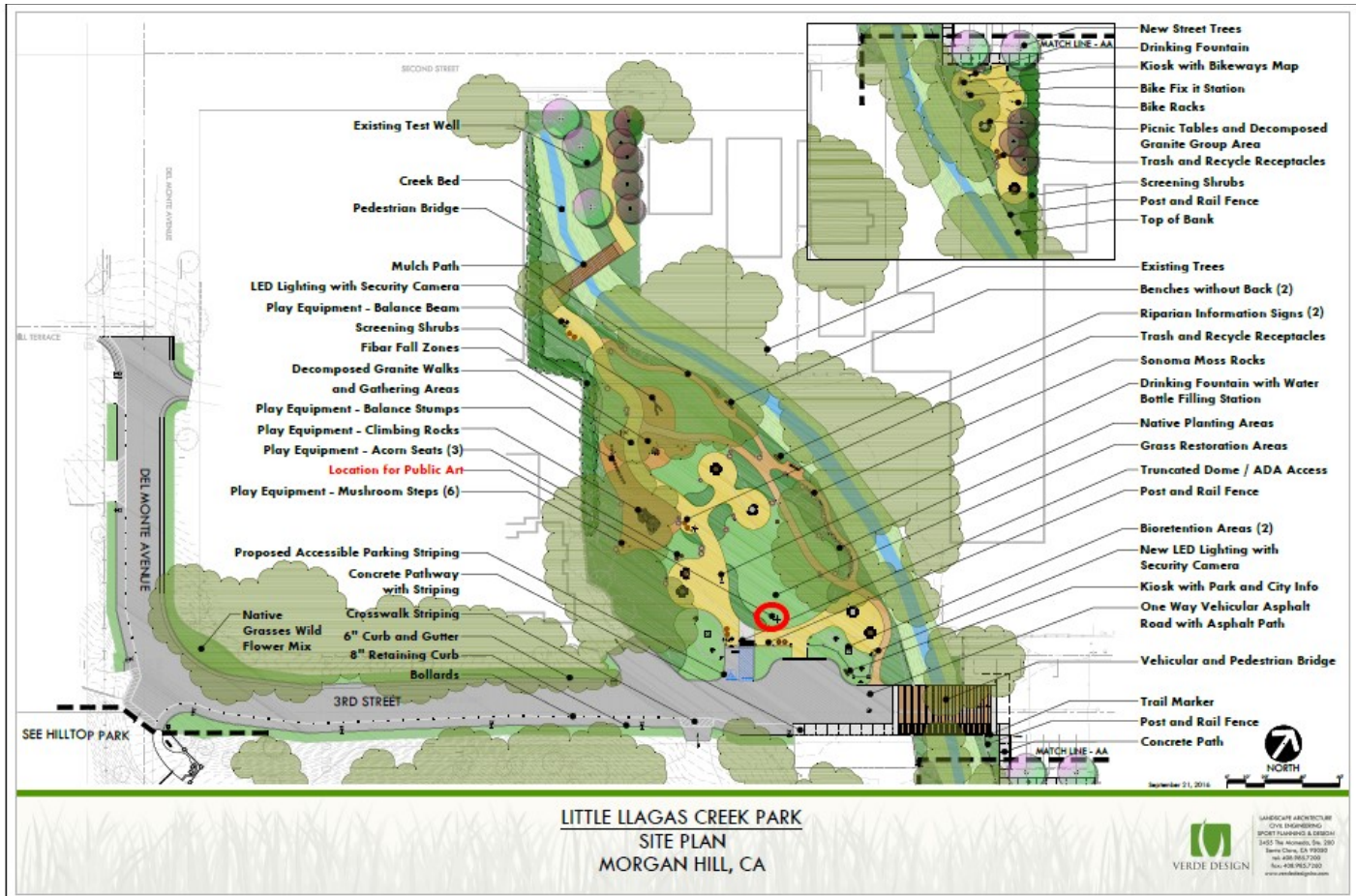
Applicants are encouraged (not required) to work with partners who can provide financial support or in-kind support in the form of materials, labor or project maintenance to leverage public art funds and assist in the creation and/or maintenance of the proposed art.

Proposed Project Locations and

Three locations have been identified for the public art pieces.

Wildlife Sculpture at Creek Park

The Park will be constructed between Second and Third Streets just west of Monterey Road (just west of bridge on Third Street).

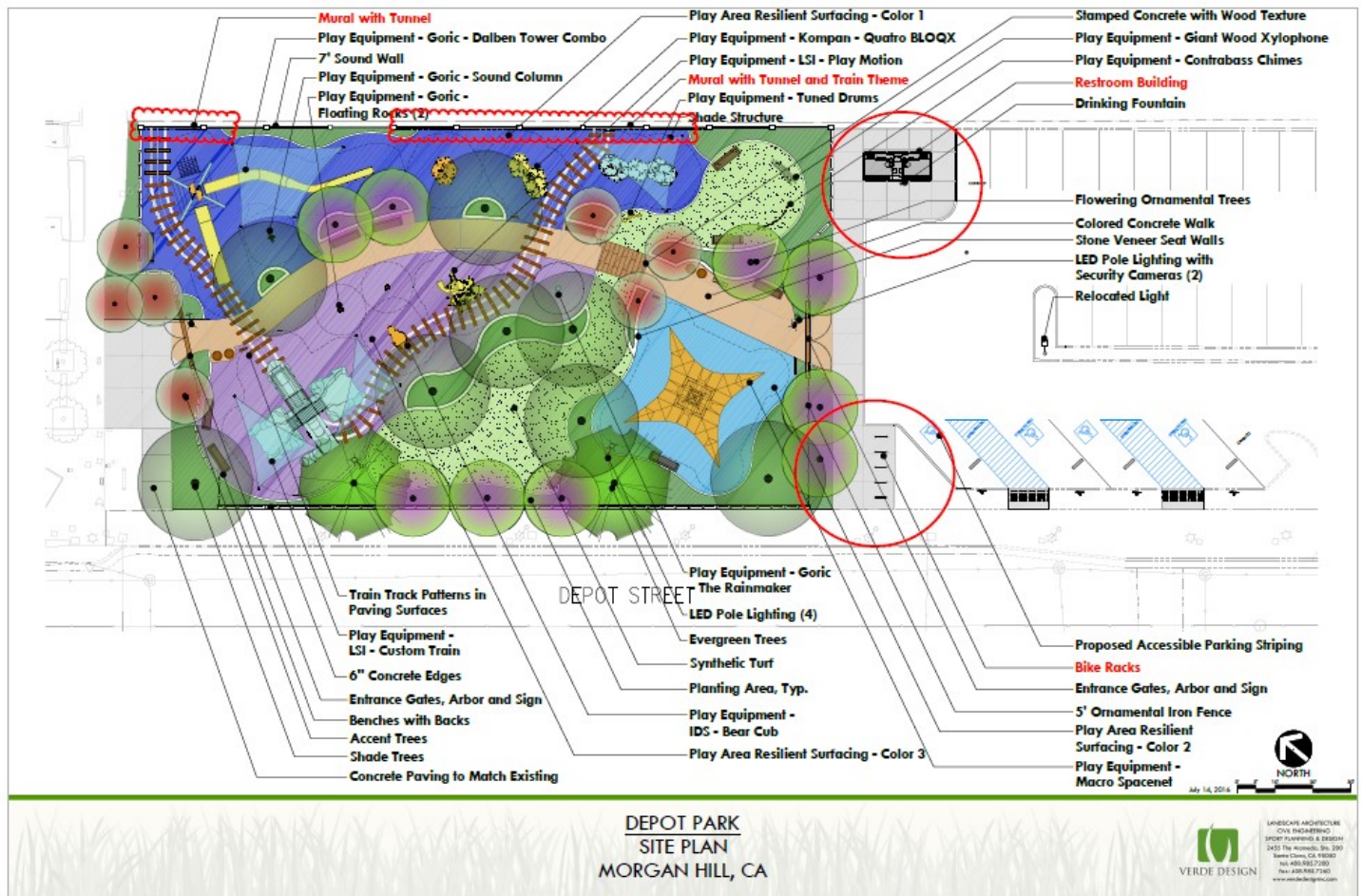


It is anticipated that wildlife sculpture submissions will be for a small bronze animal sculpture, however other sculptures and materials may be proposed. The base and or mounting for the sculpture must be included within the proposal.

The City currently has plans to develop a wildlife trail starting at the City's Downtown and extending south to the City limit. There are two existing sculptures within the City supporting this plan already. The Dear Family sculpture is located in the median on Monterey Road between Third and Fourth Street. The Liberty Bobcat Sculpture is located on the multiuse trail adjacent to the Centennial Recreation Center. Two additional sculptures have been discussed and are in planning for other locations in the City, including a horned owl sculpture and some type of fish related sculpture.

The Artistic Bike Rack and Mural at Depot Park

To be constructed between Depot Street and the train tracks just south of Third Street Intersection. The site is currently a parking lot.



Sound Wall Mural:

The sound wall where the Mural is anticipated is on the eastern perimeter of the park. Artists may optionally propose a related mural for the restroom building at the south end of the park. The mural should integrate with the playground surfacing design and the concept of train tunnels. It is anticipated that the two sections of the wall outlined above would have murals developed for it.

Site Dimensions	Sound Wall Section 1: 7'H X 20'W
	Sound Wall Section 2: 7'H X 60' Wide
	Restroom Building: 8'H X 27'W (Front Wall 15' Side Walls 6' Each)

Artistic Bike Rack:

The Artistic Bike Rack is anticipated to be a metal fabrication that can mounted directly to the concrete in the location identified. The theme and type of art proposed is left open to the artist. The space available is approximately 5' X 10' in available area. It is hoped that functionally the bike rack will be available to accommodate up to 8 bicycles. It is not required that the rack be proposed as one single piece.

Review of Artist Qualifications and Proposals

Phase 1--Selection Panel

A Selection Panel made up of representatives from the Library, Culture and Arts Commission, Parks and Recreation Commission, and community members will review applications and recommend up to three artists in each area.

Phase 2—Library, Culture and Arts Commission Recommendation

The Library, Culture and Arts Commission will review the three finalists in each category. At this meeting, artists will be present to answer questions and provide additional detail on their proposals (artists are responsible for all costs involved with attending this meeting). The Commission will select one proposal in each area to recommend to the City Council for approval.

Phase 3—Approval of Selected Proposals

The City Council will make final approval on proposed artists. It is highly recommended that artists selected in Phase 2 attend this meeting to respond to questions and present proposals.

Submission Requirements

Only fully complete applications will be accepted. Applications shall include the following requirements:

1. Completed Application Form (Exhibit A)
2. Artist Resume (max 2 pages)
3. Description of Art Being Proposed
4. Concept Sketch or Design of Art Being proposed
5. Statement of Interest (max 1 page) Optional Items:
6. Samples of Representative Work (Up to 10 projects with photos of work)
7. Other documents necessary to provide artist or proposal background (max 4 pages)

Selection Criteria:

The following criteria will be considered during the review of qualifications to the extent they are applicable, and again at review of the Concept Designs:

1. Artistic Excellence – Based on Description of Art and Concept Sketch or Design.
2. Ability to carry out the Project – Other areas of application.

Other Resources:

City of Morgan Hill Website – www.morganhill.ca.gov

City Public Art Website – <http://www.morganhill.ca.gov/980/Public-Art>

Library, Culture and Arts Commission Website - <http://www.morganhill.ca.gov/566/Library-Culture-Arts-Commission>

Downtown Parks Designs and Information - <http://www.morganhill.ca.gov/1248/Downtown-Parks-and-Trails>

Morgan Hill Downtown Website - <http://www.morganhill.ca.gov/1150/Morgan-Hill-DowntownIts-Happening>

Contact Information and Submission Information:

For Questions:

Chris Ghione, Community Services Director, chris.ghione@morganhill.ca.gov, (408) 782-9154

Submit Proposals via Email in PDF format to: chris.ghione@morganhill.ca.gov (Maximum 5M File Size)

Submit in Person or Via Mail to: City of Morgan Hill Community Services Department
Attention: Chris Ghione
17575 Peak Avenue
Morgan Hill, CA 95027

All Submissions must be received by: June 30, 2017 at 5:00pm

Other Information:

1. The City of Morgan Hill reserves the right to modify this process at any time.
2. If selected artists will be required to sign commission agreement with the City of Morgan Hill.
3. The City will require insurance and artist waivers.

Application – Call for Artists
Morgan Hill Downtown Parks Project

Contact Name	
Organization Name (If Applicable)	
Address	
Email	
Phone Numbers	
Name of Artist	
Art Proposal Area (Check One)	☐ Artistic Bike Rack ☐ Sound Wall Mural ☐ Wildlife Sculpture
Description of Art Being Proposed (200 Words Max)	
Required Documents (Provide as Additional Attachments)	☐ Artist Resume (max 2 pages) ☐ Concept Sketch or Design of Art Being proposed ☐ Statement of Interest (max 1 page) Under statement of interest, applicant may describe what motivates him/her to create public art, what attracts him/her to this project.
Optional Documents (Provide as Additional Attachments)	☐ Samples of Representative Work (Up to 10 projects with photos of work) ☐ Other documents necessary to provide artist or proposal background (max 2 pages)

Attachment: Parks Art Program Description (1176 : Downtown Parks Art Selection Panel)



LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

MEETING DATE: May 2, 2017

PREPARED BY: Chris Ghione, Community Services Director

APPROVED BY: Chris Ghione, Community Services Director

LCAC WORK PLAN DEVELOPMENT FOR FISCAL YEAR 2017/18

RECOMMENDATION(S)

Develop Fiscal Year 2017/18 Work Plan draft.

REPORT NARRATIVE:

The Library, Culture and Arts Commission establishes a Work Plan that is approved by the City Council each year. The Fiscal Year 2016/17 Work Plan was approved by the Council in June of 2016.

On April 18, 2017 the Commission participated in a joint commission meeting led by the Mayor to kick off the development process for the Fiscal Year 2017/18 Work Plan. It is anticipated the Commission will use the regular commission meetings in May and June to complete a draft Work Plan to be submitted to the City Council.

The Commission can use any method it prefers to develop the plan. In the past, the Commission has worked from the previous year's work plan first eliminating items no longer thought needed, then adding new items to the plan, and finally assigning individual commissioners to each work plan item. City staff typically takes notes and brings a draft plan back at the following meeting for finalization.

LINKS/ATTACHMENTS:

1. LCAC 2016-2017 Workplan Official

Library, Culture & Arts Commission

FY 2016-17 Work Plan**City Council Approved: June 15, 2016**

Overall Mission: To assist the City Council in accomplishing its goals by fostering an environment conducive to and supportive of the arts, culture, and life-long learning in Morgan Hill, working with existing community groups to promote resources, and facilitate partnerships.

Project (Commissioner Responsible)	City Council Goal Supported	Start Date	Complete Date	Staff Resources Required	Desired Outcome
Liaison with City Departments, Other Community Groups, MH Citizens	Improving Our Communication Developing Our Community	July 1	June 30	CS Director (minimal)	(1) Draft and send letter to appropriate City Staff to introduce new LCAC members and provide update of activities (Castleberry) (2) Participate with other groups to support community outreach and support arts and culture in the community (including Valle del Sur, El Toro Arts) (Clark/Williams/Paul) (3) Monitor city and downtown activities, groups, and projects; offer support when needed (Lake/Paul)
Permanent and Proposed Public Art	Improving Our Communication Developing Our Community Enhancing Our Community	July 1	June 30	CS Director (minimal) Economic Develop Staff (minimal) Com Srvs Supervisor (minimal)	(1) Update permanent art inventory and update online art catalogue on City's website to better promote the collection, respond to maintenance needs, and create a "virtual tour" (Williams/Clark) (2) Partner with local Artists to display their work. Review the possibility of implementing a utility box art program or other programs (doors, walls, etc.) (Vrabel/Williams/Clark) (3) Form subcommittees as needed to support special art requests that come forward (All) (4) Review opportunities for funding Public Art and Performing Arts in the Future (Clark/Paul/Castleberry) (5) Identify opportunities to support future downtown art improvements. (Hennessey)

Project (Commissioner Responsible)	City Council Goal Supported	Start Date	Complete Date	Staff Resources Required	Desired Outcome
Art and Culture Events	Improving Our Communication Developing Our Community Enhancing Our Community Supporting Youth	July 1	June 30	CS Director (minimal) CS Srvs Coordinator (minimal)	(1) Coordinate implementation of Breaking the Sound Barrier event (Hennessey/Castleberry) (2) Facilitate youth events and art events (including , a la Carte) (Castleberry/Paul/Hennessey) (3) Research opportunities for posting of youth art in different areas within the City (Lake/Vrabel) (4) Develop a contest to name the Tarantula (Castleberry)
Library Outreach and Support	Planning Our Community Supporting Youth	July 1	June 30	Library Staff (Moderate) Public Works Staff (Significant)	(1) Support Library Card Drive (Lake/Vrabel) (2) Establish Commissioner's Corner in Library to provide book recommendations (All) (3) Support the Library Expansion Project (a) Coordinate with Friends of Library on Library Development (Hennessey/Paul/Vrabel) (b) Coordinate on Library Expansion with a special focus on youth technology (Lake) (c) Participate in the Library design process making recommendations to the City Council (All) (4) Participate in annual Library Commissioners Forum (Castleberry/Lake)

Staff Resources Required:

0-50 hours: Minimal; 51-100 hours: Moderate; 100+ hours: Significant