



CITY OF MORGAN HILL

Regular Meeting Agenda

Library, Culture & Arts Commission

Tuesday, February 7, 2017
7:00 PM

Council Chamber
17555 Peak Avenue
Morgan Hill, CA 95037

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADOPTION OF AGENDA

REPORTS

Item # Report #

[17-065](#)

COUNTY LIBRARY REPORT

Item # Report #

[17-080](#)

MORGAN HILL LIBRARY REPORT

Item # Report #

17-083

FRIENDS OF THE MORGAN HILL LIBRARY REPORT

Item # Report #

17-084 CITY OF MORGAN HILL UPDATE REPORT

BUSINESS:

Item # Report #

1 17-082 BIKE RACK ART PROGRAM UPDATE

Item # Report #

2 [16-861](#) APPROVE MINUTES FROM JANUARY 3, 2016

Item # Report #

3 [17-081](#) COMMISSION WORK PLAN UPDATES

ANNOUNCEMENTS

FUTURE COMMISSION AGENDA ITEMS:

ADJOURNMENT

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENT

Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so by during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.

Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.

Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.

City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA)

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email michelle.wilson@morganhill.ca.gov. Requests must be made as early as possible and at least two-full business days before the start of the meeting.

February 2017
Commission Report
Nancy Howe, County Librarian

SVR 2017 Kickoff Event

Thursday, Feb 23, 7:30pm DeAnza College, Cupertino

"...and justice for all"



Director of County Library Communication and Marketing

Recruitment is underway for the new position of Director of County Library Communication and Marketing. Both the Library JPA and the Board of Supervisors have now approved this brand new job specification with the deletion of the vacant Deputy Community Librarian position. We have become acutely aware that many people do not know of the services offered by libraries. The addition of this position will help us more effectively and strategically communicate with the public about library services.

Space Act Agreement between NASA and SCCLD

The JPA approved the Umbrella Space Act Agreement between the National Aeronautics and Space Administration (NASA) and Santa Clara County Library District for collaborative efforts in the promotion of scientific learning and the Annex One agreement supporting collaborative activities focused on the August 2017 total solar eclipse.

New Community Librarians

After an extensive national search, the Santa Clara County Library District (SCCLD) is pleased to announce the appointment of four new Community Librarians. Over 30 qualified applicants applied for

these positions, with each person completing an extremely competitive four stage application process that included oral boards and two rounds of interviews. During the nationwide search, specific qualities were looked for within the top applicants including: key leadership, management and interpersonal skills as well as the ability to support and promote the knowledge, ideas and cultural enrichment our libraries offer. Finding the perfect candidate was not a simple task, but we are proud to announce that four extremely qualified and talented librarians have been selected and will soon become our next Community Librarians at the following locations: Cupertino Library; Los Altos Hills Library; Morgan Hill Library and the Saratoga Library.

Cupertino Library: Clare Varesio

An exemplary model for outreach at the Cupertino Library where she has served as the Children's Supervising Librarian since 2012, and a Children's Librarian since 2007, Clare has proven her leadership skills through the development of new partnerships with local schools that had previously been under served by the library. In addition, Clare was instrumental in developing and increasing library outreach programs through creative pop-up libraries and new service and integrated classroom instruction. She has successfully worked with many community partners including partnering with the Cupertino Library Foundation in the development of the STEAM LEADS program. Serving on SCCLD's Social Media Action Committee and the Family Reading Action Team as well as being a co-instructor for Infopeople's Library Programs for School Readiness have provided Clare with invaluable working knowledge of in-house programs. *Clare will start as the Cupertino Community Librarian on Thursday, January 26, 2017.*

Los Altos Library: Marlene Iwamoto

Beginning her career at SCCLD as a Library Page, Marlene has gone on to work at many service areas within the Library District. From Library Page to Clerk, Library Technician, Office Specialist, Graduate Intern, Librarian, and most recently Supervising Librarian at the Campbell Library, Marlene has a deep understanding of the multi-faceted workings of a library. While at the Campbell Library, she successfully fostered partnerships within the City of Campbell as well as local schools and community groups. Additional examples of Marlene's leadership skills include developing the Campbell Library's Teen Advisory Board that helps foster leadership in local young adults, launching the California Department of Education grant-funded ESL classes and the ESL Conversation Club and implementing the Get Tech Grant of fourteen science-based programs. During her tenure at SCCLD, Marlene has served in numerous roles including Topic Team Coordinator, Collection Development Team Leader and Mentoring Program mentor. She was recently awarded the Santa Clara County Employee Excellence Award for her role in building a positive and supportive workplace culture, and later this month will receive a County Top 10 Outstanding Employee for 2016 Award. *Marlene will start as the Los Altos Community Librarian on Monday, February 27, 2017.*

Morgan Hill Library: Heather Ann Geddes

Heather currently serves as a Principal Librarian of the Watsonville Public Library where she oversees the entirety of system-wide public service, including collection development and the management of the main library. She is committed to shaping library policy that facilitates public access and removes

roadblocks. A strong city and community partner, Heather has served on a city negotiating committee, the Rotary Club of Freedom for 10 years where she served as president and currently serves as the co-chair of the Monterey Bay Area Cooperative Library System (MOBAC) Reference Committee. Along with successfully implementing a popular baby lap time program, she has overseen numerous ambitious projects including the digitization of over 100 years of local community newspapers, and a collaboration with Digital Nest and local high school students to produce documentary short films—a highlight of the Watsonville annual Film Festival. *Pending a background and medical check Heather will start as the Morgan Hill Community Librarian on Monday, February 27, 2017.*

Saratoga Library: Michael Eitner

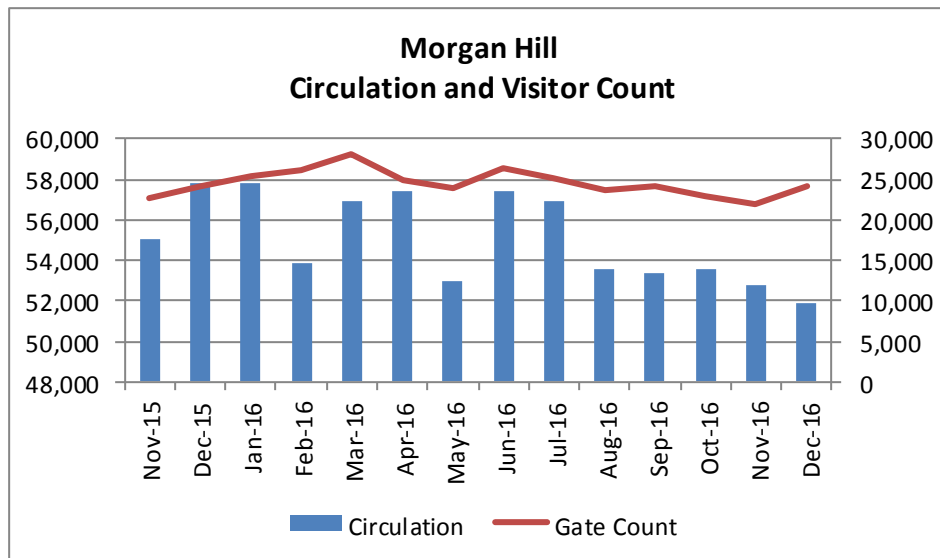
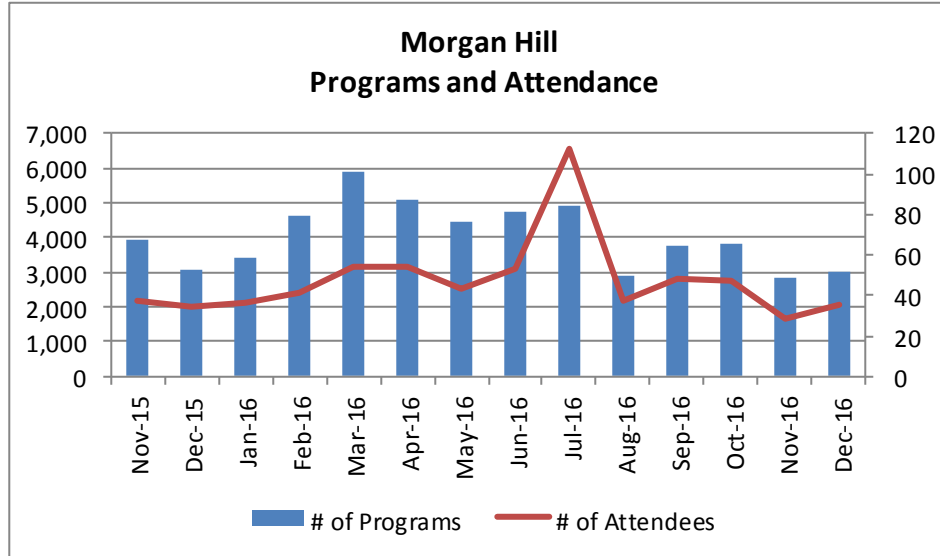
As the former Collection Development Manager for the Denver Public Library, Michael brings with him a wealth of system and relationship management experience to the Santa Clara County Library District. In his previous position, he led significant collaborative system projects including rewriting the system's collection development policy and working on the library's first ILS migration. During a controversy over challenges to the library's collection, he coordinated key media responses and worked with local stakeholders including the Library Commission to discuss the library's selection criteria. Prior to serving as the Collection Development Manager, Michael managed the Eugene Field Branch, and before that was a librarian for the Las Vegas-Clark County Library District, serving as chair for the 2002 National Hispanic Heritage Month Committee. For the past five years Michael has been working in the legal field; most recently as a lawyer where he has been developing his critical thinking, communication, and negotiation talents. It was his deep desire to return to the library field that led him to SCCLD. *Pending a background and medical check Michael will start as the Saratoga Community Librarian on Monday, February 27, 2017.*

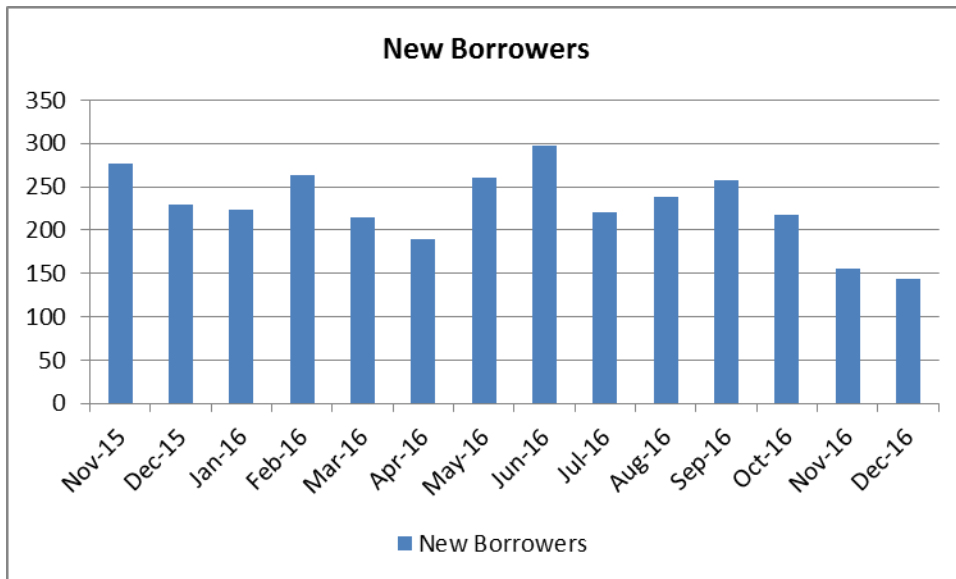
Library Commission Report

February 7th, 2017

Saralyn Otter, Acting Community Librarian

December Statistics





Library News

Staff

The Morgan Hill Library will soon be welcoming Heather Geddes as the new Community Librarian.



Heather comes to us from Watsonville Public Library where she was the Principal Librarian, overseeing the entirety of system-wide public service, including collection development and the management of the main library. She has a commitment to shaping library policy to facilitate public access and remove roadblocks to access. She has been a strong city and community partner, serving on a city negotiating committee and on the Rotary Club of Freedom for 10 years where she also served as president. She currently serves as the co-chair of the Monterey Bay Area Cooperative Library System (MOBAC) Reference

Committee. She has overseen numerous ambitious projects including the digitization of over 100 years of local community newspapers, and a collaboration with Digital Nest and local high school students to produce documentary short films—a highlight of the Watsonville annual Film Festival. Heather's first day with Morgan Hill Library will be February 27th. Welcome Heather!

Grants

The Morgan Hill Library children's department was awarded with two grants for \$1,000 each from the Rotary Club of Morgan Hill. The grants will fund supplies for our new series of sensory storytimes and robotics programming. Thank you Rotary Club!

Collection

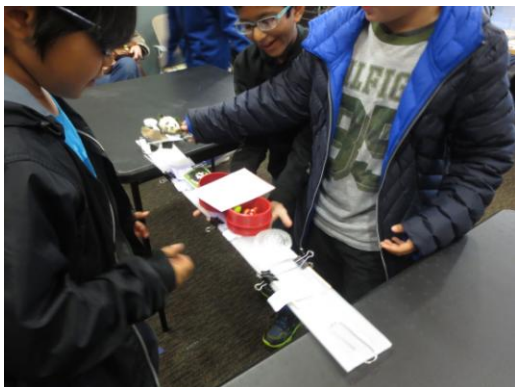
Playaway Launchpads are now available for check-out! These tablets for children are each pre-loaded with 10 educational apps, and come in a variety of themes including: dinosaurs, animals, and transportation.



January Highlights

Tech Challenge

The library held two introductory programs to this year's Tech Challenge "Rock the Ravine." The library partners with the Tech Museum, RAFT, and our two local Tech Academy schools, P.A. Walsh and Britton, to support students participating in the challenge. This year the participants were challenged to create a structure that could span at least 2 feet and hold weight.



AAUW Speech Trek

The Morgan Hill Branch of AAUW held their annual Teen Speech Trek on January 24th. Over 70 attendees watched as nine teen speakers gave a speech on this year's topic "Is it time to pass the equal rights amendment?"

Outreach

The library tabled at two events this past month: MH Values Youth and the Kinder Round Up. We made a total of 37 new library cards, checked out 25 items, and talked to over 500 people.

Upcoming February Events

Friday, February 10th, 4-5 pm: Python Programming & Minecraft

Learn about API, programming concepts like variables, data types, Boolean logic, conditionals and loops. Start off with modifying small programs, and soon you'll be writing your own programs that use Python to interact with Minecraft. Sign up to reserve a spot or drop-in and see if space is available. No programming experience is required. For 3rd-8th graders.

Tuesday, February 14th, 4-5pm: Decorate Valentine's Day Heart Cookies Teens

All supplies will be provided to create sweet and yummy cookies until they last. For ages 10 and up.

Saturday, February 18th 10am-3pm: Friends of the Morgan Hill Library Winter Book Sale

The Friends of the Library Winter Book Sale will be held in the Program Room at the library Saturday, February 18, 2017 from 10 a.m. to 3 p.m. Members-only preview begins at 9 a.m. Memberships may be purchased at the door. All books are \$1 or less, then \$5 per bag from 2 to 3 p.m., including a reusable library book bag, \$4 if you bring your own bag. Children's books are 10¢ each.

Friday, February 24th 4pm-4:45pm: Inclusive Sensory Storytime at Morgan Hill Library

Sensory Storytime is an interactive and educational program that is especially designed for children with sensory integration challenges. This inclusion-friendly storytime features stories, interactive songs, movement activities and fun to stimulate all five senses and promote learning. Any child ages 1 to 7 years old can attend with a parent/caregiver. Siblings are welcome. Registration is required.

"...and justice for all"



Saturday, February 25th, 3-5pm: Silicon Valley Reads Author Visit: Adam Benforado

The author of *Unfair: The New Science of Criminal Justice* will discuss his book and the current state of criminal justice in the United States. Join us for this important and engaging free talk.

Monday, February 27th, 7-9pm: Silicon Valley Reads: County Poet Laureate Arlene Biala

The Santa Clara County Poet Laureate will engage the audience with an interactive POETree on the Silicon Valley Reads theme "...and Justice For All."

Tuesday, February 28th, 7:30-8:45 pm: Books with Dessert Book Club

A good book, good company and some tasty treats. Bring a dessert to share and join us as we discuss the *Make Your Home Among Strangers* by Jennine Capó Crucet.





City of Morgan Hill

File #: 16-861, Agenda Date: 2/7/2017, Version: 1



17555 PEAK AVENUE MORGAN HILL, CALIFORNIA 95037

LIBRARY, CULTURE AND ARTS COMMISSION REGULAR MEETING

January 3, 2016

Minutes

CALL TO ORDER

Called by Chair Castleberry 7:01pm

ROLL CALL ATTENDANCE

Cassie Castleberry - Present
Cecelia Clark - Present
Tim Hennessey - Present
Paul Lake - Absent
Lori Paul - Present
Linda Vrabel - Present
Bonnie Williams - Present

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

OPPORTUNITY FOR PUBLIC COMMENT

None

ADOPTION OF AGENDA

Motion: Hennessey

Second: Williams

Vote: 6-0

LIBRARY AND CITY REPORTS

- A. COUNTY LIBRARY REPORT** Report By **Deputy County Librarian**
Legislation, Funding & Budgeting, JPA
- B. MORGAN HILL LIBRARY REPORT** Report By **Acting Community Librarian**
User Statistics-Staffing-Programs-Upcoming Events
- C. FRIENDS OF THE LIBRARY REPORT** Report By **President**
- D. CITY OF MORGAN HILL UPDATE** Report By **Community Services Director**
Update on City Events Relating to Arts and Culture

BUSINESS

1. APPROVAL OF MEETING MINUTES FOR DECEMBER 6, 2016

Motion: Williams Second: Vrabel Vote: 6-0

2. LCAC RECOGNITIONS

Committee to follow-up with Vrabel, Williams and Paul. Bring back policy to the commission.

3. DRAFT BIKEWAYS TRAILS, PARKS AND RECREATION MASTER PLAN UPDATE

The Commission provided the following comments:

- Possible addition of Bike Rental Stations throughout town.
- Favor further development of the Villa Mira Monte Site. Support from City to the Historic Society. The City should take the lead in managing rentals and events if a partnership is formed. If the City is pitching in funds it should have more control. Some event rental funds should go back to the historic society to support potential future full time staffing so that the museum can open more days for longer hours.
- Open streets day event would be desired.

4. COMMISSION WORK PLAN UPDATES

The Commissioners provided updates on work plan items.

ANNOUNCEMENTS

- None

FUTURE COMMISSION INITIATED AGENDA ITEMS:

- None

ADJOURNMENT at 8:20 p.m.



File #: 17-081, Agenda Date: 2/7/2017, Version: 1

LIBRARY CULTURE AND ARTS COMMISSION STAFF REPORT MEETING DATE: FEBRUARY 7, 2017

APPROVED BY: Chris Ghione, Community Services Director

COMMISSION WORK PLAN UPDATES

Discuss and provide updates on Work Plan items.

REPORT NARRATIVE:

On June 15 the City Council approved the Commissions Work Plan. The Commission will discuss progress on Work Plan items.

LINKS/ATTACHMENTS:

- 1) Fiscal Year 2016/17 Commission Work Plan

FY 2016-17 Work Plan DRAFT

City Council Approved: June 15, 2016

Overall Mission: To assist the City Council in accomplishing its goals by fostering an environment conducive to and supportive of the arts, culture, and life-long learning in Morgan Hill, working with existing community groups to promote resources, and facilitate partnerships.

Project (Commissioner Responsible)	City Council Goal Supported	Start Date	Complete Date	Staff Resources Required	Desired Outcome
Liaison with City Departments, Other Community Groups, MH Citizens	Improving Our Communication Developing Our Community	July 1	June 30	CS Director (minimal)	(1) Draft and send letter to appropriate City Staff to introduce new LCAC members and provide update of activities (Castleberry) (2) Participate with other groups to support community outreach and support arts and culture in the community (including Valle del Sur, El Toro Arts) (Clark/Williams/Paul) (3) Monitor city and downtown activities, groups, and projects; offer support when needed (Lake/Paul)
Permanent and Proposed Public Art	Improving Our Communication Developing Our Community Enhancing Our Community	July 1	June 30	CS Director (minimal) Economic Develop Staff (minimal) Com Srvs Supervisor (minimal)	(1) Update permanent art inventory and update online art catalogue on City's website to better promote the collection, respond to maintenance needs, and create a "virtual tour" (Williams/Clark) (2) Partner with local Artists to display their work. Review the possibility of implementing a utility box art program or other programs (doors, walls, etc.) (Vrabel/Williams/Clark) (3) Form subcommittees as needed to support specific art requests that come forward (All) (4) Review opportunities for funding Public Art and Performing Arts in the Future (Clark/Paul/Castleberry) (5) Identify opportunities to support future downtown art improvements. (Hennessey)

Project (Commissioner Responsible)	City Council Goal Supported	Start Date	Complete Date	Staff Resources Required	Desired Outcome
Art and Culture Events	Improving Our Communication Developing Our Community Enhancing Our Community Supporting Youth	July 1	June 30	CS Director (minimal) CS Srvs Coordinator (minimal)	(1) Coordinate implementation of Breaking the Sound Barrier event (Hennessey/Castleberry) (2) Facilitate youth events and art events (including Art a la Carte) (Castleberry/Paul/Hennessey) (3) Research opportunities for posting of youth art in different areas within the City (Lake/Vrabel) (4) Develop a contest to name the Tarantula (Castleberry)
Library Outreach and Support	Planning Our Community Supporting Youth	July 1	June 30	Library Staff (Moderate) Public Works Staff (Significant)	(1) Support Library Card Drive (Lake/Vrabel) (2) Establish Commissioner's Corner in Library to provide book recommendations (All) (3) Support the Library Expansion Project (a) Coordinate with Friends of Library on Library Development (Hennessey/Paul/Vrabel) (b) Coordinate on Library Expansion with a special focus on youth technology (Lake) (c) Participate in the Library design process making recommendations to the City Council (All) (4) Participate in annual Library Commissioners Forum (Castleberry/Lake)

Staff Resources Required:

0-50 hours: Minimal; 51-100 hours: Moderate; 100+ hours: Significant