



Meeting Minutes Planning Commission

John McKay - *Chairman*
Liam Downey - *Vice Chairman*
Joseph Mueller - *Planning Commissioner*
Wayne Tanda - *Planning Commissioner*
Yvonne Martinez Beltran - *Planning Commissioner*
Mohammad Habib - *Planning Commissioner*
Juan Miguel Munoz Morris - *Planning Commissioner*

Tuesday, June 12, 2018 7:00 pm

**Council Chamber
17555 Peak Avenue, Morgan Hill, CA 95037**

CALL TO ORDER

Chair McKay called the meeting to order.

ROLL CALL ATTENDANCE

Minutes Clerk Luna called the roll.

Attendee Name	Title	Status	Arrived
John McKay	Chairman	Present	
Liam Downey	Vice Chairman	Present	
Joseph Mueller	Planning Commissioner	Present	
Wayne Tanda	Planning Commissioner	Present	
Yvonne Martinez Beltran	Planning Commissioner	Present	
Mohammad Habib	Planning Commissioner	Present	
Juan Miguel Munoz Morris	Planning Commissioner	Present	

DECLARATION OF POSTING AGENDA

Minutes Clerk Luna declared the posting of the Agenda.

PLEDGE OF ALLEGIANCE

Commissioner Martinez - Beltran led the Pledge of Allegiance.

OPEN PUBLIC COMMENT PERIOD

Chair McKay opened the public comment period. Hearing no requests to speak, the comment period was closed.

ORDERS OF THE DAY

No changes made.

CONSENT AGENDA

These are items of a routine or generally uncontested nature. Any member of the Planning Commission or member of the public may request to have an item pulled from the Consent Calendar and acted on individually by the Planning Commission. Items pulled will be discussed after action is taken on the balance of the Consent Calendar and before moving on to the public hearings.

1. APPROVE THE APRIL 24, 2018 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Mueller, Planning Commissioner
SECONDER:	Mohammad Habib, Planning Commissioner
AYES:	McKay, Downey, Mueller, Tanda, Martinez Beltran, Habib, Munoz Morris

2. APPROVE THE MAY 8, 2018 MEETING MINUTES

Recommendation:

Approve Minutes.

RESULT:	PULLED
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ITEMS PULLED FOR DISSUSSION

APPROVE THE MAY 8, 2018 MEETING MINUTES

Recommendation:

Approve Minutes.

Chair McKay and Commissioner Tanda both had an excused absence for this meeting and abstained from this item.

RESULT:	APPROVED [5 TO 0]
MOVER:	Wayne Tanda, Planning Commissioner
SECONDER:	Juan Miguel Munoz Morris, Planning Commissioner
AYES:	Downey, Mueller, Martinez Beltran, Habib, Munoz Morris
ABSTAIN:	McKay, Tanda

OTHER BUSINESS

3. SELECTION OF PLANNING COMMISSION CHAIR AND VICE-CHAIR

Recommendation:

Select members to serve as Chair and Vice-Chair of the Planning Commission for a one-year term.

Commissioner Downey was voted as Chair and Commissioner Martinez-Beltran was voted as Vice Chair.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Joseph Mueller, Planning Commissioner
SECONDER:	Wayne Tanda, Planning Commissioner
AYES:	McKay, Downey, Mueller, Tanda, Martinez Beltran, Habib, Munoz Morris

4. RULES FOR THE CONDUCT OF PLANNING COMMISSION MEETINGS

Recommendation:

1. Consider and discuss Rules for the Conduct of Planning Commission Meetings
2. Recommend approval by the City Council

MOTION: PASSED [7-0]

Section 2.3: Special Meetings: Change the amount of Commissioners needed to call for a special meeting from 3 to 4 which would be the majority in addition to the Community Development Director.

Ayes: Unanimous

Nays: None

MOTION: FAILED [2 to 5]

Motion to include in section 9.1 a request for a joint meeting with City Council

Ayes: Martinez-Beltran, Habib

Nays: Downey, McKay, Mueller, Munoz-Morris, Tanda

MOTION: PASSED [7 to 0]

Add a section Under Meetings titled "Attendance" - Any Commissioner who will be missing a meeting will notify the Chair as well as the Director.

Ayes: Unanimous

Nays: None

MOTION: PASSED [7 to 0]

In Section 5.1 D: Delete the time listed for the workshop and keep "As deemed appropriate".

Ayes: Unanimous

Nays: None

MOTION: FAILED [0 to 7]

Section 5.1 F: Replace the word "future" with "designated".

Ayes: None
Nays: Unanimous

MOTION: PASSED [7 to 0]

Motion to add on to section 5.1 after section J: "Director's Report" - These are communication items from the Director, including future agenda items. Director will take input from Commissioners on items of interest.

Ayes: Unanimous
Nays: None

MOTION: PASSED [7-0]

Motion to add a new section to section 5 after letter F that states "The Chair may entertain by majority requests of Commissioners present to take matters listed on the Agenda out of the prescribed order.

Ayes: Unanimous
Nays: None

MOTION: PASSED [6-1]

In section 7.1: Appointment of Officers - Retain the rotation of the Chair but the Commission may extended the term of the Chair for one complete year.

Ayes: McKay, Downey, Mueller, Tanda, Habib, Munoz-Morris
Nays: Martinez-Beltran

MOTION: PASSED [7-0]

Motion to broaden section 8.5 D: to include "City staff, or any member of the public" to the following statement: It is never permissible to attack the motives, Character, or personality of the Commissioners directly or by innuendo or implication.

Ayes: Unanimous
Nays: None

MOTION: PASSED [7 to 0]

Motion to combine 9.1 and 9.2 and expand the last sentence to state "The memo should be succinct, describe the issue, and the proposed referral, and include any background materials or information relating to the matter.

Ayes: Unanimous
Nays: None

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Juan Miguel Munoz Morris, Planning Commissioner
SECONDER:	Mohammad Habib, Planning Commissioner
AYES:	McKay, Downey, Mueller, Tanda, Martinez Beltran, Habib, Munoz Morris

5. HOLIDAY SCHEDULE

Recommendation:

Consider the cancellation of meetings.

Motion to cancel both meetings in the month of August.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Juan Miguel Munoz Morris, Planning Commissioner
SECONDER:	Mohammad Habib, Planning Commissioner
AYES:	McKay, Downey, Mueller, Tanda, Martinez Beltran, Habib, Munoz Morris

ANNOUNCEMENTS

The Planning Commission has a workshop next Tuesday, June 19, 2018 to discuss the RDCS Manual. Finalizing the RDCS Manual changes will take place on June 26, 2018

ADJOURNMENT

There being no further business, Chair McKay adjourned the meeting at 9:45 p.m.

MINUTES PREPARED BY:

Jenna Luna, Minutes Clerk